QEP Meeting Notes
Thursday, September 11, 2014
2:00 pm - 3:30 pm

Present: Marie Dugan, Rick Leffel, Barbara Rodriguez

Call-in: Monique Blake, Matt Rocco, Pat Senior, Yinka Tella,

1. Updates
   A. LibGuide—Suzette
      Suzette was not in attendance, but Barbara indicated she had spoken to Chris Casper about the LibGuide. Chris indicated that they continue to work on the LibGuide.

   B. QEP Scoring Session Debriefing
      Barbara and Marie discussed the scoring session and how it went. Marie served as a QEP scorer. She discussed how the scorers spent a great deal of time calibrating and discussing the scores prior to working within their teams. Marie indicated that she thought the process was well-organized. Barbara indicated she was extremely appreciative of Marie and the other nine people who helped score on a Saturday.

   C. Critical Thinking Learning Society (Certified and Emerging Scholars)
      There are 11 certified scholars and 20 Emerging Scholars. The scholars have been divided into teams of 3, but there are two teams of 2 because there are 20 Emerging Scholars instead of 22. Originally, there were 25 Emerging Scholars who had expressed interest, but by the time training occurred in August, the number was 20.

2. Business Items
   A. Planning for October 3, 2014—Kathleen Gabriel
      Barbara asked the QEP Taskforce if they planned to attend the workshop and if so, would they be willing to facilitate a table during the lunch and learn if needed. Based on that conversation, Monique, Yinka, Pat, and Barbara will attend the workshop. Monique and Yinka volunteered to facilitate a table if needed. Pat cannot facilitate a table because she has another meeting to attend, but she indicated she would assist with registration. Based on the logistics discussion, Barbara needs to follow up with Miguel Ramirez. Marie agreed to review the facilities request as well. The list of action items are below.

      Action items:
      - Barbara will schedule a meeting with Miguel Ramirez to discuss logistics of facilitating this type of meeting. She will also discuss food with him because arrangements need to be made for coffee and light snacks in the morning and then lunch for the lunch and learn.
      - Barbara needs to confirm with facilities about the room layout.
• Barbara needs to talk with Kathleen Gabriel about the workshop content and what she needs for the workshop.
• Barbara needs to see if QEP Taskforce members will assist with the check in table and other items that will need to be addressed.
• Pat will bring the roster to the event and work at the “check in” table to ensure everyone is registered. People will also receive a copy of the book at the check in desk.

B. QEP Assessment/Evaluation Results from Winter 2014
The QEP Taskforce reviewed some preliminary data about the action research conducted by the mentors (Certified Scholars). The taskforce was excited to see that students in the enhanced classes performed better on the authentic/performance-based assessment using the CT Scoring Guide than the students in the non-enhanced classes. The QEP Taskforce reviewed the CCSSE/CCFSSE results and had some recommendations on how to present the data. The QEP Taskforce also reviewed and discussed the baseline data for the results using the CT Scoring Guide; there were recommendations for this report as well. Barbara hopes to have the final report from IRPEA soon, so she can complete the QEP Annual Report.

Action items:
• Barbara will talk to IRPEA about the suggested changes for the CCSSE/CCFSSE reporting.
• Barbara will incorporate a summary at the end of the baseline data information, and she will reorganize the outcomes to have “Explain” first. She will also provide a description about the use of Bloom’s Taxonomy in connection to how students performed.

C. Student Campaign—“Surprise and Delight”
Now that the faculty component is coming more organized and fluid, Barbara discussed the importance of engaging students beyond classroom activities. The QEP needs to maintain momentum and relevancy, so the QEP Taskforce needs to generate and execute ideas to provide “surprise and delight” to the student body.

The next meeting will be in November on the second Thursday of the month. The location will be determined later.