



The District Board of Trustees of Broward College, FL Regular Meeting Minutes

Broward College

Tuesday, December 9, 2025 11:00 AM EDT

@ Willis Holcombe Center, 111 East Las Olas Boulevard, Room 1208, Fort Lauderdale, FL 33301

Attendance

Present:

Chair Alexis Yarbrough, Vice Chair Zachariah Zachariah, Trustee Mario Zanotti, Trustee Eileen LaMarca, Trustee Michael Caschette, President Torey Alston, and outside General Counsel Scott Cole

I. Call to Order

The regular meeting of the District Board of Trustees of Broward College was called to order at 11:00 a.m. on Tuesday, December 9, 2025, by Chair Alexis Yarbrough at the Willis Holcombe Downtown Center, 111 East Las Olas Boulevard, Building 33, Room 1208, Fort Lauderdale, Florida 33301. In attendance were Chair Alexis Yarbrough (physical), Vice Chair Zachariah P. Zachariah, Jr. (physical), Trustee Mario Zanotti (virtual), Trustee Eileen LaMarca (physical), Trustee Michael Caschette (physical), outside General Counsel Scott Cole (physical), and President Torey Alston (physical). Chair Yarbrough inquired whether the Board had quorum for this meeting. Mr. Cole confirmed that the meeting has quorum.

 [Mission Statement December 2025 BOT.pdf](#)

II. Pledge of Allegiance

Chair Yarbrough called on Dr. Jamonica Rolle, College Provost and Senior Vice President, to lead in the Pledge of Allegiance.

III. Preliminaries

IV. Agenda and Acknowledgment of Public Notice

Chair Yarbrough stated that Florida Statute 120.525 allows the College to change the published agenda for good cause shown and based upon that authority, the College amended the agenda to remove item 9.A.11, an agreement with TouchNet Information Systems; and item 9.A.13, a standard contract for services with MGT Impact Solutions LLC, was modified to decrease the fiscal impact and add the backup documentation.

 [Amendment BOT December 9 2025.pdf](#)

 [Public Notice December BOT 2025.pdf](#)

Motion:

Chair Yarbrough called for a motion to accept the amended agenda and acknowledgment of the public notice. Vice Chair Zachariah made the motion with a second by Trustee Caschette.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

V. Approval of the Board of Trustees Minutes

 [The District Board of Trustees - Regular Meeting - October 28, 2025 Minutes.pdf](#)

 [Zachariah \(BOT 10.28.2025\) Abstention Conflict of Interest Form - Signed.pdf](#)

Motion:

Chair Yarbrough called for a motion to approve the minutes of the Board of Trustees Regular Meeting of October 28, 2025. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

Motion:

Chair Yarbrough made a motion to amend the minutes to the October 28, 2025 Regular Meeting to include Vice Chair Zachariah's abstention form as an appendix to the minutes. Vice Chair Zachariah seconded.

The Chair then called for a vote to approve the minutes as amended.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

VI. Public Speakers

Chair Yarbrough called on Mr. Cole for registered speakers. Mr. Cole stated that there were no registered speakers.

VII. Board Comments

A. Committee Reports

Vice Chair Zachariah gave an update on the Academic Excellence and Performance Committee, Chair Yarbrough gave an update on the Contracts and IT Committee, and Trustee LaMarca gave an update on the Broward College Foundation. The Chair then moved on to Presentations.

VIII. Presentations

A. Review of Grant Management and Organizational Efficiencies (Presenters: Carr, Riggs & Ingram)

Mr. John Briemaier with Carr, Riggs & Ingram and Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships gave a presentation on Grant Management and Organizational Efficiencies.

B. Financials Update (Presenters: Rabia Azhar, Vice President of Administration/Finance & Chief Financial Officer)

Rabia Azhar, Vice President of Administration/Finance & Chief Financial Officer, gave the monthly financial update.

C. Student Information System Update (Presenters: Raj Mettai, Chief Information Officer)

Raj Mettai, Chief Information Officer, gave an update on the Student Information System.

D. Monthly Academic Scorecard (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President, Priscilla Suarez, Vice Provost, Academic Services)

Dr. Jamonica Rolle, College Provost and Senior Vice President and Priscilla Suarez, Vice Provost, Academic Services gave an update on the Monthly Academic Scorecard.

E. Update on Nursing Program and Action Plan (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President, Antonio Navarro, Dean, Nursing Administrator)

Dr. Jamonica Rolle, College Provost and Senior Vice President and Antonio Navarro, Dean, Nursing Administrator gave an update on the Nursing Program.

IX. Action Agenda

A. Administration

1. Workday - Strategic Sourcing Supplier Management Subscription (2025-2030) + Professional Services Agreement - Amendment #1 [Contract ID 802] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Raj Mettai, Chief Information Officer)

Recommendation that the Broward College District Board of Trustees authorize the contract amendment with Workday, Inc. for the Strategic Sourcing Supplier Management Subscription (2025-2030) used for supplier onboarding and management, and the professional services agreement to implement the supplier portal and build the supplier connector, utilizing the bid waiver exception for Information Technology Resources. Estimated Contract Spend Amount: \$140,550.00, Estimated Cumulative Amount: \$8,224,894.00, Estimated Contract Revenue: \$0.00
Funding Source: FD100 Unrestricted Operating Fund

 [Workday - Strategic Sourcing Supplier Management Subscription \(2025-2030\) + Professional Services Agreement - Amendment #1 \[Contract ID 802\].pdf](#)

Motion:

