



## The District Board of Trustees of Broward College, FL Regular Meeting Minutes

Broward College

Tuesday March 11, 2025 11:00 AM EDT

@ Willis Holcombe Center, 111 East Las Olas Boulevard, Room 1208, Fort Lauderdale, FL 33301

### **Attendance**

#### **Present:**

Chair Alexis Yarbrough, Vice Chair Zachariah Zachariah, Trustee Mario Zanotti, Trustee Eileen LaMarca, Trustee Michael Caschette, President Torey Alston, outside General Counsel Scott Cole, and Student Trustee Zachary Whalen

#### **I. Call to Order**

The regular meeting of the District Board of Trustees of Broward College was called to order at 11:16 a.m. on Tuesday, March 11, 2025, by Chair Alexis Yarbrough at the Willis Holcombe Downtown Center, 111 East Las Olas Boulevard, Building 33, Room 1208, Fort Lauderdale, Florida 33301. In attendance were Chair Alexis Yarbrough (physical), Vice Chair Zachariah P. Zachariah, Jr. (physical), Trustee Mario Zanotti (physical), Trustee Eileen LaMarca (physical), Trustee Michael Caschette (physical), outside General Counsel Scott Cole (physical), and President Torey Alston (physical). Chair Yarbrough inquired whether the Board had quorum for this meeting. Mr. Cole confirmed that the meeting has quorum.

[Mission Statement March 2025 BOT.pdf](#)

#### **II. Pledge of Allegiance**

Chair Yarbrough called on President Alston to lead in the Pledge of Allegiance.

#### **III. Preliminaries**

Chair Yarbrough welcomed President Alston to his first Board meeting as President of Broward College. She also thanked and recognized Student Government Association President, Mr. Zachary Whalen who was joining the meeting under the Student Trustee Initiative.

#### **IV. Agenda and Acknowledgment of Public Notice**


[Public Notice March BOT 2025.pdf](#)

#### **Motion:**

Chair Yarbrough called for a motion to accept the agenda and acknowledgment of the public notice. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

V. Approval of the Board of Trustees Minutes

 [The District Board of Trustees - Special Meeting - January 31, 2025 Minutes, 8 30 AM.pdf](#)

 [The District Board of Trustees - Regular Meeting - January 31, 2025 Minutes.pdf](#)

 [Yarbrough \(Regular BOT 01.31.2025\) Abstention Conflict of Interest Form.pdf](#)

 [Zachariah \(Regular BOT 01.31.2025\) Abstention Conflict of Interest Form.pdf](#)

 [LaMarca \(Regular BOT 01.31.2025\) Abstention Conflict of Interest Form.pdf](#)

 [Caschette \(Regular BOT 01.31.2025\) Abstention Conflict of Interest Form.pdf](#)

**Motion:**

Chair Yarbrough called for a motion to approve the minutes of the Board of Trustees Special Meeting of January 31, 2025. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

**Motion:**

Chair Yarbrough called for a motion to approve the minutes of the Board of Trustees Regular Meeting of January 31, 2025. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

**Motion:**

Chair Yarbrough made a motion to amend the minutes to the January 31, 2025 Regular Meeting to include her abstention form, Vice Chair Zachariah's abstention form, Trustee LaMarca's abstention form, and Trustee Caschette's abstention form as an appendix to the minutes. Vice Chair Zachariah seconded.

The Chair then called for a vote to approve the minutes as amended.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

VI. Public Speakers

Chair Yarbrough called on Mr. Cole for registered speakers. Mr. Cole stated that there were no registered speakers.

## VII. Board Comments

Chair Yarbrough asked if any Board member would like to make any comments. Hearing none, the Chair moved on to Presentations.

## VIII. Presentations

### A. Student Forum (Presenters: Dr. Richard Pulido, Vice President, Student Services)

Dr. Richard Pulido, Vice President of Student Services, introduced Student Government Association Presidents Kendra Williams, Zachary Whalen, and Jordan Pericles who welcomed President Alston and gave an update on recent student events and activities.

### B. Financials Update (Presenters: Rabia Azhar, Chief Financial Officer)

Rabia Azhar, Chief Financial Officer, gave the monthly financial update.

### C. Student Information System Update (Presenters: Raj Mettai, Chief Information Officer)

Raj Mettai, Chief Information Officer, gave an update on the Student Information System.

### D. Broward College Foundation FY23 Audited Financial Statements (Presenters: Scott Rivinius, Vice President and Executive Director, Broward College Foundation)

Scott Rivinius, Vice President and Executive Director of the Broward College Foundation, presented the Broward College Foundation FY23 Audited Financial Statements.

