

**Minutes of the Faculty Senate**  
**Thursday, May 7, 2009**  
**Central Campus, 17/424-425**

**Faculty Senate Attendance:**

**Senators:** Jim Lansing, Teresa Hodge, Chris Casper, Xiao Wang, Todd Bernhardt, Renee Pleus, Karen Modrich, Greg Reeder, Alan Applebaum, Robert Wiltgen, C. Angela Michaels, Dianne Ruggiero, Michael Tenenbaum, Damon Davis, Behnoush Memari, Robert Brasco, Ione Turpin

**Guests:** Colleen Quinn, Anne Cardozo, Audrey Hunter, Peggy Turcotte, Cathleen Horne, Candice Hunter, Denese Edsall, Ed Erazo, Hank Martel, George G. Masforroll, Peter Battaglia, David Moore, Monica Ramirez, Judy Scherer, Greg Ferenchak, Jose Macia, Lois Bolton, Jorge Guerra, Donna Henderson, Irmgard Bocchino, Bill Pennell, Angel Rodriguez, Lourdes Oroza, David Asencio, Russ Adkins, Eileen Garcia, Joyce Walsh-Portillo, Pam Katzir, Trish Joyce

01. **CALL TO ORDER:** President Jim Lansing called the meeting to order at 2:35pm.
02. **APPROVAL OF THE AGENDA:** A motion was made to approve the agenda. The motion carried.
03. **APPROVAL OF THE MINUTES:** A motion was made to approve the minutes of the April 2009 meeting. The motion carried.

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**04. OLD BUSINESS**

***A. Senate Secretary Election***

Jim Lansing called for nominations for Senate Secretary. Damon Davis nominated Karen Modrich. Mike Tenenbaum seconded the nomination. There were no other nominations put forth. A vote was called. Karen Modrich was elected the new Faculty Senate Secretary.

***B. President's Report***

The Senate Policy Committee met on April 22<sup>nd</sup> and discussed policies on grade appeals, substitution for admissions to programs of study, graduation requirements for students with disabilities and Advisory Committees for career and technical programs. Membership rosters for the college wide committees (selected by the Senate President and the College President designee, Dr. Scherer) have been completed and will be sent out soon. The selection process for the architectural firm to create the College-Wide Facilities Master Plan has been completed and an announcement to be made soon.

Jim Lansing thanked everyone involved in May graduation commencement.

***C. Textbook Selection Process***

In discussion of the textbook selection process, Greg Reeder brought up points in reference to standardized operating procedures in choosing textbooks. He is interested in hearing Provost Barbara Bryan's thoughts in reference to guidelines in choosing textbooks. Judith Scherer mentioned there will be new DOE guidelines—Florida Statutes/rules will be out at the end of the year. Kate Legrand suggested using current guidelines set forth for choosing textbooks until new guidelines are out. Marie Dugan stated though the college had voted to use a single textbook for Anatomy and Physiology class, she felt strongly about using another book and had received an exception to use another textbook. Also discussed was how books had been chosen in the past, for example, was it a good deal for students, e.g., lower cost. Allen Applebaum stated faculty at

BC went rogue and picked their own book and he felt it was not right. Greg Reeder mentioned there should be written recommendations—a code of conduct to adhere to—language of policy and procedures that the college expects faculty to adhere to. Monica Ramirez recommended that the textbook selection committee reconvene to reassess issues. Jim Lansing stated discussion of this item had reached the ten minute rule. He made a motion to continue discussion. The motion carried. Allen Applebaum stated again that the textbook committee met, voted, and North Campus went “on their own”, and that this was wrong. He stated the college needs to stick to the committee decision. Monica Ramierz stated one must look at precedent—it was not a mistake. Damon Davis posed the question that, if a majority of faculty have decided then why change the rules? Greg Reeder asked why we have committees to set protocol and guidelines that are not adhered to? A point of clarification was made by Peggy Turcotte, that ECO2013 and ECO2023 are not sequential courses.

Judith Scherer recommended forming a Deans working group to include, Deans, Associate Deans and Faculty members, to discuss this issue. Damon Davis made a motion to censure North Campus’s behavior for not adhering to textbook policy. Allan Applebaum seconded the motion. In discussion of the motion, Hank Martel stated that before censuring, all the facts should be heard. He suggested giving Judith Scherer some time to look into this issue. Damon Davis withdrew his motion. Dianne Ruggiero made a motion to have a working group made up of Deans, Associate Deans, and faculty to focus specifically on this issue and make recommendations and give a report at the August 2009 Faculty Senate meeting. Angela Michaels seconded the motion. The motion passed and will be added to the agenda for the August Faculty Senate meeting.

#### ***D. Block Scheduling***

Irmgard Bocchino presented the results of the Block Scheduling Faculty Survey Report 2009. Noted was a great response to this survey by adjunct faculty. Irmgard Bocchino reviewed results of survey. Included in the results of this survey was the number of faculty teaching college preparatory courses. The survey suggested that the majority of faculty prefer block scheduling. For the summer a Monday through Thursday block schedule is preferred. Irmgard Bocchino thanked Hank Martel for his leadership in this survey project. Also Wendy, Patti Barney, and Dee Powell were thanked for their help in this project. Irmgard Bocchino will e-mail survey results to Senators.

