Register Today!

Summer | MAY-AUGUST 2024

BROWARD COLLEGE

WORKFORCE

WORKFORCE AND CONTINUING EDUCATION

Ready

EARN A CREDENTIAL THAT HELPS YOU STAND OUT

LEARN YOUR WAY! ON-CAMPUS, ONLINE, VIRTUAL
Advance your career!

Embark on your journey to career advancement with Broward College! Our immersive virtual skills training paves the way to new professional heights. Delve into the array of courses featured in this brochure, where enrollment is seamless, and your learning experience is transformed.

In healthcare, we lead with innovative solutions, offering flexible and affordable specialization programs. Step into our cutting-edge skills lab for zero-risk simulated training, ensuring expertise in critical healthcare specializations:

- Medical Billing & Coding Specialist
- Medical Assistant
- Patient Care Technician
- EKG Technician
- Nursing Assistant, and more!

Elevate your workplace credibility and seize unparalleled growth opportunities. Start your journey today and unlock a world of endless possibilities!

Diane Peart, MBA
Associate Vice President
Workforce & Continuing Education

Get Trained. Get Hired.
Information Sessions

**May**
- 5/17/2024 Healthcare - Virtual
- 5/22/2024 Workforce - Virtual
- 5/29/2024 KTSC - in-Person

**June**
- 6/4/2024 KTSC - in-Person
- 6/11/2024 KTSC - Virtual
- 6/17/2024 Healthcare - Virtual
- 6/21/2024 Workforce - Virtual

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THE SKILLS
TO DO THE JOB

**General Information**
- Letter from the AVP
- CE to Degree Path
- Employer Spotlight
- Tuition Assistance and Scholarships
- Registration Process
- Workforce job growth projections

**Artificial Intelligence**
- Business & Finance
- Business Management
- Entrepreneurship
- Finance, Accounting, Bookkeeping, Tax Preparation
- Human Resources
- Language: English & Foreign
- Marketing & Sales
- Non-Profit Organization
- Payroll Professional
- Supervision & Management
- Real Estate

**Allied Health and Medical Programs**
- Aviation - Drones
- Business & Finance
- Business Management
- Entrepreneurship
- Finance, Accounting, Bookkeeping, Tax Preparation
- Human Resources
- Language: English & Foreign
- Marketing & Sales
- Non-Profit Organization
- Payroll Professional
- Supervision & Management
- Insurance
- Payroll
- Supervision & Management
- Real Estate

**Professional Development**
- Aviation - Drones
- Business & Finance
- Business Management
- Entrepreneurship
- Finance, Accounting, Bookkeeping, Tax Preparation
- Human Resources
- Language: English & Foreign
- Marketing & Sales
- Non-Profit Organization
- Payroll Professional
- Supervision & Management
- Insurance
- Payroll
- Supervision & Management
- Real Estate

**IT and Computer Applications**
- MS Office Application
- Information Technology

**Micro learning and Express Courses**

**Kids and Teens**
- Academic Enrichment
- Summer College

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**How to Read Course Schedule**

| Title & Description | ID | Day | Date | Time | Loc* | Reference No.
|---------------------|----|-----|------|------|------|----------------
| E210000             | W  | 10/17 | 6-9p | NOR | 442461 |

*Location key*

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BROWARD COLLEGE DISTRICT BOARD OF TRUSTEES
- Alexis Yarbrough, Chair
- Zachariah “Reggie” P. Zachariah, Jr, Vice Chair
- Akhil K. Agrawal, Trustee
- Cindy Kushner, Trustee
- Mario Zanotti-Cavazzoni, Trustee

Dr. Donald P. Astrab, Interim President

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Visit us: broward.edu/ce
Contact us: ce@broward.edu

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Download full brochure
Advance Your Career, Accelerated Skills Training

Aviation
- Drones/sUAS Remote Pilot In-Command
- FAA Airman
- FAA Pilot In-Command
- sUAS Remote Pilot
  Remote Drone Pilot $81k/yr*

Business
- Business Development
- Career/Power Skill
- Start-up Now Accelerator
- Mini MBA
  Business Manager $87k/yr*

Computer & Technology
- CompTIA Security+SY0-401
- EC Council CEHv9
- ISC@CISSP
- MCSA SQL
- HTML 5 JavaScript
- ASP.NET WVC 3
  Web Developer $59k/yr*

Information Technology
- Microsco SQL
- HTML 5 JavaScript
- ASP.NET WVC 3
- IT Technician $50k/yr*

Insurance
- 4-40 RCSR
- Work Experience
- 4-40 to 2-20 Conversion
- 2-20 License
  Insurance Agent $40k/yr*

Process Improvement
- Lean Six Sigma White Belt
- Lean Six Sigma Yellow Belt
- Lean Six Sigma Green Belt
- Lean Six Sigma Black Belt
  Production Manager $99k/yr*

Marketing
- Digital Marketing Workshop
- Wordpress & CMS Basics
- Adobe Professional Course
- Google Analytics
  Marketing Manager $127k/yr*

Project Management
- PM ready
- Certified Associate in Project Management
- Microsoft Project
- Project Management Professional Exam
  Project Manager $80k/yr*

Real Estate
- Florida Real Estate Commission (FREC)
- Pre-Licensing FREC Exam
- Florida Real Estate Sales Associate Exam
- Realtor
  Real Estate Associate $43k/yr*

* Median salary in Broward County based on Lightcast, 2023
Register between April 9 - May 15

Microlearning is your gateway to quick wins.
Pay and Start Immediately!
Discover skills offered in an easily digestible and informative format. These short sessions have relevant solutions you can immediately apply in your workplace.

