



The District Board of Trustees of Broward College, FL Regular Meeting Minutes

Broward College

Tuesday, January 6, 2026 11:00 AM EST

@ Willis Holcombe Center, 111 East Las Olas Boulevard, Room 1208, Fort Lauderdale, FL 33301

Attendance

Present:

Chair Alexis Yarbrough, Vice Chair Zachariah Zachariah, Trustee Mario Zanotti, Trustee Eileen LaMarca, Trustee Michael Caschette, President Torey Alston, and outside General Counsel Scott Cole

I. Call to Order

The regular meeting of the District Board of Trustees of Broward College was called to order at 11:03 a.m. on Tuesday, January 6, 2026, by Chair Alexis Yarbrough at the Willis Holcombe Downtown Center, 111 East Las Olas Boulevard, Building 33, Room 1208, Fort Lauderdale, Florida 33301. In attendance were Chair Alexis Yarbrough (physical), Vice Chair Zachariah P. Zachariah, Jr. (virtual), Trustee Mario Zanotti (virtual), Trustee Eileen LaMarca (physical), Trustee Michael Caschette (physical), outside General Counsel Scott Cole (physical), and President Torey Alston (physical).

Chair Yarbrough inquired whether the Board had quorum for this meeting. Mr. Cole confirmed that the meeting has quorum.

 [Mission Statement January 2026 BOT.pdf](#)

II. Pledge of Allegiance

Chair Yarbrough called on Dr. Richard Pulido, Vice President, Student Services, to lead in the Pledge of Allegiance.

III. Preliminaries

IV. Agenda and Acknowledgment of Public Notice

 [Public Notice January BOT 2026.pdf](#)

Motion:

Chair Yarbrough called for a motion to accept the agenda and acknowledgment of the public notice. Trustee Caschette made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

V. Approval of the Board of Trustees Minutes

 [The District Board of Trustees - Regular Meeting - December 9, 2025 Minutes.pdf](#)

 [Zachariah \(BOT 12.09.2025\) Abstention Conflict of Interest Form - Signed.pdf](#)

 [Caschette \(BOT 12.09.2025\) Abstention Conflict of Interest Form - Signed.pdf](#)

Motion:

Chair Yarbrough called for a motion to approve the minutes of the Board of Trustees Regular Meeting of December 9, 2025. Trustee Caschette made the motion with a second by Trustee LaMarca.

Motion:

Chair Yarbrough made a motion to amend the minutes to the December 9, 2025 Regular Meeting to include Vice Chair Zachariah's and Trustee Caschette's abstention forms as appendices to the minutes. Trustee LaMarca seconded.

The Chair then called for a vote to approve the minutes as amended.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanolli, Trustee LaMarca, Trustee Caschette

VI. Public Speakers

Chair Yarbrough called on Mr. Cole for registered speakers. Mr. Cole stated that there were no registered speakers.

VII. Board Comments

Chair Yarbrough asked if any Board member would like to make any comments. Hearing none, the Chair said she understood that the Student Trustee, Student Government Association Central Campus President, Valeria Guidice will make a brief presentation on Student Life. Ms. Guidice gave an update on Student Life activities.

President Alston then reported on recent executive appointments including Rabia Azhar filling the role of Chief Operating Officer, Jose Llontop joining the College as Chief Strategy Officer, Terry Mularkey joining the team as Vice President of Advancement & CEO of the Broward College Foundation, and Dr. Teresa Kaldor filling the role of Associate Vice President of Institutional Research. President Alston also gave an update on the upcoming legislative session.

VIII. Presentations

 [December FY26 BOT Financial Presentation.pptx](#)

 [FY25-26 Foundation Financials 12.31.25.pdf](#)

IX. Action Agenda

A. Administration

1. Advanced Roofing, Inc. and Apex Roofing USA LLC - RFP-2025-164-OA - Roofing Services - 3 Year Contract [Contract ID 866] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the standard contract for services with Advanced Roofing, Inc. and Apex Roofing USA LLC under RFP-2025-164-OA - Roofing Services to provide collegewide roof installations, maintenance, repairs, and inspections services. Estimated Contract Spend Amount: \$5,000,000.00, Estimated Cumulative Amount: \$5,000,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Funds

[!\[\]\(1d3a1175dd4902218e694b9c098adb83_img.jpg\) Advanced Roofing, Inc. and Apex Roofing USA LLC - RFP-2025-164-OA - Roofing Services - 3 Year Contract \[Contract ID 866\].pdf](#)

Motion:

Chair Yarbrough called for a motion to authorize the standard contract for services with Advanced Roofing, Inc. and Apex Roofing USA LLC. Trustee Caschette made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

2. Mechanical Contracting and HVAC Equipment - FAU Agreement Ref. 2024-ITB-0141-AK - Piggyback – Various Vendors [Contract ID 844] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the piggyback agreement with Coastal Mechanical Services LLC, Farmer & Irwin Corp., Hill York Service Company LLC, Ozone Air Design, and Trane U.S Inc., utilizing the Florida Atlantic University (FAU) Agreement 0141-AK - Bid Ref. Ref. 2024-ITB-0141-AK - Mechanical Contracting and HVAC Equipment to provide preventative maintenance and repairs to our mechanical systems collegewide. Estimated Contract Spend Amount: \$2,500,000.00, Estimated Cumulative Amount: \$2,500,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Funds

