



VETERANS CERTIFICATION REQUEST

VCERT *circle one*
FALL /WINTER /SUMMER
or **UPDATE**
Academic Term _____

First Name _____ Middle Initial _____ Last Name _____ Student ID # _____ Preferred phone contact number _____

I must submit a Veterans Certification Request (VCERT) form every term and every time there is a change to my enrollment.

EMAIL _____ **GI Bill Chapter** *(required)* _____ **College Major** _____

Please be advised that if you are claiming military Tuition Assistance as well as Post 911 GIBILL Chapter 33 benefits, the same class(es) may not be paid by both military TA and CH 33. Military Tuition Assistance may only be used to pay course costs that are not paid by CH 33 benefits.

Please initial that you understand the following:

- _____ I understand that I must meet **Standards of Academic Progress** to retain eligibility for Veteran Education benefits at Broward College.
- _____ Once I am certified a confirmation will be sent to my BC email from VA. *I authorize the release of my BC email to VA.*
- _____ I understand that I cannot receive VA benefits for repeating a course after I have received a passing grade in that course.
- _____ If I withdraw, audit or stop attending a class(es), benefits may be terminated and possibly owe money back to VA and Broward College.
- _____ Courses not listed on VCERT are not reported to VA and will be billed to student or subject to drop if not paid by fee due date.

***Post 911 GI Bill CH33 covers IN-STATE tuition based on eligibility.
Payment information comes from VA not the school. VA pays based on the credits enrolled each month.***

Transient Students only: I am degree seeking at _____ (College/Univ.) I am attaching a letter or transient form confirming the classes I am taking at BC will apply toward my degree at the above institution.

MILITARY QUESTIONNAIRE

Your military status (circle one): Active duty – Purple Heart - Reserve (going to drill) – FL National Guard – Honorable discharge -

VETERAN'S CERTIFICATION OF ATTENDANCE

_____ Post 911 GIBILL CH33 students –for VA reporting purposes **ON-LINE courses at Broward College are** identified with *special designator code (flexible learning, blended E-learning, fully online, video tapes, web enhanced and independent study).*

- **All VA education Chapters:** Any vocational and technical courses as well as remedial (EAP, ENC, MAT, REA) courses taught in the following **FORMATS:** **Distance Learning** - **Online** - **Blended/Hybrid** are **NOT APPROVED** for VA education benefits.

Academic year _____ or other (list dates) _____ to _____ **Term** (circle 1) **fall** **winter** **summer**
I am enrolled in the following required classes for my program at BC or if in the Police Academy, the class number _____

If I am found ineligible for VA Benefits after Drop and Add period for refunds, I will still owe the full amount of tuition and fees and agree to repay this by the due date. I am responsible for any and all collection costs incurred in the collection of any tuition and fees. Tuition and fees that become 60 days past due will be referred to a collection agency and reported to a credit bureau. I understand and agree that all of the above information is accurate and true.

Student's Signature _____ Date _____

Please check your BC email for updates or additional documents that may be required.

Academic Advisor Certification (Required)

If this is a transient student or dual enrolled, a **TRANSIENT FORM** from the other school is required to be signed by that school's advisor. If transient student, BC's academic advisor is not required to sign this form.

Is this student in his/her graduation term? Yes No Degree code FROM THE STUDENT SYSTEM _____

All courses listed above apply to this students' official Broward College degree program? Yes No

Advisor/Counselor Name (printed) _____ Advisor's Phone number _____

Signature _____ Date _____

Return completed form to your campus Student Financial Services Office

1. First time **VETERAN** applying for VA Education Benefits.

VA Form 22-1990. Application is available for electronic submission online at: <http://vabenefits.vba.va.gov/vonapp/main.asp>. Print and submit a signed copy of the form along with the **Broward College Veterans Certification Request Form (VCERT) signed by an Academic Advisor**. Don't know what education benefits you are eligible for please visit the GIBILL website: <http://www.gibill.va.gov/> or call the Veterans Administration at 1-888-442-4551.

In addition, you may be required to provide one or more of the following documents when you submit your original application to VA.

- A Copy of the DD form 214 member 4 copy (Chapters 30, 33 and 1607 only)
- DD Form 2384, Notice of Basic Eligibility, NOBE (Chapter 1606 reserve/national guard with drilling time)

Transfer of Post-9/11 GI-Bill Benefits to Dependents (TEB) (CH33) - Any member of the Armed Forces (*active duty or Selected Reserve, officer or enlisted*) on or after August 1, 2009.

- Upon approval from DOD, family members may apply to use transferred benefits with VA by completing **VA Form 22-1990e**. . Print and submit a signed copy of the form along with the **Broward College Veterans Certification Request Form (VCERT) signed by an Academic Advisor**.

2. Are you a Continuing Broward College Student?

___ **YES** - Submit the **Broward College Veterans Certification Request Form (VCERT) signed by an Academic Advisor**

___ **NO** – Please complete and submit a Request of Change or Program or Place of training **VA Form 22-1995**. The form is available for electronic submission at: <http://vabenefits.vba.va.gov/vonapp/main.asp> . Print and submit a signed copy of the form along with the **Broward College Veterans Certification Request Form (VCERT) signed by an Academic Advisor**.

Have you changed your program of study since your last enrollment certification?

___ **YES** - Please complete and submit a Request of Change or Program **VA Form 22-1995**. The form is available for electronic submission at: <http://vabenefits.vba.va.gov/vonapp/main.asp> . Print and submit a signed copy of the form along with the **Broward College Veterans Certification Request Form (VCERT) signed by an academic advisor**.

Has it been over a year since your last enrollment certification/transferred schools?

___ **YES** - Please complete and submit a Request of Change or Program or Place of training **VA Form 22-1995** to re-activate your file. The form is available for electronic submission at: <http://vabenefits.vba.va.gov/vonapp/main.asp>. Print and submit a signed copy of the form submit along with the **Broward College Veterans Certification Request Form (VCERT)**.

3. **Dependent of Veteran (CH35):** *A veteran who died or is permanently and totally disabled as the result of a service-connected disability. The disability must arise out of active service in the Armed Forces.*

- ✓ First time using Dependent Benefits VA (CH35) education Benefits
 - Please complete **VA Form 22-5490** - Print and submit a signed copy of the form along with the **Broward College Veterans Certification Request Form (VCERT) signed by an Academic Advisor**
- ✓ Changed your program of study since your last enrollment certification
- ✓ Over a year since your last enrollment certification
- ✓ Changed place of training
 - Please complete **VA Form 22-5495** - Print and submit a signed copy of the form along with the **Broward College Veterans Certification Request Form (VCERT) signed by an Academic Advisor**

❖ *Have you completed the admission requirement?*

❖ *All transcripts from previous training need to be submitted within the first semester of attendance. Failure to do so may result in a suspension of VA educational benefits*

❖ *Requesting transcripts for military training:*

<https://smart.navy.mil/smart/welcome.do> - *SMART is for Navy, Air Force and Marines*

<https://aartstranscript.army.mil/> - *for the Army only*