



Associate of Science in Paralegal Studies -2172

CAREER PATHWAY: BUSINESS

Location(s): [GE courses for this program are offered at all BC locations.](#) The Paralegal Studies (PLA) courses are only offered at the Judson A. Samuels South Campus, and the North Campus. Please consult the course schedule for specific semester locations.

Program Entrance Requirements: HS Diploma or GED

Program Description: The Associate of Science degree in Paralegal Studies (Legal Assisting) is a program designed for students seeking a career in a law-related field as a paraprofessional. The program is approved by the American Bar Association (ABA). Upon successful completion of this program, a student will be able to work under the supervision of an attorney and perform many vital functions as a paralegal. Paralegals may be responsible for interviewing, investigation, research, document preparation, and other tasks. They cannot, however, engage in the actual practice of law by doing such activities as giving legal advice, setting fees, negotiating, or representing clients in court. Paralegals work in law firms, legal departments of major corporations, government agencies (federal, state and local), real estate departments of large businesses, trust departments of banks, brokerage houses, and insurance companies. Visit the program's [website](#) for more information.

Additional Program Information: Transfer Credits

Broward College's Paralegal Studies Program honors credits for courses taken at other institutions that are fully accredited by a regional or national accrediting agency recognized by the United States Department of Education, participate in the Florida statewide course numbering system, and are judged by the appropriate common course designation and numbering system faculty task forces to be academically equivalent to legal specialty courses offered at Broward College. All other legal specialty courses that are completed and transcribed from either an accredited institution or an ABA-approved program will be evaluated by the Program Manager for specific course equivalencies and how accepted credit(s) will be applied toward specific degree requirements. No student shall be awarded credit for legal specialty courses by exam or experiential learning.

Program Graduation Requirements

- Meet BC's graduation requirements as listed in the Academic Programs and Graduation Requirements section of the College Catalog.
- Completion of 64 semester credit hours curriculum plan listed below with a degree GPA of 2.0 or higher.
- Complete all courses with a grade of "C" or higher.
- At least 25% of the total credits for the Associate of Science Degree in Paralegal Studies must be earned at Broward College, of which at least 12 credit hours must comprise Broward College legal specialty courses.
- *Internships*

The Paralegal Studies Program offers the possibility of participating in an internship as a Program elective. For specific information, please contact the Program Manager or a Program advisor.

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COLLEGE CATALOG 2021-2022

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BUILD YOUR EDUCATION

Paralegal Studies AS 2172

Bachelor of Applied Science

RECOMMENDED COURSE

Full Time	Part Time	Course ID	Description	Credits
Term 1	Term 1	ENC1101	Composition I	3
		PLA1003*	Introduction to Paralegal Studies	3
Term 2	Term 2	BUL2241	Business Law I	3
		PLA1104C*	Law Library	3
Term 2	Term 3	CGS1060C	Computer and Internet Literacy	3
		PLA1303*	Criminal Litigation	3
Term 3	Term 4	GE Course	General Education Mathematics	3
		PLA1435*	Legal Writing and Drafting	3
Term 3	Term 5	PLA1201*	Civil Litigation	3
		OST1103C	Basic Keyboarding I	1
		PLA2114*	Corporations	3
Term 4	Term 6	SPC1608	Introduction to Public Speaking	3
		PLA1841*	Immigration Law	3
	Term 7	Elective**	Elective Course	3
PLA1610C*		Procedures for Real Estate Title Closing	3	
Term 5	Term 8	PLA2762C*	Paralegal Office Systems	3
		GE Course	General Education Humanities	3
	Term 9	PLA1600C*	Probate Practice	3
PLA1800*		Domestic Relations	3	
Term 6	Term10	PLA2466C*	Debtor/Creditor Relations	3
		GE Course	General Education Science	3
		PSY2012 OR	General Psychology OR	3
		SYG2000 OR	Principles of Sociology OR	
		ECO2013	Macroeconomics (Recommend)	
Total Program Credit Hours				64

Notes: Students who meet the Digital Literacy requirement and/or Keyboarding test and therefore do not need to take CGS1060C or OST1103C are required to take an approved elective to earn the 3 credits required for the program.

* These courses have pre-requisites or co-requisites that must be met. Please consult with an advisor.

** Program elective – The recommended Gen. Ed. Math is MAC1105. However, STA2023 or MGF1107 may also be used to satisfy this program's Gen. Ed. Math requirement. Students who plan to take MAC1105 may instead be advised to take MAC1105C, which is a 5-credit course. Students who take MAC1105C must take an approved Business Elective course to satisfy the 1-credit remaining to be taken in order to earn the 60 required program credits. Approved 1-credit courses are: GEB2430 (Business Ethics), OST1253 (Successful Job Search), or OST1330 (Business English). Students who plan to take STA2023 must take the prerequisite MGF1106 as a "Business Elective" prior to taking STA2023.

This is only a **recommended** course sequence. Students are strongly encouraged to meet with an [advisor](#) to create a personalized educational plan.

CHOOSE YOUR COURSES

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PROGRAM HIGHLIGHTS



CREDIT FOR PRIOR LEARNING

Accelerate your path to completion with these options:

- Credit by exam
- Earned industry certifications
- Prior Learning Assessment
- And much more...



RELATED INDUSTRY CERTIFICATIONS

Upon completing this program, graduates will be eligible to sit for the following industry certifications/licenses:

- The Certified Paralegal Exam (CP exam) through the Association of Legal Assistants/Paralegals (NALA)
- The Paralegal CORE Competency Exam (PCCE) through the National Federation of Paralegal Associations (NFPA)



GET AN INTERNSHIP

After completing your first year of coursework make sure to visit the **Career Center** for internship opportunities that help you take your career to the next level! Also, explore hundreds of career videos and career profiles through Virtual Job Shadow.!

[Get an Internship](#) [Virtual Job Shadow Tool](#)



MEDIAN WAGE AND JOB GROWTH OUTLOOK

Broward College has **Career Coach**! It is designed to help you find a good career by providing the most current local data on wages, employment, job postings, and associated education and training.



FUND YOUR EDUCATION

This program is [Financial Aid](#) eligible. [Scholarships](#) may be available. This program is part of the [Career Source Broward ITA List](#)

GET STARTED TODAY!

START APPLICATION



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