**Micro-learning/Short Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Fee</th>
<th>Duration</th>
<th>Ref #</th>
</tr>
</thead>
<tbody>
<tr>
<td>SROI (under 6 HRS.)</td>
<td>Register: April 9 - May 15</td>
<td>$99</td>
<td>30 min.</td>
<td>N/A</td>
</tr>
<tr>
<td>SROI - Certificate (10 part Series)</td>
<td></td>
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<tr>
<td>SROI Introduction</td>
<td></td>
<td>$99</td>
<td>30 min.</td>
<td>745778</td>
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<tr>
<td>SROI Essentials</td>
<td></td>
<td>$299</td>
<td>3 hrs.</td>
<td>745787</td>
</tr>
<tr>
<td>SROI Value vs Impact</td>
<td></td>
<td>$499</td>
<td>6 hrs.</td>
<td>745777</td>
</tr>
<tr>
<td>Business Development (under 6 HRS.)</td>
<td></td>
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</tr>
<tr>
<td>Mindfulness - Meditation for the Workplace</td>
<td>Free</td>
<td></td>
<td>10 min.</td>
<td>N/A</td>
</tr>
<tr>
<td>Leading in a Time of Crisis</td>
<td></td>
<td>$49</td>
<td>30 min.</td>
<td>N/A</td>
</tr>
<tr>
<td>Human Resource Department of One</td>
<td></td>
<td>$59</td>
<td>6 hrs.</td>
<td>N/A</td>
</tr>
<tr>
<td>Lean Six Sigma (30 mins.)</td>
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<tr>
<td>Six Sigma Intro</td>
<td></td>
<td>$99</td>
<td>30 min.</td>
<td>N/A</td>
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<tr>
<td>Six Sigma Yellow Belt Fundamentals</td>
<td></td>
<td>$99</td>
<td>30 min.</td>
<td>N/A</td>
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<tr>
<td>DMAIC: Analyze</td>
<td></td>
<td>$99</td>
<td>30 min.</td>
<td>N/A</td>
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<tr>
<td>DMAIC: Control</td>
<td></td>
<td>$99</td>
<td>30 min.</td>
<td>N/A</td>
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<tr>
<td>DMAIC: Define</td>
<td></td>
<td>$99</td>
<td>30 min.</td>
<td>N/A</td>
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<tr>
<td>DMAIC: Improve</td>
<td></td>
<td>$99</td>
<td>30 min.</td>
<td>N/A</td>
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<tr>
<td>DMAIC: Measure</td>
<td></td>
<td>$99</td>
<td>30 min.</td>
<td>N/A</td>
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<tr>
<td>Social Return on Investment- TEN PART SERIES (Tuition Free)</td>
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<tr>
<td>SROI-1 Intro</td>
<td></td>
<td></td>
<td>2 min.</td>
<td>N/A</td>
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<tr>
<td>SROI-2 Impact Measurement</td>
<td></td>
<td></td>
<td>2 min.</td>
<td></td>
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<tr>
<td>SROI-3 What is Social Return on Investment</td>
<td></td>
<td></td>
<td>3 min.</td>
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<tr>
<td>SROI-4 Seven Principles of SROI</td>
<td></td>
<td></td>
<td>3 min.</td>
<td></td>
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<tr>
<td>SROI-5 Help Me</td>
<td></td>
<td></td>
<td>3 min.</td>
<td></td>
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<tr>
<td>SROI-6 Who can use SROI</td>
<td></td>
<td></td>
<td>5 min.</td>
<td></td>
</tr>
<tr>
<td>SROI-7 Analysis</td>
<td></td>
<td></td>
<td>3 min.</td>
<td></td>
</tr>
<tr>
<td>SROI-8 What is value</td>
<td></td>
<td></td>
<td>4 min.</td>
<td></td>
</tr>
<tr>
<td>SROI-9 Calculate Social Benefits (KTSC)</td>
<td></td>
<td></td>
<td>6 min.</td>
<td></td>
</tr>
<tr>
<td>SROI-10 Measuring Impact (BUP)</td>
<td></td>
<td></td>
<td>5 min.</td>
<td></td>
</tr>
</tbody>
</table>

Five Reasons to **Register**

2. Learning into your busy schedule effortlessly.
3. Acquire specific skills without overwhelming information.
4. Learn on-the-go for ultimate convenience.
5. Achieve proficiency through short, impactful sessions.

Visit us: broward.edu/ce  
Contact us: ce@broward.edu  
Blended Classroom  Self-guided Online Self-paced On-campus Classroom
LEARN IN-DEMAND SKILLS - REGISTER, PAY AND START IMMEDIATELY

One-day online sessions perfect to focus on specific challenges that demands critical thinking skills.

Effective Emails, Memo, and Letters
Communicating clearly and concisely in written formats like email, memos, and letters is very important in a workplace setting. Improve your use of these common business communication vehicles by providing best practices and effective tips and techniques.

**Effective Public Speaking**
Be an effective public speaker by discovering how to talk confidently and persuasively to both large and small groups. Equip yourself with the skills you need to communicate with ease and authority.

**Business Communication Certificate**
Communicating clearly and concisely in written and oral formats is critical to your professional success. From clarifying and structuring your ideas to designing the PowerPoint slides that will best complement them, the techniques, interactive exercises, and checklists.

**Communicating Collaboratively**
In most organizational settings, you’ll be expected to work in teams. At times, your team members may not be physically in the same office with you. Improve your collaborative communication by providing best practices and effective tips and techniques.

**Critical & Design Thinking**
Design thinking is a continuous improvement process that helps create practical and creative ways to solve problems. Learn the benefits of critical and design thinking and master the tools to strategize and generate innovation.

**Virtual Teamwork**
Remote work settings create new opportunities and unique challenges for team members. While virtual environments allow for greater flexibility, team-oriented activities can get lost. The collaboration, creativity, and teamwork that seems to flow naturally in an in-person setting can often feel stilted in a virtual environment.

This course examines the pros and cons of remote teamwork and provides strategies for overcoming challenges and promoting team success. Other topics include communication best practices, handling conflict, and goal setting.

**Computer Skills for the Workplace**
Confidently apply for jobs knowing that you possess the computer skills needed to perform on the job. This course includes a great introduction to Windows 10 and Office 365 so that you can prosper in a modern workplace.

**Financial Literacy**
Set clear financial goals, make the right investments, and increase your financial security. This course will help you gain control over the financial impact of your choices with tools that are useful, realistic, and easy to work into your regular routine.

**Effective Business Writing**
Improve your career prospects. Identify gaps and eliminate problem areas in your writing skills by developing professional documents. Correct gaps in your writing and reach your full potential!