Chair Yarbrough called for a motion to authorize the contract amendment and professional services agreement with Workday, Inc. Trustee LaMarca made the motion with a second by Trustee Caschette. Vice Chair Zachariah declared a conflict of interest and abstained from voting.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSTAIN: Vice Chair Zachariah

2. CSPi Technology Solutions (ITN-2023-072-OA - IT Managed Services) Amendment #2 - Block Support Services FY2025-2026 [Contract ID 767] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Raj Mettai, Chief Information Officer)

Recommendation that the Broward College District Board of Trustees authorize the second contract amendment with CSPi Technology Solutions for the Block Support Services for FY2025-2026 under the contract ITN-2023-072-OA - IT Managed Services. Estimated Contract Spend Amount: \$100,000.00, Estimated Cumulative Amount: \$7,217,000.00, Estimated Contract Revenue: \$0.00 Funding Source: CC0158

 [CSPi Technology Solutions \(ITN-2023-072-OA - IT Managed Services\) Amendment #2 - Block Support Services FY2025-2026 \[Contract ID 767\].pdf](#)


Motion:

Chair Yarbrough called for a motion to authorize the second contract amendment with CSPi Technology Solutions. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

3. Budget Amendment Transfer from FD100 to FD715 for Central Campus Redevelopment Projects with 13th Floor Adler Broward North LLC for the North Phase Improvements (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the Budget Amendment Transfer from FD100 to FD715 for Central Campus Redevelopment Projects with 13th Floor Adler Broward North LLC for the North Phase Improvements. Fiscal Impact: \$8,368,584.00

 [Budget Amendment Transfer from FD100 to FD715 for Central Campus Redevelopment Projects with 13th Floor Adler Broward North LLC for the North Phase Improvements.pdf](#)

Motion:

Chair Yarbrough called for a motion to authorize the Budget Amendment Transfer from FD100 to FD715 for Central Campus Redevelopment Projects with 13th Floor Adler Broward North LLC for the North Phase Improvements. Trustee LaMarca made the motion with a second by

Trustee Caschette. Vice Chair Zachariah declared a conflict of interest and abstained from voting.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSTAIN: Vice Chair Zachariah

4. Castaldi Analysis Building 57 North Campus (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize submission of the Castaldi Analysis Report to the Florida Department of Education for Building 57 Mathematics / Science Building on North Campus. Fiscal Impact: \$0.00

 [Castaldi Analysis Building 57 North Campus.pdf](#)


Motion:

Chair Yarbrough called for a motion to authorize submission of the Castaldi Analysis Report to the Florida Department of Education for Building 57 Mathematics / Science Building on North Campus. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

5. American Sign Language & CART Services (RFP-2020-109-OA) - Various Vendors - 1st Amendment - 180 Days Extension [Contract ID 761] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the first contract amendment for a 180-days extension and an increase in fiscal authority for American Sign Language interpretation, Video Remote Interpreting (VRI), and Communication Access Realtime Translation (CART) services with Interpreting Services for the Deaf, LLC; Verbit, Inc.; and Azur CART & Captioning under Contract RFP-2020-109-OA - American Sign Language and CART Services. Estimated Contract Spend Amount: \$70,000.00, Estimated Cumulative Amount: \$990,500.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [American Sign Language & CART Services \(RFP-2020-109-OA\) - Various Vendors - 1st Amendment - 180 Days Extension \[Contract ID 761\].pdf](#)

Motion:


Chair Yarbrough called for a motion to authorize the first contract amendment for a 180-days extension and an increase in fiscal authority with Interpreting Services for the Deaf, LLC; Verbit, Inc.; and Azur CART &

Captioning. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

6. State of Florida DMS Contract 30161700-24-SRCWL-ACS-Flooring Materials, Services - Interface Americas, Inc., Milliken Design, Inc., Re:Source South Florida, Inc. dba Resource 4 Floors, and Shaw Industries, Inc.-Fiscal Authority Increase [Contract ID 747] (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the increase of fiscal authority to the existing piggyback with the State of Florida Department of Management Services (DMS) Alternate Source Contract (ACS) # 30161700-24-SRCWLACS - Flooring Materials with Related Supplies and Services, with Interface Americas, Inc., Milliken Design, Inc., Re:Source South Florida, Inc. dba Resource 4 Floors, and Shaw Industries, Inc. Estimated Contract Spend Amount: \$325,000.00, Estimated Cumulative Amount: \$650,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund ; FD702 Capital Project CIF

 [State of Florida DMS Contract 30161700-24-SRCWL-ACS-Flooring Materials, Services - Interface Americas, Inc., Milliken Design, Inc., Re:Source South Florida, Inc. dba Resource 4 Floors, and Shaw Industries, Inc.-Fiscal Authority Increase \[Contract ID 747\].pdf](#)

Motion:

Chair Yarbrough called for a motion to authorize the increase of fiscal authority to the existing piggyback with the State of Florida Department of Management Services (DMS) Alternate Source Contract (ACS) # 30161700-24-SRCWLACS - Flooring Materials with Related Supplies and Services, with Interface Americas, Inc., Milliken Design, Inc., Re:Source South Florida, Inc. dba Resource 4 Floors, and Shaw Industries, Inc. Trustee LaMarca made the motion with a second by Trustee Caschette. Vice Chair Zachariah declared a conflict of interest and abstained from voting.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSTAIN: Vice Chair Zachariah

7. Elevator Maintenance and Repair Services (RFP-2025-295-OA) - Maverick United Elevator LLC and Xpert Elevator Services, Inc. - 3 Year Contract [Contract ID 800] (CONTRACTS AND IT COMMITTEE REVIEWED)

(Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the standard contract for services under RFP-2025-295-OA - Elevator Maintenance and Repair Services with Maverick United Elevator LLC and Xpert Elevator Services, Inc. to provide collegewide elevator maintenance, repairs, and inspection services for elevators and wheelchair lift(s). Estimated Contract Spend Amount: \$600,000.00, Estimated Cumulative Amount: \$600,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Funds

[📎 Elevator Maintenance and Repair Services \(RFP-2025-295-OA\) - Maverick United Elevator LLC and Xpert Elevator Services, Inc. - 3 Year Contract \[Contract ID 800\].pdf](#)

Motion:

Chair Yarbrough called for a motion to authorize the standard contract for services under RFP-2025-295-OA - Elevator Maintenance and Repair Services with Maverick United Elevator LLC and Xpert Elevator Services, Inc. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

8. DIRTT Environmental Solutions (Authorized Reseller: Compass Office Solutions LLC) - OMNIA Partners Contract R221101 - Wall System Solutions - Piggyback Renewal and Increase in Fiscal Authority [Contract ID 662] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the first renewal option and increase of fiscal authority of the OMNIA Partners - Contract # R2211-01 with DIRTT Environmental Solutions Inc. (Authorized Reseller: Compass Office Solutions LLC) for the purchase of office and classroom wall system solutions, installation with related services for use in remodeling and renovations projects collegewide. Estimated Contract Spend Amount: \$200,000.00, Estimated Cumulative Amount: \$520,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD702 Capital Project CIF

[📎 DIRTT Environmental Solutions \(Authorized Reseller Compass Office Solutions LLC\) - OMNIA Partners Contract R221101 - Wall System Solutions - Piggyback Renewal and Increase in Fiscal Authority \[Contract ID 662\].pdf](#)

Motion:

Chair Yarbrough called for a motion to authorize the first renewal option and increase of fiscal authority of the OMNIA Partners - Contract # R2211-01 with DIRTT Environmental Solutions Inc. (Authorized Reseller: Compass Office Solutions LLC). Trustee LaMarca made the motion with a second by Trustee Caschette. Vice Chair Zachariah declared a conflict of interest and abstained from voting.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSTAIN: Vice Chair Zachariah

9. Standard Insurance Company - RFP-2023-125-OA - HEALTH, LIFE & DISABILITY INSURANCE AND SERVICES - 1st Amendment [Contract ID 818] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture)

Recommendation that the Broward College District Board of Trustees authorize the first contract amendment and renewal with Standard Insurance Company under Contract RFP-2023-125-OA - HEALTH, LIFE & DISABILITY INSURANCE AND SERVICES to provide Basic Life & AD&D, LTD and EAP to College employees. Estimated Contract Spend Amount: \$264,381.84, Estimated Cumulative Amount: \$521,873.84, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

[Standard Insurance Company - RFP-2023-125-OA - HEALTH, LIFE & DISABILITY INSURANCE AND SERVICES - 1st Amendment \[Contract ID 818\].pdf](#)

Motion:

Chair Yarbrough called for a motion to authorize the first contract amendment and renewal with Standard Insurance Company. Trustee LaMarca made the motion with a second by Trustee Caschette. Vice Chair Zachariah declared a conflict of interest and abstained from voting.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSTAIN: Vice Chair Zachariah

10. Beber Silverstein & Partners Advertising and Clutch Collective Inc. dba Tango - ITN-2018-007-ZR - Integrated Marketing & Communications Services - Amendment 5 and Extension [Contract ID 810] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jennifer Silverio, Associate Vice President of Marketing)

Recommendation that the Broward College District Board of Trustees authorize the contract amendment and extension with Beber Silverstein & Partners Advertising, Inc. and Clutch Collective Inc. dba Tango under the contract ITN-2018-007-ZR - Integrated Marketing and Communications Services for Marketing and Communications Services

for an additional six months. Estimated Contract Spend Amount: \$688,000.00, Estimated Cumulative Amount: \$11,889,400.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

[!\[\]\(2b9000c261447981d88674ebdb52dc1e_img.jpg\) Beber Silverstein & Partners Advertising and Clutch Collective Inc. dba Tango - ITN-2018-007-ZR - Integrated Marketing & Communications Services - Amendment 5 and Extension \[Contract ID 810\].pdf](#)

Motion:

Chair Yarbrough called for a motion to authorize the contract amendment and extension with Beber Silverstein & Partners Advertising, Inc. and Clutch Collective Inc. dba Tango. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

11. Required Memberships List 2 Approval (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Rabia Azhar, Vice President of Administration/Finance & Chief Financial Officer)

Recommendation that the Broward College District Board of Trustees authorize the request for the approval of the list of required memberships. Fiscal Impact: \$96,752.00

[!\[\]\(a69696d69cfd88b51cbd02e5288eca32_img.jpg\) Required Memberships List 2 Approval.pdf](#)

Motion:

Chair Yarbrough called for a motion to authorize the request for the approval of the list of required memberships. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

12. MGT Impact Solutions – Strategic Planning Consulting Services [Contract ID 903] (ACADEMIC EXCELLENCE AND PERFORMANCE COMMITTEE REVIEWED) (Presenters: Priscilla Suarez, Vice Provost, Academic Services)

Recommendation that the Broward College District Board of Trustees authorize the standard contract for services with MGT Impact Solutions LLC to provide strategic planning consulting services for the College's new strategic plan. Estimated Contract Spend Amount: \$174,466.00, Estimated Cumulative Amount: \$174,466.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

