



## The District Board of Trustees of Broward College, FL Regular Meeting Minutes

Broward College

Tuesday September 30, 2025 11:00 AM EDT

@ Willis Holcombe Center, 111 East Las Olas Boulevard, Room 1208, Fort Lauderdale, FL 33301

### **Attendance**

#### **Present:**

Chair Alexis Yarbrough, Trustee Mario Zanotti, Trustee Eileen LaMarca, Trustee Michael Caschette, President Torey Alston, and General Counsel R. John Grubb II

#### **Absent:**

Vice Chair Zachariah Zachariah

#### I. Call to Order

The regular meeting of the District Board of Trustees of Broward College was called to order at 11:16 a.m. on Tuesday, September 30, 2025, by Chair Alexis Yarbrough at the Willis Holcombe Downtown Center, 111 East Las Olas Boulevard, Building 33, Room 1208, Fort Lauderdale, Florida 33301. In attendance were Chair Alexis Yarbrough (physical), Trustee Mario Zanotti (virtual), Trustee Eileen LaMarca (physical), Trustee Michael Caschette (physical), General Counsel R. John Grubb II (physical), and President Torey Alston (physical). Vice Chair Zachariah P. Zachariah, Jr. was absent. Mr. Grubb confirmed that the meeting has quorum.

[Mission Statement September 2025 BOT.pdf](#)

#### II. Pledge of Allegiance

Chair Yarbrough called on Dr. Jamonica Rolle, College Provost and Senior Vice President to lead in the Pledge of Allegiance.

#### III. Preliminaries

#### IV. Agenda and Acknowledgment of Public Notice

[Public Notice September BOT 2025.pdf](#)

#### **Motion:**

Chair Yarbrough called for a motion to accept the agenda and acknowledgment of the public notice. Trustee LaMarca made the motion with a second by Trustee Caschette.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSENT: Vice Chair Zachariah

#### V. Approval of the Board of Trustees Minutes

 [The District Board of Trustees - Regular Meeting - August 26, 2025 Minutes.pdf](#)

 [Zachariah \(BOT 08.26.2025\) Abstention Conflict of Interest Form - Signed.pdf](#)

**Motion:**

Chair Yarbrough called for a motion to approve the minutes of the Board of Trustees Regular Meeting of August 26, 2025. Trustee LaMarca made the motion with a second by Trustee Caschette.

**Motion:**

Chair Yarbrough then made a motion to amend the minutes to the August 26, 2025 Regular Meeting to include Vice Chair Zachariah's abstention form as an appendix to the minutes. Trustee LaMarca seconded.

The Chair then called for a vote to approve the minutes as amended.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSENT: Vice Chair Zachariah

VI. Public Speakers

Chair Yarbrough called on Mr. Grubb for registered speakers. Mr. Grubb stated that there were no registered speakers.

VII. Board Comments

Chair Yarbrough asked if any Board member would like to make any comments. Hearing none, the Chair said she understood that the Student Trustee, Student Government Association Central Campus President, Valeria Guidice will make a brief presentation on Student Life. Ms. Guidice gave an update on Student Life activities.

VIII. Presentations

A. Financials Update (Presenters: Rabia Azhar, Chief Financial Officer)

Rabia Azhar, Chief Financial Officer, gave the monthly financial update.

B. 2025 Broward College Spending Plan Presentation (Presenters: Rabia Azhar, Chief Financial Officer)

Rabia Azhar, Chief Financial Officer, presented the 2025 Broward College Spending Plan.

C. Student Information System Update (Presenters: Raj Mettai, Chief Information Officer)

Raj Mettai, Chief Information Officer, gave an update on the Student Information System.

D. Update on Buildings 56/57 Improvements (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Deborah Czubkowski, Vice President of Facilities Management gave an update on the Buildings 56/57 Improvements.

- E. Update on BC Foundation Orientation and Tours (Presenters: Jim DeChant, Vice President and Executive Director, Broward College Foundation)

Jim DeChant, Vice President and Executive Director, Broward College Foundation gave an update on the BC Foundation Orientation and Tours.

## IX. Action Agenda

### A. Administration

- 1. Foundation Annual Audit (Presenters: Jim DeChant, Vice President and Executive Director, Broward College Foundation)

Recommendation that the Broward College District Board of Trustees approve the annual audit of Broward College Foundation, Inc. Fiscal Impact: \$0.00

 [Broward College Foundation 2024 Audit Results.pdf](#)

 [Broward College Foundation, Inc. 2024.pdf](#)

#### **Motion:**

Chair Yarbrough made a motion to acknowledge receipt of the Broward College Foundation's annual audit for 2024-2025. Trustee LaMarca seconded.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSENT: Vice Chair Zachariah

- 2. Evaluation Criteria for President Annual Review (Presenters: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture)

Recommendation that the Broward College District Board of Trustees authorize the evaluation criteria for President Alston's annual review. Fiscal Impact: \$0.00

#### **Motion:**

Chair Yarbrough made a motion to table item 9-A-2 until the end of the meeting. Trustee LaMarca seconded.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSENT: Vice Chair Zachariah

#### **Motion:**

After discussion at the end of the meeting Chair Yarbrough made a motion to approve the evaluation criteria for President Alston's annual review. Trustee LaMarca seconded.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSENT: Vice Chair Zachariah

