

**Minutes of the Faculty Senate**  
**Thursday, September 17, 2009**  
**Campus: Central 17/425-426**

**Faculty Senate Attendance**

**Senators**

Jim Lansing, Teresa Hodge, Darena Borgers, Maria Bernal-Dobek, Karen Roberts, Blaine Browne, Alan Applebaum, Todd Bernhardt, Neil Linger, Behnoush Memari, Xiao Wang, Damon Davis, Angela Michaels, Michael Tenenbaum, Kate Le Grand, Robert Brasco, Ione Turpin, Robert Wiltgen

**Guests**

Mindy Tilles, Ed Erazo, Colleen Quinn, Kobitta Chopra, Eileen Garcia, Peggy Turcotte, Angelia Millender, Pete Eckert, Carolyn Tonge, Peter A. Battaglia, Trish Joyce, Bill Pennell, Irmgard Bocchino, Lisa Ciardulli, Lourdes Oroza, Deborah Hopkins, Russ Adkins, Carole Comarcho, Patti Barney, Lois Bolton, David Moore, Audrey Hunter, Anne Cardozo, Pat Senior

**01. CALL TO ORDER:**

Jim Lansing called the meeting to order at 2:45pm.

**02. APPROVAL OF THE AGENDA**

Neil Linger moved to approve the agenda. Angela Michaels seconded.

Item F, Document Management was added by Damon Davis.

Ed Harris requested adding Excessive Absences as an item to the agenda, but it was agreed to postpone this item to the next meeting.

Approval of the agenda passed.

**03. APPROVAL OF THE MINUTES**

Xiao Wang moved to approve the minutes. Kate LeGrand seconded. There was no discussion. The minutes passed unanimously.

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**04. OLD BUSINESS**

**A. Presidents Report**

-Senate President Jim Lansing reported that the Emergency Management Higher Education grant is moving forward. A group is being brought in regarding pandemic infectious diseases. There are people being trained by NIMS (National Incident Management System). An emergency system pilot, radio boxes in classrooms, is in the works.

-IT Value Assessment survey of 25 questions is being conducted.

-SACS – The response of the five items was sent in.

-He attended 3 BC Foundation Faculty, Administrator and Staff Campaign kickoff events and reminded us that many of us are affected by the Foundation and it's time to give back to the Foundation.

-He mentioned the invitation to the Lyceum Event on Saturday, October 3, which will highlight a Broadway Tony Award winner and the Endowed Teaching Chairs.

**B. Cell Phone Interruptions in Class**

-Karen Roberts reintroduced the idea that if there were a college wide policy regarding cell phones, then perhaps it would be easier for students to understand what is expected of them related to cell phones in the classroom. There was considerable discussion about whether or not there is a need for a general statement and/or policy about cell phones or whether it should be up to the individual faculty member to handle in his/her syllabus. Angelia Millender brought up the Student Code of Conduct, Policy 5.02. There was discussion about the wording of a

possible statement and where to put this statement (Student Code of Conduct, Student Handbook). It was decided that Karen Roberts and Kate LeGrand would work on a statement and bring it back to the next Senate meeting.

**C. *Outcomes Assessment Update***

-Joyce Walsh-Portillo provided an update for where the Outcomes Assessment is now. She has 10 team members in addition to herself working as the gen ed pilot team. They are working to create a bridge between student learning outcomes and competencies. She explained the Gen Ed Project that is going on the whole year. Briefly, they will be doing the project with 20 gen ed courses taught by the team members, including courses from all campuses and all methods of delivery. They will be looking at only 3 learning outcomes for a course. The process is completely faculty driven. She emphasized the SACS is interested in the results we get from our students, but that for the Student Learning Outcomes we have our academic freedom. Data from the project will be collected and shared college wide.

**D. *Faculty Senate Constitution Updates***

-Kate LeGrand reported that she took “Community” out of BCC everywhere in the constitution. She also brought up that we need to change and update that we don’t meet in the summer and the language of Term A and B. There was some discussion about the wording of Terms 3A and 3B and the quorum for the summer. Also, there was discussion that the May meeting is the summer meeting. Kate LeGrand made a motion about changing the language under “Quorum” of page 3 but withdrew the motion. The decision was made to bring this topic back to the next meeting – Kate LeGrand, Terri Hayes, Michael Tenenbaum and Robert Brasco would serve as a committee to work on the language to bring back to the next meeting.

**E. *Textbook Affordability Legislation, State Guidelines, & BC Faculty Senate Text Guidelines***

-Russ Adkins addressed the issue that last year the textbook committee stopped work until the consequences of state legislation would be know. He is now asking the Senate President to ask the textbook committee to sit down 1 time with Russ to look over the legislation and to have 1 working session to synchronize with the state statute. Teresa Hodge will forward and email with the names of the textbook committee members to Russ.

-Kate LeGrand asked about the ability to get email on Blackberry like administrators are able to day. One response was that we would have to pay \$15/month extra to your cell phone carrier for the capability. Russ said he would ask Patti Barney to address the question.

