

**Minutes of the Faculty Senate**  
**Thursday, January 20, 2011**  
**North Campus, Building 46/152**  
**2:30 PM**

**Senators in attendance (as signed in):** Blaine Browne, Rosa Gaskins, Teresa Hodge, Jim Lansing, Jakob Skelton (for Maria Bernal-Dobek), Victor Lawrence, Oluyinka Tella, Damon Davis, Angela Michaels, Angel Rodriguez, Christopher Johnston, Alan Applebaum, John Kaufman (for Catherine Leisek), Neil Linger, Robert Brasco, Robert Wiltgen, Darendra Borgers, Anne Cardozo, Kate LeGrand, Greg Lindeblom

**Guests in attendance (as signed in):** Sunem Beaton-Garcia, Dawn Broschard, Tai Houser, Donna Henderson, Jeff Nasse, Russ Adkins, Lorne Cleaver, Patti Barney, Howard Dansley, Sheila Jones, Willie Alexander, Sonia Nieves, Joyce Walsh-Portillo, Peter Battaglia, Edward Erazo, Terri Justice, Rivka Spiro, Donat Forrest, Deborah Hopkins, Trish Joyce, Monica Ramirez, Dianne Ruggiero, Jerry Schwartz, Barbara Bryan, David Asencio, Kevin Keating, David Moore, Avis Proctor, Marie Dugan, Eileen Garcia

- 01. CALL TO ORDER:** President Jim Lansing called the meeting to order at 2:35pm.
- 02. APPROVAL OF THE AGENDA:** Rosa Gaskins made a motion to approve the agenda, seconded by Victor Lawrence, and the agenda was approved.
- 03. APPROVAL OF THE MINUTES:** The minutes of the December meeting were approved with one correction made by Greg Lindeblom.

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**04. OPEN ISSUES**

**A. *President's Report – Jim Lansing***

- President Lansing announced there are a few senators on sabbatical this term. Alan Applebaum is one and he thanked him for attending the meeting. Jakob Skelton will replace Maria Bernal-Dobek this term, and John Kaufman will replace Catherine Leisek. A motion to endorse the appointments was made by Neil Linger and seconded by Angela Michaels. The motion passes.
- We need to start preparing for Faculty Senator elections. Election results are reported by the third week of March. President Lansing wants to establish the election enabling committees. He's seeking one group from each campus. North will be Victor Lawrence, Central will be Neil Linger, and South will be Anne Cardozo and Greg Lindeblom. Jim will email them the letters and other information.
- The textbook committee will meet again on March 2<sup>nd</sup> at 3pm in 17/315 on Central Campus. If anyone is interested, please come to the meeting or email Jim Lansing or Russ Adkins.
- At the last Cabinet meeting, reaccreditation was discussed. There will be a SACS review team, but the membership has not quite been finalized. A new steering council, Community Outreach Steering Council was approved at the last meeting.

### ***B. 2011-12 Calendar – Teresa Hodge***

This topic was skipped over temporarily and returned to it after agenda item C.

Return to B after item C: Teresa said she represents the calendar committee. They met on January 14<sup>th</sup>. She just emailed the calendar. The 3<sup>rd</sup> draft of the calendar is on the table; it was taken to the committee on the 14<sup>th</sup>, so there is a new version.

Teresa stressed that we have to remember that we have to start within the first 3 weekdays after August 22, the first 3 weekdays after January 4<sup>th</sup>, and the first 3 weekdays after May 5. Why did the state put the criteria? They want to have a common entrance time frame for the state. We also have to remember we have a 163-day faculty contract we have to abide by.

She said that an exception would have to be filed to start on Friday 8/19. Why should we start on Friday? It is the only way to handle the issue of the number of Friday classes. The committee also moved the Fall Holiday to September 29<sup>th</sup>, Rosh Hashanah. When asked why it was moved back to Rosh Hashanah when there had been all the talk of making it more secular, Teresa responded that it was due to feedback. Teresa said that we have the closest number of classes on MW and TR as possible. The committee made no changes to the Term 2 calendar from what is on the table.