[!\[\]\(d3d0bc9cbc0b5499f7bfafd3278057f7_img.jpg\) MGT Impact Solutions – Strategic Planning Consulting Services \[Contract ID 903\] .pdf](#)

Motion:


Chair Yarbrough called for a motion to authorize the standard contract for services with MGT Impact Solutions LLC. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

B. Academics

1. Assessment Technologies Institute LLC dba ATI (RLI-2024-032-OA - NCLEX Predictor Testing and Live Review Solution) - Amendment #1 Increase in Fiscal Authority-NCLEX Predictor Testing and Live Review Solution (RLI-2024-032-OA) [Contract ID 553] (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the amendment and increase of fiscal authority with Assessment Technologies Institute LLC dba ATI (RLI-2024-032-OA - NCLEX Predictor Testing and Live Review Solution) to provide NCLEX Predictor Testing, in-person live review, and human-assisted remediation services to students in the (ASN) Nursing program. Estimated Contract Spend Amount: \$1,809,415.00, Estimated Cumulative Amount: \$2,277,415.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted User Fee and FD101 Course User Fee Fund

 [Assessment Technologies Institute LLC dba ATI \(RLI-2024-032-OA - NCLEX Predictor Testing and Live Review Solution\) - Amendment #1 Increase in Fiscal Authority-NCLEX Predictor Testing and Live Review Solution \(RLI-2024-032-OA\) \[Contract ID 553\].pdf](#)

Motion:

Chair Yarbrough called for a motion to authorize the amendment and increase of fiscal authority with Assessment Technologies Institute LLC dba ATI (RLI-2024-032-OA - NCLEX Predictor Testing and Live Review Solution) to provide NCLEX Predictor Testing, in-person live review, and human-assisted remediation services to students in the (ASN) Nursing program. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

2. Assessment Technologies Institute LLC dba ATI - RLI-2024-032-OA - NCLEX Predictor Testing and Live Review Solution - Increase in Fiscal Authority

[Contract ID 894] (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the increase of fiscal authority with Assessment Technologies Institute LLC dba ATI for the contract RLI-2024-032-OA - NCLEX Predictor Testing and Live Review Solution to provide NCLEX Predictor Testing, Live and Virtual Review Solution services to students in the (ASN) Nursing program. Estimated Contract Spend Amount: \$712,320.00, Estimated Cumulative Amount: \$1,180,320.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund and FD101 Course User Fee Fund

 [Assessment Technologies Institute LLC dba ATI - RLI-2024-032-OA - NCLEX Predictor Testing and Live Review Solution - Increase in Fiscal Authority \[Contract ID 894\].pdf](#)

Motion:

Chair Yarbrough called for a motion to authorize the increase of fiscal authority with Assessment Technologies Institute LLC dba ATI for the contract RLI-2024-032-OA - NCLEX Predictor Testing and Live Review Solution to provide NCLEX Predictor Testing, Live and Virtual Review Solution services to students in the (ASN) Nursing program. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion was defeated. NAYS: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

3. Proposed AY2026-27 Lab Fee Changes (Presenters: John Thornton, Vice Provost, Academic Operations)

Recommendation that the Broward College District Board of Trustees authorize the proposed changes to Broward College course laboratory fees for Academic Year 2026-27. Fiscal Impact: Decrease \$7,336.00

 [Proposed AY2026-27 Lab Fee Changes.pdf](#)

Motion:

Chair Yarbrough called for a motion to authorize the proposed changes to Broward College course laboratory fees for Academic Year 2026-27. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

C. Student Activity Fees

1. Haute Couture Nail Lounge dba Couture Mobile Spa - Student Life Spa Event - April 2026 [Contract ID 784] (STUDENT ACTIVITY FEES)

(CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Richard Pulido, Vice President, Student Services)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Haute Couture Nail Lounge DBA Couture Mobile Spa to provide wellness programming spa event during the collegewide De-Stress Week in April 2026. Estimated Contract Spend Amount: \$3,897.00, Estimated Cumulative Amount: \$3,897.00, Estimated Contract Revenue: \$0.00 Funding Source: FD201 Student Activity Fund

 [Haute Couture Nail Lounge dba Couture Mobile Spa - Student Life Spa Event - April 2026 \[Contract ID 784\].pdf](#)

Motion:

Chair Yarbrough called for a motion to authorize the standard agreement (purchase order) with Haute Couture Nail Lounge DBA Couture Mobile Spa. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

2. Omega Events LLC - Laser Tag Experience 2026 [Contract ID 773] (STUDENT ACTIVITY FEES) (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Richard Pulido, Vice President, Student Services)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Omega Events LLC dba We Rent Fun for a college-wide laser tag event in 2026. Estimated Contract Spend Amount: \$2,070.00, Estimated Cumulative Amount: \$2,070.00, Estimated Contract Revenue: \$0.00 Funding Source: FD201 Student Activity Fund

 [Omega Events LLC - Laser Tag Experience 2026 \[Contract ID 773\].pdf](#)

Motion:

Chair Yarbrough called for a motion to authorize the standard agreement (purchase order) with Omega Events LLC dba We Rent Fun. Vice Chair Zachariah made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

X. Consent Agenda

Chair Yarbrough said she understands that due to a conflict of interest Vice Chair Zachariah needs to abstain from voting on items 10-A-1, an agreement with Avis Budget Group, Inc. and 10-A-5, a piggyback agreement utilizing the School Board of Broward County's agreement with Condo Electric Industrial

Supply, Inc. The Chair said she also understands that due to a conflict of interest Trustee Caschette needs to abstain from voting on item 10-B-12, an agreement with SBL Freightliner LLC. Chair Yarbrough asked if anyone would like to remove any items from the Consent Agenda for separate discussion. The Chair asked Dr. Rolle to provide a summary of item 10-B-1, the Curriculum Committee recommendations. The item remains on the Consent Agenda, and was voted on with the Consent Agenda.