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ONLINE: We bring courses to you. Anytime, anywhere.

3-Month Pass* I $349 for 3 Online Courses within 3 months
4-Month Pass* I $399 for 4 Online Courses within 4 months

*Pass can be used by same or different student. Info: ce@broward.edu
Collaboration at Work  $EDE0223  6 HRS.  $199
Learn healthy tools to collaborate with your team, coworkers, and supervisor. Uncover workplace personalities that disrupt workplace collaboration and proven tools for managing difficult situations.
Course covers:
• Collaborate with Authenticity
• Four Employee Types
• Complex Situations
• Steering Others

Communication  $ME  24 HRS.  $299
Communicating clearly and concisely in written and oral formats is critical to your professional success. From clarifying and structuring your ideas to designing the PowerPoint slides that will best complement them.
Course covers:
• Effective Business Writing
• Effective Presentations
• Effective Public Speaking
• Effective Emails, Memo

Professional Career Skills  $EDC0103  9 HRS.  $499
Develop the professional skills every hiring manager is looking for! Set yourself apart by enhancing your professional and interpersonal skills.
Course covers:
• Strengthen Relationship
• Active Listening
• Solution focus
• Unique perspectives

Business Acumen  $EDI0336  6 HRS.  $99
Think like the boss! Learn the concepts of Business acumen and gain an understanding of handling business opportunities and risks, quickly, leading to successful outcomes.
Course covers:
• Define and Analyze
• Financial Literacy
• Business Proficiency
• Cultivating

Critical Thinking  $EDC0149  15 HRS.  $699
Design thinking is an continuous improvement process that helps create practical and creative ways to solve problems. Learn the benefits of critical and design thinking and master the tools to strategize and generate innovation.
Course covers:
• Reasoning, and Logic
• Systemic Problem-Solving
• Overcome Barriers
• Reasoning Fallacies

Finance  $EDI0850  9 HRS.  $99
Some people call Accounting the language of business. To be able to use this language, you need to have a good grasp of key financial concepts and fundamentals.
Course covers:
• Accounting Equation
• Financial Statement
• Cash Flow Analysis
• Financial Planning

WORKOUT YOUR SOFT SKILLS MUSCLES  $S
Skill development is like a sport. Our Artificial Intelligence (AI) Digital Role Play supports you with the workout needed.

IMPROVE SOFT SKILLS THROUGH CONVERSATIONS.
Build strong interpersonal skills and boost your confidence and self-awareness while communicating with peers by practicing what you already know about workplace professionalism.

• Practice real life interpersonal situations
• Learn how others perceive what you say
• Build habits that lead to positive results
• Conversation-based training
• Sales 101 Negotiations
• Time Management Emotional Awareness

Earn your Micro Credentials & DIGITAL BADGE

Steps to share your accomplishments with colleagues and employers
Step 1: Select and Enroll in a Micro-Credential course.
Step 2: Complete Requirements and receive Micro-Credential.
Step 3: Earn your Badge.
Step 4: Share your Micro-Credential & Digital Badge on: LinkedIn and other social media platforms, Resume, embed in your e-mail signature.
### Industry Certifications

<table>
<thead>
<tr>
<th>Enrolment IT &amp; Computers</th>
<th>Enrolment Allied Health</th>
<th>Enrolment Business/Professional</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cyber Security Expert</td>
<td>Behavior Technician - Registered</td>
<td>Certified Financial Health Counselor</td>
</tr>
<tr>
<td>CEH (v12)- Certified Ethical Hacker</td>
<td>Dialysis Technician</td>
<td>Virtual Hybrid Event Planning</td>
</tr>
<tr>
<td>Certified Information Systems Auditor</td>
<td>Pharmacy Technician (CPhT)</td>
<td>Certified Brand Strategist</td>
</tr>
<tr>
<td>Web Design Professional</td>
<td>Physical Therapy Aide</td>
<td>Sales Manager</td>
</tr>
<tr>
<td>Full Stack Developer - MEAN Stack</td>
<td>Veterinary Assistant</td>
<td>Business Operations Specialist</td>
</tr>
<tr>
<td>Certified Information Security Manager</td>
<td>Medical Billing and Coding</td>
<td>Certified Business Analysis Professional</td>
</tr>
<tr>
<td>Computer Hacking Forensics Investigator</td>
<td>Medical Office Manager</td>
<td>Nonprofit Manager</td>
</tr>
<tr>
<td>Certified AWS Developer</td>
<td>Medical Transcriptionist</td>
<td>Blueprint Reading Basics</td>
</tr>
<tr>
<td>Certified AWS Cloud Practitioner</td>
<td>Sterile Processing</td>
<td>AutoCAD Certification</td>
</tr>
<tr>
<td>AI &amp; Machine Learning Certification</td>
<td>Surgical Technologists</td>
<td>Revit Certification</td>
</tr>
<tr>
<td>CompTIA A+, N+, Security +</td>
<td>Medical Lab Assistant</td>
<td>Lean Six Sigma Belt series</td>
</tr>
<tr>
<td>Register, pay and begin immediately</td>
<td>Healthcare IT (HIT)</td>
<td>Insurance Accredited Claims Adjuster</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Florida Real Estate License</td>
</tr>
</tbody>
</table>

Register, pay and begin immediately

Click the “Enrollment” button to browse courses, tuition and additional details

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### Online courses

- **3-Month Pass**: $349 for 3 Online Courses within 3 months
- **4-Month Pass**: $399 for 4 Online Courses within 4 months
*Pass can be used by same or different student. Info: ce@broward.edu

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**Earn College Credit for What You Already Know**: If you have obtained industry certifications or licensures that align with Broward College's degree programs, you can earn college credits. For more information about Credit for Prior Learning contact cpl@broward.edu

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**Professional Credentials Include:**

- SHRM
- AWS
- CompTIA A+, N+, Security +

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**Visit us**: broward.edu/ce **Contact us**: ce@broward.edu
Click on the “Course Title” to Register or browse additional course details

**Entrepreneurship Certificate**
Explore the different aspects of entrepreneurship and how entrepreneurs create and establish successful new ventures. Learn what types of resources are available to aspiring entrepreneurs, and where can you find them. Gain answers to important questions and essential resources for success.