3. Required Membership List Approval (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Rabia Azhar, Chief Financial Officer)

Recommendation that the Broward College District Board of Trustees authorize the request for the approval of the list of required memberships. Fiscal Impact: \$109,826.66

 [Required Membership List.pdf](#)

**Motion:**

Chair Yarbrough called for a motion to authorize the approval of the list of required memberships. Trustee LaMarca made the motion with a second by Trustee Caschette.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSENT: Vice Chair Zachariah

4. 2025 Broward College Spending Plan (Presenters: Rabia Azhar, Chief Financial Officer)

Recommendation that the Broward College District Board of Trustees authorize the 2025 Broward College Spending Plan. Fiscal Impact: \$0.00

 [2025 Broward College Spending Plan.pdf](#)

**Motion:**

Chair Yarbrough called for a motion to authorize the 2025 Broward College Spending Plan. Trustee LaMarca made the motion with a second by Trustee Caschette.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSENT: Vice Chair Zachariah

B. Student Activity Fees

1. Trupixel Inc. dba Trupixel Productions - RFP-2022-081-JB - GRADUATION CEREMONIES AUDIOVISUAL SERVICES - Amendment 1 for Renewal 2025-2026 [Contract ID 283] (STUDENT ACTIVITY FEES) (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Richard Pulido, Vice President, Student Services)

Recommendation that the Broward College District Board of Trustees authorize a one-year renewal and increase of fiscal authority with Trupixel Inc. dba Trupixel Productions under the RFP-2022-081-JB – GRADUATION CEREMONIES AUDIOVISUAL SERVICES for audio and visual services for Broward College's commencement ceremonies. Estimated Contract Spend Amount: \$200,000.00, Estimated Cumulative Amount: \$621,050.90, Estimated Contract Revenue: \$0.00 Funding Source: FD201 Student Activity Fund

[!\[\]\(f4912148590488019602cab6e009e597\_img.jpg\) Trupixel Inc. dba Trupixel Productions - RFP-2022-081-JB - GRADUATION CEREMONIES AUDIOVISUAL SERVICES - Amendment 1 for Renewal 2025-2026 \[Contract ID 283\].pdf](#)

**Motion:**

Chair Yarbrough called for a motion to authorize a one-year renewal and increase of fiscal authority with Trupixel Inc. dba Trupixel Productions. Trustee LaMarca made the motion with a second by Trustee Caschette.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSENT: Vice Chair Zachariah

2. Amerant Bank Arena - Venue Rental / Use Agreement Special Events - Fall 2025 Commencement Ceremony [Contract ID 718] (STUDENT ACTIVITY FEES) (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Richard Pulido, Vice President, Student Services)

Recommendation that the Broward College District Board of Trustees authorize the non standard agreement with Arena Operating Company Ltd (Amerant Bank Arena) for venue rental for the Broward College Fall 2025 Commencement Ceremony. Estimated Contract Spend Amount: \$105,541.13, Estimated Cumulative Amount: \$105,541.13, Estimated Contract Revenue: \$0.00 Funding Source: FD201- Student Activities and Service Fees

[!\[\]\(0aff635c4179ba9e710b00f4b01d3b20\_img.jpg\) Amerant Bank Arena - Venue Rental / Use Agreement Special Events - Fall 2025 Commencement Ceremony \[Contract ID 718\].pdf](#)

**Motion:**

Chair Yarbrough called for a motion to authorize the non standard agreement with Arena Operating Company Ltd (Amerant Bank Arena). Trustee LaMarca made the motion with a second by Trustee Caschette.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSENT: Vice Chair Zachariah

3. Alfred Clayton Photography, Inc. dba Downtown Photo - Photography Services - Student Life Events FY2025-2027 [Contract ID 500] (STUDENT ACTIVITY FEES) (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Richard Pulido, Vice President, Student Services)

Recommendation that the Broward College District Board of Trustees authorize the standard contract for services with Alfred Clayton Photography, Inc. dba Downtown Photos for photography services on an as-needed basis for Student Life events during FY2025-2027. Estimated Contract Spend Amount: \$9,000.00, Estimated Cumulative Amount: \$9,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD201 Student Activity Fund

[📄 Alfred Clayton Photography, Inc. dba Downtown Photo - Photography Services - Student Life Events FY2025-2027 \[Contract ID 500\].pdf](#)

**Motion:**

Chair Yarbrough called for a motion to authorize the standard contract for services with Alfred Clayton Photography, Inc. dba Downtown Photos. Trustee LaMarca made the motion with a second by Trustee Caschette.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSENT: Vice Chair Zachariah

4. Commemorative Brands, Inc. dba GradImages - RLI-2025-052-YR – COMMENCEMENT PHOTOGRAPHY SERVICES [Contract ID 452] (STUDENT ACTIVITY FEES) (REVENUE GENERATING) (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Richard Pulido, Vice President, Student Services)

Recommendation that the Broward College District Board of Trustees authorize the contract of services with Commemorative Brands, Inc. dba GradImages under RLI-2025-052-YR – COMMENCEMENT PHOTOGRAPHY SERVICES to provide professional photographic services for the College's commencement ceremonies. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$27,750.00 Funding Source: FD201 Student Activity Fund

[📄 Commemorative Brands, Inc. dba GradImages - RLI-2025-052-YR – COMMENCEMENT PHOTOGRAPHY SERVICES \[Contract ID 452\].pdf](#)

**Motion:**

Chair Yarbrough called for a motion to authorize the contract with Commemorative Brands, Inc. dba GradImages. Trustee LaMarca made the motion with a second by Trustee Caschette.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSENT: Vice Chair Zachariah

X. Consent Agenda

Chair Yarbrough asked if anyone would like to remove any items from the Consent Agenda for separate discussion. The Chair asked that item 10-A-19, the nomination of Katie Masucci for the position of Director of the Foundation Board, be discussed separately.