Motion:

Chair Yarbrough called for a motion to approve the Consent Agenda. Vice Chair Zachariah made the motion with a second by Trustee LaMarca. Vice Chair Zachariah is abstaining from voting on items 10-A-1, an agreement with Avis Budget Group, Inc. and 10-A-5, a piggyback agreement utilizing the School Board of Broward County's agreement with Condo Electric Industrial Supply, Inc. Trustee Caschette is abstaining from voting on item 10-B-12, an agreement with SBL Freightliner LLC.


All items on the Consent Agenda received a unanimous vote of five ayes, with the only exceptions being items 10-A-1, an agreement with Avis Budget Group, Inc. and 10-A-5, a piggyback agreement utilizing the School Board of Broward County's agreement with Condo Electric Industrial Supply, Inc. which received four ayes, with Vice Chair Zachariah abstaining; and item 10-B-12, an agreement with SBL Freightliner LLC, which received four ayes, with Trustee Caschette abstaining.

A list of the items on the Consent Agenda are:

A. Administration

1. Avis Budget Group, Inc. - State of Florida Department of Management Services (DMS) Contract 78111808-20-1 – Rental Vehicles - Piggyback Renewal - 5 Additional Years [Contract ID 772] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Rabia Azhar, Vice President of Administration/Finance & Chief Financial Officer)

Recommendation that the Broward College Board of Trustees authorize the piggyback renewal of the State of Florida Department of Management Services (DMS) Contract 78111808-20-1 – Rental Vehicles with Avis Budget Group, Inc. to provide reliable vehicle rental and transportation services for College personnel travel activities collegewide for in-state and out-of-state travel. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$250,000.00, Estimated Contract Revenue: \$0.00 Funding Source: Not applicable

 [Avis Budget Group, Inc. - State of Florida Department of Management Services \(DMS\) Contract 78111808-20-1 – Rental Vehicles - Piggyback Renewal - 5 Additional Years \[Contract ID 772\].pdf](#)

2. Disposal Analysis - A1 Assets (July through October 2025) (Presenters: Rabia Azhar, Vice President of Administration/Finance & Chief Financial Officer)

Recommendation that the Broward College District Board of Trustees authorize the disposal, trade in, donation or sale by bid of surplus property assets for the months of July through October 2025 Fiscal Impact: \$0.00

 [Disposal Analysis - A1 Assets \(July through October 2025\).pdf](#)

3. Warrants October 2025 (Presenters: Rabia Azhar, Vice President of Administration/Finance & Chief Financial Officer)

Recommendation that the Broward College District Board of Trustees authorize the October 2025 Warrants. Fiscal Impact: \$26,437,814.00

 [Warrants October 2025.pdf](#)


4. Employment and Termination of Full-Time & Part-Time Personnel (Presenters: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture)

Recommendation that the Broward College District Board of Trustees authorize the employment of full-time personnel and resignation and termination of personnel. Fiscal Impact: \$0.00

 [Employment and Termination of Full-Time & Part-Time Personnel.pdf](#)


5. Condo Electric Industrial Supply, Inc. - School Board of Broward County (SBBC) Contract ITB FY24-131 - Pumps and Electric Motors Repair Services - Piggyback [Contract ID 777] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the piggyback agreement with Condo Electric Industrial Supply, Inc. utilizing the School Board of Broward County (SBBC) Contract ITB FY24-131- Pumps and Electric Motors, to provide emergency repairs services to our electric motors and pumps collegewide. Estimated Contract Spend Amount: \$50,000.00, Estimated Cumulative Amount: \$50,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Condo Electric Industrial Supply, Inc. - School Board of Broward County \(SBBC\) Contract ITB FY24-131 - Pumps and Electric Motors Repair Services - Piggyback \[Contract ID 777\].pdf](#)


6. Fire Boys Inspections Inc. - Fire Extinguishers and Fire Suppression Systems Inspection and Certification Services - FY2025-2026 [Contract ID 821] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Fire Boys Inspections, Inc. to provide fire extinguishers and fire suppression systems inspection and certification services collegewide on an as-needed basis during Fiscal Year 2025-2026. Estimated Contract Spend Amount: \$35,000.00, Estimated Cumulative Amount: \$35,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Funds

 [Fire Boys Inspections Inc. - Fire Extinguishers and Fire Suppression Systems Inspection and Certification Services - FY2025-2026 \[Contract ID 821\].pdf](#)

7. Communication Access Services, Inc. (CASI) - Security Infrastructure Repairs and Maintenance Services - FY2025-2026 [Contract ID 562] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (blanket purchase order) with Communications Access Services, Inc. (CASI) for the provision of as-needed repair and maintenance services during Fiscal Year 2025–2026. Estimated Contract Spend Amount: \$10,000.00, Estimated Cumulative Amount: \$10,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Communication Access Services, Inc. \(CASI\) - Security Infrastructure Repairs and Maintenance Services - FY2025-2026 \[Contract ID 562\].pdf](#)

8. American Databank LLC - Online Background/Drug Screening Services - FY2025-2026 [Contract ID 627] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)