**F. *Document Management***

-Damon Davis asked for an update on document management and printing capability, including why we can’t print in color.

-Patti Barney responded that the vendor, Sharp, as part of the contract had an evaluation period and would make decisions based on the monitoring during this evaluation period. One observation was that Central has an issue with volume – there is not enough server support. Patti doesn’t know the proposed solutions or timeline. She emphasized that until everyone stops using their office printers if they still have them, the full extent of problems or issues will not be known.

-The issue of the process of printing in color was brought up by several people. How do we print in color? Who decides who has clearance to print in color? Patti said that she was not responsible for that decision; the Business Deans at each campus had been asked to coordinate this. When Peter Battaglia brought up the issue that at Central 8 of 11 A.D.’s can’t print in color and he has been documenting this for over a month and doesn’t know where the information is going, Lois Bolton suggested getting Patti Barney, the Provosts, and the Business Deans together in a meeting to clarify everything.

-Patti made it clear that I.T. is not making decisions as to who can print what at the different campuses.

**05. NEW BUSINESS**

**A. *Student Success/Library closings***

-Neil Linger announced that starting October 3, Broward County Libraries will be closing on Sundays. He's very concerned because he feels Central will bear the brunt of these closures because students will all go to Central since it will be the open library. He made 3 motions:

1. I move that the Faculty Senate send the President a letter stating its grave concern over BCL's potential cut in library hours and that a Faculty Senator be included in discussion needs to be had over the future of our relationship and its potential effect on the academic success of our students. After being seconded by Damon Davis, there was discussion in which Provost Oroza added that they have been trying to fight the battle of shorter hours and closing a day and that she thinks it's a great idea for faculty to put some pressure to see if there can be some changes. The motion passed unanimously.
2. I move that the President of the Senate send a letter of concern to the college attorney and the President recommending a careful re-examination of the contract with Broward County and the Broward County Library System. This motion was seconded by Maria Bernal-Dobek and passed unanimously.
3. I move that the Vice President of Academic Affairs consider the effect of the misuse of scarce college computer resources on student retention and success and whether an outreach program be considered to counsel students who may be in jeopardy. Russ said that he would be happy to take a proactive look. The motion was seconded by Bland Brown and then passed.

#### ***B. Campus Student Grade Appeal Committees***

-Faculty Senate President Jim Lansing brought up the problem of getting grade appeals committees together because the list is outdated. He said he would get in touch with the A.D.s from the campuses to revisit the list.

#### ***C. LEMAP Visit/Campus Safety Discussion***

-Bill Pannel reported that consultants came in for 3 days a few weeks ago and met with faculty and students. The consultants had a number of recommendations, and we are waiting on a formal report. The recommendations include—

- needing standardization of the 3 campuses
- needing to coordinate the safety and security and emergency response issue
- cleanup of position descriptions
- additional training of security staff
- use of overtime – maybe add an individual or 2
- improving equipment given to security personnel
- may need a police car or vehicle of some type
- installing gates at entrances
- marketing, promoting, and getting more information to everyone about security at college
- standardizing uniforms and gear security uses
- brochure for faculty and staff to give out
- establish college-wide mass notification system (emergency phones are going up on all campuses, and the second phase will be the emergency notification system – loudspeakers on those phones)

-The consultants did like our mode here – arrangements with the local police forces to have a couple forces on campus and using our own security service.

-Hazard and Vulnerability study is going on now.

#### ***D. H1N1 flu virus and Students***

-Russ Adkins brought in a draft of guidelines regarding H1N1 flu virus for discussion. He said we need to be more proactive about dealing with a possibly very busy flu season. He wants to include faculty input on how we're going to respond to this. He doesn't want to tell us what to say to students, but he wants the faculty to consider making a statement to be flexible. The college wants to put something on the web, and he'd like the Senate's endorsement. After a bit of discussion, Kate LeGrand moved to adopt those guidelines, Neil Linger seconded, and the Faculty Senate voted to endorse the guidelines.

**E. Curriculum Committee Approval Process Changes**

-Avis Proctor mentioned that last year there was a series of curriculum changes. They are trying to improve awareness and communication across the college. She presented a flowchart to the Faculty Senate for feedback. Because there was not a quorum, it was decided that this issue will be brought back to the next meeting for discussion.

**F. Developmental Education Update**

-Trish Joyce deferred to the next meeting.

**06. ANNOUNCEMENTS**

- Trish Joyce said that if you haven't registered for the learner-centered workshops Oct. 8 and 9 to go on-line to register. The pipeline is our developmental and EAP students, and we all need to be concerned about nurturing our "pipeline."
- November 6 is the Successful Models for Learning event.
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**07. ADJOURNMENT**

Neil Linger moved and Angela Michaels seconded, and the meeting was adjourned at 4:56pm.

Respectfully submitted by Darendia Borgers.

**The next Faculty Senate Meeting is scheduled for October 22<sup>nd</sup>  
on Central Campus, 17/425-426**