A motion was made by Kate LeGrand to endorse the proposed draft 4 of the 2011-12 Academic Calendar. It was seconded by Yinka Tella. It passed. The motion was approved. Russ Adkins commended the calendar committee and chair Teresa Hodge for doing a fabulous job.

### ***C. General Education Review Task Force – Pat Ellingham, Chair***

This was basically a continuation of the last meeting report. Pat had asked for an endorsement at the last meeting, but there was not a quorum. He met with the Associate Deans and Deans last Friday and had a good turnout. He said there is nothing really new to add. He did send the minutes out collegewide. Ed Erazo asked about taking out language courses from the areas of humanities. Pat said that according to SACS, no introductory language or speech course can satisfy humanities gen ed. He looked at companion colleges, and only Valencia had intermediate language (Spanish) in gen ed. Peter Battaglia mentioned that he is concerned about deemphasizing foreign language acquisition. Why would we want to deemphasize language? Pat responded that this is an argument to take up with SACS. Monica Ramirez added that SACS says 1 humanities, so since we offer 2 humanities, can 1 count? Pat replied that with the CLEP at South campus more students were clepping out than taking language. Ed Erazo said that he requested stats for Spanish, French, and German, and not as many at Central clep out. Pat again said that this is an argument that can be taken up at a higher level. Joyce Walsh-Portillo said she can ask through our SACS liaison, David Moore, one more time for an interpretation. She said that regionally we're lucky to be in a diverse area, but SACS covers 11 states. Jeff Nasse brought up the issue of the 1 humanities again. Joyce said that what is clear is that the lower levels are skills courses, but maybe the intermediate level can be counted. Russ Adkins said he would be happy to work with Dr. Howdyshell and David Moore to word the question to ask SACS. Pat said he was hoping SACS would actually define what they mean by a 'humanities' course. John Kaufman mentioned that they are going to start meeting with music, visual arts, and theater. More of the part-time faculty teach the gen ed courses, so once they have a start, they want to meet with the part-time faculty to share and get input.

Peter Battaglia also asked for an update on CGS1060C in terms of how it relates to gen ed. Now it is an elective, not gen ed. He said that now there are 4600 students in CGS1060C. There are over 90 sections on Central, and students tend to take it pretty early on. This started a discussion of the computer literacy test. But Pat mentioned that the question is if CGS1060C does go back into gen ed, it's at the cost of

what? What 3 credits would come out? Russ added that the last gen ed committee determined computers to be a basic skill, not a gen ed competency. The real question is whether it is an appropriate gen ed course.

David Moore added the message from SACS on language courses – there had to be a significant amount of culture incorporated in the course, course outline, for a language course to be considered gen ed. SACS never says what is the significant portion – 25%? 33? Then the question is what you have to give up in the course to have the culture.

Jim Lansing said that the committee wants to ask for an endorsement. John Kaufman made a motion to endorse the approach that has been taken for the change from the 15 to 8 competencies and the requirement of the 1<sup>st</sup> 4 core competencies and then 1 of the remaining 4. Victor Lawrence seconded. The motion passes.

***D. Policy and Procedure Committee January 14, 2011 meeting report – Anne Cardozo***

Anne Cardozo said that the committee chair, Michael Tenenbaum, was unable to be at the meeting. They had a good meeting last Friday. They are hoping for a final review of some policies. An email was sent out with them, including grade appeals, academic load, study abroad, and testing. Testing is a time sensitive policy. It is a student affairs policy, not academic affairs, but because of overlap they wanted input from the Senate. In the Testing policy, the only change was to substitute the new test into the policy and remove the retesting portion to procedure. Greg Lindeblom asked if we put placement levels in the policy. However, that will be put into a procedure in case things change. Kate LeGrand made a motion to endorse these policies. It was seconded by Victor Lawrence. Pat Ellingham made a clerical correction to change “or” instead of “of” in one place. Donna Henderson also added that on the second page under retesting BCC needed to be changed to BC. With those two corrections, the motion passed. The policies will be brought forward.