#### ***E. Curriculum Committee Update:***

Chris Casper-Cubas presented Curriculum Committee Highlights from the April 20<sup>th</sup> Curriculum Committee meeting. The Baccalaureate Degree Teacher Education program was reviewed and updates given. Additional information on specific course updates and program revisions and deletions can be found on the Faculty Web page under Curriculum Services:  
<http://www.broward.edu/curriculumBCC/Committee/MinAgendaCurrent/page20443.html>.

#### ***F. Outcomes Assessment Update:***

Joyce Walsh-Portillo presented the Outcome Assessment update. She reviewed the time line in reference to General Education review process. She discussed challenges to include, looking at a shorter cycle, instead of the current 10-year cycle in reviewing general education courses and identifying measurable outcomes in all general education courses.

Steve Obenauf and Joyce Walsh-Portillo will be meeting on preparing a response to SACS recommendations and observations regarding general education and outcomes assessments initiatives at BC—September goals. By November, the General Education Leadership Team, looking at degree programs, will present results and recommendations. Included in the Outcome

Assessment update was the need for ongoing communication between Faculty Senate and Assessment Committee members in discussion of outcome and assessment initiatives.

Joyce Walsh-Portillo discussed the need for Faculty Senate endorsement of a shorter cycle, instead of every 10 years, in reviewing general education. She stated we need a commitment to review general education more than every 10 years. Damon Davis asked if there was a time frame or recommendation in regards to changing review cycle of general education. She stated it was recommended to shorten the cycle. Jose Macia asked when information would be put on the TaskStream? Joyce Walsh-Portillo stated this decision would be made at a later time through the General Education Leadership Team.

Joyce Walsh-Portillo discussed the recommendation of Faculty Senate endorsement of the concept of doing assessment/reviewing of general education on a more frequent basis than current ten year cycle. Todd Bernhardt made a motion for the recommendation to commit to a five-year review cycle that all courses and student learning outcomes are covered within the five year period. Damon Davis seconded the motion. In discussion of the motion, Judith Scherer pointed out that we need to respond to SACS recommendations and observations and asked Faculty Senate to consider more active commitment to looking at assessment and outcome initiatives. Jim Lansing asked for further discussion of the motion. Jim Lansing asked for a vote. The motion passed.

## **.05 NEW BUSINESS**

### ***A. Moving E-Learning Forward***

Russ Adkins presented a power point presentation on e-Learning initiatives and progress in this area. The Strategic e-learning Plan 2006-2009 was discussed. Highlighted were goals that have been met to include a number of AA, AAS, and AS degree programs available fully online and some certificate programs also available fully online. It was noted the number of students taking blended and fully online courses continues to increase. Russ Adkins discussed the e-learning 4-year plan for 2010-2013 highlighting a continued effort in e-learning course quality. Also pointed out was that Academic development and support, and; Academic and Student support would be important in looking toward the future of e-learning.

Russ Adkins pointed out the need to look at programs that are not online and look at how to incorporate them to an online format. He pointed out Blackboard access availability is needed for every student and faculty member. He mentioned that if the Faculty Senate is interested, the Faculty Senate could take part in looking at the planning process for future e-learning—suggested forming a Faculty Senate committee to look at the planning process for future e-learning. He stated input from Faculty Senate is needed.

Russ Adkins also discussed e-learning in reference to Quality Matters (QM) and the faculty involved. Russ Adkins presented Allen Applebaum with a QM certificate.

### ***B Higher Education Emergency Management***

Richard Nicorvo, BC Emergency Management Project Manager, stated they are in the process of hiring consultants to evaluate hazard and vulnerability assessments and also looking at working with a public health consultant and mental health consultant. Richard stated that the National Incident Management System (NIMS) training will be conducted for essential personnel only. Richard discussed emergency notification. BC has no formal emergency notification. There will be a committee to initiate radios going into classrooms and offices (\$46,000.00 part of the grant) for emergency notification.

### ***C. Early Intervention Task Force***

David Asencio discussed the Early Intervention Taskforce (EIT). An information handout was given to Senators and guests explaining the mission of the taskforce. A subcommittee (to include college wide faculty and staff) has been established to review campus safety policy and procedures and research behavioral intervention strategies for students experiencing stress. See handout given for further information on this task force. David Asencio reviewed the foundation/framework for a Behavioral Intervention Team(s). Also discussed was a Safety Net Committee (SNC) and membership of this committee and timeline for implementation of EIT's objectives.

### **.06 ANNOUNCEMENTS**

- David Moore reported that the Board approved a BC study abroad center in Heidelberg, Germany for a liberal arts program. Also, Maria Bernal Dobek has been appointed the new coordinator for the BC Peru site in Lima. The Board also approved a new affiliation in Finland and he pointed out there is an opportunity for a full time faculty member to apply for coordinator for the BC site in Finland.
- Jim Lansing mentioned the opportunity for grants re: Student Success.

### **.07 ADJOURNMENT**

Allen Applebaum moved to adjourn the meeting. Todd Bernhardt seconded the motion. The meeting adjourned 4:31.

Respectfully submitted by Karen Modrich

**The Next Faculty Senate Meeting is scheduled for August 20, 2009  
North Campus, 60/209  
following the College Wide Meeting**