**Leadership Suite**
Learn essential skills for successful leadership, even if you're not in a leadership role yet. Learn to make decisions based on the information you have and deal with difficult bosses and co-workers.

**Accounting and Finance for Entrepreneurs**
Understand financial accounting basics, financial statements, and key issues in finance, broadly defined as financial or monetary activity that involves a company.

**Budgeting and Financial Analysis for Small Businesses**
Creating a budget and analyzing financial data is crucial for small business success. Learn how to prepare budgets, analyze variances, and interpret financial statements.

**Business Law for Entrepreneurs**
Learn relevant business laws that can make or break success. This course covers basic laws for entrepreneurs, legal structures for a new venture, intellectual property, employment law, contracts, government regulation, and personal & real property.

**Small Business Marketing**
Learn the basics of small business marketing, including social media, content marketing, and search engine optimization. This course helps you effectively promote your products/services and reach the right audience on a limited budget.

**Strategic Marketing for Entrepreneurs**
Learn strategic marketing that entrepreneurs face while starting a new venture or business and highlights market acceptance during stages of the entrepreneurial process.

**Leadership Suite**
Learn essential skills for successful leadership, even if you're not in a leadership role yet. Learn to make decisions based on the information you have and deal with difficult bosses and co-workers.

**Workplace Law Essentials Value Suite**
Earn the fundamentals of employment law, workers compensation law, and the laws protecting both employees and employers in a straightforward, easy-to-understand way.

**Certified Virtual Assistant**
Master the skills of a virtual assistant in this virtual assistant training course and start your own virtual assistant business. Learn how to set up your virtual assistant packages, rates, and contracts.

**MTWRF**
MTWRF 05/15 24/7 eLearning ME
MTWRF 06/12 24/7 eLearning ME
MTWRF 07/17 24/7 eLearning ME

**Small Business Management Introduction**
Learn the basics of running a successful business, including planning, finance, HR, marketing, and customer care, to effectively tackle problems and seize opportunities.

**Executive Assistant**
Learn strategic marketing that entrepreneurs face while starting a new venture or business and highlights market acceptance during stages of the entrepreneurial process.

**Advertising & Outreach Specialist**
Learn how to create advertising pieces for print and digital media. This course will teach you to develop and execute all stages of an advertising campaign, from writing ad copy to story-boarding and measurement.

**Leadership Suite**
Learn essential skills for successful leadership, even if you're not in a leadership role yet. Learn to make decisions based on the information you have and deal with difficult bosses and co-workers.

**EDT 0820**
EDI 0820                        240 HRS.                                          $2,995
MTWRF 05/15 24/7 eLearning E2G
MTWRF 06/12 24/7 eLearning E2G
MTWRF 07/17 24/7 eLearning E2G

**MTWRF**
MTWRF 05/15 24/7 eLearning ME
MTWRF 06/12 24/7 eLearning ME
MTWRF 07/17 24/7 eLearning ME

**Small Business Management Introduction**
Learn the basics of running a successful business, including planning, finance, HR, marketing, and customer care, to effectively tackle problems and seize opportunities.

**Executive Assistant**
Learn strategic marketing that entrepreneurs face while starting a new venture or business and highlights market acceptance during stages of the entrepreneurial process.

**Leaders and Work-Life Balance**
This course looks at methods and techniques to reconcile work and family. You will also consider the question of personal fulfillment and the needs and demands of leadership.

**MTWRF**
MTWRF 05/15 24/7 eLearning ME
MTWRF 06/12 24/7 eLearning ME
MTWRF 07/17 24/7 eLearning ME

**Project Management for Small Businesses**
Small business management involves overseeing both small and large projects. Not all projects require extensive planning, but project management techniques can help teams of all sizes meet their goals more efficiently.

**Leadership Suite**
Learn essential skills for successful leadership, even if you're not in a leadership role yet. Learn to make decisions based on the information you have and deal with difficult bosses and co-workers.

**MTWRF**
MTWRF 05/15 24/7 eLearning ME
MTWRF 06/12 24/7 eLearning ME
MTWRF 07/17 24/7 eLearning ME

**Leading Teams**
This introductory-level course for managers or anyone interested in leading teams, addresses the key issues surrounding leadership in a team environment.

Click on the “Course Title” to Register or browse additional course details
Small Business Management  
Gain an understanding of the most critical areas in managing and operating your own small business.

EDI 0820  30 HRS.  $499
MTWRF  05/15 24/7 eLearning ME
MTWRF  06/12 24/7 eLearning ME
MTWRF  07/17 24/7 eLearning ME

Business Writing  
Develop powerful written documents that immediately draw readers in and keep them motivated to continue until your very last, well-chosen word.

EDI 0615  24 HRS.  $135
MTWRF  05/15-06/07 On Demand E2G T9265
MTWRF  06/12-07/05 On Demand E2G T9265
MTWRF  07/17-08/02 On Demand E2G T9265

Supervision & Management  
Master the basics of communication to become a more effective manager or supervisor. Discover various traits and how they impact your ability to get the job done.

EDI 0615  24 HRS.  $135
MTWRF  05/15-06/07 On Demand E2G T9265
MTWRF  06/12-07/05 On Demand E2G T9265
MTWRF  07/17-08/02 On Demand E2G T9265

Business Operations Specialist  
Learn the fundamentals of business management and operational planning with a veteran supply chain manager. You will gain key operational skills, including risk management and quality control.

EDI 0910  200 HRS.  $1,895
MTWRF  05/15 24/7 eLearning E2G
MTWRF  06/12 24/7 eLearning E2G
MTWRF  07/17 24/7 eLearning E2G

Business Analysis  
Learn to identify needs and requirements, and then designing and executing solutions to business problems.

EDI 0820  25 HRS.  $599
MTWRF  05/15 24/7 eLearning ME
MTWRF  06/12 24/7 eLearning ME
MTWRF  07/17 24/7 eLearning ME

Nonprofit Starting Your Own Organization  
Learn key steps in getting a nonprofit off the ground, including incorporating your organization, applying for tax-exempt status and drafting a business plan.