**Motion:**

After discussion Chair Yarbrough called for a motion to approve the nomination of Katie Masucci for the position of Director of the Foundation Board. Trustee LaMarca made the motion with a second by Trustee Caschette.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSENT: Vice Chair Zachariah

**Motion:**

Chair Yarbrough called for a motion to approve the Consent Agenda. Trustee LaMarca made the motion with a second by Trustee Caschette.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSENT: Vice Chair Zachariah

A list of the items on the Consent Agenda are:

A. Administration

1. Warrants August 2025 (Presenters: Rabia Azhar, Chief Financial Officer)

Recommendation that the Broward College District Board of Trustees authorize the August 2025 Warrants. Fiscal Impact: \$24,760,651.00

 [Warrants August 2025.pdf](#)

2. Miramar Town Center Sublease Termination Agreement [Contract ID 706] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the Sublease Termination Agreement with the City of Miramar to relinquish Broward College interest to the Miramar Town Center back to the City of Miramar. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: Not Applicable

 [Miramar Town Center Sublease Termination Agreement \[Contract ID 706\].pdf](#)

3. Pest Control Services - State of Florida DMS Contract 72102103-25-STC - Rentokil North America, Inc. dba Florida Pest Control and Carter Sparks Defense LLC - 3 Year Piggyback Agreement [Contract ID 621] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the piggyback agreement with Rentokil North America, Inc. dba Florida Pest Control and Carter Sparks Defense LLC utilizing the State of Florida DMS Contract 72102103-25-STC - Pest Control Services for collegewide pest control. Estimated Contract Spend Amount: \$150,000.00, Estimated Cumulative Amount: \$150,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

[!\[\]\(082f818d99f166a3ba574d9284d73064\_img.jpg\) Pest Control Services - State of Florida DMS Contract 72102103-25-STC - Rentokil North America, Inc. dba Florida Pest Control and Carter Sparks Defense LLC - 3 Year Piggyback Agreement \[Contract ID 621\].pdf](#)

4. Florida Field Services LLC dba Trust Asset Management LLC - Vegetation and Bulk Debris Removal Services - FY2025-2026 [Contract ID 635] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize a standard purchase order with Florida Field Services LLC dba Trust Asset Management LLC to provide vegetation and bulk debris removal services on the three main campuses on an as-needed basis during Fiscal Year 2025-2026. Estimated Contract Spend Amount: \$33,750.00, Estimated Cumulative Amount: \$33,750.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

[!\[\]\(3d8c13c92b853674f749aac6fa869926\_img.jpg\) Florida Field Services LLC dba Trust Asset Management LLC - Vegetation and Bulk Debris Removal Services - FY2025-2026 \[Contract ID 635\].pdf](#)

5. Alpine Farms Bee Removal - Professional Removal of Bees and/or Wasp Nest - FY2025-2026 [Contract ID 566] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with Alpine Farms Bee Removal for the provision of professional bee and wasp removal services collegewide for Fiscal Year 2025–2026. Estimated Contract Spend Amount: \$10,000.00, Estimated Cumulative Amount: \$10,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

[!\[\]\(fa6f3af6bfa46c5d4a2d362681095beb\_img.jpg\) Alpine Farms Bee Removal - Professional Removal of Bees and or Wasp Nest - FY2025-2026 \[Contract ID 566\].pdf](#)

6. Tropical Touch Design LLC - Live Plant Maintenance Services - FY2025-2026 [Contract ID 529] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)


Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Tropical Touch and Design LLC for the provision of monthly interior live plant maintenance services at the Willis Holcombe Center (WHC) and the Cypress Creek Administrative Center during Fiscal Year 2025–2026. Estimated Contract Spend Amount: \$10,000.00, Estimated Cumulative Amount: \$10,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

[!\[\]\(f95dab70c751fda7d824b8b03650f7aa\_img.jpg\) Tropical Touch Design LLC - Live Plant Maintenance Services - FY2025-2026 \[Contract ID 529\].pdf](#)

7. BlueGreen Aquatics (Small Purchase/PO) - Monthly Maintenance Service of Water Fountain Feature at Willis Holcombe Center - FY2025/26 [Contract ID 543] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with BlueGreen Aquatics LLC for the provision of comprehensive monthly maintenance services for the water feature fountain located at the Willis Holcombe Center (Downtown Campus) for Fiscal Year 2025–2026.

