

Minutes of the Faculty Senate
Thursday, December 2, 2010
Central Campus, Building 17/425-426
2:30 PM

Senators in attendance (as signed in): Blaine Browne, Teresa Hodge, Jim Lansing, Victor Lawrence, Karen Roberts, Damon Davis, Joy Stewart, Michael Tenenbaum, Christopher Johnston, Todd Bernhardt, Neil Linger, Behnoush Memari, Xiao Wang, Darendra Borgers, Anne Cardozo, Greg Lindeblom

Guests in attendance (as signed in): Suzette Spencer, Sunem Beaton-Garcia, Mirella Baker, Peter Battaglia, Dawn Broschard, Sheila Jones, Bill Senior, Alan Lebovitz, Martin McClinton, Roy Pocknee, Barry Mowell, Tai Houser, Kevin Keating, Sonia Nieves, Aline Sarria, Russ Adkins, Ed Erazo, Linda Washington, Richard Bernstein, Lisa Ciardulli, Eileen Garcia, Dianne Ruggiero, David Moore, David Asencio, Trish Joyce, Sandra Stauffer, Avis Proctor

01. CALL TO ORDER: President Jim Lansing called the meeting to order at 2:43pm.

02. APPROVAL OF THE AGENDA: Trish Joyce asked to postpone the report on the Success Summit until January. Teresa Hodge made a motion to approve the agenda, seconded by Blaine Brown, and the agenda was approved.

03. APPROVAL OF THE MINUTES: The minutes of the October meeting were approved. Regarding the minutes of the November special workshop, it was questioned whether or not we needed to approve workshop minutes. There was no motion for the November workshop minutes.

04. OPEN ISSUES

A. *President's Report – Jim Lansing*

- President Lansing announced we are still looking for an appointment for South Campus Senator. Central also has a vacancy since Dianne Ruggiero is in an administrative position. He asked Senators to think of who they'd like to have for these two appointments. He will also inquire with HR about what our full-time numbers are to see if we need to add more Senators.
- President Lansing also asked about the schedule of Senate meetings for next year. For years we've met on Thursday afternoons. Should we think of Senate meetings on Friday, perhaps 10am? He asked for opinions. Teresa Hodge mentioned that there are people who teach on Friday, so maybe the meeting could be in the early afternoon, like 1-3. Pat Ellingham brought up the Gen Ed Task Force meets every Friday from 12:30-3.
- He is bringing a message from Greg Ferenchek. They are looking for people to serve on the Graduation Readiness Ad-Hoc Committee. They are looking for 5 or 6 faculty members. It meets once a month. David Moore added that the committee feels there is a gap there and they want more full-time faculty.

B. General Education Review Task Force – Pat Ellingham

Pat Ellingham presented a very complete summary of work being done by the Gen Ed Task Force. It was well presented in a PowerPoint presentation. Pat sent out 2 of the forms the committee has worked on, the revised course outline form and the process proposal form. He said that the Gen Ed review used to be every 10 years, but now it is every 5 years. He said that the members of the committee have served well in their mission to 1) define what constitutes a gen-ed course, 2) examine the 15 competencies and determine if they are all needed, 3) determine if the 200 gen-ed courses are needed, and 4) assure the course outlines are accurate.

Pat repeated the goals of the committee, which were mentioned at the October Senate meeting. Then he explained that their process of working on these goals involved a lot of research across the region and the nation, the integration of the competencies in general education, revision of course outlines to reflect what is taught, and the establishment of characteristics of gen-ed. The characteristics of a gen-ed course that the committee has come up with include the following:

- It meets the required number of gen-ed competencies (they are now down to 8 competencies from the original 15, and the 8 competencies are divided in 2 groups) – there are 4 core competencies required and then 1 or more of the remaining 4 must be met.
- It provides a foundation for a field of study.
- It provides students with practice in applying the acquired knowledge.
- It strives to increase rigor in instruction and assessment.
- It shows why the knowledge is important to students' development.
- It allows for different learning styles in both instruction and assessment.

He explained the 8 revised competencies:

1-4 are the core (required) competencies.

1. Read with critical comprehension.
2. Write clearly and coherently.
3. Demonstrate and apply literacy across the disciplines.
4. Apply problem-solving skills or methods to make informed decisions in a variety of contexts.

5-8 are the remaining competencies (course must include at least one of the following).

5. Differentiate between ethical and unethical behavior.
6. Demonstrate an understanding of the physical, biological, and social environments and how individual behaviors impact the complex systems.
7. Demonstrate an understanding of and appreciation for human diversities and commonalities.
8. Speak and listen effectively.

He continued to explain what remains to be done, including updating gen-ed course outlines, standardizing the submission process, creating a gen-ed checklist, beginning the process of revising the remaining courses (they began with 21 gen-ed courses), reporting on the process and progress by March 2011, and making recommendations for the future.