 [Financial Statements - Broward College Foundation, Inc. - 2023.pdf](#)

#### **Motion:**

Chair Yarbrough called for a motion to acknowledge receipt of the audit of the Foundation. Vice Chair Zachariah made the motion with a second by Trustee Zanolli.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanolli, Trustee LaMarca, Trustee Caschette

## IX. Action Agenda

### A. Administration

#### 1. Memorandum of Ground Lease (South Phase) (Presenters: : Ed Pozzuoli, Chief Executive Officer, Tripp Scott)

Recommendation that the Broward College District Board of Trustees authorize the Memorandum of Ground Lease (South Phase) between Broward College and 13th Floor

 [Memorandum of Ground Lease \(South Phase\).pdf](#)


**Motion:**

Chair Yarbrough called for a motion to authorize the Memorandum of Ground Lease (South Phase) between Broward College and 13th Floor. Trustee LaMarca made the motion with a second by Trustee Caschette. Vice Chair Zachariah declared a conflict of interest and abstained from voting.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSTAIN: Vice Chair Zachariah

2. Roofing Services Collegewide (RFP-2020-020-EH) 1st Amendment & Extension (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize an increase in fiscal authority and amendment for a six-month extension with Advanced Roofing, Inc. and Hi-Tech Roofing & Sheet Metal Inc. (RFP-2020-020-EH - Roofing Services) to provide labor and materials for commercial roofing services collegewide. All remaining terms in the agreement remain the same. Fiscal Impact: \$1,000,000.00, Cumulative amount: \$6,000,000.00, Revenue: \$0.00

 [Roofing Services Collegewide \(RFP-2020-020-EH\) 1st Amendment & Extension 221.pdf](#)

**Motion:**

Chair Yarbrough called for a motion to authorize an increase in fiscal authority and amendment for a six-month extension with Advanced Roofing, Inc. and Hi-Tech Roofing & Sheet Metal Inc. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

3. Signage Services (RFP-2019-110-OA) - 2nd Renewal (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the second renewal option of the contract with Packer Investments dba Signs Now for RFP-2019-110-OA – Signage Services, to provide signage services collegewide. Fiscal Impact: \$0.00, Cumulative amount: \$1,300,000.00, Revenue: \$0.00

 [Signage Services \(RFP-2019-110-OA\) - 2nd Renewal 214.pdf](#)


**Motion:**

Chair Yarbrough called for a motion to authorize the second renewal option of the contract with Packer Investments dba Signs Now. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

4. Miscellaneous Environmental Consulting Services (SBBC RFP-FY22-121) 1st Renewal (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the first renewal piggyback with Airquest Environmental, Inc. and Professional Service Industries, Inc. dba Intertek-PSI under the School Board of Broward County (SBBC) contract # RFP-FY22-121 to provide environmental consulting services collegewide. Fiscal Impact: No Additional Fiscal Increase (cumulative \$1,200,000.00)

 [Miscellaneous Environmental Consulting Services \(SBBC RFP-FY22-121\) 1st Renewal 12027.pdf](#)

**Motion:**

Chair Yarbrough called for a motion to authorize the first renewal piggyback with Airquest Environmental, Inc. and Professional Service Industries, Inc. dba Intertek-PSI under the School Board of Broward County (SBBC) contract # RFP-FY22-121. Vice Chair Zachariah made the motion with a second by Trustee LaMarca. Vice Chair Zachariah declared a conflict of interest and abstained from voting.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSTAIN: Vice Chair Zachariah

B. Academics

1. Policy 6Hx2-4.19 Grades and Grade Appeal Process (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees accept the revisions to Policy 6Hx2-4.19 Grades and Grade Appeal Process

 [Policy 6Hx2-4.19 Grades and Grade Appeals.pdf](#)

**Motion:**

Chair Yarbrough called for a motion to accept the revisions to Policy 6Hx2-4.19 Grades and Grade Appeal Process. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

C. Student Activity Fees

1. Spring 2025 Convention Center (STUDENT ACTIVITY FEES) (Presenters: Dr. Richard Pulido, Vice President, Student Services)

Recommendation that the Broward College District Board of Trustees authorize the Non Standard Agreement with ASM Global Broward County Convention Center for Broward College Spring 2025 Commencement Ceremony. Estimated Contract Spend Amount: \$126,237.00, Estimated Cumulative Amount: \$151,485.00, Estimated Contract Revenue: \$0.00

 [Spring 2025 Convention Center 314.pdf](#)

**Motion:**

Chair Yarbrough called for a motion to approve the agreement with ASM Global Broward County Convention Center. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

**Motion:**

Chair Yarbrough made a motion to table the agreement with ASM Global Broward County Convention Center to allow Dr. Pulido time to provide additional information. Vice Chair Zachariah seconded.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette


