

**Minutes of the Faculty Senate  
Thursday January 15, 2009  
Central Campus 17/425-6**

**Faculty Senate Attendance:**

**Senators:** Alan Applebaum, Kate LeGrand, Renee Pleus, Maria Bernal-Dobek, Jacqueline Henning, Ione Turpin, Damon Davis, Neil Linger, Robert Brasco, Chris Casper, Carole ( Angela ) Michaels, Greg Reeder, Blaine Browne, Rosa Gaskins, Jim Lansing, Joy Stewart, Xiao Wang, Karen Roberts, Darena Borgers, Behnoush Memari

**Visitors:** Peter Battaglia, Hank Martel, Russ Adkins, George Masfarroll, Judith Scherer, Pam Katzir, Joyce Walsh-Portillo, Irmgard Bocchino, Denese Edsall, Trish Joyce, Jose Macia, Suzette Spencer, Michael Tenenbaum, Dianne Ruggiero, Chris Roddy, Bill Pennell, Sonia Nieves, Karen Williams, Laura Antczak, Steve Obenauf, Patti Barney, Denise St. Patrick-Bell, Jorge Guerra, Deborah Hopkins, Dan Jones, Mia Ocean, Lois Bolton, Maria Hincapie, Eileen Garcia, Kobitta Chopra, Donna Henderson, Mindy Tilles, Barbara Bryan, Colleen Quinn

01. **Call to Order.** President Jim Lansing called the meeting to order at 2:40pm.
02. **Approval of the Agenda.** With one change: New Business Item A to Old Business Item B-1 and the addition of one item under New Business: Request from Kate LeGrand, Rosa Gaskins moved to approve the amended agenda; Kate LeGrand seconded; the motion carried.
03. **Approval of the Minutes.** A motion was made to approve the minutes of the December 2008 meeting by Neil Linger and seconded by Xiao Wang. The motion carried.

---

---

**.04 Old Business**

**A. Open Senate Positions**

Jim Lansing suggested that as there was still one Senate vacancy at North and now a vacancy in the Senate Vice-President slot as well that filling these vacancies might wait until the next cycle of elections which is coming up in March. Jim's suggestion was accepted.

**B. 1) BS Ed. Degree Implementation – Denise St.Patrick-Bell**

Denise reviewed all the steps taken for approval of the Bachelor Degrees in Education at the College that had been underway since April 2007. This multi-step process involved our Board of Trustees, the Florida State Board of Education, SACS, and now finally the Florida Department of Education for approval as a teacher certification center.

The College Curriculum Committee has approved the core courses and ESE courses. The degree program will eventually include five programs: Exceptional Student Education Pre-K-12; Middle School Math; High School Math; Middle School Science; Biology. Broward College faculty as well as faculty from Broward County Schools have been involved in planning and design from the beginning and are still working on development of courses.

The Bachelor Degree programs planned for the College will be college-wide programs with cohorts at each campus. The Education degree will be based at South Campus with the other two Bachelor degrees in Nursing and in Information Technology based at North and at Central, respectively

The current cohort at South of 66 students (24 in Math) started its core classes this January. The program currently runs all evening classes; has one full-time faculty -- a clinical educator, ESOL-endorsed; three part-time faculty; and offers six classes this term.

### ***2)SACS Update – Lourdes Oroza***

Lourdes Oroza spoke about the upcoming SACS visit scheduled for March 23-25. We don't know the members of the team, but the chair is from Louisiana State University and has been in touch with us. She noted that work on the 5-year interim report has been postponed, since much of the documentation that is being collected for the substantive change report can be incorporated into the 5-year interim report due later in the year.

The upcoming visit in March will center mostly on South Campus and the Bachelor degree program in Education, but that the visiting team could also decide to include other campuses in its visit. The question this SACS team is addressing: "Is Broward College ready to become a Level 2 institution (offering a Bachelor degree)?" The Committee working on the upcoming visit has had valuable assistance from Daytona State College and Indian River State College, both of whom have recently gone through SACS reviews for 4-year degree programs.

Once the March SACS visit is done, work on the five-year interim report will begin again. If anyone has expertise or a desire to work on any of the accreditation or re-affirmation committees, please let Lourdes Oroza know.

### ***C. BC Mission, Vision and Core Values – Jose Macia***

Jose shared the latest draft of the College's vision, mission, and core values statements that would be presented to the Broward College Board of Trustees at its January 27 meeting. He indicated that input gathered from various constituencies over that past few weeks had generated five to six substantive revisions to the previous draft.

