



**BROWARD
COLLEGE**SM

Congratulations again on your Broward College MLK Day of Service Award. To receive your second wave of payment (35%), all groups must submit an Interim Report by December 11, 2019 at 12 p.m.

If your organization has spent money to-date, please submit a budget and receipts with this interim report. Please make sure to label the budget and receipts properly. Please review our [MLK Award Winner Tab](#) for specific information on reporting/labeling, timelines and more.

Before proceeding with the submission process:

- It is recommended you use Google Chrome as your web browser when completing this application.
- Do not close your web browser until you have received the confirmation email that your form was submitted.
- You will be able to save and resume your report form. An email with a link to your form will be sent to you to access the form. This feature will only be available for 30 days once you start the submission process.
- **Please do not add your attachments until you are ready to submit as they will not save.**

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Project Details

Name of Your Organization: *

Contact Information of Individual submitting required documents: *

First Name

Last Name

Phone number *

Email Address *

Type of Service Project: *

- Basic Needs
- Clean Energy/Environmental Stewardship
- Economic Opportunity
- Education
- Disaster Preparedness
- Healthy Futures
- Neighborhood Project
- Public Safety
- Support Military or Veterans
- Other:

Name of Venue:

Address of our Service Project: *

Address Line 1

Address Line 2

City

State

ZIP Code

Date of Service Project *

 

Start Time of Project *

 :

End Time of Project *

 :

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Volunteer Details

Number of Volunteers (to date): *

Of those Volunteers, how many are students (K-12): *

Of those Volunteers, how many are college students: *

Please calculate the number of volunteer hours to date: *

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Project Impact

How many students (K-12) do you anticipate to serve? *

How many college students do you anticipate to serve? *

How many veterans do you anticipate to serve? *

Please describe in detail what impact your project will have on the community, the area served and the population served: *

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Project Experience

Are you encountering any special challenges? *

Yes

No

If "Yes" please explain: *

Please describe in detail what you have accomplished so far: *

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Budget and Receipts

If your group has spent money to date, please make sure to label the budget and receipts properly.
Please review our [MLK Award Winner Tab](#) for specific information on reporting/labeling, timelines and more.

Have you purchased any item(s) for your service project yet? *

- Yes
 No

Budget Upload *

No

File Chosen
Name of Org _Budget

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Receipts

Receipts must coordinate with your BC MLK Budget Template. When uploading receipts, save as a PDF - no jpegs. Please name file: 2020_Name of Org_Receipt #_Budget Items (List Budget Line Item Numbers).

Please review our [MLK Award Winner Tab](#) for specific information on reporting/labeling, timelines and more.

Receipt *

No

File Chosen
2020_Name of Org_Receipt #_Budget Items (List Budget Line Item Numbers)

Receipt

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File Chosen
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[Submit Form](#)

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**BROWARDSM
COLLEGE**

Thank you for your submission. Once approved, checks will be mailed to each organization. Checks will be received by December 31, 2019. Checks will be sent to the address listed on your W9 unless a written request is submitted to Melissa@StrategicPhilanthropyInc.com.