**Motion:**

Chair Yarbrough called for a motion to approve items 9-C-1 an agreement with ASM Global Broward County Convention Center, 9-C-2 an agreement with Everlast Productions, Inc., 9-C-3 an agreement with Savor Food and Beverage, 9-C-4 an agreement with Edlen Electrical Exhibition Services of FL, and 9-C-5 an agreement with Everything but the Mime, Inc. Trustee Zanotti made the motion with a second by Vice Chair Zachariah.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette


2. Everlast Productions Inc.- BC Spring 2025 Commencement Ceremony (STUDENT ACTIVITY FEES) (Presenters: Dr. Richard Pulido, Vice President, Student Services)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the Everlast Productions, Inc. to provide audio visual services for the Broward College Spring 2025 Commencement ceremonies. Estimated Contract Spend Amount: \$115,277.92, Estimated Cumulative Amount: \$138,333.50, Estimated Contract Revenue: \$0.00

 [Everlast Productions Inc.- BC Spring 2025 Commencement Ceremony 308.pdf](#)


3. Savor Food and Beverage Services for - BC Spring 2025 Commencement Ceremony (STUDENT ACTIVITY FEES) (Presenters: Dr. Richard Pulido, Vice President, Student Services)

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with the Savor Food and Beverage to provide catering services for the Broward College Spring 2025 Commencement ceremony. Estimated Contract Spend Amount: \$10,156.84, Estimated Cumulative Amount: \$12,188.20, Estimated Contract Revenue: \$0.00

 [Savor Food and Beverage Services for - BC Spring 2025 Commencement Ceremony 315.pdf](#)


4. Edlen Electrical Exhibition Services of FL, Inc - BC Spring 2025 Commencement Ceremony (STUDENT ACTIVITY FEES) (Presenters: Dr. Richard Pulido, Vice President, Student Services)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Edlen Electrical Exhibition Services of FL, Inc to ensure a reliable and wellpowered graduation ceremony, supporting a seamless experience for students, faculty, and guests for Broward College Spring 2025 Commencement ceremonies. Estimated Contract Spend Amount: \$10,564.00, Estimated Cumulative Amount: \$12,678.80, Estimated Contract Revenue: \$0.00

 [Edlen Electrical Exhibition Services of FL, Inc - BC Spring 2025 Commencement Ceremony 311.pdf](#)

5. Everything But The Mime, Inc. - Food Services for Student Life Comicon Event in April 2025 (STUDENT ACTIVITY FEES) (Presenters: Dr. Richard Pulido, Vice President, Student Services)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Everything but the Mime, Inc. for Student Life collegewide end of year Comicon themed event. Estimated Contract Spend Amount: \$8,570.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [Everything But The Mime, Inc. - Food Services for Student Life Comicon Event in April 2025 181.pdf](#)

## X. Consent Agenda

Chair Yarbrough asked if anyone would like to remove any items from the Consent Agenda for separate discussion. Hearing none, she said she understands Vice Chair Zachariah has a conflict of interest and needs to abstain from voting on item 10-A-4 an agreement with the School Board of Broward County, item 10-A-6 an agreement with 13th Floor Adler, and item 10-A-8 an agreement with Accenture LLP.

**Motion:**

Chair Yarbrough called for a motion to approve the Consent Agenda. Vice Chair Zachariah made the motion with a second by Trustee LaMarca. Vice Chair Zachariah is abstaining from voting on item 10-A-4 an agreement with the School Board of Broward County, item 10-A-6 an agreement with 13th Floor Adler, and item 10-A-8 an agreement with Accenture LLP.

All items on the Consent Agenda received a unanimous vote of five ayes, with the only exceptions being items 10-A-4 an agreement with the School Board of Broward County, 10-A-6 an agreement with 13th Floor Adler, and 10-A-8 an agreement with Accenture LLP which received four ayes, with Vice Chair Zachariah abstaining.

A list of the items on the Consent Agenda are:

A. Administration


1. CollegeNET, Inc. - Classroom & Event Scheduling Software - Three Months Renewal Amendment (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the 90-Day Extension with CollegeNET, Inc. for the classroom and event scheduling software collegewide by utilizing the bid waiver for information technology. Fiscal Impact: \$28,093.33, Cumulative amount: \$923,896.25, Revenue: \$0.00

 [CollegeNET, Inc. - Classroom & Event Scheduling Software - Three Months Renewal Amendment 158.pdf](#)

2. Plumbing Services - Brevard County Contract B-5-24-23 - Piggyback (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the new (piggyback) contract B-5-24-23 Plumbing Services term agreement with Green Team Plumbing LLC, and Brevard County Board of County Commissioners to provide backflow prevention and plumbing services. Fiscal Impact: \$400,000.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Plumbing Services - Brevard County Contract B-5-24-23 - Piggyback 135.pdf](#)



3. South Florida Field Services LLC - Landscape Debris Removal FY2024-2025  
(Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with South Florida Field Service LLC to provide vegetation and debris removal collegewide for FY2024-2025.