Damon made a motion that the Senate endorse the work that had gone into these statements and the wording of the draft as presented to the Senate today. Angela Michaels seconded the motion. There being no further discussion, the motion passed with one abstention.

### ***D. Diversity in Curriculum Focus Groups – Maria Bernal-Dobek***

Maria reported briefly on the conference she had attended on diversity and inclusion. She had spoken with David Moore and VPAA Judith Scherer about ways to encourage faculty to incorporate issues of diversity and inclusion into their lessons. To that end, Maria wants to set up focus groups across the College to start the discussion about diversity and inclusion in teaching and learning. She will send out an email invitation to these focus groups shortly and encourages the faculty as well as the College staff to participate.

Secondly, she announced that a Language of Inclusion Day would be held February 20. Professor Joe Feagin will be a presenter during the morning half-day of planned activities. Details will be emailed or available on the professional development website.

### ***E. Microsoft Conversion and Document Management Update– Patti Barney***

Patti Barney reported on the status of the conversion to an MS infrastructure and the demise of Novell. This project to re-image all the computers on campus is underway. With the new network structure, some of the policies and procedures of IT have been revised or may need to be. Patti highlighted the issue of downloading software and the tighter restrictions on doing so. Depending on what faculty needs might be, a new procedure may need to be worked out in the future. The intent of the changes is based on legal issues and copyright matters, and is not intended to tie anyone's hands nor to negatively impact teaching and learning.

The document management project is tied to the workstation re-imaging as well since the image must contain the new networked printer information. Both projects are underway currently. The contract with

Sharp was approved and should be completed by end of February 2009. The administration at each campus is deciding upon the 'rules' for defaults and printing issues at its campus.

Robert Brasco asked what happens if the system designed by Sharp turns out not to be workable for certain areas. Patti and Frank Sandemier said that there was a built-in shakedown period when alterations and revisions to the plan could take place during the first couple months. Current desktop printer equipment would remain in place for now, but eventually is to be removed.

The multi-functional devices being put in place are intended to improve service, flexibility, and create cost savings throughout the College.

When asked, Bill Pennell indicated that the 'best guess' cost savings estimate for now would be about \$250,000 per year; and that was without changing the printing culture, just our printing system.

#### ***F. Senate Policy and Procedure Committee Update***

Jim Lansing reviewed the current membership of the Policy and Procedure Review Committee: himself, Neil Linger, Steve Roig-Watnik, Angela Michaels, and Xiao Wang. Michael Tenenbaum, a Faculty Counselor, was added to the group. Jim reminded the group that when he gets copies of policies under revision, he would forward them to the Committee on email for their input and perspective.

#### ***G. Learning Community Initiative – Trish Joyce***

Trish Joyce spoke of the success emerging through data collection for the Learning Community concept in our curriculum. She encouraged faculty to give it a try and see if that style of organization and collaboration works for them. The newest learning community: Brother to Brother (B2B) was an outgrowth of the college's Council on the Social Status of Black Males at South, and Trish added that a similar Learning Community might develop at North and was already in the works at Central.

Xiao Wang, a Senator, was introduced as the new coordinator for Learning Communities on Central. The deadline for fall class proposals was fast approaching as stated in a recent email reminder from Xiao.

Trish also talked about an upcoming professional development opportunity. On January 23 and 24, Barbara J. Millis, author of *The Course Syllabus*, would be on campus. Adjunct faculty who attend the Friday-Saturday workshops would receive a modest stipend.

#### ***H. Outcomes Assessment – Joyce Walsh-Portillo***

Joyce Walsh-Portillo spoke to the Senate about her role as Outcomes and Assessment Director: a part-time responsibility on which she focuses on Mondays, Wednesdays, and Fridays; Tuesdays and Thursdays she fulfills her responsibilities as full-time faculty in the Business Department. She talked a little about 'outcomes' as results; how student learning outcomes are measured; and how the data are used to measure an institution's achievement. She emphasized that it is programs that are assessed such as the A.A. and A.S. degrees, not individuals or individual classes.

SACS asks how do you know how effective you are. Using her own class, Business Ethics, as an example she demonstrated that colleagues may assess the same course in a variety of ways: qualitative or quantitative measures, case studies, quizzes, etc. What is important is the evidence gathered to assess the common learning outcome. The objective is to use the data to make adjustments for continuous improvement for student success.

Ultimately, this is a faculty role. The opportunity to participate in this initiative comes through working together. One such opportunity is to join the Senate Committee on Outcomes Assessment. This group will start the work to see that outcomes are consistent and measurable; to be sure we know how our students can demonstrate knowing.

She thanked everyone who had already offered to help her with this endeavor.