EDI 0910  4 HRS.  $79
MTWRF  05/15 24/7 eLearning ME
MTWRF  06/12 24/7 eLearning ME
MTWRF  07/17 24/7 eLearning ME

Technical Writing  
Learn the secrets of successful technical writers, including technical writing conventions, interviewing skills, desktop publishing, and formatting techniques.

EDI 0615  24 HRS.  $135
MTWRF  05/15-06/07 On Demand E2G T9273
MTWRF  06/12-07/05 On Demand E2G T9273
MTWRF  07/17-08/03 On Demand E2G T9273

Leadership in a Nonprofit Organization  
Examine leadership theories focused in the nonprofit sector, including the leadership shortage and possible solutions.

EDI 0834  3 HRS.  $99
MTWRF  05/15 24/7 eLearning ME
MTWRF  06/13 24/7 eLearning ME
MTWRF  07/17 24/7 eLearning ME

QuickBooks Online Series  
Learn key features of QuickBooks Online, so you can gain hands-on experience creating invoices, receipts, and statements; track payables, inventory, and receivables; generating reports; and more. In the Intermediate section, you will learn how to set up your accounts for different types of businesses, enter budgets, and how to track situations in which the owner uses or invests company funds.

EDI 0615  48 HRS.  $250
MTWRF  05/15-06/07 On Demand E2G B9859
MTWRF  06/12-07/05 On Demand E2G B9859
MTWRF  07/17-08/02 On Demand E2G B9859

Payroll Professional Certified  
Gain a solid understanding of advanced payroll skills necessary for experienced payroll professionals seeking compliance training, professional development, or CPP certification preparation.

EDI 0107  36 HRS.  $699
MW  06/03-07/15 6:30pm-9:30pm D2L 742548

Personal Finance  
Gain control over the financial impact of your choices with tools that are useful, realistic, and easy to work into your regular routine.

EDI 0615  24 HRS.  $135
MTWRF  05/15-06/08 On Demand E2G T9238
MTWRF  06/12-07/05 On Demand E2G T9238
MTWRF  07/17-08/02 On Demand E2G T9238

Finance Essentials Certificate  
Learn how to calculate key financial management indicators, assess your organization’s financial health by reviewing balance sheets, income statements, and statements of cash flow.

EDI 0000  19 HRS.  $399
MTWRF  05/15 24/7 eLearning ME
MTWRF  06/12 24/7 eLearning ME
MTWRF  07/17 24/7 eLearning ME

Bookkeeper Certified  
Acquire the practical knowledge necessary to setup and maintain bookkeeping records: analyzing and recording transactions, balance sheets, general entry, and more.

EDI 0800  140 HRS.  $2,195
MTWRF  05/15 24/7 eLearning ME
MTWRF  06/12 24/7 eLearning ME
MTWRF  07/17 24/7 eLearning ME

Nonprofit Organization Budgeting  
Gain an understanding of the uses and functions of budgets and the relationship between strategic and tactical budgeting.

EDI 0831  3 HRS.  $79
MTWRF  05/15 24/7 eLearning ME
MTWRF  06/12 24/7 eLearning ME
MTWRF  07/17 24/7 eLearning ME

Nonprofit Organizations Fundraising  
To help finance operating budgets, nonprofits must raise money every year and manage special projects to facilitate this.

EDI 0833  4 HRS.  $150
MTWRF  05/15 24/7 eLearning ME
MTWRF  06/12 24/7 eLearning ME
MTWRF  07/17 24/7 eLearning ME

Contact us: ce@broward.edu  Visit us: broward.edu/ce

Learn your way
Blended, Self-guided, Online, On-campus, Classroom

Video: Course demo
Click on the “Course Title” to Register or browse additional course details

**Human Resources: SHRM CP/SCP - Certification**

SHRM Certified Professional (SHRM-CP) or SHRM Senior Certified Professional (SHRM-SCP) credential establishes you as a recognized expert in the HR field. Course prepares you for the SHRM-CP and SHRM-SCP certification examinations, built upon one singular body of applied skills and knowledge designed to elevate the HR profession around the world. The SHRM Learning System in digital format is included.

- **EDI 0913**
  - 36 HRS.
  - $1,199
  - MW 06/03-07/15 6:00pm-9:00pm D2L 742549

**Human Resources Talent Management**

Learn topics: the hiring process, how to locate quality employees in a competitive labor market, how to attract and retain top talent, employee rights and the legal side of Human Resources.

- **EDI 0615**
  - 72 HRS.
  - $365
  - MTWRF 05/15-06/07 On Demand E2G B9164
  - MTWRF 06/12-07/05 On Demand E2G B9164
  - MTWRF 07/13-08/02 On Demand E2G B9164

**Human Resources Employment Law**

Learn the difference between employees and independent contractor, employee benefits, effective hiring, evaluation and termination procedures, ways to resolve employment disputes, discrimination and union laws, and workplace safety rules.

- **EDI 0615**
  - 24 HRS.
  - $135
  - MTWRF 05/16-06/07 On Demand E2G T9650
  - MTWRF 06/13-07/05 On Demand E2G T9650
  - MTWRF 07/13-08/02 On Demand E2G T9650

For additional Human Resource Programs [Browse Here](#)

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**Earn your Micro Credentials & DIGITAL BADGE**

Steps to share your accomplishments with colleagues and employers

1. Select and Enroll in a Micro-Credential course.
2. Complete Requirements and receive Micro-Credential.
3. Earn your Badge.
4. Share your Micro-Credential & Digital Badge on: LinkedIn and other social media platforms, Resume, embed in your e-mail signature.

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10

Visit us: broward.edu/ce  Contact us: ce@broward.edu

Learn your way

Blended Classroom  Self-guided Online  Self-paced Online  On-Campus Classroom

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Click on the “Course Title” to Register or browse additional course details
Social Return On Investment (SROI)
Learn how to measure the value of social change and the social return on investment generated by your program, organization or project.