Estimated Contract Spend Amount: \$35,000.00, Estimated Cumulative Amount: \$35,000.00, Estimated Contract Revenue: \$0.00

 [South Florida Field Services LLC - Landscape Debris Removal FY2024-2025 130.pdf](#)


4. Broward Schools Amended and Restated Utility Easement (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the Amended and Restated Utility Easement with The School Board of Broward County to modify the existing easement boundary. Fiscal Impact: \$0.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Broward Schools Amended and Restated Utility Easement.pdf](#)


5. Battersby Golf Letter of Intent to Lease Undeveloped Land on North Campus (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the Letter of Intent with Battersby Golf for the purpose of negotiating a five (5) year lease to operate and manage a golf driving range and instruction center on North Campus. Fiscal Impact: \$0.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Battersby Golf Letter of Intent to Lease Undeveloped Land on North Campus 275.pdf](#)

6. 13th Floor Adler Broward South, LLC Agreement to Relocate Communication Lines (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the nonstandard agreement with 13th Floor Adler Broward South, LLC to define roles and responsibilities for the relocation of underground communication lines. Fiscal Impact: \$0.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [13th Floor Adler Broward South, LLC Agreement to Relocate Communication Lines 272.pdf](#)

7. Ellucian Company LLC - Amendment - Name Change (Presenters: Raj Mettai, Chief Information Officer)


Recommendation that the Broward College Board of Trustees authorize the contract amendment with Ellucian Company LLC to reflect the name change for the Ellucian

International Student & Scholar Management Application, utilizing the bid waiver (information technology).  
Fiscal Impact: Not seeking fiscal authority (cumulative \$348,606.00).

 [Ellucian Company LLC - Amendment - Name Change 12535.pdf](#)

8. Accenture LLP (FGCU - ITN 19M-006 - ERP Implementation Program)  
Piggyback Amendment (Presenters: Raj Mettai, Chief Information Officer)

Recommendation that the Broward College District Board of Trustees authorize the amendment with Accenture LLP (FGCU - ITN 19M-006- Enterprise Resource Planning Implementation Program) for information technology professional services related to the implementation of new Workday features and enhancements to assist in College financial and operational needs utilizing the bid waiver (piggyback). Fiscal Impact: \$25,000.00, Cumulative amount: \$383,000.00, Revenue: \$0.00

 [Accenture LLP \(FGCU - ITN 19M-006 - ERP Implementation Program\) Piggyback Amendment 234.pdf](#)


9. Milner Technologies - ImageDirector SaaS - Amendment #4 (Presenters: Raj Mettai, Chief Information Officer)

Recommendation that the Broward College District Board of Trustees authorize the three-year renewal agreement with Milner Technologies for their cloud-based document imaging software, Image Director, used for storing academic records in a digital format, utilizing the bid waiver information technology resources. Fiscal Impact: \$214,807.00, Cumulative amount: \$709,385.68, Revenue: \$0.00

 [Milner Technologies - ImageDirector SaaS - Amendment #4 129.pdf](#)

10. Graystone Group - Advertising Services/Job Posting - Increase Fiscal Authority (Presenters: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture)

Recommendation that the Broward College District Board of Trustees authorize an increase of fiscal authority with Graystone Group Advertising to provide job posting for faculty, administrator, and professional technical staff positions on discipline specific websites and publications/journals to attract talented and viable candidates to the College (blanket purchase order). Fiscal Impact: \$9,000.00, Cumulative amount: \$181,000.00, Revenue: \$0.00

 [Graystone Group - Advertising Services Job Posting - Increase Fiscal Authority 196.pdf](#)

11. Employment and Termination of Full-Time & Part-Time Personnel (Presenters: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture)

Recommendation for the Broward College Board of Trustees to authorize the employment of full-time and part-time personnel and resignation and termination of personnel, in alignment with Broward College Policy 6Hx2-3.25 (Resignation and Termination of Non-Instructional Personnel) and Policy 6Hx2-3.01 (Appointment of Personnel). Fiscal Impact: None.

 [Employment and Termination of Full-Time & Part-Time Personnel.pdf](#)

12. Southeast Florida Chapter of NIGP, Inc. - 2025 Membership Renewal Fee (Presenters: Rabia Azhar, Chief Financial Officer)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with SOUTHEAST FLORIDA CHAPTER OF NIGP, INC. for the 2025 Membership Renewal for the Procurement Department. Estimated Contract Spend Amount: \$175.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [Southeast Florida Chapter of NIGP, Inc. - 2025 Membership Renewal Fee 227.pdf](#)

13. Recurring Budget Amendment for FD101 Course User Fee Revenue and Expense Increase (Presenters: Rabia Azhar, Chief Financial Officer)

Recommendation that the Broward College District Board of Trustees authorize the Recurring Budget Amendment for FD101 Course User Fee revenue and expense increase. Fiscal Impact: \$221,324.00.