[!\[\]\(e474458956c9a37fbf9586ddb60a7fa1_img.jpg\) Mechanical Contracting and HVAC Equipment - FAU Agreement Ref. 2024-ITB-0141-AK - Piggyback – Various Vendors \[Contract ID 844\].pdf](#)


Motion:

Chair Yarbrough called for a motion to authorize the piggyback agreement with Coastal Mechanical Services LLC, Farmer & Irwin Corp., Hill York Service Company LLC, Ozone Air Design, and Trane U.S Inc., utilizing the Florida Atlantic University (FAU) Agreement 0141-AK - Bid Ref. Ref. 2024-ITB-0141-AK - Mechanical Contracting and HVAC Equipment. Trustee Caschette made the motion with a second by Trustee LaMarca. Vice Chair Zachariah declared a conflict of interest and abstained from voting.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSTAIN: Vice Chair Zachariah

3. Killinger LLC dba A Cut Above Lawn Service - RFP-2022-014-OA - Landscape/Grounds Maintenance Services Collegewide - Amendment 2 and Fiscal Authority Increase [Contract ID 872] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the contract amendment for the second one-year renewal option and increase of fiscal authority with Killinger LLC dba A Cut Above Lawn Service for RFP-2022-014-OA - Landscape and Grounds Maintenance Services Collegewide for the continued provision of landscape and grounds services across the College. Estimated Contract Spend Amount: \$300,000.00, Estimated Cumulative Amount: \$1,032,680.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Funds

 [Killinger LLC dba A Cut Above Lawn Service - RFP-2022-014-OA - Landscape Grounds Maintenance Services Collegewide - Amendment 2 and Fiscal Authority Increase \[Contract ID 872\].pdf](#)


Motion:

Chair Yarbrough called for a motion to authorize the contract amendment for the second one-year renewal option and increase of fiscal authority with Killinger LLC dba A Cut Above Lawn Service. Trustee Caschette made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

4. State of Florida DMS Contract 72141700-25-SRCWL-ACS - Rental Equipment, Products, and Related Supplies - Various Vendors - 3 Year Piggyback Agreement [Contract ID 852] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the piggyback agreement with Herc Rentals, Inc., Sunbelt Rentals, Inc., and United Rentals (North America), Inc. utilizing the State of Florida Department of Management Services (DMS) Enterprise Alternate Contract Source No. 72141700-25-SRCWL-ACS – Rental Equipment, Products, and Related Supplies, to provide equipment rental and equipment repair services in any collegewide operations and/or restoration efforts. Estimated Contract Spend Amount: \$150,000.00, Estimated Cumulative Amount: \$150,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Funds

 [State of Florida DMS Contract 72141700-25-SRCWL-ACS - Rental Equipment, Products, and Related Supplies - Various Vendors - 3 Year Piggyback Agreement \[Contract ID 852\].pdf](#)

Motion:

Chair Yarbrough called for a motion to authorize the piggyback agreement with Herc Rentals, Inc., Sunbelt Rentals, Inc., and United Rentals (North America), Inc. utilizing the State of Florida Department of Management Services (DMS) Enterprise Alternate Contract Source No. 72141700-25-SRCWL-ACS – Rental Equipment, Products, and Related Supplies. Trustee Caschette made the motion with a second by Trustee LaMarca. Vice Chair Zachariah declared a conflict of interest and abstained from voting.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSTAIN: Vice Chair Zachariah

B. Academics

1. Dual Enrollment (Presenters: Rabia Azhar, Vice President of Administration/Finance & Chief Financial Officer)

Recommendation that the Broward College District Board of Trustees approve the continuation of the dual enrollment program for the Summer of 2026. Estimated fiscal impact: None

Motion:

Chair Yarbrough called for a motion to approve the continuation of the dual enrollment program for the Summer of 2026. Trustee Caschette made the motion with a second by Trustee LaMarca.

The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

2. Airgas USA LLC - Rental and Replenishment of Gas and Oxygen Cylinders - FY2025-2026 [Contract ID 789] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: John Thornton, Vice Provost, Academic Operations)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with Airgas USA LLC for the rental and replenishment of gas and oxygen cylinders collegewide on an as-needed basis for FY2025-2026. Estimated Contract Spend Amount: \$14,500.00, Estimated Cumulative Amount: \$14,500.00, Estimated Contract Revenue: \$0.00 Funding Source: FD101 Course User Fee Fund

 [Airgas USA LLC - Rental and Replenishment of Gas and Oxygen Cylinders - FY2025-2026 \[Contract ID 789\].pdf](#)

Motion:

Chair Yarbrough called for a motion to authorize the standard agreement (blanket purchase order) with Airgas USA LLC. Trustee Caschette made the motion with a second by Trustee LaMarca. Vice Chair Zachariah declared a conflict of interest and abstained from voting.

The motion passed. AYES: Chair Yarbrough, Trustee Zanotti, Trustee LaMarca, Trustee Caschette; ABSTAIN: Vice Chair Zachariah

X. Consent Agenda

Motion:

Chair Yarbrough called for a motion to approve the Consent Agenda. Trustee Caschette made the motion with a second by Trustee LaMarca.


