

**Minutes of the Faculty Senate**  
**Thursday, April 16, 2009**  
**North Campus, 46/152**

**Faculty Senate Attendance:**

**Senators:** Alan Applebaum, Maria Bernal-Dobek, Damon Davis, Robert Brasco, Chris Casper, Greg Reeder, Jim Lansing, Joy Stewart, Xiao Wang, Karen Roberts, Darendra Borgers, Teresa Hodge, Deborah Hopkins, Dianne Ruggiero, Robert Wiltgen, Karen Modrich

**Guests:** Hank Martel, Russ Adkins, Judith Scherer, Joyce Walsh-Portillo, Irmgard Bocchino, Trish Joyce, Jose Macia, Sonia Nieves, Patti Barney, Eileen Garcia, Barbara Bryan, Ed Erazo, Jack Sadler, Avis Proctor, Monica Ramirez

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01. **Call to Order.** President Jim Lansing called the meeting to order at 2:45pm.
  02. **Approval of the Agenda.** With two changes: Old Business Item D to be tabled until the May 7<sup>th</sup> meeting (requested by Damon Davis) and New Business Item B to be tabled until the May 7<sup>th</sup> meeting (requested by Jim Lansing on behalf of David Ascencio). Alan Applebaum moved to approve the amended agenda; Teresa Hodge seconded; the motion carried.
  03. **Approval of the Minutes.** A motion was made by Xiao Wang to table the March 19, 2009 minutes until next month's meeting. The motion was seconded by Alan Applebaum; the motion carried.
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**.04 Old Business**

**A. President's Report – Jim Lansing**

- o There was a presentation about tying in the Student Incident Plan with the Emergency Management Plan.
- o There is a report due on the use of student fees.
- o A General Education update was given.
- o The "Finish What You Start" program was presented.
- o There was discussion about a link program with FAU, i.e., a formal way of contacting FAU students who cannot be enrolled there, but can possibly enroll at BC.
- o Service learning components were discussed.
- o A Q.E.P. was discussed as part of the program for SACS.
- o A policy and procedure update was given.
- o An update of the Facilities Master Plan was provided.

**B. Senate Policy and Procedure Committee Update – Jim Lansing**

Jim reported that this committee has met twice since the last Senate meeting. They made a few revisions to academic policies currently under review and revision. The policies will come to the full Senate for review and feedback.

**C. Outcomes & Assessment Update – Joyce Walsh-Portillo**

The following is a summary of Joyce's presentation:

- o An assessment committee was formed through the Senate in February 2009. There are currently pilots going on with Institutional Effectiveness and the Education programs.
- o SACS 3.5.1
  - i. "...the institution identifies college-level competencies within the general education core..." – This was done by the Gen Ed Taskforce in 2004-2006
  - ii. "...provides evidence that graduates have attained those competencies." – This is where more needs to be done, although there are some courses that are currently doing this.
- o The work done by the Gen Ed Taskforce is the foundation in the 2 + 2 model for the Teacher Ed B.S. program.
- o Areas 1-5 have expected learning outcomes identified, but they are not being measured. Joyce commented that faculty are an integral and necessary part of this process, and that the work that is going to be done must start with faculty and must have faculty input. Joyce concluded by stating that anyone who is interested in working on this initiative or is in need of more information can contact her or Dr. Scherer directly.

***D. Academic Honesty – Damon Davis***

Tabled until the next Senate meeting.

***E. Curriculum Committee Update – Chris Casper-Cubas***

Chris reported on three new programs approved by the curriculum committee – culinary arts, the B.S. in Middle Grades Math, and the B.S. in Secondary Grades Math. She also reported on a course outline revision for MAT 1033, and the replacement of CJK courses within the Criminal Justice area, which were required by the state.

***F. Mission Statement Update – Jose Macia***

Jose provided an updated version of the college's mission statement. This new language, Jose stated, represents feedback received as a result of the SACS visit as well as from others around the college. This new language is still open for feedback and comments before it is sent to the Board for approval. He then asked that he be contacted with any comments and feedback to the new language.

Damon made a motion that the Senate endorse the new language for the college's mission statement. Xiao Wang seconded the motion. There being no further discussion, the motion was unanimously passed.

***G. Block Scheduling Data – Irmgard Bocchino***

Irmgard announced that they revisited the block scheduling survey for students and changed the opening paragraph. The survey was sent to 111,945 students (April 13, 2009 at 12:30 pm), of which 2017 responded. The data showed that 72% of the respondents would prefer MW/TR classes, 6% would prefer MWF/TR classes, 6% would prefer Fri/Sat classes, and that 16% had no preference. Irmgard stated that she can provide this data to anyone who asks; all they need to do is send her an email and she will get it to them. She thanked Wendy Clink and Delores Powell for their work with the surveys, and she thanked Neil Linger for the articles he sent. One of these articles, Irmgard stated, involved a math study that showed a 66% success rate for students in the prep area. She will send this article to senators to review. She also announced a new model being developed in math area as a pilot, where one level of prep is offered in the first 8 weeks, then students can move on to the next level of prep in the next 8 weeks. It is hoped that students can successfully complete their prep courses in one full semester. Finally, Irmgard announced that the faculty survey is being sent out...soon.