 [Recurring Budget Amendment for FD101 Course User Fee Revenue and Expense Increase.pdf](#)

14. Warrants January 2025 (Presenters: Rabia Azhar, Chief Financial Officer)

Recommendation that the Broward College District Board of Trustees authorize the January 2025 Warrants. Fiscal Impact: \$41,413,262.00.

 [Warrants January 2025.pdf](#)

15. Disposal Analysis - A1 Assets (January 2025) (Presenters: Rabia Azhar, Chief Financial Officer)

Recommendation that the Broward College District Board of Trustees authorize the disposal, trade in, donation or sale by bid of surplus property assets for the month of January 2025. Fiscal Impact: None.

 [Disposal Analysis - A1 Assets \(January 2025\).pdf](#)

## B. Academics

1. J & J Instructional Services - CJSTC Training Course and Seminars - FY2025-2026 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with J & J Instructional Services to provide seminar utilizing Florida Department of Law Enforcement certified instructor(s), for Professional and Executive Development at the Institute of Public Safety (IPS) in FY2025-2026 using bid waiver exception for professional services. Fiscal Impact: \$43,400.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [J & J Instructional Services - CJSTC Training Course and Seminars - FY2025-2026 229.pdf](#)


2. Gregg Rossman - CJSTC Training Courses and Seminars - FY2025-2026  
(Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Gregg Rossman to provide training courses and seminars utilizing Florida Department of Law Enforcement certified instructor(s), for Professional and Executive Development at the Institute of Public Safety for FY2025-2026 using the bid waiver exemption for professional services. Fiscal Impact: \$43,400.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Gregg Rossman - CJSTC Training Courses and Seminars - FY2025-2026 236.pdf](#)


3. RD2 Consulting LLC - CJSTC Training Courses and Seminars - FY2025-2026  
(Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with RD2 Consulting LLC to provide six (6) – forty-hour (40) classes, approved by the Florida Department of Law Enforcement / Criminal Justice Standards Training Commission (CJSTC), utilizing Florida Department of Law Enforcement certified instructor(s), for Professional and Executive Development at the Institute of Public Safety by using bid waiver exception for professional services. Fiscal Impact: \$33,000.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [RD2 Consulting LLC - CJSTC Training Courses and Seminars - FY2025-2026 230.pdf](#)

4. No-Nonsense Training Solutions - Stress Management Techniques Seminar - FY2025-2026 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with No-Nonsense Training Solutions, Inc. to provide seminar utilizing Florida Department of Law Enforcement certified instructor(s), for Professional and Executive Development at the Institute of Public Safety (IPS) in FY2025-2026 using bid waiver exception for professional services. Fiscal Impact: \$22,000.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [No-Nonsense Training Solutions - Stress Management Techniques Seminar - FY2025-2026 228.pdf](#)

5. R. L. Wilson Training Consultants LLC - Line Supervision Seminars - FY2025-2026 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with RL Wilson Training Consultants LLC to provide two (2) eighty-hour (80) seminars, approved by the Florida Department of Law Enforcement / Criminal Justice Standards Training Commission (CJSTC), utilizing Florida Department of Law Enforcement certified instructor(s), for Professional and Executive Development at the Institute of Public Safety using bid waiver exception for professional services. Estimated Contract Spend Amount: \$20,000.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [R. L. Wilson Training Consultants LLC - Line Supervision Seminars - FY2025-2026 232.pdf](#)

6. Tim Gillette - Advanced Report Writing and Review Seminar for FY2025-2026 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)


Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Tim Gillette to provide specialized Advanced Report Writing and Review training during the 2025-2026 Academic Year. This training is for Professional and Executive Development through the Institute of Public Safety using bid waiver for professional services. Fiscal Impact: \$18,000.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Tim Gillette - Advanced Report Writing and Review Seminar for FY2025-2026 237.pdf](#)

7. Pro Fitness Sales & Services, Inc. - Wellness Centers Maintenance and Services FY2024-2025 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a standard contract (purchase order) with PRO FITNESS SALES & SERVICES, INC. for maintenance and repair of fitness equipment in the Science & Wellness department during FY2024-2025.