The motion passed unanimously. AYES: Chair Yarbrough, Vice Chair Zachariah, Trustee Zanotti, Trustee LaMarca, Trustee Caschette

A list of the items on the Consent Agenda are:

A. Administration


1. APi National Service Group - BuyBoard National Purchasing Cooperative Contract 751-24 - Fire and Security Systems and Monitoring Services - Piggyback Renewal [Contract ID 845] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the first renewal of the piggyback agreement and an increase of fiscal authority with APi National Service Group, utilizing the BuyBoard National Purchasing Cooperative (Texas Association of School Boards - TASB) contract 751-24 for Fire and Security Systems and Monitoring Services, to provide collegewide fire safety and security systems monitoring services. Estimated Contract Spend Amount: \$325,000.00, Estimated Cumulative Amount: \$675,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Funds

 [APi National Service Group - BuyBoard National Purchasing Cooperative Contract 751-24 - Fire and Security Systems and Monitoring Services - Piggyback Renewal \[Contract ID 845\].pdf](#)


2. BMS CAT LLC - Santa Fe College RFP #12-25C - Disaster Recovery and Remediation Services - 3 Year Piggyback Agreement [Contract ID 874] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the contract for services and piggyback agreement with BMS CAT LLC utilizing the Santa Fe College Solicitation RFP #12-25C - Disaster Recovery and Remediation Services, to provide comprehensive disaster recovery and remediation services. Estimated Contract Spend Amount: \$600,000.00, Estimated Cumulative Amount: \$600,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Funds

 [BMS CAT LLC - Santa Fe College RFP #12-25C - Disaster Recovery and Remediation Services - 3 Year Piggyback Agreement \[Contract ID 874\].pdf](#)


3. Maintenance, Repair and Operations (MRO) Supplies, Equipment, and Related Products and Services (OMNIA Partners Contract R240805 - Piggyback) - Lowe's Home Centers, LLC - 3 Year Contract [Contract ID 623] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the piggyback agreement with Lowe's Home Centers LLC utilizing the OMNIA Partners Contract R240805 - Maintenance, Repair and Operations (MRO) Supplies, Equipment, and Related Products and Services. Estimated Contract Spend Amount: \$325,000.00, Estimated Cumulative Amount: \$325,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Maintenance, Repair and Operations \(MRO\) Supplies, Equipment, and Related Products and Services \(OMNIA Partners Contract R240805 - Piggyback\) - Lowe's Home Centers, LLC - 3 Year Contract \[Contract ID 623\].pdf](#)

4. Disaster Program & Operations, Inc. (DPO) and TFR Enterprises, Inc. - Santa Fe College RFP #11-25C - Disaster Debris Removal and Management Services - 3 Year Piggyback Contract [Contract ID 701] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)


Recommendation that the Broward College District Board of Trustees authorize the contract for services and piggyback agreement with Disaster Program & Operations, Inc. (DPO) and TFR Enterprises, Inc. utilizing the Santa Fe College solicitation RFP #11-25C - Disaster Debris Removal and Management Services, to provide disaster debris removal and management services in the event of a natural disaster. Estimated Contract Spend Amount: \$300,000.00, Estimated Cumulative Amount: \$300,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Funds

 [Disaster Program & Operations, Inc. \(DPO\) and TFR Enterprises, Inc. - Santa Fe College RFP #11-25C - Disaster Debris Removal and Management Services - 3 Year Piggyback Contract \[Contract ID 701\].pdf](#)

5. Plumbing Services and Related Products - FAU Agreement 0144-AR – Bid Ref. 2024-ITB-0144-AR - Piggyback - Coastal Mechanical Services LLC and Douglas Orr Plumbing, Inc. - 5 Year Contract [Contract ID 809]


(CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the piggyback agreement with Coastal Mechanical Services LLC and Douglas Orr Plumbing, Inc. utilizing Florida Atlantic University (FAU) Agreement 0144-AR – Bid Ref. 2024-ITB-0144-AR to provide plumbing services, backflow prevention services, and related products collegewide. Estimated Contract Spend Amount: \$250,000.00, Estimated Cumulative Amount: \$250,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Funds

 [Plumbing Services and Related Products - FAU Agreement 0144-AR – Bid Ref. 2024-ITB-0144-AR - Piggyback - Coastal Mechanical Services LLC and Douglas Orr Plumbing, Inc. - 5 Year Contract \[Contract ID 809\].pdf](#)

6. Land Surveying Services - RFQ-2025-128-OA - Various Vendors [Contract ID 846] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the agreements with Keith and Associates, Inc., J Bonfill & Associates, Inc., and Longitude Surveyors LLC under RFQ-2025128-OA for Land Surveying Services. Estimated Contract Spend Amount: \$200,000.00, Estimated Cumulative Amount: \$200,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD702 Capital Project CIF

 [Land Surveying Services - RFQ-2025-128-OA - Various Vendors \[Contract ID 846\].pdf](#)

7. SignTalk Florida - Sign Language Interpreting Service - FY2025-2026 [Contract ID 836] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)


Recommendation that the Broward College District Board of Trustees authorize the non-standard agreement with SignTalk Florida for sign language interpreting services during the remainder of FY2025-2026. Estimated Contract Spend Amount: \$60,000.00, Estimated Cumulative Amount: \$60,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [SignTalk Florida - Sign Language Interpreting Service - FY2025-2026 \[Contract ID 836\].pdf](#)

8. Stericycle, Inc. (Shred-it) - OMNIA Partners Contract R231004 - Digital Solutions and Records Management - Piggyback Agreement [Contract ID 743] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)


