



The District Board of Trustees of Broward College, FL Regular Meeting

Broward College

Tuesday, April 15, 2025 at 11:00 AM EDT

Willis Holcombe Center, 111 East Las Olas Boulevard, Room 1208, Fort Lauderdale, FL 33301

Agenda

I. Call to Order

II. Pledge of Allegiance

III. Preliminaries

IV. Agenda and Acknowledgment of Public Notice

V. Approval of the Board of Trustees Minutes

VI. Public Speakers

VII. Board Comments

VIII. Presentations

A. Student Forum

Presenter: Dr. Richard Pulido, Vice President, Student Services

B. Student Information System Update

Presenter: Raj Mettai, Chief Information Officer

C. Financials Update

Presenter: Rabia Azhar, Chief Financial Officer

D. Revised Broward College Foundation FY25 Budget

Presenter: Foundation Staff

IX. Action Agenda

A. Administration

1. Broward College Foundation FY23 Form 990

Presenter: Foundation Staff

Recommendation that the Broward College District Board of Trustees acknowledge receipt of the attached Broward College Foundation FY23 Form 990.

2. Hardware and Software Maintenance, Support, Licensing and Subscriptions (ITB-2024-083-OA)

Presenter: Raj Mettai, Chief Information Officer

Recommendation that the Broward College District Board of Trustees authorize the standard contract for Hardware and Software Maintenance, Support, Licensing and Subscriptions (ITB-2024-083-OA) with Axelliant LLC, GHA Technologies, New Tech Solutions, Inc., SHI International Corp, and Software Information Resource Corp.

Estimated Contract Spend Amount: \$3,600,000.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00
Funding Source: FD100 Unrestricted Operating Fund; FD108 Technology Fee Fund; FD200 Grant-Federal

3. Workday Inc. Amendment #4 to Order Form #104030

Presenter: Raj Mettai, Chief Information Officer

Recommendation that the Broward College District Board of Trustees authorize the Amendment #4 to Order Form #104030 with Workday Inc. for the deletion of the Workday Student renewal baseline. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$2,615,856.00, Estimated Contract Revenue: \$0.00
Funding Source: FD100 Unrestricted Operating Funds

4. Cay Industries, Inc. dba Print Dynamics (ITN-2021-006-EH -PRINT AND GRAPHIC SERVICES) – 2nd Renewal

Presenter: John Thornton, Vice Provost, Academic Operations

Recommendation that the Broward College District Board of Trustees authorize an increase of fiscal authority and second renewal with Cay Industries, Inc. dba Print Dynamics under ITN-2021-006-EH PRINT AND GRAPHIC SERVICES) for college-wide printing services. Estimated Contract Spend Amount: \$306,000.00, Estimated Cumulative Amount: \$1,845,000.00, Estimated Contract Revenue: \$0.00
Funding Source: FD311 Auxiliary - Printing Graphic Arts

X. Consent Agenda

A. Administration

1. Daytona State College, Inc - Amendment Grant Subaward Agreement

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships

Recommendation that the Broward College District Board of Trustees authorize an amendment to the original subaward agreement with Daytona State College on the Florida Job Growth Workforce Training Grant Total Grant Amount: \$1,300,000.00, Match Required: No

2. Cengage Learning Inc. - Education to Go (REVENUE GENERATING)

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships

Recommendation that the Broward College District Board of Trustees authorize non-standard agreement with Education to Go-Cengage Learning Inc. to provide flexible online workforce programs and in-demand job skills for Broward College students, businesses, and the community, to gain professional credentials for in-demand jobs. Estimated Contract Spend Amount: \$320,000.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$640,000.00
Funding Source: FD107

3. Facilities Maintenance, Repair and Operations (MRO) and Industrial Supplies - State of FL No. 31160000-25-NASPO-ACS

Presenter: Deborah Czubkowski, Vice President of Facilities Management

Recommendation that the Broward College District Board of Trustees authorize the piggyback agreement of the State of Florida DMS Enterprise Alternate Contract Source (ACS) No. 31160000-25NASPO-ACS for Facilities Maintenance, Repair, and Operations (MRO) and Industrial Supplies with W.W. Grainger dba Grainger, Global Industrial Equipment Company. Inc., Fastenal Company, Lawson Products, Inc., and Sid Tool Co., Inc. dba MCS Industrial Supply Co. by utilizing bid waiver exemption (piggyback). Estimated Contract Spend Amount: \$500,000.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