Michael Tenenbaum asked if Student Affairs would be included in outcomes assessment. Joyce indicated that yes, all student impact areas are part of outcomes assessment. Jose Macia, the College's SACS liaison, added that the SACS language on assessment of student learning is a college-wide question of 'how do I impact student learning'.

Patti Barney shared that in her role with Institutional Effectiveness a pilot project working with 10 College units: 5 academic and 5 non-academic was to kick-off on January 16. These units with the aid of IT will be looking at ways to automate the data collection necessary for outcomes assessment in their units. This data collection system could hopefully then be rolled-out for use in other units.

### ***I. Outcomes Assessment Committee Update***

Following upon the previous discussion, Jim Lansing asked for participation on the Senate Outcomes Assessment Committee which was established at the October 2008 meeting, but hadn't been organized as yet. Michael Tenenbaum, Damon Davis, and Xiao Wang voiced their willingness to serve on the Committee. Joyce Walsh-Portillo added the names of Audrey Hunter and Anne Cardozo who had already told her they would be interested in serving on the Committee as well.

After some discussion, it was decided that Jim Lansing would send an email to all Faculty asking for anyone else interested to join the Committee. Joyce will facilitate the first meeting so that the group can elect a Chair and flesh out the responsibilities of the Committee. It was suggested that perhaps 10 – 12 faculty with representation from all campuses, several disciplines, and perhaps someone from the Gen Ed committee would make a productive group.

Joyce will report at the next Senate meeting and then set a meeting time for the organizing session.

### **.05 New Business**

#### **A. *(moved to Old Business B.1 above)***

#### **B. Senate Elections – March**

With Senate elections due in March, Jim asked for volunteers from campuses to serve on Enabling Committees at each campus to conduct the elections for Senators whose terms are up in 08-09 and a slate of officers. Renee Pleus and Dorinda Borgers volunteered to do South Campus; Neil Linger will take care of Central; Karen Roberts and Behnoush Memari will see to North.

#### **C. Budget Update – Bill Pennell**

Bill Pennell brought the latest news of the budget to the Senate. He indicated that the set-aside funds which he spoke to us about in October would likely see us through the rest of this fiscal year, but that next year's budget could bring a 6% or 8% or even 10% cut. Enrollment is up for the Spring, but fixed costs are up as well. Administrative teams on each campus are drawing up lists of possible cuts from the least hurtful to the most hurtful. Next week the teams would meet to combine lists. By mid-February the administration would be putting together the budget for 2009-2010.

He reiterated that decisions about cuts or cost-saving measures are made to avoid impacts on instruction or student services as much as possible. Ways of doing things differently would be looked at first such as: do we need to cut the grass every week? what might we outsource? what do we really need to do?

#### **D. Lockdown – Kate LeGrand**

Kate LeGrand raised the issue of "lockdown procedures" on behalf of Kelli Hammer at South Campus. Kate explained that there had been an incident at South Campus this week and other instances of lockdowns at the South Campus over the last few years. Kate stated that it is nerve-racking for faculty not knowing what is going on, what to do, how to find out. Rumors and whispers only make matters feel worse.

Lourdes Oroza, Provost at South Campus, shared with the group that indeed there had been a car chase that spilled over onto South Campus. Police officers had followed a suspect onto the

campus; that campus security had done a good job of isolating the incident and keeping safe students, staff and faculty in the area. There was no actual lockdown, and an email had been sent to communicate that to the campus. She did indicate that communicating campus-wide during such incidents is a challenge. She reminded us that the College had received a grant to insure that we had the correct procedures in place and could respond to events that called for heightened security throughout the College.

**.06 Announcements**

Trish Joyce and Pat Senior announced several upcoming professional development opportunities as well as a reminder about Professional Development Day now scheduled for March 20, 2009. Faculty are encouraged to submit proposals for workshop sessions.

Irmgard Bocchino highlighted the success of the Honors students in both individual research papers competition and an Honors conference proposal acceptance.

Damon Davis announced that UFF had started negotiations for the 2008-09 contract. Updates would be emailed. He also announced that a candlelight remembrance for Debbie Nycz was scheduled for January 22, 2009 at 7:00pm on Central Campus.

Jim Lansing noted the Opening Reception for the Art Faculty would follow.

**.07 Adjournment**

Rosa Gaskins moved to adjourn the meeting; Neil Linger seconded. The motion carried.

Meeting adjourned at 4:30pm.

Respectfully submitted,  
Jacqueline Henning  
Secretary, Faculty Senate

**The Next Faculty Senate Meeting is scheduled for February 19, 2009  
Central Campus 17/425-6 (Location change)  
2:30pm**