Recommendation that the Broward College District Board of Trustees authorize a piggyback agreement with Stericycle, Inc. (Shred-it) utilizing Omnia Partners Contract # R231004 - RFP # 23-10 - Digital Solutions and Records Management, to provide confidential document destruction and shredding services and locked shredder boxes

collegewide. Estimated Contract Spend Amount: \$41,000.00, Estimated Cumulative Amount: \$41,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Funds

 [Stericycle, Inc. \(Shred-it\) - OMNIA Partners Contract R231004 - Digital Solutions and Records Management - Piggyback Agreement \[Contract ID 743\].pdf](#)


9. BML Landscape & Property Maintenance LLC - Landscape Design and Installation Services - FY2025-2026 [Contract ID 689] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with BML Landscape & Property Maintenance LLC to provide landscape design and installation services for small-scale beautification projects throughout the College on an as-needed basis during Fiscal Year 2025-2026. Estimated Contract Spend Amount: \$22,802.00, Estimated Cumulative Amount: \$22,802.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [BML Landscape & Property Maintenance LLC - Landscape Design and Installation Services - FY2025-2026 \[Contract ID 689\].pdf](#)

10. Best Garage Doors, Inc. - Mechanical Repairs and Services on Rolling Garage Doors Collegewide - FY2025-2026 [Contract ID 619] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Best Garage Doors, Inc. to provide mechanical repairs and services to garage/rolling doors collegewide as needed for FY2025-2026. Estimated Contract Spend Amount: \$10,000.00, Estimated Cumulative Amount: \$10,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Best Garage Doors, Inc. - Mechanical Repairs and Services on Rolling Garage Doors Collegewide - FY2025-2026 \[Contract ID 619\].pdf](#)


11. TouchNet Information Systems - TouchNet Software and Services - Student Business Processing Services - 2026-2030 [Contract ID 865] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Rabia Azhar, Vice President of Administration/Finance & Chief Financial Officer)

Recommendation that the Broward College District Board of Trustees authorize the non-standard agreement with TouchNet Information Systems for student business processing services through TouchNet Software and Services utilizing the bid waiver exemption for Information Technology Resources. Estimated Contract Spend Amount: \$555,882.00, Estimated Cumulative Amount: \$555,882.00, Estimated Contract Revenue: \$0.00 Funding Source: FD1 Operating

 [TouchNet Information Systems - TouchNet Software and Services - Student Business Processing Services - 2026-2030 \[Contract ID 865\].pdf](#)


12. Lois Joy (Joy Consultants) - National Science Foundation (NSF) - Promoting Access in STEM Work-Based Learning - Research Services [Contract ID 798] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Dr. Lois Joy to complete research required for the National Science Foundation grant-funded project "Promoting Access in STEM Work-Based Learning." Estimated Contract Spend Amount: \$150,000.00, Estimated Cumulative Amount: \$150,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD200 Grant - Federal

 [Lois Joy \(Joy Consultants\) - National Science Foundation \(NSF\) - Promoting Access in STEM Work-Based Learning - Research Services \[Contract ID 798\].pdf](#)


13. Statutory Fingerprinting and Notary, Inc. - Fingerprinting and Level 2 Background Check Services for HealthPro Grant [Contract ID 867] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Statutory Fingerprinting & Notary, Inc. to provide Live Scan Level 2 electronic fingerprinting and background check services for Broward College students working toward Certified Nursing Assistant certification as part of the Nursing Expansion grant project - HealthPro Grant . Estimated Contract Spend Amount: \$4,750.00, Estimated Cumulative Amount: \$4,750.00, Estimated Contract Revenue: \$0.00 Funding Source: FD200 Grant - Federal

 [Statutory Fingerprinting and Notary, Inc. - Fingerprinting and Level 2 Background Check Services for HealthPro Grant \[Contract ID 867\].pdf](#)

14. Sea Tow Membership for Wading Bird Colony Study Grant Project [Contract ID 419] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Recommendation that the Broward College District Board of Trustees authorize a non-standard agreement with Sea Tow Services International, Inc. for boat towing and on-water assistance to support use of the College's airboat for the grant-supported Wading Bird Colony Study in Lake Okeechobee. Estimated Contract Spend Amount: \$249.00, Estimated Cumulative Amount: \$249.00, Estimated Contract Revenue: \$0.00 Funding Source: FD200 Grant - Federal

 [Sea Tow Membership for Wading Bird Colony Study Grant Project \[Contract ID 419\].pdf](#)

15. Employment and Termination of Full-Time & Part-Time Personnel
(Presenters: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture)

Recommendation that the Broward College District Board of Trustees authorize the employment of full-time personnel and resignation and termination of personnel.
Fiscal Impact: \$0.00

 [Employment and Termination of Full-Time & Part-Time Personnel.pdf](#)

B. Academics


1. City of Coconut Creek Police Department - Law Enforcement Services for North Campus - Calendar Year 2026 [Contract ID 832] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: John Thornton, Vice Provost, Academic Operations)

Recommendation that the Broward College District Board of Trustees authorize the non-standard agreement with the City of Coconut Creek Police Department for law enforcement services on North Campus for Calendar Year 2026. Estimated Contract Spend Amount: \$150,000.00, Estimated Cumulative Amount: \$150,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [City of Coconut Creek Police Department - Law Enforcement Services for North Campus - Calendar Year 2026 \[Contract ID 832\].pdf](#)


2. Federal Express (FedEx) - Shipping Services - FY2026-2027 [Contract ID 828] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: John Thornton, Vice Provost, Academic Operations)