Funding Source: FD100 Unrestricted Operating Fund

4. Alpine Farms Bee Removal - Professional Bee Removal Services FY2024-2025

Presenter: Deborah Czubkowski, Vice President of Facilities Management

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with Alpine Farms for Professional Bee Removal Services for bee nesting removal services collegewide. Estimated Contract Spend Amount: \$10,000.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

5. Renewal of Annual Faculty Contracts, 2025-2026

Presenter: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture

Recommendation that the Broward College Board of Trustees authorize the renewal of annual faculty contractsfor 2025-2026. Fiscal Impact: None.

6. Faculty Recommended for Continuing Contract, 2025 - 2026

Presenter: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture

Recommendation that the Broward College Board of Trustees authorize the award of continuing faculty contracts for 2025-2026.Fiscal Impact: None.

7. Employment and Termination of Full-Time & Part-Time Personnel

Presenter: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture

Recommendation that the Broward College District Board of Trustees authorize the employment of full- time and part-time personnel and resignation and termination of personnel.

8. Disposal Analysis - A1 Assets (February 2025)

Presenter: Rabia Azhar, Chief Financial Officer

Recommendation that the Broward College District Board of Trustees authorize the disposal, trade in, donation or sale by bid of surplus property assets for the month of February 2025.

9. Warrants February 2025

Presenter: Rabia Azhar, Chief Financial Officer

Recommendation that the Broward College District Board of Trustees authorize the February 2025 Warrants.

10. Nomination of Alisa Bert to the Broward College Foundation Board of Directors

Presenter: Torey Alston, President

Pursuant to Policy 6Hx2-1.18, Alisa Bert is hereby nominated for the position of Director of the Foundation Board.

11. Nomination of Pat Smith to the Broward College Foundation Board of Directors

Presenter: Torey Alston, President

Pursuant to Policy 6Hx2-1.18, Pat Smith is hereby nominated for the position of Director of the Foundation Board.

12. Nomination of Tim Curtin to the Broward College Foundation Board of Directors

Presenter: Torey Alston, President

Pursuant to Policy 6Hx2-1.18, Tim Curtin is hereby nominated for the position of Director of the Foundation Board.

13. Nomination of Dr. Marisa Burke to the Broward College Foundation Board of Directors

Presenter: Torey Alston, President

Pursuant to Policy 6Hx2-1.18, Dr. Marisa Burke is hereby nominated for the position of Director of the Foundation Board.

14. Nomination of Alex Fernandez to the Broward College Foundation Board of Directors

Presenter: Torey Alston, President

Pursuant to Policy 6Hx2-1.18, Alex Fernandez is hereby nominated for the position of Director of the Foundation Board.

15. Nomination of Russell Marcus to the Broward College Foundation Board of Directors

Presenter: Torey Alston, President

Pursuant to Policy 6Hx2-1.18, Russell Marcus is hereby nominated for the position of Director of the Foundation Board.

16. Nomination of Phil DeBiasi to the Broward College Foundation Board of Directors

Presenter: Torey Alston, President

Pursuant to Policy 6Hx2-1.18, Phil DeBiasi is hereby nominated for the position of Director of the Foundation Board.

17. Removal of Bacardi Jackson from the Broward College Foundation Board of Directors

Presenter: Torey Alston, President

Pursuant to Policy 6Hx2-1.18, Bacardi Jackson is hereby removed from the position of Director of the Foundation Board.

B. Academics

1. Florida Virtual Campus (FLVC) Group Licensing through Florida State University (FSU) for 2025

Presenter: Priscilla Suarez, Vice Provost, Academic Services

Recommendation that the Broward College District Board of Trustees authorize a standard agreement with Florida Virtual Campus (FLVC)/FSU for the library statewide consortium group licensing agreement for calendar year 2025. Estimated Contract Spend Amount: \$59,532.79, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

2. Bibliotheca LLC - Service and Maintenance for FY2024-2025

Presenter: Priscilla Suarez, Vice Provost, Academic Services

Recommendation that the Broward College District Board of Trustees authorize the non-standard agreement for services with Bibliotheca LLC for 3M security gate service and maintenance. Estimated Contract Spend Amount: \$4,216.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

3. Sabbatical Leave 2025-2026

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize the Sabbatical Leave awards for six recommended faculty during the 2025-2026 academic year.