Estimated Contract Spend Amount: \$3,000.00, Estimated Cumulative Amount: \$3,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [BlueGreen Aquatics \(Small Purchase PO\) - Monthly Maintenance Service of Water Fountain Feature at Willis Holcombe Center - FY2025 26 \[Contract ID 543\].pdf](#)

8. Myers McRae Consulting LLC - Consulting Services for Executive Search of Multiple Cabinet Positions [Contract ID 763] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture)

Recommendation that the Broward College District Board of Trustees authorize a non-standard agreement with Myers McRae Consulting LLC to provide executive search consulting services for cabinet-level positions during fiscal year 2025–2026. Estimated Contract Spend Amount: \$100,000.00, Estimated Cumulative Amount: \$100,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Myers McRae Consulting LLC - Consulting Services for Executive Search of Multiple Cabinet Positions \[Contract ID 763\] .pdf](#)

9. Leadership Research Institute, Inc. - Leadership Development Services - FY2025-2026 [Contract ID 755] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the Leadership Research Institute, Inc. for leadership development initiatives and facilitation services during FY2025-2026.

Estimated Contract Spend Amount: \$30,000.00, Estimated Cumulative Amount: \$30,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Leadership Research Institute, Inc. - Leadership Development Services - FY2025-2026 \[Contract ID 755\].pdf](#)

10. The Kelly Merbler Company LLC - Leadership Development & Executive Coaching for Senior Leaders - FY2025-2026 [Contract ID 647] (CONTRACTS

AND IT COMMITTEE REVIEWED) (Presenters: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with The Kelly Merbler Company LLC to facilitate Leadership Development & Executive Coaching for Broward College's Senior Leaders during FY2025-2026. Estimated Contract Spend Amount: \$15,000.00, Estimated Cumulative Amount: \$15,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100

[📄 The Kelly Merbler Company LLC - Leadership Development & Executive Coaching for Senior Leaders - FY2025-2026 \[Contract ID 647\].pdf](#)

11. Employment and Termination of Full-Time & Part-Time Personnel (Presenters: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture)

Recommendation that the Broward College District Board of Trustees authorize the employment of full-time and part-time personnel and resignation and termination of personnel. Fiscal Impact: \$0.00

[📄 Employment and Termination of Full-Time & Part-Time Personnel.pdf](#)


12. WorkED Consulting LLC - ITN-2021-088-JH - Grant Evaluator Services - Amendment 1 [Contract ID 654] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Recommendation that the Broward College District Board of Trustees authorize the contract amendment and increase of fiscal authority with WorkEd Consulting LLC (ITN-2021-088-JH - Grant Evaluator Services) for required evaluations of two grant projects funded by the US Department of Education and the US Department of Commerce. Estimated Contract Spend Amount: \$60,000.00, Estimated Cumulative Amount: \$132,400.00, Estimated Contract Revenue: \$0.00 Funding Source: FD200 (U.S. Department of Education & U.S. Department of Commerce)

[📄 WorkED Consulting LLC - ITN-2021-088-JH - Grant Evaluator Services - Amendment 1 \[Contract ID 654\].pdf](#)


13. TRIO - Student Support Services - Students With Disabilities (SWD) Grant [Contract ID 679] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Recommendation that the Broward College District Board of Trustees authorize the acceptance of the TRIO Student Support Services – Students with Disabilities grant from the U.S. Department of Education. This program enhances support for students with documented disabilities by increasing persistence, academic achievement, credential attainment, and transferring to four-year institutions. Total Grant Amount: \$1,361,820.00, Match Required: No

 [TRIO - Student Support Services - Students With Disabilities \(SWD\) Grant \[Contract ID 679\].pdf](#)

14. TRIO - Student Support Services - Health Sciences Grant [Contract ID 678] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Recommendation that the Broward College District Board of Trustees authorize the acceptance of the TRIO Student Support Services Health Sciences grant from the US Department of Education, which supports students preparing for entry into health science programs or transfer to four-year institutions to pursue health-related degrees. Total Grant Amount: \$1,361,820.00, Match Required: No

 [TRIO - Student Support Services - Health Sciences Grant \[Contract ID 678\].pdf](#)

15. TRIO - Student Support Services - English as Second Language (ESL) Grant [Contract ID 677] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Recommendation that the Broward College District Board of Trustees authorize the acceptance of the TRIO Student Support Services English as a Second Language grant from the U.S. Department of Education, which enhances student with English Language learning needs, academic achievement, degree/certificate completion, and transfer. Total Grant Amount: \$1,361,820.00, Match Required: No

 [TRIO - Student Support Services - English as Second Language \(ESL\) Grant \[Contract ID 677\].pdf](#)

16. TRIO - Student Support Services - North Campus Grant [Contract ID 675] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Recommendation that the Broward College District Board of Trustees authorize the acceptance of the TRIO Student Support Services North Campus grant from the U S Department of Education, which enhances student retention, degree completion, and overall academic success. Total Grant Amount: \$1,361,820.00, Match Required: No

 [TRIO - Student Support Services - North Campus Grant \[Contract ID 675\].pdf](#)

17. TRIO - Student Support Services - South Campus Grant [Contract ID 672] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Recommendation that the Broward College District Board of Trustees authorize the acceptance of the TRIO Student Support Services South Campus grant from the U S Department of Education, which enhances student retention, degree completion, and overall academic success. Total Grant Amount: \$1,361,820.00, Match Required: No

 [TRIO - Student Support Services - South Campus Grant \[Contract ID 672\].pdf](#)

18. TRIO - Student Support Services - Central Campus Grant [Contract ID 669] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Recommendation that the Broward College District Board of Trustees authorize the acceptance of the TRIO Student Support Services Central Campus grant from the U S Department of Education, which enhances student retention, degree completion, and overall academic success. Total Grant Amount: \$1,361,820.00, Match Required: No

 [TRIO - Student Support Services - Central Campus Grant \[Contract ID 669\].pdf](#)

19. Nomination of Katie Masucci to the Broward College Foundation Board of Directors (Presenters: Torey Alston, President)

Pursuant to Policy 6Hx2-1.18, Katie Masucci is hereby nominated for the position of Director of the Foundation Board. On Thursday, September 25, 2025, the Broward College Foundation Board of Directors voted to recommend approval of this community leader for final consideration by the District Board of Trustees.

