

**BYLAWS
OF THE
BROWARD COMMUNITY COLLEGE
STUDENT GOVERNMENT COUNCIL**

ARTICLE I
Provisions

Section 1: Name

The name of this college wide student governing board shall be Broward Community College Student Government Council herein referred to as Student Government Council.

Section 2: Role

The Student Government Council shall serve as the representatives of the entire Student Body of Broward Community College. The Student Government Council shall:

- A. Offer Official Student Government Council Recommendations to campus Student Governments.
- B. Coordinate college wide events.
- C. Investigate and deliberate on college wide issues.
- D. Vote on constitutional amendments.
- E. Discuss campus issues that affect the college wide agenda.

Section 3: Authority Vested

The authority vested in the Bylaws of the Student Government Council is given by the Constitution of Broward Community College Student Government.

ARTICLE II
Composition and Responsibilities

Section 1: Membership

Membership of the Council shall be composed of the following:

- A. Student Body President from each member campus.
- B. Student Body Vice President from each member campus.
- C. Campus representative.
- D. Official alternate representative.
- E. Student Government Council Executive Assistant.
- F. Ex-Officio Members

Section 2: Student Body Presidents

The Student Body Presidents Shall:

- A. Lobby Student Government Council Initiatives to the administration.
- B. Serve as Chairman for Student Government Council Meetings held at their campus.
- C. Delegate Student Government Council assignments to campus members.
- D. Appoint a campus Student Government member to sit on the Student Government Council to serve as their campus Representative.
- E. Appoint a campus alternate representative.
- F. Assign campus Student Government members to Student Government Council ad hoc committees.

- G. Ensure that the proper amount of campus representatives attend the Student Government Council meetings.
- H. Serve as a voting member of the Student Government Council.

Section 3: Student Body Vice-Presidents

The Student Body Vice-Presidents shall:

- A. Assume the Presidential responsibilities in the absence of the Student Body President.
- B. Assist the President in carrying out the Student Government Council objectives.
- C. Serve as a voting member of the Student Government Council.

Section 4: Campus Representative

The Campus representatives shall:

- A. Assist the Student Government Council in accomplishing its objectives.
- B. Serve as a voting member of the Student Government Council.

Section 5: Campus Alternate

The Campus Alternate shall:

- A. Review all Student Government Council Agenda's and Minutes for every meeting.
- B. Assist the Student Government Council in accomplishing its objectives.
- C. Serve as a non-voting member
- D. Serve as a voting member of the Student Government Council when a voting member cannot attend.

Section 6: SGC Executive Assistant

The Student Government Council Executive Assistant shall:

- A. Take minutes at all Student Government Council meetings and make them public no later than 48 hours after the meeting took place.
- B. Compose the agenda for the Student Government Council meeting available no later than five business days before the meeting.
- C. Be responsible for drafting and maintaining all Student Government Council documents.
- D. Be responsible for researching into all relevant material to the Student Government Council agenda and present it to the council.
- E. Serve as the point of contact for the Student Government Council.
- F. Serve as a non-voting member of the Student Government Council.

ARTICLE III
Membership Status

Section 1: Ex-Officio Members

Ex-Officio Members, who by virtue of their position shall be deemed official members of the Student Government Council, shall be nominated by a voting member of the Student Government Council and confirmed by the Student Government Council. The Council's confirmation of this person shall require an amendment to the Bylaws of the Student Government Council.

Section 2: Chairman

Chairman of the Student Government Council meetings shall:

- A. Organize Student Government Council meetings
- B. Review the SGC Agenda and Minutes from the prior week before every meeting.
- C. Enforce the rules of Parliamentary procedure as outlined by the SGC Bylaws.
- D. Review all documents before they are presented to the council.

Section 3: Voting Members

Voting Members shall:

- A. Consistently attend Student Government Council meetings and events.
- B. Review the Student Government Council agenda prior to every meeting.
- C. Vote on all Student Government Council resolutions, appropriations, and amendments to the Bylaws.
- D. Vote on and approve Student Government Council minutes from the previous meeting.
- E. Propose resolutions, appropriations, or amendments to the Bylaws.
- F. Sponsor resolutions, appropriations, or amendments to the Bylaws.
- G. Sit on Student Government Council ad hoc committees if designated by the SGC.

Section 4: Non-Voting Member

Non-Voting Members shall:

- A. Attend Student Government Council meetings and events at the discretion of the Student Government Council Voting Members.
- B. Review Student Government Council Agenda's and Minutes for every meeting.
- C. Sit on Student Government Council ad hoc committees if designated by the SGC.

ARTICLE IV

Resolutions

Section 1: Resolutions

Resolutions shall be written using the official Student Government Council Resolutions Template. It shall require a majority vote of the council to pass any proposed resolution. The resolution shall be drafted by the Student Government Council's Executive Assistant who shall present the written document at the council meeting.

Section 2: Appropriations

Appropriations shall be written using the official Student Government Council Appropriations Template. The Student Government Council's Executive Assistant shall present an official draft of the appropriation at an official Student Government Council meeting.

Section 3: SGC Initiative

When the Student Government Council votes that an issue should be lobbied to the administration, the council shall write the resolution in the form of a Student Government Council Initiative. The initiative shall explain the issue and the council's rationale for supporting the issues. The initiative shall be sent to any administrator or administrative body to build support for the initiative.

ARTICLE V

Meetings

Unless specifically addressed in the Constitution of the Broward Community College Student Government, the Student Government Council shall operate under parliamentary procedure in accordance with the latest edition of Roberts Rules of Order.

ARTICLE VI

Authorization of Bylaws

The proposed bylaws for the Student Government Council shall be voted on and receive a two-thirds vote of the council. Once the proposed bylaws have been voted on and have received the required vote it shall then become the official Bylaws for the Student Government Council.

ARTICLE VII

Amending the Bylaws

Proposed amendments to the bylaws of the Student Government Council must be written in the form of a resolution. The proposed amendment must be co-sponsored by a campus Student Body President. It shall require a three-fourths (3/4) vote of the council to pass the proposed amendment. Once the proposed amendment has passed it shall then be considered an official amendment to the bylaws of the Student Government Council.