4. Emergency Educational Training Institute, Inc. - Paramedic Program Training (FY2024-2025) - Amendment (Increase of Fiscal Authority)

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize an increase of fiscal authority with the Emergency Educational Training Institute, Inc. to provide Advanced Cardiac Life Support (ACLS) and Pediatric Life Support (PALS) training and certifications for the Health Science Paramedic Program for FY2024-2025. Estimated Contract Spend Amount: \$9,880.00, Estimated Cumulative Amount: \$19,855.00, Estimated Contract Revenue: \$0.00 Funding Source: FD206 Grant - Private

5. National Council for State Authorization Reciprocity Agreements DBA NC-SARA - Membership Participation Fee 2025

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the National Council for State Authorization Reciprocity Agreements DBA NCSARA for membership participation fee from 02/08/2025 to 02/08/2026 for Broward College Online. Estimated Contract Spend Amount: \$6,930.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: FD109 Distance Learning Course User Fee Fund

6. Society of European Stage Authors and Composers (SESAC) - Music Performance Licensing 2025

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the SESAC, Inc. (Society of European Stage Authors and Composers) for the Music Performance License membership for 2025 for the Art's Department. Estimated Contract Spend Amount: \$5,479.86, Estimated Cumulative Amount: \$5,479.86, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

7. Nursing Consortium of Florida, Inc. - Organizational Membership Dues for 2025

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Nursing Consortium of Florida, Inc. (NCOF) for organizational membership dues for 2025. Estimated Contract Spend Amount: \$1,700.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

8. American Health Information Management Association (AHIMA) - Professional Premier Membership 2025

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with American Health Information Management Association (AHIMA) for a 2025 Professional - Premier Membership for faculty. Estimated Contract Spend Amount: \$209.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

9. FedEx Shipping Services - FY2025-2026

Presenter: John Thornton, Vice Provost, Academic Operations

Recommendation that the Broward College District Board of Trustees authorize the non-standard agreement with Federal Express (FedEx) for shipping services for Auxiliary Services (college-wide) for FY2025-2026. Estimated Contract Spend Amount: \$5,000.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: FD300

10. National Association of College Auxiliary Services (NACAS) - Institutional Membership

Presenter: John Thornton, Vice Provost, Academic Operations

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the National Association of College Auxiliary Services (NACAS) for membership and renewal dues for FY2024-2025. Estimated Contract Spend Amount: \$1,111.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: FD303

11. Society For Simulation in Healthcare (SSH) - Full Accreditation Annual Renewal Fee FY2025-2026

Presenter: John Thornton, Vice Provost, Academic Operations

Recommendation that the Broward College Board of Trustees authorize the standard agreement (purchase order) with Society for Simulation in Healthcare to pay the full accreditation annual renewal fee for Health Sciences Simulation Center at Broward College for FY2025-2026. Estimated Contract Spend Amount: \$254.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

XI. Information Items

A. President's Report

B. Report of Contracts Authorized and Executed per Policy 6Hx2-1.14

1. Revenue Generating

a. Star Dance Alliance, LLC, d/b/a, Dream Maker National Talent Competition (REVENUE GENERATING)

Presenter: John Thornton, Vice Provost, Academic Operations

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the Standard Facility Rental Agreement with Star Dance Alliance, LLC d/b/a Dream Maker National Talent Competition for Rental of Bailey Hall, February 7-9, 2025. Fiscal Impact: \$0.00, Cumulative Amount: \$0.00, Revenue: \$14,150.00

b. Broward Sheriff Ceremony - Jan. 7, 2025 (REVENUE GENERATING)

Presenter: John Thornton, Vice Provost, Academic Operations

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the Standard Facility Rental Agreement with the Broward Sheriff's Office for rental of Bailey Hall on Tuesday, January 7, 2025. Fiscal Impact: \$0.00, Cumulative Amount: \$0.00, Revenue: \$1,900.00

c. Star Dance Alliance - Imagine (May 9, 2025) (REVENUE GENERATING)