Karen Roberts clarified that there would be a total of 5 minimum competencies (the first 4 and one from 5-8) required for a course to be a gen-ed course. She said that it seems like we're requiring a lot of things for a gen-ed course to satisfy. She just doesn't want people to feel like they have to put something together to fit the form that they're required to fit. Pat responded that courses that don't cover 5 of the 8 competencies aren't really gen-ed. Or maybe if you have to change the way you've been assessing or teaching it's a good thing because the way we taught 5 or 10 years ago doesn't necessarily work for today's students.

Barry Mowell gave his thanks to all of those on the committee who have done all this work. His one concern is the first word of gen-ed, “general.” He asked if there is some way to guarantee that the broad liberal arts meaning is there when determining if it’s a gen-ed course. For example, if accounting can cover competencies 1-4 and one of the remaining 4, what would stop it from becoming a gen-ed course? Pat responded that SACS has said that courses in specialized study aren’t gen-ed. They can still be proposed for gen-ed, but that doesn’t mean they can or will be accepted.

The Senate was short of a quorum to take action on this. At the January meeting there will be a report from the team that’s been at the conference and we can possibly take action at that time.

Neil Linger asked if we could do an electronic vote. Some Senators were at the meeting and maybe heard enough. Anne Cardozo made a motion that we put this to an electronic vote to Senators who were at the meeting today. It was seconded by Neil Linger. However, the point was brought up that without a quorum, we can’t vote. It was pointed out that the 3 Senators who left are all gen-ed task force team members. It was suggested that President Jim Lansing send out an email regarding this issue.

C. *Policy and Procedure Committee Report – Michael Tenenbaum*

Michael Tenenbaum said that this has been a multi-disciplinary collaboration. There has been great effort made up of administrators, student affairs, and faculty. He updated the Senate that recently the Sustainability Policy passed, and they are close on 4.19A, B, and C. He’d like to invite us to the next meeting on January 14. The last workshop, on October 29th, was an all-day event with lunch provided by Dr. Howdysshell. It was a very productive event.

D. *Curriculum Committee Report – Greg Lindeblom*

Greg Lindeblom reported that the November meeting was very light. They deleted a certificate program. There was some small housekeeping to do. There was a discussion of pilot programs/courses – now there will be one semester to pilot. He said that a light November means a heavy January and February. The February 21st meeting is the last to look at anything wanted to be in the catalog. Anything has to be to Curriculum by February 3.

E. *UFF Report – Damon Davis*

Damon stepped out for a moment.

F. *FACC Report – Xiao Wang*

Xiao reported that the new name of FACC is now AFC. The convention in Jacksonville was a complete success. She provided a flyer with 10 points of updates.

.05 NEW BUSINESS

A. *CurricUNET – Martin McClinton and Avis Proctor*

They reported that this week the Board approved the purchase of CurricUNET. Curriculum at the college is everywhere. A little history is that in April 2009 they were charged to look at what we are doing regarding this issue. The committee met over the summer a few times. They recommended we look for a tool that would help manage the curriculum in a liquid office type system. Back in October 2009 they received the endorsement from the Senate. Now that we are Level 2, it changes things because we have

to handle proposals for Baccalaureate. They started redesigning curriculum forms to try to make them more user-friendly. They found that Sharepoint wasn't going to be able to handle what we needed to do. They found CurricUNET. They had the decision in Winter 2010 to see what it could do. In Summer 2010 they contacted other universities. On Tuesday 11/30/10, they got approval to go ahead with the purchase. The Board approved the contract with an amendment. They are looking forward to moving forward and actually buying it. The ultimate goal is student success. The students will have accurate program sheets. The next step is to establish a collegewide committee. They will need faculty, ADs, Academic Deans, and IT people. Then the last piece is they would like to launch it in AY2011-12. Greg Lindeblom asked if this would have any effect on things for the catalog. Avis said that certainly because timely production has to be there.

.06 ANNOUNCEMENTS

- A. (on agenda) BC Holiday Celebration: Friday, December 3rd 3pm-6pm at Signature Grand, Davie.**
- B. (on agenda) AFC (FACC) Service Project donations needed.**
- C. Xiao said there are 2 written announcements, so see the flyer for AFC.**
- D. David Moore wanted to keep faculty informed about how we faculty are involved in the international programs. He said there are 7 study abroad programs that will be faculty led (Germany, Italy, France, Brazil, Egypt, Colombia, and Israel). He would like everyone to encourage students to take advantage of the study abroad programs. The information is on the BC website at /studyabroad. David also said that in 2010 2 of the international affiliates were approved by SACS – Sri Lanka and Peru. They can now begin offering our coursework as our BC coursework. He clarified that SACS didn't approve the institutions, but rather our coursework at their institutions.**

.07 ADJOURNMENT

The meeting adjourned at 4:17pm.

Respectfully submitted by Darendia Borgers, Faculty Senate Secretary.

**The next Faculty Senate Meeting is scheduled for
January 20, 2010 at 2:30pm
on
North Campus, 46/152**