Recommendation that the Broward College District Board of Trustees authorize the non-standard agreement with Federal Express (FedEx) for shipping services for Auxiliary Services (collegewide) for FY2026-2027. Estimated Contract Spend Amount: \$8,000.00, Estimated Cumulative Amount: \$8,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD300 Auxiliary Fund

 [Federal Express \(FedEx\) - Shipping Services - FY2026-2027 \[Contract ID 828\].pdf](#)

3. ADP and Associates Professional Inspections, Inc. - Amusement Rides/Ropes Course - Annual & State Inspection FY2025-2026 [Contract ID 814] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: John Thornton, Vice Provost, Academic Operations)

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with ADP & Associates Professional Inspections, Inc. for the annual mandatory permit inspection of the ropes course at Tigertail Lake Center for FY2025-2026. Estimated Contract Spend Amount: \$4,250.00, Estimated Cumulative Amount: \$4,250.00, Estimated Contract Revenue: \$0.00 Funding Source: FD319 - Tigertail Fund

 [ADP and Associates Professional Inspections, Inc. - Amusement Rides Ropes Course - Annual & State Inspection FY2025-2026 \[Contract ID 814\].pdf](#)


4. Rope Works, Inc. - Annual Staff Training for Rope Rigging/Rescue Operations - FY2025-2026 [Contract ID 833] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: John Thornton, Vice Provost, Academic Operations)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Rope Works, Inc. for the annual ropes course staff training for rope rigging/rescue operations at Tigertail Lake Center. Estimated Contract Spend Amount: \$3,950.00, Estimated Cumulative Amount: \$3,950.00, Estimated Contract Revenue: \$0.00 Funding Source: FD319 - Tigertail Fund

 [Rope Works, Inc. - Annual Staff Training for Rope Rigging Rescue Operations - FY2025-2026 \[Contract ID 833\].pdf](#)


5. Adacel Systems, Inc. - ITN-2022-091-JH - Air Traffic Control Tower Simulator for ATC Students - Amendment 1 for 3-year Renewal and Intelligent Communications Environment (ICE) Trainer [Contract ID 550] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the first amendment for a three (3) year renewal, inclusion of the Intelligent Communications Environment (ICE) Trainer, and an increase of fiscal authority with Adacel Systems, Inc. under ITN-2022-091-JH - Air Traffic Control Tower Simulator for ATC students. Estimated Contract Spend Amount: \$112,476.00, Estimated Cumulative Amount: \$562,476.00, Estimated Contract Revenue: \$0.00 Funding Source: FD206 Grant - Private

 [Adacel Systems, Inc. - ITN-2022-091-JH - Air Traffic Control Tower Simulator for ATC Students - Amendment 1 for 3-year Renewal and Intelligent Communications Environment \(ICE\) Trainer \[Contract ID 550\].pdf](#)

6. Emergency Educational Training Institute, Inc. - Paramedic Program Training for FY2025-2026 [Contract ID 633] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with Emergency Educational Training Institute, Inc. to provide Advanced Cardiac Life Support (ACLS) and Pediatric Life Support (PALS) training and certifications for Health Science Paramedic students during FY2025-2026. Estimated Contract Spend Amount: \$25,000.00, Estimated Cumulative Amount: \$25,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD206 Grant - Private2

 [Emergency Educational Training Institute, Inc. - Paramedic Program Training for FY2025-2026 \[Contract ID 633\].pdf](#)

7. Classics Alive Foundation - Guest Artist for the RDL Classical Series in January 2026 [Contract ID 785] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the Classics Alive Foundation for the Rosemary Duffy Larson Classical Music Series and Music Program in January 2026. Estimated Contract Spend Amount: \$6,000.00, Estimated Cumulative Amount: \$6,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD206 Grant - Private

 [Classics Alive Foundation - Guest Artist for the RDL Classical Series in January 2026 \[Contract ID 785\].pdf](#)


8. Association of Performing Arts of India (APAI) - Guest Artist for the RDL Classical Series in February 2026 [Contract ID 797] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the Association of Performing Arts of India (APAI) for the Rosemary Duffy Larson Classical Music Series and Music Program in February 2026. Estimated Contract Spend Amount: \$2,500.00, Estimated Cumulative Amount: \$2,500.00, Estimated Contract Revenue: \$0.00 Funding Source: FD206 Grant - Private

 [Association of Performing Arts of India \(APAI\) - Guest Artist for the RDL Classical Series in February 2026 \[Contract ID 797\].pdf](#)

9. Karl Roeder - Piano Tuning and Maintenance Services - Spring 2026 [Contract ID 820] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)


Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Karl Roeder for piano tuning and maintenance services for Spring 2026. Estimated Contract Spend Amount: \$1,050.00, Estimated Cumulative Amount: \$1,050.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Operating Fund

 [Karl Roeder - Piano Tuning and Maintenance Services - Spring 2026 \[Contract ID 820\].pdf](#)

10. Renewal of Study Abroad Program Agreement (Salzburg College) 2025-2030 [Contract ID 712] (REVENUE GENERATING) (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize the renewal of a Service Agreement with Salzburg, College to facilitate the participation of

US students processed by Broward College for study abroad programs during 2025-2030. Estimated Contract Spend Amount: \$0.00, Estimated Cumulative Amount: \$0.00, Revenue: \$20,000.00, Funding Source: FD602 Agency Fund - International Ed

