



# 2011-2012 Verification Worksheet Federal Student Aid Program

Your application was selected for review in a process called "Verification." In this process, Broward College will be comparing information from your application with signed copies of your and your parent(s)' 2010 Federal tax forms, or with W-2 forms or other financial documents. Federal Regulations (34 CFR, 668) requires that this process be completed in determining financial aid eligibility. If there are differences between your application information and your financial documents, you or your school may need to make corrections electronically or by using your Student Aid Report (SAR).

Complete this verification form and submit it to the financial aid office as soon as possible, so that your financial aid will not be delayed. Your financial aid advisor will help you.

### What you should do

1. Collect your and your parent(s)' financial documents (signed Federal income tax forms, W-2 forms, etc.).
2. Talk to a financial aid advisor if you have questions about completing this worksheet.
3. Complete and sign the worksheet—you and at least one parent.
4. Submit the completed documents to the financial aid office.
5. Student Financial Services will compare information on this worksheet and any supporting documents with the information you submitted on your application. You may need to make corrections electronically or by using your SAR.

## A. Student Information

LAST NAME	FIRST NAME	M.I.	STUDENT ID #
ADDRESS (include apt. no.)			DATE OF BIRTH
CITY	STATE	ZIP CODE	PHONE NUMBER

## B. Family Information

List the people in your parent(s)' household, including:

- yourself and your parent(s) (including stepparent) even if you don't live with your parents, and
- your parents' other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2011 through June 30, 2012, or (b) the children would be required to provide parental information when applying for Federal Student Aid, and
- other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2011 and June 30, 2012, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
Student:		Myself	Broward College

## C. Tax Forms and Income Information (all applicants)

- Has the household income for 2011 decreased significantly? If so, check box. There may be other assistance if this has occurred. Please see a Financial Aid Advisor for further information.

Check the applicable boxes below. Tax returns include the following: 2010 Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information.

Check box if you are attaching signed copies of your 2010 U.S. Income Tax Return	<input type="checkbox"/>
Check here if you will not file and are not required to file a 2010 U.S. Income Tax Return.	<input type="checkbox"/>
Check here if your parents are attaching a signed copy of their 2010 U.S. Income Tax Return(s)	<input type="checkbox"/>
Check here if your parents will not file and are not required to file a 2010 U.S. Income Tax Return	<input type="checkbox"/>

## D. Tax Forms and Income Information (all applicants)

If you did not file and are not required to file a 2010 Federal income tax return, list below your employer(s) and any income received in 2010 (use the W-2 form or other earnings statements if available).

Source of Income/Support	Student Amount	Parent(s) amount
	\$	\$
	\$	\$
	\$	\$
	\$	\$

Both tax filers and non-tax filers must list any untaxed income from 2010. Enter zeros if no funds were received.

Refer to "2010 Untaxed Income" on the FAFSA for more information.

Student	Calendar Year 2010	Parent/ Stepparent
<b>2010 Untaxed Income</b>		
\$	Payments to tax deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on W-2 in boxes 12a through 12d codes D, E, F, G, H & S.	\$
\$	IRA deductions and payments to self employed SEP, SIMPLE, and Keogh and other qualified plans from IRS 1040 line 28 + line 32; 1040A line 17.	\$
\$	Child support received for all children. Do not include foster care or adoption payments.	\$
\$	Tax exempt interest income from IRS 1040 line 8b; 1040A line 8b.	\$
\$	Untaxed portion of IRA distributions from IRS 1040 line 15a-15b; 1040A line 11a-11b, excluding rollovers; zero if negative.	\$
\$	Untaxed portion of pensions from IRS 1040 line 16a-16b; 1040A line 12a-12b, excluding rollovers; zero if negative.	\$
\$	Housing, food and other living allowances paid to members of the military, clergy and others (cash payments and cash value of benefits).	\$
\$	Veteran's non-educational benefits such as disability, death pension, or dependency & indemnity compensation (DIC), and/or VA Educational Work-Study allowances.	\$
\$	Other untaxed income not reported anywhere else, such as workers' compensation, disability, etc. Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed social security benefits, supplemental security income, Workforce Reinvestment Act educational benefits, combat pay, or benefits from flexible spending arrangements (e.g. cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	\$
\$	Money received, or paid on your behalf (e.g. bills paid), not reported anywhere on this form.	\$
\$	Making work pay credit 1040EZ (line #8), 1040A (line #40), 1040 (line #63)	\$
<b>Additional Financial Information</b>		
\$	Education credits (Hope and Lifetime Learning tax credits) from IRS 1040 line 49; 1040A line 31.	\$
\$	Child support paid because of divorce or separation or legal requirement. Don't include support for children in your (or your parents') household, as reported in section B.	\$
\$	Taxable earnings from need-based employment programs, such as federal work study and need-based employment portions of fellowships and assistantships.	\$
\$	Student grant and scholarship aid reported to the IRS in your (and your parents') adjusted gross income. Includes AmeriCorps benefits (awards, living allowances and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships.	\$
\$	Combat pay or special combat pay. Only enter the amount that was taxable; do not enter any amount from your W-2 box 12, code Q.	\$

## E. Sign this Worksheet

Each person signing this form certifies that all the information reported on it is complete and correct. The student and at least one parent must sign and date.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Date

Submit this worksheet and accompanying documents to the Financial Aid Office.

**Don't forget to sign your tax forms.**