Estimated Contract Spend Amount: \$16,330.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [Pro Fitness Sales & Services, Inc. - Wellness Centers Maintenance and Services FY2024-2025 99.pdf](#)

8. Elite Professional Instruction Inc. - Narcotics and Dangerous Drugs Seminars - FY2025-2026 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)


Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Elite Professional Instructor Incorporated to provide two (2) – forty-hour (40) classes "Narcotics and Dangerous Drugs" seminars, approved by the Florida Department of Law Enforcement / Criminal Justice Standards Training Commission (CJSTC), utilizing Florida Department of Law Enforcement certified instructor(s), for Professional and Executive Development at the Institute of Public Safety using bid waiver exception for professional services. Fiscal Impact: \$11,000.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Elite Professional Instruction Inc. - Narcotics and Dangerous Drugs Seminars - FY2025-2026 231.pdf](#)

9. Render Safe Inc. - Advanced Investigative Techniques of Human Trafficking Crimes Seminars - FY2025-2026 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Render Safe Inc. to provide two (2) – forty-

hour (40) seminars, approved by the Florida Department of Law Enforcement / Criminal Justice Standards Training Commission (CJSTC), utilizing Florida Department of Law Enforcement certified instructor(s), for Professional and Executive Development at the Institute of Public Safety using bid waiver exception for professional services. Fiscal Impact: \$10,000.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Render Safe Inc. - Advanced Investigative Techniques of Human Trafficking Crimes Seminars - FY2025-2026 233.pdf](#)


10. Andres Sanchez (AYA Piano Trio) - Guest Artist for the Rosemary Duffy Larson Classical Concert Series (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Andres Sanchez for the Rosemary Duffy Larson Classical Music Series and Music Program. Fiscal Impact: \$5,500.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Andres Sanchez \(AYA Piano Trio\) - Guest Artist for the Rosemary Duffy Larson Classical Concert Series 136.pdf](#)


11. Joint Review Committee on Education in Radiologic Technology - 2025 Annual Accreditation Renewal Fee (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Joint Review Committee on Education in Radiologic Technology for the 2025 Annual Accreditation fee renewal for the Radiation Therapy Program. Fiscal Impact: \$3,445.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Joint Review Committee on Education in Radiologic Technology - 2025 Annual Accreditation Renewal Fee 185.pdf](#)


12. Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) - 2025 Annual Accreditation Maintenance Fee (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) for the 2025 Annual Accreditation fee renewal for the Health Information Technology Program. Fiscal Impact: \$3,300.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Commission on Accreditation for Health Informatics and Information Management Education \(CAHIIM\) - 2025 Annual Accreditation Maintenance Fee 200.pdf](#)


13. Gail Robertson - Broward Symphonic Band Guest Artist Spring 2025  
(Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Gail Robertson for the Broward Symphonic Band and Master Class for the Music Program in Spring 2025. Estimated Contract Spend Amount: \$3,000.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [Gail Robertson - Broward Symphonic Band Guest Artist Spring 2025 147.pdf](#)


14. Grigorios Zamparas - Piano Concert for North Campus Performance Series Spring 2025 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Grigorios Zamparas for guest musician services (piano concert) for the North Campus Performance Series in Spring 2025. Estimated Contract Spend Amount: \$2,900.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [Grigorios Zamparas - Piano Concert for North Campus Performance Series Spring 2025 199.pdf](#)


15. Commission on Collegiate Nursing Education (CCNE) Membership and Renewal FY2024-2025 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the Commission on Collegiate Nursing Education (CCNE) for membership and renewal dues for FY2024-2025 for the nursing department. Estimated Contract Spend Amount: \$2,890.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [Commission on Collegiate Nursing Education \(CCNE\) Membership and Renewal FY2024-2025 93.pdf](#)

16. Joint Review Committee on Education in Radiologic Technology - 2025 Annual Accreditation Renewal Fee (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)


Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Joint Review Committee on Education in Radiologic Technology (JRCERT) for the 2025 Annual Accreditation fee renewal for the Radiography Program. Estimated Contract Spend Amount: \$2,700.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [Joint Review Committee on Education in Radiologic Technology - 2025 Annual Accreditation Renewal Fee 198.pdf](#)

17. Committee on Accreditation of Educational Programs for the Emergency Medical Services Profession - CoAEMSP FY2025-2026 Annual

Accreditation Fee (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP) for the 2025 Annual Accreditation Fees for the Emergency Medical Services Program. Fiscal Impact: \$2,200.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Committee on Accreditation of Educational Programs for the Emergency Medical Services Profession - CoAEMSP FY2025-2026 Annual Accreditation Fee 270.pdf](#)

18. JRCDMS - 2025 Annual Accreditation Fees (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Joint Review Committee on Education in Diagnostic Medical Sonography (JRCDMS) for the 2025 Annual Accreditation Fees for the Sonography Program. Fiscal Impact: \$2,000.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [JRCDMS - 2025 Annual Accreditation Fees 262.pdf](#)