Email ce@broward.edu to unlock (Tuition Free program)

Social Return on Investment - TEN PART SERIES
This series will introduce you to social return on investment and how it can help your business. Topics include Impact Measurement, the Seven Principles of SROI, who can use SROI, measuring impact, and many more.

(10 part series)
EDI 0408   Free   05/16 - 08/02   On Demand

Courses
Series 1: SROI – Intro
Series 2: SROI – Impact Measurement
Series 3: SROI – What is Social Return on Investment
Series 4: SROI – Seven Principles of SROI
Series 5: SROI – Help Me
Series 6: SROI – Who Can Use SROI
Series 7: SROI – Analysis
Series 8: SROI – What is Value
Series 9: SROI – Calculate to Social Benefits
Series 10: SROI – Measuring Impact

Social Return on Investment – Intro
Explore the principles and methodologies of Social Return on Investment (SROI) and their application in decision-making and reporting. This course is tailored for those seeking insights into how SROI contributes to value creation.

EDI 0846   30 MIN.   $99
MTWRF   05/15-05/15   D2L   745778

SROI Essentials
Explore the Social Return on Investment (SROI) framework in our Essentials program. Learn to measure value beyond finances, addressing broader societal, environmental, and economic impacts. Idea for those seeking to understand SROI's role in fostering change, this program also paves the way for advanced SROI Practitioner training.

EDI 0848   3 HRS.   $299
MTWRF   05/22-05/29   D2L   745787

SROI: Social Value vs Social Impact – Intro
Explore SROI in our Social Value vs. Social Impact course. Learn the distinctions between the two and utilize our Social Impact Calculator for project assessments. Perfect for individuals aiming to understand SROI, drive change, and prepare for Practitioner training. Also suitable for those focused on enhancing organizational value.

EDI 0849   6 HRS.   $499
MTWRF   05/15-05/29   D2L   745777

ONLINE: We bring courses to you. Anytime, anywhere
3-Month Pass* I $349 for 3 Online Courses within 3 months
4-Month Pass* I $399 for 4 Online Courses within 4 months
*Pass can be used by same or different student. Info: ce@broward.edu

Supply Chain SCPro™ Certifications
The Center for Supply Chain Education at Broward College and the Council of Supply Chain Professionals (CSCMP) have partnered to deliver the SCPro™ Fundamentals Certifications program. Through this program you have easy access to online education in the eight cornerstones of Supply Chain Management to prepare for the corresponding certification exam.

SCPro™ Fundamentals Certification Bundle
EDI 0671   120 HRS.   $2,080
MTWRF   05/16-06/11   24/7   D2L   742547

Supply Chain Management Principles/w Forklift
EDI 0879   24 HRS.   $0
MTWRF   05/16-06/11   24/7   D2L   000000

Customer Service Operations
EDI 0807   15 HRS.   $0
MTWRF   05/16-06/11   24/7   D2L   000000

Demand Planning
EDI 0806   18 HRS.   $0
MTWRF   05/16-06/11   24/7   D2L   000000

Inventory Management
EDI 0805   18 HRS.   $0
MTWRF   05/16-06/11   24/7   D2L   000000

Manufacturing & Service Operations
EDI 0804   15 HRS.   $0
MTWRF   05/16-06/11   24/7   D2L   000000

Supply Management & Procurement
EDI 0798   15 HRS.   $0
MTWRF   05/16-06/11   24/7   D2L   000000

Transportation Operations
EDI 0802   15 HRS.   $0
MTWRF   05/16-06/11   24/7   D2L   000000

Warehousing Operations
EDI 0803   15 HRS.   $0
MTWRF   05/16-06/11   24/7   D2L   000000

Visit us: broward.edu/ce  Contact us: ce@broward.edu
Project Management Ready

Start a career in project management with the PMI Project Management Ready™ certification. During this program, students will be immersed into the project management process to learn concepts and the industry. With the PMI Project Management Ready certification, students can immerse themselves in the project management industry and professionals while gaining a competitive edge. Students will receive voucher to take the PMI certification.

EDI 0332  24 HRS.  $999
TR 05/16-06/11  6:30pm-9:30pm  D2L  742547
TR 07/09-08/01  6:30pm-9:30pm  D2L  742558

Project Management Professional - CAPM/PMP Preparation

Build your career! Project Management is an essential skill for working professionals. This program provides 35 contact hours of formal education as required by the Project Management Institute, Inc. (PMI), for eligibility for the Project Management Professional (PMP®), as well as for the Certified Associate Project Manager (CAPM®) certification. It is an instructor-led course designed for students that wish to secure either credential.

EDI 0915  250 HRS.  $2,245
MTWRF 05/15-06/07  On Demand  E2G  T9638
MTWRF 06/14-07/05  On Demand  E2G  T9638
MTWRF 07/13-08/02  On Demand  E2G  T9638

Microsoft Project

Learn to effectively plan, implement, and control projects using Microsoft Project 201/Office365. This course will help you master the basics to create and share a project schedule, track costs and resources, produce reports, and resolve problems to keep your projects on track.

EDI 0615  24 HRS.  $135
MTWRF 05/15-06/07  On Demand  E2G  T9438
MTWRF 06/14-07/05  On Demand  E2G  T9438
MTWRF 07/15-07/17  On Demand  E2G  T9438

Agile Certified Practitioner (PMI-ACP)

The PMI-ACP is PMI's fastest growing certification, and its no wonder. Organizations that are highly agile and responsive to market dynamics complete more of their projects successfully than their slower moving counterparts 75% versus 56% as shown in PMI Pulse report. Organizations need to successfully guide operations in manufacturing and service organizations. Specific tools, techniques, and methodologies are learned in this course.

EDI 0926  24 HRS.  $999
MTWRF 05/15-06/07  On Demand  SIMP  T9438
MTWRF 05/15-06/07  On Demand  E2G  T9438
MTWRF 07/15-07/17  On Demand  E2G  T9438

Risk Management

When it comes to cybersecurity projects, there are many knowns and unknowns. Luckily, risk management professionals plan for all potential risks during a project’s lifecycle. Learn to identify, assess, and mitigate project risks.