Presenter: John Thornton, Vice Provost, Academic Operations

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the Standard Facility Rental Contract with Star Dance Alliance, LLC, d/b/a, Imagine Dance Challenge for Rental of Bailey Hall for a National Dance Competition. Fiscal Impact: \$0.00, Cumulative Amount: \$0.00, Revenue: \$14,150.00

d. Lumis Corp - 2025 Annual Software License Renewal (REVENUE GENERATING)

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Alston exercised the authority delegated by the Board to execute the amendment to the software license agreement with Lumis Corp required to operate healthcare

simulation. Estimated Contract Spend Amount: \$13,000.00, Estimated Cumulative Amount: \$48,000.00, Estimated Contract Revenue: \$55,000.00

2. Expenditures

a. Burlington English - Software Subscription - FY2024-2025

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to accept a non-standard agreement with Burlington English, Inc. for software subscriptions for the ESOL students of the Adult and Community Education program for FY2024-2025.

Estimated Contract Spend Amount: \$9,984.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: Federal funds FD200

b. Spark Hire, Inc. (FY2024-2025 Subscription Renewal)

Presenter: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to accept the non-standard agreement annual renewal with Spark Hire, Inc. to provide video interviewing services for prospective employee recruitment. Estimated Contract Spend Amount: \$5,266.00, Estimated Cumulative Amount: \$23,511.47, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

c. Footage Firm, Inc. DBA Storyblocks - Software Subscription Renewal FY2024-2025

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to accept the amendment to increase fiscal authority and renewal of a non-standard agreement with Footage Firm, Inc. d/b/a Storyblocks to provide students and faculty legal access to copyrighted materials by utilizing the bid waiver (informational technology) for FY2024-2025.

Fiscal Impact: Estimated \$7,500.00 (Cumulative \$15,000.00)

3. No Fiscal Impact

a. 13th Floor Adler Broward South, LLC

Presenter: Deborah Czubkowski, Vice President of Facilities Management

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the Estoppel Letter for Central Campus Development Project. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: N/A

b. MOU BC-FIU Hospitality Management

Presenter: Dr. Jamonica Rolle, College Provost and Senior Vice President

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the

Memorandum of Understanding with Florida International University (FIU) for Broward students to transfer and attain their baccalaureate degree in Hospitality Management. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

c. Southeast Medical Imaging - Standard Clinical Affiliation Agreement

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Alston exercised the authority delegated by the Board to execute the Standard Clinical Affiliation Agreement with Southeast Medical Imaging to provide clinical education and training for the Health Science Medical Sonography Program and Nuclear Medicine Program. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00, Funding Source: Not Applicable

d. Advocate Radiation Oncology - Standard Clinical Affiliation Agreement

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the standard clinical affiliation agreement with Advocate Radiation Oncology and for the Radiation Therapy program at Broward College. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00, Funding Source: 0.00

e. ClearWave Dental & Aesthetics 2024-2029

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the affiliation agreement with ClearWave Dental & Aesthetics for the Health Science programs. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00, Funding Source: Not Applicable

f. Miramar United Methodist Preschool

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the Clinical Affiliation Agreement with Miramar United Methodist Preschool for the Health Science programs. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00, Funding Source: Not Applicable

g. Momentum Physical Therapy Center - Clinical Affiliation Agreement

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the Standard Affiliation Agreement with Momentum Physical Therapy Center, LLC for Broward College PTA Program Student clinical experience/requirements. Estimated

Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00, Funding Source: Not applicable

h. Atlantic PT at Atlantic Plaza - Affiliation Agreement

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the Standard Affiliation Agreement with Atlantic Physical Therapy at Atlantic Plaza for the Physical Therapist Assistant program. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00, Funding Source: Not Applicable

i. Women In Distress of Broward County, Inc.

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the affiliation agreement with Women In Distress of Broward County, Inc for the Health Science programs. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

j. Holy Cross Hospital, Inc.

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the renewal of the clinical affiliation agreement with Holy Cross Hospital, Inc. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

XII. Adjournment