19. Dr. Bryan D. Dietrich - SpringFest 2025 - Author Presentation (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Dr. Bryan D. Dietrich for Springfest 2025. Fiscal Impact: \$2,000.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Dr. Bryan D. Dietrich - SpringFest 2025 - Author Presentation 252.pdf](#)

20. Chopin Foundation of the United States, Inc. - Guest Artist for Rosemary Duffy Larson Classical Music Series in March 2025 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)


Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the Chopin Foundation of the United States, Inc. for the Rosemary Duffy Larson Classical Music Series and Music Program. Fiscal Impact: \$1,500.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Chopin Foundation of the United States, Inc. - Guest Artist for Rosemary Duffy Larson Classical Music Series in March 2025 106.pdf](#)

21. Denise Duhamel - 2025 SpringFest's Seahawk Writing Conference Workshop (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Denise Duhamel for SpringFest's Seahawk Writing Conference 2025. Fiscal Impact: \$1,000.00, Cumulative amount: \$0.00, Revenue: \$0.00



 [Denise Duhamel - 2025 SpringFest's Seahawk Writing Conference Workshop 256.pdf](#)


22. Sky Jarrett dba Transcend Global - Virtual Speaking Event - 2025 AHCD SpringFest (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Sky Jarrett dba Transcend Global for Virtual Speaking Event for AHCD Springfest 2025. Estimated Contract Spend Amount: \$750.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [Sky Jarrett dba Transcend Global - Virtual Speaking Event - 2025 AHCD SpringFest 248.pdf](#)

23. Catherine Prescott - Springfest's Seahawk Writing Conference 2025 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Catherine Prescott for Springfest's Seahawk Writing Conference 2025. Estimated Contract Spend Amount: \$750.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [Catherine Prescott - Springfest's Seahawk Writing Conference 2025 259.pdf](#)


24. Terry's Face Painting Inc. - Face Painting Services - ArtFest 2025 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Terry's Face Painting Inc. to provide professional face painting services for ArtFest 2025. Fiscal Impact: \$750.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Terry's Face Painting Inc. - Face Painting Services - ArtFest 2025 201.pdf](#)

25. Council of Supply Chain Management Professionals (CSCMP) - Corporate Membership and Renewal Dues FY24-25 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the Council of Supply Chain Management Professionals (CSCMP) for membership and renewal dues for FY2024-2025. Fiscal Impact: \$705.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Council of Supply Chain Management Professionals \(CSCMP\) - Corporate Membership and Renewal Dues FY24-25 192.pdf](#)

26. Funclick USA LLC - Photobooth Services - ArtFest 2025 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Funclick USA, LLC to provide photobooth

services for ArtFest 2025. Fiscal Impact: \$700.00, Cumulative amount: \$0.00, Revenue: \$0.00

 [Funclink USA LLC - Photobooth Services - ArtFest 2025 180.pdf](#)


27. Karl Roeder - Spring 2025 Piano Tuning and Maintenance Services for RDL Classical Series (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Karl Roeder for piano tunings and maintenance services for the Rosemary Duffy Larson (RDL) Classical Music Series and Music Program during the Spring 2025 semester. Estimated Contract Spend Amount: \$675.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [Karl Roeder - Spring 2025 Piano Tuning and Maintenance Services for RDL Classical Series 263.pdf](#)


28. Dr. Derrick Standifer - Motivational Speaking/Poetry - SpringFest 2025 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Dr. Derrick Standifer to provide motivational speaking/poetry for AHCD Springfest 2025. Estimated Contract Spend Amount: \$550.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [Dr. Derrick Standifer - Motivational Speaking Poetry - SpringFest 2025 255.pdf](#)


29. American Health Information Management Association (AHIMA) - 2025 Professional - Premier Membership (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with American Health Information Management Association (AHIMA) for the 2025 Professional - Premier Membership for the Health Information Technology Program. Estimated Contract Spend Amount: \$209.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [American Health Information Management Association \(AHIMA\) - 2025 Professional - Premier Membership 148.pdf](#)

30. Erin St. John - Master Classes Dance Program Guest Artist Spring 2025 (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Erin St. John for Master Classes for the Dance Program Guest Artist Spring 2025. Estimated Contract Spend Amount: \$150.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [Erin St. John - Master Classes Dance Program Guest Artist Spring 2025 137.pdf](#)


31. Aviation Technician Education Council (ATEC) - AMTS Membership Renewal and ATEC Annual Dues 2025 (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Aviation Technician Education Council (ATEC) for Aviation Maintenance Technician School (AMTS) membership renewal and ATEC annual dues 2025 for the Aviation Program. Estimated Contract Spend Amount: \$600.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [Aviation Technician Education Council \(ATEC\) - AMTS Membership Renewal and ATEC Annual Dues 2025 242.pdf](#)

32. Florida Association of College Test Administrators (FACTA) - 2025 Annual Institutional Membership Dues (Presenters: Priscilla Suarez, Vice Provost, Academic Services)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Florida Association of College Test Administrators (FACTA) for 2025 Annual Institutional Membership Dues. Estimated Contract Spend Amount: \$150.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [Florida Association of College Test Administrators \(FACTA\) - 2025 Annual Institutional Membership Dues 210.pdf](#)

## XI. Information Items

### A. President's Report

President Alston reported on student successes, events around the College, and recognized staff for their work and dedication.