EDI 0760  20 HRS.  $695
MTWRF 05/15-06/07  On Demand  E2G  GES278
MTWRF 06/12-07/05  On Demand  E2G  GES278
MTWRF 07/17-08/02  On Demand  E2G  GES278

Project Management @ e-Speed

Learn to deal with the realities of managing projects at super sonic speeds despite truncated timelines, inadequate staffing, and skimpy budgets.

EDI 0615  24 HRS.  $147
MTWRF 05/15-06/07  On Demand  E2G  T9438
MTWRF 06/14-07/05  On Demand  E2G  T9438
MTWRF 07/15-07/17  On Demand  E2G  T9438

Strategic PDU Bundle

This bundle is designed to provide practitioners with many of the PDUs they need to fulfill their strategic PDU requirements. Learn conflict resolution, emotional intelligence, finance and budgets.

EDI 0615  11 HRS.  $249
MTWRF 05/15-06/07  24/7 eLearning  ME
MTWRF 06/15-07/05  24/7 eLearning  ME
MTWRF 07/15-07/17  24/7 eLearning  ME

Earn Your Lean Six Sigma Belt!

Lean Six Sigma Belt Series

Learn lean business concepts, strategies, tools and techniques to achieve desired quality outcomes for your organization. Yellow belt, Green belt, and Black belts are evidence of quality credentials that serves varied business sectors and industries. Gain a high-level understanding of the DMAIC methodology (Define, Measure, Analyze, Improve, and Control). Programs cover Lean principles while fostering a culture of continuous improvement for maximized performance in critical areas. Hands-on activities provide an opportunity to apply new skills to support, lead and deploy quality projects. Course assignments identify ways to eliminate waste and increase customer satisfaction.

LEAN SIX SIGMA WHITE BELT

EDI 0620  7 HRS.  $499
Email: ce@broward.edu

LEAN SIX SIGMA YELLOW BELT

EDI 0653  14 HRS.  $699
TWRF 05/08-08/05  24/7 ME

LEAN SIX SIGMA GREEN BELT

EDI 0619  40 HRS.  $1,895
MWF 07/08-08/05  6:30pm-9:30pm  742555

LEAN SIX SIGMA BLACK BELT

EDI 0832  40 HRS.  $1,995
On-Demand  05/08-08/05  24/7  E2G

Sustainable Management

Sustainability refers to the use of ecosystems and their resources in a manner that satisfies current needs without compromising the needs or options of future generations. A sustainable business is one that generates profits for its owners, protects the environment, and improves the lives of the people with whom it interacts.

EDI 0880  10 HRS.  $299
MTWRF 05/15-06/07  24/7 eLearning  ME
MTWRF 06/15-07/05  24/7 eLearning  ME
MTWRF 07/15-07/17  24/7 eLearning  ME

Operation Management

Explore the fundamental concepts and theories practitioners will need to successfully guide operations in manufacturing and service organizations. Specific tools, techniques, and methodologies are presented to show their applicability to operational strategies.

EDI 0800  15 HRS.  $299
MTWRF 05/15-06/07  24/7 eLearning  ME
MTWRF 06/15-07/05  24/7 eLearning  ME
MTWRF 07/15-07/17  24/7 eLearning  ME

Learn your way

Blended Classroom with Instructor Self-paced Online On-Campus Classroom

Click on the “Course Title” to Register or browse additional course details
## MARKETING & SALES

**Digital Marketing Certificate**  
Digital marketing helps organizations promote and sell products and services through online marketing methods such as social media messaging, website ads, Facebook marketing campaigns, Google Adwords, and more. It's vital to develop a marketing strategy that keeps up with technology. The content in this certificate aligns with the Online Marketing Certified Associate (OMCA™) certification exam through examples, videos from industry-leading practitioners, interactive games, and review questions to ensure mastery of the material.

<table>
<thead>
<tr>
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**Marketing Certified Associate**  
Earn your Marketing certification and master strategic issues, marketing methods and tactics, industry terminology, and best practices. This online and self-paced program provides comprehensive preparation for the Online Marketing Certified Associate (OMCA™) certification exam through examples, videos from industry-leading practitioners, interactive games, and review questions to ensure mastery of the material.

<table>
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<tr>
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**Marketing Your Business on the Internet**  
In this hands-on course, you'll discover proven methods for establishing an Internet presence and building a brand identity. You'll learn to incorporate SEO, advertising, email, social media, and more to develop an effective Internet marketing plan for your business even with little money to spend.

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<tr>
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**Advertising & Outreach Specialist**  
Learn how to create advertising pieces for print and digital media. This course will teach you to develop and execute all stages of an advertising campaign, from writing ad copy to story-boarding and measurement.

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**Web Analytics**  
This course is designed to help learners develop a solid understanding of the basic concepts and techniques that they will encounter as practitioners in the web analytics field.

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<tr>
<th>Course Code</th>
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**Google Ads**  
This course will teach you how to navigate through the platform, set up and optimize campaigns, improve performance, apply advanced techniques, and analyze performance data.

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<th>Course Code</th>
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<td>eLearning</td>
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**Search Engine Optimization**  
Learn how to leverage both content and technical features in order to increase ranking in search results while also learning about the latest tools to measure performance.

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<tr>
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**Effective Selling**  
Discover how you can easily convert a potential customer into a long-term asset. This course will help you lay the groundwork for repeat business and your future success with knowledge, planning skills, communication techniques, and the understanding of human nature.

<table>
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<th>Course Code</th>
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**Sales Training Suite**  
In good times or tough ones, companies never stop looking for sales representatives who can help them meet their financial goals. A good salesperson can have a long, successful career in any industry across the globe. This series will provide you with the tools you need to communicate effectively with clients as you build rapport and create an environment of trust. You’ll also learn effective sales techniques that will help you not only convert new customers but also turn them into long-term assets.

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**Sales Manager Certificate**  
Master the theories behind effective sales management. The Sales Manager course consists of two parts, one focusing on the role of sales representative and the other on the role of sales management. Explore sales mechanics ranging from product knowledge and customer relationships to situational sales and effective selling techniques while preparing for a sales manager position. Learn how to lead a sales team, how to create and implement a sales plan, how to identify and qualify prospects, and more.