 [Renewal of Study Abroad Program Agreement \(Salzburg College\) 2025-2030 \[Contract ID 712\].pdf](#)

11. Roubides, Pascal - Professional Title Change (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a change in professional title from Associate Professor to Professor for Pascal Roubides. Fiscal Impact: \$0.00

 [Roubides, Pascal - Professional Title Change.pdf](#)

12. Noorzai, Victoria - Professional Title Change (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Recommendation that the Broward College District Board of Trustees authorize a change in professional title from Associate Professor to Professor for Victoria Noorzai. Fiscal Impact: \$0.00

 [Noorzai, Victoria - Professional Title Change.pdf](#)


XI. Information Items

- A. President's Report
- B. Report of Contracts Authorized and Executed per Policy

1. Revenue Generating

- a. The Florida Youth Orchestra - Bailey Hall Rental [Contract ID 860] (REVENUE GENERATING) (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: John Thornton, Vice Provost, Academic Operations)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 12/2/2025 to execute the standard facility rental contract with The Florida Youth Orchestra for rental of Bailey Hall for a concert. Fiscal Impact: \$0.00, Cumulative Amount: \$0.00, Revenue: \$5,317.92, Funding Source: Rental

 [The Florida Youth Orchestra - Bailey Hall Rental \[Contract ID 860\].pdf](#)

2. Expenditures

- a. Economic Modeling LLC (Lightcast) - Analyst Agreement - Annual Renewal FY2025-2026 [Contract ID 748] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 11/18/2025 to execute the contract renewal with Economic Modeling LLC dba Lightcast for the FY2025-2026 annual subscription of Analyst by utilizing the bid waiver exemption for information technology resources. Estimated Contract Spend Amount: \$15,500.00, Estimated Cumulative Amount: \$236,750.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Economic Modeling LLC \(Lightcast\) - Analyst Agreement - Annual Renewal FY2025-2026 \[Contract ID 748\].pdf](#)


- b. Economic Modeling LLC (Lightcast) - Career Coach Agreement - Annual Renewal FY2025-2026 [Contract ID 750] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 11/18/2025 to execute the contract renewal with Economic Modeling LLC (Lightcast) for Career Coach Software annual subscription in the Employment Solutions Department for FY2025-2026 by utilizing a bid waiver exemption for information technology resources. Estimated Contract Spend Amount: \$19,250.00, Estimated Cumulative Amount: \$225,500.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Economic Modeling LLC \(Lightcast\) - Career Coach Agreement - Annual Renewal FY2025-2026 \[Contract ID 750\].pdf](#)


- c. Technical Training Aids, Inc. - Software Renewal [Contract ID 483] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 11/18/2025 to execute the non-standard agreement with Technical Training Aids, Inc. for software renewal to provide support for virtual reality headsets utilized in healthcare training. Estimated Contract Spend Amount: \$9,600.00, Estimated Cumulative Amount: \$72,600.00, Estimated Contract Revenue: \$0.00 Funding Source: FD102 CE Health Science

 [Technical Training Aids, Inc. - Software Renewal \[Contract ID 483\].pdf](#)


- d. Economic Modeling LLC dba Lightcast - Alumni Pathways Agreement - Annual Renewal FY2025-2026 [Contract ID 749] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 11/18/2025 to execute the contract renewal with Economic Modeling LLC dba Lightcast for the subscription of Alumni Pathways by utilizing the bid waiver exemption for information technology services. Estimated Contract Spend Amount: \$14,500.00, Estimated Cumulative Amount: \$29,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Economic Modeling LLC dba Lightcast - Alumni Pathways Agreement - Annual Renewal FY2025-2026 \[Contract ID 749\].pdf](#)

- e. Medical Shipment LLC - ITS-2025-133-YR - Automated Medication Dispensing System - Pyxis MedStation [Contract ID 286] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 11/10/2025 to execute the non-standard agreement with Medical Shipment LLC (ITS-2025-133-YR – Automated Medication Dispensing System) for the acquisition of Pyxis Med Stations for the nursing program at all campuses utilizing the bid waiver exemption for sole source. Estimated Contract Spend Amount: \$187,982.00, Estimated Cumulative Amount: \$187,982.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Medical Shipment LLC - ITS-2025-133-YR - Automated Medication Dispensing System - Pyxis MedStation \[Contract ID 286\].pdf](#)

- f. State of Florida DMS Contract 42150000-25-MMCAP-ACS - Dental Supplies - Piggyback [Contract ID 790] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to authorize the piggyback agreement of the State of Florida Department of Management Services (DMS) - Contract 42150000-25-MMCAP-ACS - Dental Supplies for the Dental Assisting and Dental Hygiene Programs. Estimated Contract Spend Amount: \$105,000.00, Estimated Cumulative Amount: \$105,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund; FD101 Course User Fee Fund; FD316 Auxiliary - Dental.