 [Katie Masucci.pdf](#)

20. Dissolution of BCEduventures, Inc. (Presenters: Torey Alston, President)

Recommendation that the Broward College District Board of Trustees authorize the dissolution of BCEduventures, Inc., a Florida not for profit corporation, pursuant to the Plan of Dissolution. Fiscal Impact: \$0.00

 [Resolution to Dissolve BCEduventures, Inc..pdf](#)

## B. Academics

1. McDermott, Laura - Professional Title Change (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a change in professional title from Associate Professor to Senior Professor for Laura McDermott. Fiscal Impact: \$0.00

 [McDermott, Laura - Professional Title Change.pdf](#)

2. Mason, Alexandra - Professional Title Change (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a change in professional title from Assistant Professor to Associate Professor for Alexandra Mason. Fiscal Impact: \$0.00

 [Mason, Alexandra - Professional Title Change.pdf](#)

3. Albrizio, Lori - Professional Title Change (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a change in professional title from Associate Professor to Professor for Lori Albrizio.  
Fiscal Impact: \$0.00

 [Albrizio, Lori - Professional Title Change.pdf](#)

4. Sterling Biomedical - Microscopes Cleaning and Routine Services FY2025-2026 [Contract ID 407] (CONTRACTS AND IT COMMITTEE REVIEWED)  
(Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Sterling Biomedical for microscopes routine maintenance services and repair on an as-needed basis during FY 2025-2026 for Science and Learning Labs collegewide. Estimated Contract Spend Amount: \$28,590.00, Estimated Cumulative Amount: \$28,590.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund ; FD101 Course User Fee Fund

 [Sterling Biomedical - Microscopes Cleaning and Routine Services FY2025-2026 \[Contract ID 407\].pdf](#)


5. Joshua C. Perez - Graphic Design Services - FY2025-2026 [Contract ID 609] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Joshua C. Perez for graphic design services for the Visual & Performing Arts Department during the 2025-2026 school year. Estimated Contract Spend Amount: \$7,500.00, Estimated Cumulative Amount: \$7,500.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Joshua C. Perez - Graphic Design Services - FY2025-2026 \[Contract ID 609\].pdf](#)


6. Janice Rosario - Choreography and Master Classes - Fall 2025 [Contract ID 640] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Janice Rosario for Choreography and Master Classes for the Dance Program in Fall 2025. Estimated Contract Spend Amount: \$2,000.00, Estimated Cumulative Amount: \$2,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Operating Fund

 [Janice Rosario - Choreography and Master Classes - Fall 2025 \[Contract ID 640\].pdf](#)

7. Mikaela Santo - Choreography and Master Classes for Dance Program for Fall 2025 [Contract ID 638] (CONTRACTS AND IT COMMITTEE REVIEWED)  
(Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Mikaela Santo for Choreography and Master Classes for the Dance Program in Fall 2025. Estimated Contract Spend Amount: \$2,000.00, Estimated Cumulative Amount: \$2,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Operating Fund

 [Mikaela Santo - Choreography and Master Classes for Dance Program for Fall 2025 \[Contract ID 638\].pdf](#)


8. FunClick USA LLC - Photo Booth - November 2025 ArtFest [Contract ID 690] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with FunClick USA LLC for photobooth services for ArtFest 2025 at North Campus on November 20, 2025. Estimated Contract Spend Amount: \$850.00, Estimated Cumulative Amount: \$850.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [FunClick USA LLC - Photo Booth - November 2025 ArtFest \[Contract ID 690\].pdf](#)


9. Christopher Santanelli - Broward College Choral Society Guest Artist Services Fall 2025 [Contract ID 660] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Christopher Santanelli for the Broward College Choral Society 'Tis the Season Concert in Fall 2025. Estimated Contract Spend Amount: \$500.00, Estimated Cumulative Amount: \$500.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Operating Fund

 [Christopher Santanelli - Broward College Choral Society Guest Artist Services Fall 2025 \[Contract ID 660\].pdf](#)

10. Esther Reyes - Broward College Choral Society Guest Artist Services Fall 2025 [Contract ID 658] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Esther Reyes for the Broward College Choral Society 'Tis the Season Concert in Fall 2025. Estimated Contract Spend Amount: \$500.00, Estimated Cumulative Amount: \$500.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Operating Fund

 [Esther Reyes - Broward College Choral Society Guest Artist Services Fall 2025 \[Contract ID 658\].pdf](#)

## XI. Information Items

### A. President's Report


President Alston reported on events around the College, legislative updates, and recognized staff for their hard work and dedication.