Recommendation that the Broward College District Board of Trustees authorize the amendment and increase of fiscal authority with American Databank LLC to provide clinical compliance solutions including background checks, drug screenings, and immunization tracking, for clinical externship placements at hospitals and healthcare facilities on an as-needed basis during FY2025-2026. Estimated Contract Spend Amount: \$8,400.00, Estimated Cumulative Amount: \$17,808.00, Estimated Contract Revenue: \$0.00 Funding Source: FD102 CE Health Science

 [American Databank LLC - Online Background Drug Screening Services - FY2025-2026 \[Contract ID 627\].pdf](#)

9. Perkins V Equipment Upgrade and Modernization (EUM) Grant - Automotive [Contract ID 811] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)


Recommendation that the Broward College District Board of Trustees accept the Perkins V Equipment Upgrade and Modernization (EUM) grant from the Florida Department of Education in the amount of \$89,644 to support instructional

modernization for the Automotive Service Management Technology program. Total Grant Amount: \$89,644.00, Match Required: No

 [Perkins V Equipment Upgrade and Modernization \(EUM\) Grant - Automotive \[Contract ID 811\].pdf](#)

10. Perkins V Equipment Upgrade and Modernization (EUM) Grant - Construction [Contract ID 812] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Recommendation that the Broward College District Board of Trustees accept the Perkins V Equipment Upgrade and Modernization (EUM) grant from the Florida Department of Education in the amount of \$104,599 to support instructional modernization for the Building Construction Technology program. Total Grant Amount: \$104,599.00, Match Required: No

 [Perkins V Equipment Upgrade and Modernization \(EUM\) Grant - Construction \[Contract ID 812\].pdf](#)

B. Academics


1. Curriculum Committee Recommendations (Presenters: Dr. Jamonica Rolle, College Provost and Senior Vice President)

Recommendation that the Broward College District Board of Trustees authorize the curriculum recommendations for new, modified, and terminated courses and programs as approved by the College Curriculum Committee. Fiscal Impact: \$0.00

 [Curriculum Committee Recommendations.pdf](#)

2. Endo Resources, Inc. - Portable X-Ray Equipment Repair Services [Contract ID 807] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: John Thornton, Vice Provost, Academic Operations)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Endo Resources, Inc. to diagnose and replace new batteries for the GE AMX 4 Portable X-Ray Equipment for the Simulation Center. Estimated Contract Spend Amount: \$2,830.00, Estimated Cumulative Amount: \$2,830.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Endo Resources, Inc. - Portable X-Ray Equipment Repair Services \[Contract ID 807\].pdf](#)

3. Ordonez-Agramonte, Elizabeth - Professional Title Change (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a change in professional title from Professor to Senior Professor for Elizabeth Ordonez-Agramonte. Fiscal Impact: \$0.00

 [Ordonez-Agramonte, Elizabeth - Professional Title Change.pdf](#)

4. Arenas, Victor - Professional Title Change (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a change in professional title from Associate Professor to Professor for Victor Arenas. Fiscal Impact: \$0.00

 [Arenas, Victor - Professional Title Change.pdf](#)

5. Serrano, David - Professional Title Change (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a change in professional title from Professor to Senior Professor for David Serrano. Fiscal Impact: \$0.00

 [Serrano, David - Professional Title Change.pdf](#)

6. Rodriguez, Angel - Professional Title Change (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a change in professional title from Professor to Senior Professor for Angel Rodriguez. Fiscal Impact: \$0.00

 [Rodriguez, Angel - Professional Title Change.pdf](#)


7. Treasure Coast Medical Institute, Inc. - EMT / Paramedic Exam Review Class - FY2025-2026 [Contract ID 614] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with Treasure Coast Medical Institute, Inc. to provide EMT Exam Review Class and Paramedic Exam Review during FY2025-2026. Estimated Contract Spend Amount: \$35,000.00, Estimated Cumulative Amount: \$35,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD206 Grant - Private

 [Treasure Coast Medical Institute, Inc. - EMT Paramedic Exam Review Class - FY2025-2026 \[Contract ID 614\].pdf](#)


8. Shimadzu Scientific Instruments, Inc. - Preventive Maintenance and Extended Warranty Services - FY2025-2026 [Contract ID 710] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Shimadzu Scientific Instruments, Inc. to provide preventive maintenance and extended warranty services for the South Campus Biological Laboratories for FY2025-2026. Estimated Contract Spend Amount: \$3,865.00, Estimated Cumulative Amount: \$3,865.00, Estimated Contract Revenue: \$0.00 Funding Source: FD101 Course User Fee Fund

 [Shimadzu Scientific Instruments, Inc. - Preventive Maintenance and Extended Warranty Services - FY2025-2026 \[Contract ID 710\].pdf](#)


9. Therapy Equipment Technical Services - Electrical, Safety & Calibration Services - FY2025-2026 [Contract ID 733] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Therapy Equipment Technical Services for electrical safety check and calibration services of equipment for the Physical Therapy Assistant Program for FY2025-2026 Estimated Contract Spend Amount: \$2,150.00, Estimated Cumulative Amount: \$2,150.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Therapy Equipment Technical Services - Electrical, Safety & Calibration Services - FY2025-2026 \[Contract ID 733\].pdf](#)

10. Barrington Coburn - Dance Master Classes - Spring 2026 [Contract ID 764] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Barrington Coburn for Master Classes for the Dance Program for Spring 2026. Estimated Contract Spend Amount: \$150.00, Estimated Cumulative Amount: \$150.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Operating Fund

 [Barrington Coburn - Dance Master Classes - Spring 2026 \[Contract ID 764\].pdf](#)

11. Erin St. John - Dance Master Classes - Spring 2026 [Contract ID 765] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)


Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Erin St. John for Master Classes for the Dance Program for Spring 2026. Estimated Contract Spend Amount: \$150.00, Estimated Cumulative Amount: \$150.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Operating Fund

 [Erin St. John - Dance Master Classes - Spring 2026 \[Contract ID 765\].pdf](#)

12. SBL Freightliner LLC dba Freightliner of Broward - Additional Service Repairs to the College's TRIO EOC Mobile RV Unit - FY2025-2026 [Contract ID 737] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Richard Pulido, Vice President, Student Services)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with SBL Freightliner LLC dba Freightliner of Broward to provide services for repairs on the College's TRIO EOC

Mobile RV Unit during FY2025-2026. Estimated Contract Spend Amount: \$7,877.34, Estimated Cumulative Amount: \$10,000.00, Estimated Contract Revenue: \$0.00
Funding Source: FD200 Grant - Federal

 [SBL Freightliner LLC dba Freightliner of Broward - Additional Service Repairs to the College's TRIO EOC Mobile RV Unit - FY2025-2026 \[Contract ID 737\].pdf](#)

XI. Information Items

A. President's Report

President Alston reported on events around the College including graduation and awards and recognitions received.

B. Report of Contracts Authorized and Executed per Policy

1. Revenue Generating


- a. Instructure, Inc. - Transcript and Digital and Print Diploma Services - FY2025-2026 [Contract ID 549] (REVENUE GENERATING) (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: John Thornton, Vice Provost, Academic Operations)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 10/23/2025 to execute the non-standard agreement with Instructure Inc. for transcript and digital and print diploma services for certificate, bachelor, and associate degrees; and includes graduate access to a tracking portal for diplomas and provides digital badging credentials for FY2025-2026. Estimated Contract Spend Amount: \$82,824.50, Estimated Cumulative Amount: \$82,824.50, Estimated Contract Revenue: \$20,000.00 Funding Source: CC0390, FD100 Unrestricted Operating Fund

 [Instructure, Inc. - Transcript and Digital and Print Diploma Services - FY2025-2026 \[Contract ID 549\].pdf](#)

- b. Global Financial Impact - Bailey Hall Facility Rental [Contract ID 824] (REVENUE GENERATING) (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: John Thornton, Vice Provost, Academic Operations)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 10/30/2025 to execute the Standard Facility Rental Agreement with Global Financial Impact for the rental of Bailey Hall on November 7 and 8 of 2025. Fiscal Impact: \$0.00, Cumulative Amount: \$0.00, Revenue: \$12,532.60, Funding Source: Facility Rental

 [Global Financial Impact - Bailey Hall Facility Rental \[Contract ID 824\].pdf](#)

- c. Master Chorale of South Florida - Bailey Hall Rental [Contract ID 778] (REVENUE GENERATING) (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: John Thornton, Vice Provost, Academic Operations)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 10/15/2025 to execute the Standard Facility Rental with Master Chorale of South Florida, Inc. to rent Bailey Hall for rehearsals and a concert. Fiscal Impact: \$0.00, Cumulative Amount: \$0.00, Revenue: \$13,796.01, Funding Source: Facility Rental

 [Master Chorale of South Florida - Bailey Hall Rental \[Contract ID 778\].pdf](#)

2. Expenditures

- a. Paints, Accessories, Sundries, Solvents, and Painting Equipment (School Board of Broward County Contract ITB25-038) Piggyback Agreement - Sherwin Williams Co. - 3 Year Contract [Contract ID 770] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to authorize the piggyback agreement with Sherwin Williams Co., utilizing the School Board of Broward County Contract: ITB25-038 - Paints, Accessories, Sundries, Solvents, and Painting Equipment, to procure various types of paints, accessories, and associated products to support the aesthetic enhancement and maintenance of the College's interior and exterior spaces collegewide. Estimated Contract Spend Amount: \$100,000.00, Estimated Cumulative Amount: \$100,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Funds

 [Paints, Accessories, Sundries, Solvents, and Painting Equipment \(School Board of Broward County Contract ITB25-038\) Piggyback Agreement - Sherwin Williams Co. - 3 Year Contract \[Contract ID 770\].pdf](#)

- b. CollegeSource, Inc. - CollegeSource TES Campus Access - Subscription 2026 [Contract ID 723] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: John Thornton, Vice Provost, Academic Operations)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to accept the non-standard agreement with CollegeSource, Inc. for a subscription to CollegeSource TES Campus Access, its online catalog of higher education institutions for CY2026. Estimated Contract Spend Amount: \$19,902.33,

Estimated Cumulative Amount: \$19,902.33, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [CollegeSource, Inc. - CollegeSource TES Campus Access - Subscription 2026 \[Contract ID 723\].pdf](#)


- c. NVR Solutions, Inc. - Tracking Software Subscription - FY2025-2026 [Contract ID 735] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: John Thornton, Vice Provost, Academic Operations)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to authorize the standard agreement (purchase order) with NVR Solutions, Inc. for the renewal of the delivery tracking software service during FY2025-2026 by utilizing bid wavier for information technology resources. Estimated Contract Spend Amount: \$1,595.00, Estimated Cumulative Amount: \$18,255.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100

 [NVR Solutions, Inc. - Tracking Software Subscription - FY2025-2026 \[Contract ID 735\].pdf](#)

