

Policy Manual



Title: Determination of Applicable Catalog & Recency of Credit for Graduation Purposes	Number: 6Hx2-5.30
Legal Authority: Fla. Statutes 1001.64	Page: Page 1 of 2

GENERAL STATEMENT

To ensure that the student educational experience best meets current educational, accreditation, and occupational standards, Broward College (“the College”) has established policies regarding applicable catalog usage and recency of credits previously earned.

THE POLICY and THE STUDENT

Applicable Catalog

A student who is continuously enrolled in courses during all major terms must meet the catalog requirements in effect when initially enrolled at the institution. If the student changes his/her program of study, the catalog year is then determined by the selection of the academic plan that is in the best interest of the student and leads most effectively toward program completion. The catalog year will be the initial enrollment term at the institution or the effective term of the program change.

If a student’s enrollment is interrupted for more than 12 continuous months (one academic year), the student must meet the catalog requirements in effect at the time of re-admission, or may be granted an exception by petition to the Academic Standards Committee

If a program’s courses have been changed to remain relevant and rigorous while a student is continuously enrolled, the College will assess if the student should remain in their initial effective term or change to the current catalog year if it is in the best interest of the student and her or his program completion.

If a program is eliminated due to viability, and/or demand while a student is currently enrolled, the College will provide the student with an individualized teach-out plan that outlines the completion requirements of either the existing program of study or alternative programs of study that are available at the institution.

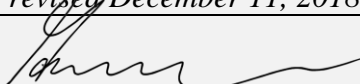
For students admitted in limited access programs, the catalog requirements for program completion are determined by the semester the student is initially enrolled into the program.

Recency of Credit

College courses, including but not limited to those in the health sciences, completed more than ten years prior to the date of enrollment (or re-admission) at Broward College may require the approval of the appropriate Pathway Dean to ensure that course work satisfies graduation requirements. Alternatively, the student may be required to demonstrate an acceptable level of competency in the course by completing an examination.

THE POLICY and THE FACULTY AND STAFF.

Faculty and staff who provide information to students regarding the determination of applicable catalog and recency of credit are responsible for providing students with accurate information

History: Revised Issued as Policy 4.04 (Catalog Requirements Applicable for Graduation) on December 16, 1986; revised, combined with Policy 4.23 (Recency of Credit), re-titled and re-numbered on April 16, 1997; revised, re-titled, and re-numbered on August 17, 2010, revised December 11, 2018			
Approved by the Board of Trustees	Date: 12/11/18	President’s Signature 	Date: 12/11/18

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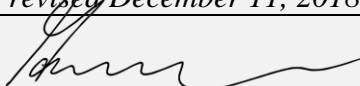


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IMPLEMENTATION and OVERSIGHT

The President has the authority to establish procedures to implement this policy. The Senior Associate Vice President of Academic Affairs/College Registrar, under the direction of the Provost, Senior Vice President for Academic Affairs and Student Services is responsible for the implementation and oversight of policy compliance.

Appeals regarding applicable catalog and recency of credits will be heard by the Academic Standards Committee, in accordance with BC Policy 6Hx2-5.28 – Academic Standards Committee.

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