## B. Report of Contracts Authorized and Executed per Policy

### 1. Revenue Generating

- a. Society for Human Resource Management (SHRM) - Education Partner Agreement [Contract ID 110] (REVENUE GENERATING) (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14 President Torey Alston exercised the authority delegated by the Board on 8/12/2025 to execute the non-standard agreement with Society for Human Resource Management (SHRM) to provide licensed workforce programs for Broward College students to gain professional credentials and Professional Development Units (PDUs) in the Human Resource Industry by utilizing the bid waiver for information technology resources. Estimated Contract Spend Amount: \$73,800.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$155,880.00 Funding Source: FD107 Corporate Education - Workforce

 [Society for Human Resource Management \(SHRM\) - Education Partner Agreement \[Contract ID 110\].pdf](#)

### 2. Expenditures

- a. SemperTech Student Information System-HETGroup (FY2025-2026) [Contract ID 309] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Raj Mettai, Chief Information Officer)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 7/15/2025 to execute the non-standard agreement with SemperTech, Inc. for the ongoing support and maintenance of the Integrow Student Information System utilizing bid waiver (information technology). Estimated Contract Spend Amount: \$240,000.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: FD202 HETGroup Operating Fund.

 [SemperTech Student Information System-HETGroup \(FY2025-2026\) \[Contract ID 309\].pdf](#)

- b. State of Florida DMS - Contract 43230000-23-NASPO-ACS - Software Value Added Reseller (2023-2027) - Fiscal Authority Increase [Contract ID 631] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Raj Mettai, Chief Information Officer)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to increase

fiscal authority for the piggyback agreement with SHI International Corp. utilizing the State of Florida Department of Management Services Contract 43230000-NASPO-ACS - Software Value Added Reseller (SVAR) for software and services. Estimated Contract Spend Amount: \$100,000.00, Estimated Cumulative Amount: \$180,568.54, Estimated Contract Revenue: \$0.00 Funding Source: FD1 Operations

 [State of Florida DMS - Contract 43230000-23-NASPO-ACS - Software Value Added Reseller \(2023-2027\) - Fiscal Authority Increase \[Contract ID 631\].pdf](#)


- c. Avaap USA LLC - Workday Support and Advisory Services - FY2025-2026 - Amendment #6 [Contract ID 624] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Raj Mettai, Chief Information Officer)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 7/22/2025 to execute the contract amendment to the Master Service Agreement Statement of Work with Avaap USA LLC for post-production support related to the implementation of new Workday features and enhancements to assist in College operational needs, utilizing the bid waiver Information Technology Resources. Estimated Contract Spend Amount: \$39,900.00, Estimated Cumulative Amount: \$157,175.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund.

 [Avaap USA LLC - Workday Support and Advisory Services - FY2025-2026 - Amendment #6 \[Contract ID 624\].pdf](#)

- d. Beacon Technologies Inc. - Web Hosting Services - 2025-2027 - Amendment 5 [Contract ID 686] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Raj Mettai, Chief Information Officer)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 8/12/2025 to execute the contract amendment with Beacon Technologies, Inc. to provide web hosting services utilizing the bid waiver exemption Information Technology Resources. Estimated Contract Spend Amount: \$22,368.00, Estimated Cumulative Amount: \$74,640.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Beacon Technologies Inc. - Web Hosting Services - 2025-2027 - Amendment 5 \[Contract ID 686\].pdf](#)

- e. InMotionNow, Inc. dba Lytho, Inc. - Software Subscription Renewal - FY2025-2026 [Contract ID 528] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Raj Mettai, Chief Information Officer)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, by which the Board delegates authority to execute contracts to President Torey Alston or his designee, and by which the President designated Dr. Jamonica Rolle to temporarily execute a contract, on 7/31/2025 Dr. Jamonica Rolle

executed the non-standard agreement for a one-year renewal with InMotionNow, Inc. dba Lytho, Inc. for Creative Services project management and proofing/tracking ability. Estimated Contract Spend Amount: \$19,538.00, Estimated Cumulative Amount: \$109,421.50, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [InMotionNow, Inc. dba Lytho, Inc. - Software Subscription Renewal - FY2025-2026 \[Contract ID 528\].pdf](#)

- f. Managed Security Services LLC dba Cyber Security Services - Penetration Testing Services - FY2025-2026 [Contract ID 491] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Raj Mettai, Chief Information Officer)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 8/13/2025 to execute the Statement of Services as Exhibit A to the one-year standard agreement (purchase order) with Managed Security Services LLC dba Cyber Security Services for network security assessment and penetration testing services for FY2025-2026, utilizing the bid waiver Information Technology Resources. Estimated Contract Spend Amount: \$17,898.00, Estimated Cumulative Amount: \$17,898.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Managed Security Services LLC dba Cyber Security Services - Penetration Testing Services - FY2025-2026 \[Contract ID 491\].pdf](#)

- g. Career Dimensions, Inc. - Software Subscription 2025 [Contract ID 324] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to issue the standard agreement (purchase order) to renew the software subscription with Career Dimensions for Focus 2 Software, a career placement tool, for 2025. Estimated Contract Spend Amount: \$4,439.00, Estimated Cumulative Amount: \$43,767.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Career Dimensions, Inc. - Software Subscription 2025 \[Contract ID 324\].pdf](#)