- d. Society for Simulation in Healthcare (SSH) - Full Accreditation Annual Renewal Fee [Contract ID 803] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: John Thornton, Vice Provost, Academic Operations)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to authorize the standard agreement (purchase order) with Society for Simulation in Healthcare (SSH) for a full accreditation annual renewal fee for the Sim Center. Estimated Contract Spend Amount: \$255.00, Estimated Cumulative Amount: \$255.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Society for Simulation in Healthcare \(SSH\) - Full Accreditation Annual Renewal Fee \[Contract ID 803\].pdf](#)

- e. Commission on Accreditation in Physical therapy Education (CAPTE) - Annual Accreditation Fee FY2025-2026 [Contract ID 753] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to authorize a standard agreement (purchase order) with the Commission on Accreditation in Physical Therapy Education (CAPTE) c/o American Physical Therapy Association for Annual Accreditation fee renewal for the Physical Therapist Assistant Program for FY2025-2026. Estimated Contract Spend Amount: \$5,085.00, Estimated Cumulative Amount: \$5,085.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

[Commission on Accreditation in Physical therapy Education \(CAPTE\) - Annual Accreditation Fee FY2025-2026 \[Contract ID 753\].pdf](#)

- f. Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS) - Virtual Site Visit Fee [Contract ID 775] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to authorize the standard agreement (purchase order) with the Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS) for the Virtual Site Visit Fee. Estimated Contract Spend Amount: \$1,500.00, Estimated Cumulative Amount: \$1,500.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

[Joint Review Committee on Education in Diagnostic Medical Sonography \(JRC-DMS\) - Virtual Site Visit Fee \[Contract ID 775\].pdf](#)


- g. Concord Theatricals Corp - Licensing Agreement for the Play "The Moors" [Contract ID 740] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to accept the non-standard agreement with Concord Theatricals Corp. for a licensing agreement for the play title "The Moors". The performance dates are October 16 to 26, 2025. Estimated Contract Spend Amount: \$1,219.00, Estimated Cumulative Amount: \$1,219.00, Estimated Contract Revenue: \$0.00 Funding Source: FD101 Course User Fee Fund

[Concord Theatricals Corp - Licensing Agreement for the Play The Moors \[Contract ID 740\].pdf](#)


- h. EZ Web Enterprises, Inc. dba EZO - Software Subscription for FY2025-2026 [Contract ID 685] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 10/15/2025 to execute the non-standard agreement with EZ Web Enterprises, Inc. dba EZO for an annual equipment inventory software subscription for FY2025-2026 in V&PA (Visual & Performing Arts). Estimated Contract Spend Amount: \$999.78, Estimated Cumulative Amount: \$999.78, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Funds

 [EZ Web Enterprises, Inc. dba EZO - Software Subscription for FY2025-2026 \[Contract ID 685\].pdf](#)

- i. Joint Review Committee on Education in Radiologic Technology (JRCERT) - Additional Clinical Settings (Radiation Therapy) [Contract ID 745] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to issue the standard agreement (purchase order) with Joint Review Committee on Education in Radiologic Technology (JRCERT) for the addition of two clinical settings for the Radiation Therapy Program. Estimated Contract Spend Amount: \$250.00, Estimated Cumulative Amount: \$250.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100

 [Joint Review Committee on Education in Radiologic Technology \(JRCERT\) - Additional Clinical Settings \(Radiation Therapy\) \[Contract ID 745\].pdf](#)

- j. Method Learning - Software Subscription for FY2025-2026 [Contract ID 641] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Richard Pulido, Vice President, Student Services)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to accept the non-standard agreement with Method Test Prep, Inc. dba Method Learning for the software subscription for Methodize Online college and Career Readiness Platform for TRIO Talent Search REACH Grant. Estimated Contract Spend Amount: \$4,500.00, Estimated Cumulative Amount: \$4,500.00, Estimated Contract Revenue: \$0.00 Funding Source: FD200 Grant - Federal.

 [Method Learning - Software Subscription for FY2025-2026 \[Contract ID 641\].pdf](#)

- k. WOnline, Inc. - Appointment System - Annual Software Subscription FY2025-2026 [Contract ID 719] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Priscilla Suarez, Vice Provost, Academic Services)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to accept the non-standard agreement with WC Online, Inc. to license the annual access to the tutoring and appointment platform for FY2025-2026. Estimated Contract Spend Amount: \$4,125.00, Estimated Cumulative Amount: \$4,125.00, Estimated Contract Revenue: \$0.00 Funding Source: Fund: FD100 Unrestricted Operating Fund

 [WOnline, Inc. - Appointment System - Annual Software Subscription FY2025-2026 \[Contract ID 719\].pdf](#)

3. No Fiscal Impact


- a. City of Pembroke Pines 5-yr Clinical Affiliation Agreement - EMT/Paramedic Ride Along Program [Contract ID 612] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 09/29/2025 to execute the amendment to the clinical affiliation agreement with the City of Pembroke Pines for students in the Emergency Medical Technician, Paramedic, and Emergency Medical Services programs. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: None

 [City of Pembroke Pines 5-yr Clinical Affiliation Agreement - EMT Paramedic Ride Along Program \[Contract ID 612\].pdf](#)

- b. Pompano Beach Student Ride Share Agreement [Contract ID 519] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 09/10/2025 to execute the non-standard agreement with The City of Pompano Beach for students in the Emergency Medical Technician, Paramedic, and Emergency Medical Services programs to complete required rides with the City of Pompano Beach. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: Not Applicable

 [Pompano Beach Student Ride Share Agreement \[Contract ID 519\].pdf](#)

XII. Adjournment

There being no further business and no objection to adjourn, the regular meeting was adjourned at 12:35 p.m.

Torey Alston

President, Broward College

Alexis Yarbrough

Chair, Board of Trustees