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**.05 New Business**

**A. *Senate Officer Elections – Alan Applebaum***

With Senate elections completed, Jim asked for a senator to conduct the elections of the officers for the 2009-2010 academic year. Alan Applebaum volunteered to do so, and opened the floor for nominations.

- Karen Roberts nominated Jim Lansing to be President of the Faculty Senate. Karen Modrich seconded the nomination. Xiao moved that the nominations be closed and Damon Davis seconded the motion. There being no discussion, the nominations for president of the faculty Senate were closed. Karen Modrich made a motion that Jim's election be approved by acclamation, and Xiao seconded the motion. There being no discussion, Jim Lansing was elected by acclamation as Faculty Senate President.
- Jim Lansing nominated Teresa Hodge to be Vice-President of the Faculty Senate. Maria Bernal-Dobek seconded the nomination. Maria moved that the nominations be closed and Xiao Wang seconded the motion. There being no discussion, the nominations for vice-president of the faculty Senate were closed. Karen Roberts made a motion that Teresa's election be approved by acclamation, and Damon seconded the motion. There being no discussion, Teresa Hodge was elected by acclamation as Faculty Senate Vice-President.
- Karen Roberts made a motion to table the election of the office of Secretary until the next Senate meeting. Damon seconded the motion. Alan Applebaum then closed the election of the faculty Senate officers until the next Senate meeting, President Jim Lansing then resumed control of the Senate meeting.

**B. *Early Intervention Taskforce – David Ascencio***

Tabled until the next Senate meeting.

**C. *Textbook Adoption Procedures – Greg Reeder***

Greg Reeder expressed concerns regarding the current text adoption guidelines. He stated his belief that the text adoption procedures that were passed by the Senate had been approved by the Board and were now available online. He further stated his understanding that sequential courses required college-wide adoption of a text. Greg then presented a situation that recently occurred in the selection of an Anatomy & Physiology text wherein a college-wide departmental committee was formed and they agreed to follow the text adoption procedures. The committee then selected a text for adoption college-wide, however, one of the campuses went ahead and selected an alternate text. This, he believed, was against the selection procedures they had agreed to. He further intimated that this was done with the approval of that campus' department associate dean and provost.

At this point in the discussion, Dr. Bryan asked Greg to state for the record whether or not it was her campus that was involved. He said yes, and Dr. Bryan stated for the record that she had no knowledge of this issue whatsoever. She was not aware of this incident, but she will investigate it.

Dr. Scherer then offered a point of clarification on the issue by stating that she was not sure if the Board had approved the textbook adoption procedures that came out of the Senate. She will investigate this issue and will respond to the Senate by the next Senate meeting. She informatively added that the textbook adoption guidelines from the state of Florida wouldn't come out until December 2009. Greg then asked Dr. Scherer what guidelines should be used for text selection in the meantime, and she replied that the text adoption procedures that were approved by the Senate should be followed.

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**.06 Announcements**

- Darenda Borgers informed the Senate about an issue in the English/ESL department on South campus whereby the faculty in that department were not asked or informed about their incoming Interim Associate Dean (as their current AD is not returning). Also leaving is their College Prep Coordinator for English. She then asked if there wasn't a procedure for filling those positions where the faculty in the specific department are consulted, especially since the faculty in that department had already discussed the filling of these positions. There is a meeting with the campus Provost and Academic Dean on Monday (20 April 2009) so she will report back to the Senate with the outcome of the meeting.
- Damon Davis
  - He expressed his thanks to the faculty for their professionalism in the SACS visit.
  - He announced United Faculty of Florida's End-of-the-Year happy hour and book drive at Gatsby's in Davie, FL on May 6<sup>th</sup>, 2009 from 5 – 9 pm. The purpose of the book drive is to collect books (ages 4 – 10) for elementary schools in Broward County. Book drops will be available on the main campuses and at Gatsby's on May 6<sup>th</sup>. Joyce Walsh-Portillo suggested they include children's DVDs and CDs as well.
  - Legislative Updates: He stated that emails and phone calls have impacted Tallahassee tremendously. He, along with Barbara Cohen-Pippin, are currently in the process of fine-tuning what the college's approach for the legislature should be. In the meantime, he asked that everyone use their personal email and phone numbers when contacting our legislators.
  - He reminded everyone about the raffle for the Debbie Nycz Scholarship Fund. If you have not already done so, please purchase your tickets by contacting Catherine Leisek, the creator of the artwork being raffled.
- Patti Barney announced that the MS Outlook conversion and migration is scheduled to begin at noon on May 22<sup>nd</sup>, 2009. She suggested that everyone should go ahead and delete any emails that are not needed. She also stated that the email rules in Groupwise wouldn't be maintained with the conversion to Outlook. She encouraged everyone to take advantage of the training workshops currently being offered.
- Karen Roberts announced a watercolors show by John Moscowitz on the second floor of the BC North Regional Library.

**.07 Adjournment**

Dianne moved to adjourn the meeting and Maria seconded. The motion carried. The meeting adjourned at 4:18 pm.

Respectfully submitted,  
Teresa M. Hodge  
for the Secretary of the Faculty Senate

**The next meeting of the Faculty Senate is scheduled for:  
Thursday, May 7, 2009 at 2:30 pm  
Central Campus, 17/425-426**