

EMPLOYER JOB POSTING FORM

Fax: (954)201-7883 or Email: employerservices@broward.edu

COMPANY INFORMATION

TODAY'S DATE _____ (PLEASE TYPE OR PRINT LEGIBLY)

NAME _____ TITLE _____

COMPANY _____

ADDRESS _____ P.O. BOX/SUITE _____

CITY/STATE/ZIP _____ PHONE _____ EXT _____

E-MAIL _____ FAX _____

TYPE OF BUSINESS _____ WEBSITE _____

PLEASE CHECK ALL AREAS THAT YOUR COMPANY WOULD BE INTERESTED IN:

Paid Internships Job Fair On-Campus Recruitment

EMPLOYMENT INFORMATION

JOB TITLE _____

DESCRIPTION _____

QUALIFICATIONS/SKILLS NEEDED _____

PLEASE LIST DESIRED STUDENT MAJOR(S): _____

TO APPLY Telephone Fax Resume Email Resume In Person APPLICATION DEADLINE _____

SALARY or RANGE \$ _____ PAY PERIOD: Hourly Weekly Bi-Weekly Other

F/T P/T Perm Temp Temp-to-Perm Benefits Will Train Tuition Reimbursement Paid Internship

Days Nights Weekends HOURS _____:_____ (AM/PM) - _____:_____ (AM/PM)

NO. OF OPENINGS _____ START DATE _____ FINISH DATE (for temporary positions only) _____

I understand that Broward College makes no representation regarding the qualifications and/or eligibility to work off-campus of any student or employee and assumes no liability on their behalf. It is the responsibility of the employer to make mutual agreements regarding wages, hours, transportation, and payment of any and all employment taxes if applicable. In addition, we are an equal opportunity, affirmative-action employer.

Employer's Signature

Date

Please complete a separate form when posting different positions.
Thank you

FOR EMPLOYMENT SERVICES USE ONLY

Job Order # _____ Job Alert _____ Date Job Purged _____ Continuous Vacancy _____