 [State of Florida DMS Contract 42150000-25-MMCAP-ACS - Dental Supplies - Piggyback \[Contract ID 790\].pdf](#)

- g. Footage Firm, Inc. dba GraphicStock; VideoBlocks; AudioBlocks - 2-year license agreement subscription (2025-2027) [Contract ID 698]


(CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 10/23/2025 to execute the non-standard agreement with Footage Firm, Inc. dba GraphicStock, VideoBlocks for a two-year software subscription / license agreement for 2025-2027 for the Visual & Performing Arts program. Estimated Contract Spend Amount: \$15,325.00, Estimated Cumulative Amount: \$15,325.00, Estimated Contract Revenue: \$0.00 Funding Source: FD 100 Unrestricted Operating Funds

 [Footage Firm, Inc. dba GraphicStock; VideoBlocks; AudioBlocks - 2-year license agreement subscription \(2025-2027\) \[Contract ID 698\].pdf](#)


- h. American Society of Composers, Authors, and Publishers (ASCAP) - Music Performance Membership/Licensing Agreement FY2024-2025 [Contract ID 602] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 10/3/2025 to execute the non-standard agreement with the American Society of Composers, Authors, and Publishers (ASCAP) for the Music Performance License Agreement membership dues for 2024-2025 college-wide music licensing rights. Estimated Contract Spend Amount: \$14,838.57, Estimated Cumulative Amount: \$14,838.57, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [American Society of Composers, Authors, and Publishers \(ASCAP\) - Music Performance Membership Licensing Agreement FY2024-2025 \[Contract ID 602\].pdf](#)

- i. Film Emporium, Inc. - Students and Faculty Liability Insurance Annual License 2026 [Contract ID 823] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Jeffrey Guild, Vice Provost, Academic Affairs)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to authorize the standard agreement (purchase order) with Film Emporium for the faculty and staff liability insurance annual license for 2026 in Visual & Performing Arts. Estimated Contract Spend Amount: \$2,817.50, Estimated Cumulative Amount: \$2,817.50, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Funds

 [Film Emporium, Inc. - Students and Faculty Liability Insurance Annual License 2026 \[Contract ID 823\].pdf](#)


- j. Turnitin LLC - Plagiarism Detection Services - 2025-2026 [Contract ID 643] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Raj Mettai, Chief Information Officer)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 10/23/2025 to execute the one-year non-standard agreement with Turnitin LLC for grading and plagiarism software, utilizing the bid waiver exemption for Information Technology Resources. Estimated Contract Spend Amount: \$125,397.00, Estimated Cumulative Amount: \$125,397.00, Estimated Contract Revenue: \$0.00 Funding Source: FD108 Technology Fee Fund

 [Turnitin LLC - Plagiarism Detection Services - 2025-2026 \[Contract ID 643\].pdf](#)


- k. Leepfrog Technologies, Inc. - CourseLeaf Consulting and Professional Services for the Transition to Banner SaaS - FY2025-2026 [Contract ID 563] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Raj Mettai, Chief Information Officer)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 10/31/2025 to execute the non-standard agreement and Statement of Work with Leepfrog Technologies, Inc. for the CourseLeaf Consulting and Professional Services for the Transition to Banner SaaS utilizing the bid waiver exception for professional services. Estimated Contract Spend Amount: \$30,000.00, Estimated Cumulative Amount: \$30,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Leepfrog Technologies, Inc. - CourseLeaf Consulting and Professional Services for the Transition to Banner SaaS - FY2025-2026 \[Contract ID 563\].pdf](#)

- l. Thomson Reuters - Tax Navigator Software - FY2025-2026 [Contract ID 781] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Raj Mettai, Chief Information Officer)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 10/30/2025 to execute the renewal of the non-standard agreement with Thomson Reuters for the Tax Navigator software used to analyze immigration, tax, and treaty rules by utilizing the bid waiver exemption Information Technology Resources for 2026. Estimated Contract Spend Amount: \$11,572.26, Estimated Cumulative Amount: \$11,572.26, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Thomson Reuters - Tax Navigator Software - FY2025-2026 \[Contract ID 781\].pdf](#)

- m. Medical Shipment LLC - ITS-2025-321-YR - Automated Medication Dispensing System - Pyxis MedStation (SIM Center) [Contract ID

548] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: John Thornton, Vice Provost, Academic Operations)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 11/10/2025 to execute the non-standard agreement with Medical Shipment LLC (ITS-2025-321-YR– Automated Medication Dispensing System) for the acquisition of Pyxis Med Stations for the SIM Center by utilizing the bid waiver exemption for sole source. Estimated Contract Spend Amount: \$113,994.00, Estimated Cumulative Amount: \$113,994.00, Estimated Contract Revenue: \$0.00 Funding Source: FD206 Grant - Private

 [Medical Shipment LLC - ITS-2025-321-YR - Automated Medication Dispensing System - Pyxis MedStation \(SIM Center\) \[Contract ID 548\].pdf](#)


- n. Qualtrics LLC - Survey Tool Software Subscription - FY2025-2026 [Contract ID 835] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Priscilla Suarez, Vice Provost, Academic Services)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to authorize the standard agreement (purchase order) with Qualtrics LLC for the collegewide software subscription of a survey tool for FY2025-2026. Estimated Contract Spend Amount: \$37,020.85, Estimated Cumulative Amount: \$37,020.85, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Qualtrics LLC - Survey Tool Software Subscription - FY2025-2026 \[Contract ID 835\].pdf](#)

- o. Certiport - Adobe Pro, Apple Swift, Cisco Exam and Intuit Certification Site Licenses for FY2025-2026 [Contract ID 704] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Priscilla Suarez, Vice Provost, Academic Services)


Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to accept the non-standard agreement with Certiport to provide an Adobe Pro Classroom License Full Suite, Apple Swift Classroom License, Cisco Exam, and Intuit Certification Site License for Testing Centers collegewide for FY2025-2026. Estimated Contract Spend Amount: \$20,675.15, Estimated Cumulative Amount: \$20,675.15, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [Certiport - Adobe Pro, Apple Swift, Cisco Exam and Intuit Certification Site Licenses for FY2025-2026 \[Contract ID 704\].pdf](#)

- p. PrepBlast dba RegisterBlast - Testing Center Management System Online Annual Subscription - FY2025-2026 [Contract ID 661]

(CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Priscilla Suarez, Vice Provost, Academic Services)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to authorize the standard agreement (purchase order) with PrepBlast dba RegisterBlast for the testing center management system annual online subscription for FY2025-2026 to support the operations of the Testing and Assessment Centers. Estimated Contract Spend Amount: \$12,960.00, Estimated Cumulative Amount: \$12,960.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [PrepBlast dba RegisterBlast - Testing Center Management System Online Annual Subscription - FY2025-2026 \[Contract ID 661\].pdf](#)


- q. ProEducation Solutions LLC dba ProEd - University of Houston (UH) RFP730-21115 - Scholarships & Financial Aid Automated Verification - Piggyback [Contract ID 762] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Rabia Azhar, Vice President of Administration/Finance & Chief Financial Officer)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 11/18/2025 to execute the piggyback agreement with ProEducation Solutions LLC dba ProEd under the University of Houston (UH) solicitation contract RFP730-21115 - Scholarships & Financial Aid Automated Verification for Student Financial Services. Estimated Contract Spend Amount: \$75,000.00, Estimated Cumulative Amount: \$75,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

 [ProEducation Solutions LLC dba ProEd - University of Houston \(UH\) RFP730-21115 - Scholarships & Financial Aid Automated Verification - Piggyback \[Contract ID 762\].pdf](#)

- r. NGWeb Solutions LLC - Annual Software License - FY2025-2026 [Contract ID 645] (STUDENT ACTIVITY FEES) (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Rabia Azhar, Vice President of Administration/Finance & Chief Financial Officer)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 11/10/2025 to execute the non-standard agreement with NGWeb Solutions LLC for the annual software license in the Student Financial Services Department for FY2025-2026 utilizing the bid waiver exemption for IT resources. Estimated Contract Spend Amount: \$18,280.00, Estimated Cumulative Amount: \$18,280.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund; FD201 Student Activity Fund

 [NGWeb Solutions LLC - Annual Software License - FY2025-2026 \[Contract ID 645\].pdf](#)

- s. MentorEase - Mentoring Software for Peer Mentoring 2025-2028 [Contract ID 757] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Richard Pulido, Vice President, Student Services)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 11/19/2025 to execute the non-standard agreement with MentorEase for the Mentoring Software for the Peer Mentoring program for a 3 year period from 2025 to 2028. Estimated Contract Spend Amount: \$18,521.00, Estimated Cumulative Amount: \$18,521.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100

 [MentorEase - Mentoring Software for Peer Mentoring 2025-2028 \[Contract ID 757\].pdf](#)

- t. Woodburn Press LLC - 2025 Woodburn Plus TRIO Student Support Services Annual Subscription [Contract ID 815] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Richard Pulido, Vice President, Student Services)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to authorize the standard agreement (purchase order) with Woodburn Press LLC for an online subscription to a printable library of TRIO Student Support Services resources. Estimated Contract Spend Amount: \$998.00, Estimated Cumulative Amount: \$998.00, Estimated Contract Revenue: \$0.00 Funding Source: Grant Funded FD200

 [Woodburn Press LLC - 2025 Woodburn Plus TRIO Student Support Services Annual Subscription \[Contract ID 815\].pdf](#)


- u. Graystone Group Advertising - Advertising Services/Job Postings - FY2025-2026 [Contract ID 854] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to authorize the standard agreement (purchase order) with Graystone Group Advertising for an annual subscription to provide job posting for faculty, administrator, and professional technical staff positions on discipline-specific websites and publications/journals to attract talented and viable candidates to the College during FY2025-2026. Estimated Contract Spend Amount: \$10,000.00, Estimated Cumulative Amount: \$10,000.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund.

 [Graystone Group Advertising - Advertising Services Job Postings - FY2025-2026 \[Contract ID 854\].pdf](#)

- v. Syn-tech Systems, Inc. - Fuelmaster Fuel Management Systems Extended Maintenance Agreement - 5 Year [Contract ID 822] (CONTRACTS AND IT COMMITTEE REVIEWED) (Presenters: Deborah Czubkowski, Vice President of Facilities Management)

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, President Torey Alston exercised the authority delegated by the Board on 10/30/2025 to execute the non-standard agreement with Syn-tech Systems, Inc. for a Fuelmaster Fuel Management Systems Extended Maintenance Agreement to provide technical support and software updates for the fuel dispensing system (Fuelmaster) in the Facilities Management Department. Estimated Contract Spend Amount: \$2,750.00, Estimated Cumulative Amount: \$2,750.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 - Unrestricted Funds

 [Syn-tech Systems, Inc. - Fuelmaster Fuel Management Systems Extended Maintenance Agreement - 5 Year \[Contract ID 822\].pdf](#)

3. No Fiscal Impact (None)

XII. Adjournment

There being no further business and no objection to adjourn, the regular meeting was adjourned at 11:34 a.m.

Torey Alston

President, Broward College

Alexis Yarbrough

Chair, Board of Trustees