



BROWARD COMMUNITY COLLEGE COURSE OUTLINE

LAST REVIEW: 2006-07

NEXT REVIEW: 2011-12

STATUS:

COURSE TITLE: College Success Skills

COMMON COURSE NUMBER: SLS1501

CREDIT HOURS: 1

CONTACT HOUR BREAKDOWN

(per 16 week term)

CLOCK HOURS:

(Voc. Course ONLY)

Lecture: 1 Per Week Lab:

Clinic:

Other:

PREREQUISITE(S): None

COREQUISITE(S): None

PRE/COREQUISITE(S): None

COURSE DESCRIPTION *(750 characters, maximum)*: This course is designed primarily for freshman students. This course serves as an introduction to Broward Community College and assists students in coping with challenges of college life, clarifying their goals, and learning strategies and skills that will help them succeed in college and life. Topics covered include test-taking, note-taking, listening skills, memory techniques, academic regulations, ideas for wellness, understanding for diversity and career issues that face college students.

General Education Requirements – Associate of Arts Degree (AA), meets Area(s): Area

General Education Requirements – Associate in Science Degree (AS), meets Area(s): Area

General Education Requirements – Associate in Applied Science Degree (AAS), meets Area(s): Area

UNIT TITLES

- 1. Introduction to College**
- 2. Learning Skills/Strategies**
- 3. Technological Resources**

EVALUATION:



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Please provide a brief description (250 characters maximum) that details how students will be evaluated on the course outcomes. Evaluation/assessment will be based on, but not limited to the following: course exams and quizzes, classroom presentations, workshop attendance, computerized career research documentation and portfolio.

**** Complete the following only if course is seeking general education status ****

GENERAL EDUCATION Competencies and Skills *:

Please highlight in green font all Competencies/Skills from the list below that apply to this course. In the box to the right of the Competency/Skill, enter all specific learning outcome numbers (i.e. 1.1, 2.7, 5.12) that apply.

1. Read with critical comprehension	
2. Speak and listen effectively	
3. Write clearly and coherently	
4. Think creatively, logically, critically, and reflectively (analyze, synthesize, apply, and evaluate)	
5. Demonstrate and apply literacy in its various forms: (highlight in green <u>ALL</u> that apply) (1. technological, 2. informational, 3. mathematical, 4. scientific, 5. cultural, 6. historical, 7. aesthetic and/or 8. environmental)	
6. Apply problem solving techniques to real-world experiences	
7. Apply methods of scientific inquiry	
8. Demonstrate an understanding of the physical and biological environment and how it is impacted by human beings	
9. Demonstrate an understanding of and appreciation for human diversities and commonalities	
10. Collaborate with others to achieve common goals.	
11. Research, synthesize and produce original work	
12. Practice ethical behavior	
13. Demonstrate self-direction and self motivation	
14. Assume responsibility for and understand the impact of personal behaviors on self and society	
15. Contribute to the welfare of the community	

** General Education Competencies and Skills endorsed by '05-'06 General Education Task Force*



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UNITS

Unit 1 Introduction to College

General Outcome:

- 1.0 The student shall:** be able to demonstrate familiarity with college organization, rules, regulations, and support services.

Specific Measurable Learning Outcomes:

Upon successful completion of this unit, the student shall be able to:

- 1.1 Identify characteristics of various types of institutions of higher education.
- 1.2 Identify the benefits and value of a college education.
- 1.3 Explain college policies and procedures concerning the following:
 - 1.3.1 Admissions
 - 1.3.2 Scheduling
 - 1.3.3 Grading
 - 1.3.4 Students' rights
 - 1.3.5 Financial Aid
- 1.4 Identify effective techniques for communicating with college faculty and staff.
- 1.5 Define terms commonly used in colleges such as:
 - 1.5.1 Credit hours
 - 1.5.2 Transcript/degree audit
 - 1.5.3 Prerequisite/co requisite
 - 1.5.4 Matriculation
 - 1.5.5 Cashier
 - 1.5.6 G.P.A.
- 1.6 Identify various programs of study and relate the curricular requirements.
- 1.7 Explain special program admissions procedures and registration, transfer and graduation requirements for general programs.
- 1.8 Differentiate among the following types of degrees:
 - 1.8.1 A.A.
 - 1.8.2 A.S.
 - 1.8.3 A.A.S.
 - 1.8.4 Certificate
 - 1.8.5 Diplomas (Applied & Technical)
 - 1.8.6 Bachelors
 - 1.8.7 Masters



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- 1.8.8 Specialist, J.D.
- 1.8.9 Doctorate

1.9 Describe the purpose and campus location of support services including:

- 1.9.1 Counseling
- 1.9.2 Advisement
- 1.9.3 Career Center
- 1.9.4 Learning Resource Center
- 1.9.5 Library
- 1.9.6 Bookstore
- 1.9.7 Financial Services
- 1.9.8 Student Life/Healthy Living
- 1.9.9 Student Success (Mentoring, tutoring, workshops)
- 1.9.10 Student Success EWS (Early Warning System)
- 1.9.11 Non-Traditional Programs

1.10 Describe the various types of extra-curricular programs, organizations and activities including:

- 1.10.1 Athletics
- 1.10.2 Intramurals
- 1.10.3 Service clubs
- 1.10.4 Religious clubs
- 1.10.5 Scholastic groups
- 1.10.6 Student publications
- 1.10.7 Student government
- 1.10.8 Student activities



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Unit 2 Learning Skills/Strategies

General Outcome:

2.0 The student shall: be able to develop or improve study, memory, communication and time-management skills.

Specific Measurable Learning Outcomes:

Upon successful completion of this unit, the student shall be able to:

- 2.1 Identify their learning styles and preferred learning strategies.
- 2.2 Identify effective techniques to improve the following study skills:
 - 2.2.1 Listening
 - 2.2.2 Note-taking
 - 2.2.3 Reading textbooks
 - 2.2.4 Preparing for tests
 - 2.2.5 Taking tests

 - 2.2.6 Test anxiety
- 2.3 Utilize the techniques for preparing and giving oral presentations.
- 2.4 Utilize techniques of effective time-management.
- 2.5 Utilize techniques of effective goal-setting.
- 2.6 Utilize techniques for effective problem-solving and decision-making.



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Unit 3 Technological Resources

General Outcome:

- 3.0 The student shall:** be able to identify, access, navigate and utilize necessary computer and web functions to help them achieve a successful academic and professional experience.

Specific Measurable Learning Outcomes:

Upon successful completion of this unit, the student shall be able to:

- 3.1 Ability to access and navigate through all BCC web pages and online resources.
- 3.2 Ability to access, log on to “my BCC” and navigate through all BCC student pages.
- 3.3 Ability to perform functions under “my BCC” web pages such as:
 - 3.3.1 Register for courses
 - 3.3.2 View and print course schedules
 - 3.3.3 Schedule advising appointments
- 3.4 Use search engines for internet resources.