- h. SimX Software License - 2025-2027 Annual, One-Time and Onboarding Fees [Contract ID 226] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: John Thornton, Vice Provost, Academic Operations)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 7/22/2025 to execute the non-standard agreement with SimX, Inc. for the

purchase of Virtual Reality headset software license to enhance simulation training, two Virtual Manikins for hands-on, immersive learning, 12-pack of realistic case scenarios tailored to health sciences and onsite in-person onboarding for the Health Sciences Simulation Center. Estimated Contract Spend Amount: \$25,650.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: FD206

 [SimX Software License - 2025-2027 Annual, One-Time and Onboarding Fees \[Contract ID 226\].pdf](#)

- i. Pitney Bowes, Inc. - Mail Processing Equipment Contract DMS 44102100 17-1 - Increase in Fiscal Authority [Contract ID 152] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: John Thornton, Vice Provost, Academic Operations)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to increase fiscal authority with Pitney Bowes, Inc for the Mail Processing Equipment Contract No. 44102100 17-1 through the State of Florida piggyback agreement to support collegewide operations. Estimated Contract Spend Amount: \$26,533.44, Estimated Cumulative Amount: \$49,033.44, Estimated Contract Revenue: \$0.00 Funding Source: FD300 Auxiliary Fund

 [Pitney Bowes, Inc. - Mail Processing Equipment Contract DMS 44102100 17-1 - Increase in Fiscal Authority \[Contract ID 152\].pdf](#)

- j. Alertus Technologies LLC - Software Licensing/Support (3-year renewal) [Contract ID 350] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: John Thornton, Vice Provost, Academic Operations)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 7/21/2025 to execute the non-standard agreement with Alertus Technologies LLC for renewal software licensing, support and training for elements of the emergency mass notification system. Estimated Contract Spend Amount: \$15,450.00, Estimated Cumulative Amount: \$31,050.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Alertus Technologies LLC - Software Licensing Support \(3-year renewal\) \[Contract ID 350\].pdf](#)

- k. Everway LLC (Software Subscription Renewal) FY2025-2026 [Contract ID 454] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 7/22/2025 to execute the renewal of the software subscription with Everway LLC to provide literacy software to students with disabilities for FY20252026.

Estimated Contract Spend Amount: \$17,778.77, Estimated Cumulative Amount: \$34,471.99, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Everway LLC \(Software Subscription Renewal\) FY2025-2026 \[Contract ID 454\].pdf](#)


- i. John Wiley & Sons, Inc. - Disability Compliance for Higher Education - Subscription 2025-2026 [Contract ID 646] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to issue the standard agreement (purchase order) with John Wiley & Sons, Inc. for disability compliance for higher education software subscription for 2025-2026. Estimated Contract Spend Amount: \$5,512.00, Estimated Cumulative Amount: \$5,512.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [John Wiley & Sons, Inc. - Disability Compliance for Higher Education - Subscription 2025-2026 \[Contract ID 646\].pdf](#)

- m. Visitor Check-in Software System (Small Purchase/PO) - Los Trigos, Inc. dba The Receptionist - FY2025-2026 [Contract ID 575] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 8/21/2025 to execute the quotes including a nonstandard agreement with Los Trigos, Inc. dba The Receptionist, for the visitor check-in software system that provides an additional layer of security screening to identify and log contractors, vendors, and visitors who are working and/or conducting business with the Facilities Management staff for FY20252026. Estimated Contract Spend Amount: \$2,457.00, Estimated Cumulative Amount: \$2,457.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Visitor Check-in Software System \(Small Purchase PO\) - Los Trigos, Inc. dba The Receptionist - FY2025-2026 \[Contract ID 575\].pdf](#)

- n. Nursing Consortium of Florida, Inc. - Subscription User Fees for CCPS (Centralized Clinical Placement System) - CY 2026 [Contract ID 436] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to issue the standard agreement (purchase order) with Nursing Consortium of Florida, Inc.

(NCOF) for organizational Centralized Clinical Placement System (CCPS) user fees for Central, North and South Campuses for CY 2026 Estimated Contract Spend Amount: \$5,100.00, Estimated Cumulative Amount: \$5,100.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Nursing Consortium of Florida, Inc. - Subscription User Fees for CCPS \(Centralized Clinical Placement System\) - CY 2026 \[Contract ID 436\].pdf](#)

- o. Committee on Accreditation of Educational Programs for the EMS Professions (CoAEMSP) - Self Study Report Evaluation Fee and Site Visit Flat Fee for FY2025-2026 [Contract ID 582] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to issue the standard agreement (purchase order) with the Committee on Accreditation of Education Programs for the Emergency Medical Services Professions (CoAEMSP) for Self Study Report Evaluation Fee and Site Visit Flat fee for the EMS/Paramedic Program for FY2025-2026. Estimated Contract Spend Amount: \$4,500.00, Estimated Cumulative Amount: \$4,500.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Committee on Accreditation of Educational Programs for the EMS Professions \(CoAEMSP\) - Self Study Report Evaluation Fee and Site Visit Flat Fee for FY2025-2026 \[Contract ID 582\].pdf](#)

- p. National Institute for Automotive Service Excellence - Refrigerant Vouchers - FY2025-2026 [Contract ID 359] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to issue the standard agreement (purchase order) with the National Institute for Automotive Service Excellence for the purchase of Refrigerant Certification Exam Vouchers for the IMCT department for FY2025-2026 Estimated Contract Spend Amount: \$414.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [National Institute for Automotive Service Excellence - Refrigerant Vouchers - FY2025-2026 \[Contract ID 359\].pdf](#)

### 3. No Fiscal Impact

- a. HCA - East Florida Division Affiliation Agreement - Continuing Education Health Sciences (2025-2027) [Contract ID 244] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr.

Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 7/15/2025 to execute the non-standard affiliation agreement with East Florida Division, Inc. for Continuing Education Health Sciences student clinical placements. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: Not applicable.

 [HCA - East Florida Division Affiliation Agreement - Continuing Education Health Sciences \(2025-2027\) \[Contract ID 244\].pdf](#)

- b. Doctor's Health Group of South Florida, INC - Clinical Affiliation Agreement [Contract ID 510] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 7/21/2025 to execute the Standard Clinical Affiliation Agreement with Doctor's Health Group of South Florida to provide on-site clinical services for Continuing Education, Health Sciences Medical Assistant students to prepare for entry into the workforce. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00, Funding Source: Not Applicable

 [Doctor's Health Group of South Florida, INC - Clinical Affiliation Agreement \[Contract ID 510\].pdf](#)


- c. HCA - East Florida Division Affiliation Agreement- Health Sciences (2025-2027) [Contract ID 251] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 7/24/2025 to execute the non-standard affiliation agreement with East Florida Division, Inc. to provide clinical training for students in Health Science Programs. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00

 [HCA - East Florida Division Affiliation Agreement- Health Sciences \(2025-2027\) \[Contract ID 251\].pdf](#)

- d. Functional Rehab, Inc., DBA Vado Physical Therapy - 5-yr Clinical Affiliation Agreement [Contract ID 524] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 7/24/2025 to execute the standard 5-year affiliation agreement with Functional Rehabilitation, Inc. for the Physical Therapy Assistant Program. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00, Funding Source: not applicable

 [Functional Rehab, Inc., DBA Vado Physical Therapy - 5-yr Clinical Affiliation Agreement \[Contract ID 524\].pdf](#)


- e. Fix it Physical therapy, LLC - Clinical Affiliation Agreement [Contract ID 613] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 8/7/2025 to execute the standard affiliation agreement with Fix It PT for the Physical Therapy Assistant Program. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00, Funding Source: Not applicable

 [Fix it Physical therapy, LLC - Clinical Affiliation Agreement \[Contract ID 613\].pdf](#)

- f. Back to Mind, LLC - Standard Clinical Affiliation Agreement [Contract ID 615] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 8/7/2025 to execute the Standard Clinical Affiliation Agreement with Back to Mind for the Physical Therapy Assistant Program. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00, Funding Source: Not Applicable

 [Back to Mind, LLC - Standard Clinical Affiliation Agreement \[Contract ID 615\].pdf](#)


- g. LifeLong- Fyzical Therapy & Balance Centers 5-yr Clinical Affiliation Agreement [Contract ID 617] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 8/7/2025 to execute the Standard Clinical Affiliation Agreement with Lifelong-Fyzical Therapy & Balance Centers for the Physical Therapy Assistant Program. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00, Funding Source: Not applicable

 [LifeLong- Fyzical Therapy & Balance Centers 5-yr Clinical Affiliation Agreement \[Contract ID 617\].pdf](#)


- h. BC-FIU Articulation Agreement for MS in Applied AI & IoT [Contract ID 377] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 7/11/2025 to execute the Articulation Agreement with Florida International University (FIU) for Broward students to transfer into the university's Master of Science in Applied AI and IoT program. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: Not Applicable

 [BC-FIU Articulation Agreement for MS in Applied AI & IoT \[Contract ID 377\].pdf](#)

- i. Memorandum of Agreement for Army SROTC Cross-town Relationship [Contract ID 138] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 3/21/2025 to execute the Memorandum of Agreement with Army SROTC for Broward College students to gain instruction at FAU. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: None

 [Memorandum of Agreement for Army SROTC Cross-town Relationship \[Contract ID 138\].pdf](#)

- j. BC-Florida A&M University Articulation Agreement [Contract ID 537] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 8/7/2025 to execute the renewal of this articulation agreement with Florida A&M University for Broward College students to transfer to the university to complete their baccalaureate degrees. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: N/A

 [BC-Florida A&M University Articulation Agreement \[Contract ID 537\].pdf](#)


- k. AI for Workforce US - Curriculum (Intel) [Contract ID 516] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 7/21/2025 to execute the non-standard agreement with Intel Corporation for Technology and Engineering (STEM Pathway) department. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: Not Applicable

 [AI for Workforce US - Curriculum \(Intel\) \[Contract ID 516\].pdf](#)

- l. BC - Florida A&M University Pharmacy and Allied Health Articulation Agreement [Contract ID 558] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 8/21/2025 to execute the amendment to the articulation agreement with Florida A&M University for Broward students to transfer into the university's College of Pharmacy and School of Allied Health Sciences. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: Not applicable

 [BC - Florida A&M University Pharmacy and Allied Health Articulation Agreement \[Contract ID 558\].pdf](#)

## XII. Adjournment

There being no further business and no objection to adjourn, the regular meeting was adjourned at 1:09 p.m.

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Torey Alston

President, Broward College

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Alexis Yarbrough

Chair, Board of Trustees