***E. Computer Administrative Rights – Sunem Beton-Garcia***

Sunem said she was there on behalf of the IT Planning Committee. She said the committee had a compilation of all requests from 2010 using the form that was developed. For WHC there were 14 requests for administrative access, all IT people. South had 7 from IT people. Central had 37, 24 from non-IT folks (12 computer faculty were approved and only 1 was accepted that was not a computer person). North had 20, 10 from non-IT people, and only 1 of those was approved. She would like to know how we want the committee to proceed.

John Kaufman made a comment that he’d like to know why the ones that were not IT were not approved. It seems like if you’re not an IT person you don’t get approved. Patti Barney said that the campus makes no difference. It goes by the policy and procedure. Pat Ellingham said that he uses MAC and Adobe updates often, and Apple too. He can’t update any of the MACs because he has no administrative rights. Kate LeGrand added that one of the learning objectives in her course is to learn to install and update software. How can she teach that if she can’t do it herself? Patti Barney said that each campus has its IT Dean and the techs. They meet every week to bring up issues and concerns. The issue of MACs is something to bring up. Something can maybe be taken care of on the campus. Pat Ellingham asked if it’s an issue that we’re not adequately equipped to handle MAC? They will continue to monitor the process. Kate LeGrand asked if we can leave it on the agenda for next month, and Jim said Yes.

**F. UFF Report – Damon Davis**

Damon said that internally we have elections coming up in the next months and he encourages people to run. There will be bargaining on Monday the 24<sup>th</sup> at 2pm at Tigertail. He encouraged everyone to come out and show support.

At the legislative level, he said that legislators are back in Tallahassee. They are talking about retirement, pension funds, the budget committee. We all need to have due diligence and be aware of what comes out of Tallahassee.

Regarding education reform, the new governor's major public reform person is from the DC area. Damon informed us that what happens in K-12 trickles our way.

**G. FACC Report – Xiao Wang**

There is a chapter meeting tomorrow at Central in Building 17.

**.05 NEW BUSINESS**

**A. Technology Updates**

a. Lorne Cleaver said that there will be password changes. We are going through a state audit now. They will activate the policy. It's a state requirement. They will be sending out an email with information and instructions. The every 90 days change may have to change to 45 days. They will set up a website to go to in order to authenticate the password. The last 2 passwords will not be able to be used. There will also be a screen saver instituted that will be enforced, and it cannot be disabled. There was a question about the 90 days and if we will have to get a new ID card to copy. No, but we will have to re-register it. We can also use the manual log-in.

b. David Schulman talked about the Secure FTP. This has to do with how people upload files to the web from home. Anybody who has an account on that server will get an email with instructions and information. It will hopefully be a smooth process. This will happen after Spring Break. Russ Adkins asked us to congratulate David Schulman because he just earned his doctorate degree.

c. Howard Dansky gave a wireless update. He said the old wireless was unsecure and sporadic. The new wireless will be secure and not sporadic. He had the campuses tell them where they need the wireless. The committee also did a survey from students. BC Public is for students. BC Private is for faculty. If you bring in a laptop and can't connect to BC Private, put in a help desk ticket and they will get someone to help you. It does work for Apples, MACs, PCs. If you log in to BC Private, you can go around all the campus. Students cannot log in to BC Private. Patti Barney added that we will be moving towards a more secured system for students as well. There was a suggestion to put a blurb up when students log in that it's unsecure and take extra precaution.

**.06 ANNOUNCEMENTS**

**A. Dianne Ruggiero said there is a flyer in back that is a follow-up of the Success Summit. It will be on Central, 4<sup>th</sup> floor, 9:30-11:30. The prep coordinators will be integral.**

**B. Peter Battaglia asked for clarification on the 5-day/4-day work week for summer. Should we schedule classes on the 4-day or 5-day work week. Patti Barney replied that the discussions**

**have taken place and we are supposed to be getting clarification in writing. There will be some flexibility.**

**.07 ADJOURNMENT**

The meeting adjourned at 4:28pm.

Respectfully submitted by Darena Borgers, Faculty Senate Secretary.

**The next Faculty Senate Meeting is scheduled for  
February 17, 2010 at 2:30pm  
on  
Central Campus, 17/425-426**