### B. Report of Contracts Authorized and Executed per Policy 6Hx2-1.14

#### 1. Expenditures

- a. Cludo, Inc. - Site Search Subscription Renewal 2025-2026 (Presenters: Raj Mettai, Chief Information Officer)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the non-standard agreement renewal with Cludo, Inc. for their search and insights engine product that will be used for the public "www.broward.edu" site, by utilizing the bid waiver exception for Information Technology Resources. Estimated Contract Spend Amount: \$8,088.00, Estimated Cumulative Amount: \$46,928.00, Estimated Contract Revenue: \$0.00

 [Cludo, Inc. - Site Search Subscription Renewal 2025-2026 169.pdf](#)

- b. Cobblestone Software - Contract Lifecycle Management Software (Amendment #3) (Presenters: Raj Mettai, Chief Information Officer)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the contract amendment #3 with Cobblestone Software for the Contract Insight Enterprise Contract Management Software, piggybacking the Miami-Dade College contract ITN-2023-RM1-13. Estimated Contract Spend Amount: \$1,400.00, Estimated Cumulative Amount: \$68,040.00, Estimated Contract Revenue: \$0.00

 [Cobblestone Software - Contract Lifecycle Management Software \(Amendment #3\) 267.pdf](#)

- c. SSIA Technologies LLC- Planetarium Software Upgrades (Amendment 1) (Presenters: John Thornton, Vice Provost, Academic Operations)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to accept the contract amendment and increase in fiscal authority with SSIA Technologies LLC for Technology Upgrades for the Buehler Planetarium by utilizing bid waiver (single/sole source).

Fiscal Impact: Estimated \$106,965.00 (cumulative \$263,335.00)

 [SSIA Technologies LLC- Planetarium Software Upgrades \(Amendment 1\) 12451.pdf](#)

- d. SimTutor, Inc. - SIMTICS Subscription (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to issue a standard agreement (purchase order) with SimTutor, Inc. to provide students access to complete virtual healthcare simulations, processes, and procedures in a risk-free environment for EKG and Phlebotomy training.


Fiscal Impact: \$8,450.00

 [SimTutor, Inc. - SIMTICS Subscription 12504.pdf](#)

- e. Patterson Dental Supply, Inc. (PRO 95 S 3D PRINTER) Supply and Installation Services (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the non-standard agreement with Patterson Dental Supply, Inc. for PRO 95 S 3D PRINTER for the Dental Hygiene and Dental Assisting Program.

Fiscal Impact: Approximately \$15,560.50

 [Patterson Dental Supply, Inc. \(PRO 95 S 3D PRINTER\) Supply and Installation Services 12331.pdf](#)

- f. FCSRMC Actuarial Studies for OPEB - GASB 75 (Presenters: Rabia Azhar, Chief Financial Officer)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the Florida College System Risk Management Consortium (FCSRMC) Actuarial Studies with CavMac for the Other Post-Employment Benefits (OPEB) report for Fiscal Year 2024-2025 in compliance with GASB 75. Estimated Contract Spend Amount: \$7,275.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [FCSRMC Actuarial Studies for OPEB - GASB 75 190.pdf](#)

## 2. No Fiscal Impact

- a. Recharge Therapy & Wellness, LLC - Clinical Affiliation Agreement (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the Standard Clinical Affiliation Agreement with Recharge Therapy & Wellness, LLC for Broward College PTA Program Student clinical experience/requirements. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [Recharge Therapy & Wellness, LLC - Clinical Affiliation Agreement 163.pdf](#)

## XII. New Business

General Counsel Search

### **Motion:**

Chair Yarbrough called for a motion to hire R. John Grubb II as General Counsel of Broward College. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

### **Motion:**

Vice Chair Zachariah made a motion to delegate authority to Chair Yarbrough to negotiate the contract with Mr. Grubb. Trustee LaMarca seconded.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

### XIII. Adjournment

There being no further business and no objection to adjourn, the regular meeting was adjourned at 12:49 p.m.

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Torey Alston

President, Broward College

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Alexis Yarbrough

Chair, Board of Trustees