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<th>Hours</th>
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**Selling Like a Pro**  
This completely online and self-paced one-module course utilizes Inc. Magazine’s prize-winning editorial content to introduce basic concepts of sales, including the sales funnel and pipeline; lead qualification; presentations; metrics; and closing. The focus is on providing practical, hands-on advice to entrepreneurs and small-business people, including video segments with analysis and commentary from industry-leading practitioners and subject matter experts. The course also offers real-world examples, how-to lists and advice, interactive games, and review questions to ensure mastery of the material.

<table>
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<td>MTWRF 06/12</td>
<td>24/7</td>
<td>eLearning</td>
<td>ME</td>
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<tr>
<td>MTWRF 07/17</td>
<td>24/7</td>
<td>eLearning</td>
<td>ME</td>
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</tbody>
</table>

**Paid Search (PPC)**  
Explore search marketing, the search process, and the buying cycle. Learn how to set up a successful PPC account, how to set and measure goals, and how to optimize keyword usage using a variety of strategies. You will also examine components of effective ads and landing pages, how to optimize ad targeting, and when to use search or display advertising.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Cost</th>
<th>Dates</th>
<th>Delivery</th>
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<td>eLearning</td>
<td>ME</td>
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<tr>
<td>MTWRF 07/17</td>
<td>24/7</td>
<td>eLearning</td>
<td>ME</td>
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</tr>
</tbody>
</table>

Click on the “Course Title” to Register or browse additional course details.
Computer Skills for the Workplace

Learn step-by-step instructions to create Word documents, Excel spreadsheets, and PowerPoint presentations. Perform everyday tasks in each program: work with a flyer, a budget, and a presentation. This course provides you with a basic proficiency. Microsoft Office skills are important skills to have in any profession or workplace.

EDI 0540 12 HRS. $135
MTWRF 05/15-06/07 On Demand E2G T9264
MTWRF 06/12-07/05 On Demand E2G T9264
MTWRF 07/17-08/02 On Demand E2G T9264

Photoshop Introduction

Whether you are a photographer, digital illustrator, graphic designer, or someone who wants to alter old family photos, you need to learn Adobe Photoshop. The Photoshop Creative Cloud course is filled with easy-to-follow, detailed step-by-step instructions that teach you how to edit and manipulate images and create basic compositions.

EDI 0127 24 HRS. $135
MTWRF 05/57-06/07 On Demand E2G T9198
MTWRF 06/12-07/05 On Demand E2G T9198
MTWRF 07/17-08/02 On Demand E2G T9198

Microsoft Excel–Pivot Tables

Discover advanced techniques for pivot tables, like creating Timelines, calculated fields, and calculated items. You'll learn how to use Excel's Table function to efficiently manage changes to the pivot table's source data in order to avoid reporting mistakes when data is added or deleted.

EDI 0615 24 HRS. $145
MTWRF 05/15-06/07 On Demand E2G T9261
MTWRF 06/12-07/05 On Demand E2G T9261
MTWRF 07/17-08/02 On Demand E2G T9261

IC3 Digital Literacy GSS

Learn literacy skills needed in today's tech-driven society. Discover the key topics based on learning objectives covered on the IC3 Digital Literacy Certification exams. The IC3 Certification provides students with a global, industry-recognized credential for employment.

EDI 0675 60 HRS. $545
MTWRF 05/15 24/7 eLearning E2G
MTWRF 06/12 24/7 eLearning E2G
MTWRF 07/17 24/7 eLearning E2G

Microsoft Certified: Azure Administrator

You will learn to manage Azure subscriptions and resources, implement and manage storage, deploy and manage virtual machines (VMs), configure and manage virtual networks, and manage identities.

EDI 0656 60 HRS. $1,995
MTWRF 05/15 24/7 eLearning E2G
MTWRF 06/12 24/7 eLearning E2G
MTWRF 07/17 24/7 eLearning E2G

Introduction to Windows 11

Master the basic skills you need for Windows 11, the new operating system from Microsoft, which offers a more robust, more powerful, and unique computing experience. In this course, you will gain the foundation you need to start using Windows 11.

EDI 0615 24 HRS. $135
MTWRF 05/15-06/07 On Demand E2G T14364
MTWRF 06/12-07/05 On Demand E2G T14364
MTWRF 07/17-08/02 On Demand E2G T14364

Microsoft Access Certification Training

Learn how to use Microsoft PowerPoint 2010 to create exciting slide presentations that include SmartArt, multimedia, animation, sound, charts, clip art, and hyperlinks.

EDI 0615 90 HRS. $595
MTWRF 05/15-06/07 On Demand E2G GES884
MTWRF 06/12-07/05 On Demand E2G GES884
MTWRF 07/17-08/02 On Demand E2G GES884

Adobe Video Design

Prepare for the Adobe Certified Professional in Video Design exam by mastering Adobe Premiere Pro and Photoshop. Gain the skills needed to edit videos professionally and become a certified video design expert.

EDE0772 45 HRS. $1,495.00
MTWRF 05/17-06/28 3:00pm-6:00pm D2L 742557

Excel (MOS) Microsoft Office Specialist

If your organization uses lists of any kind, you need to know how to use Microsoft Excel. Earning Microsoft Office Specialist Excel Expert certification sets your professional skill set apart from other Excel users. The course will prepare you for the Microsoft Office Specialist: Microsoft Excel Expert exam.

EDC0183 70 HRS. $999
MTWRF 06/10-06/28 9:00am-12:00pm YMCA 742554

Microsoft Office Specialist (MOS) Associate Certification Training

Learn how to use Microsoft PowerPoint 2010 to create exciting slide presentations that include SmartArt, multimedia, animation, sound, charts, clip art, and hyperlinks.

EDI 0615 245 HRS. $1,695
MTWRF 05/15 24/7 eLearning E2G GES889
MTWRF 06/12 24/7 eLearning E2G GES889
MTWRF 07/17 24/7 eLearning E2G GES889

Microsoft Office Specialist (MOS) Expert Certification Training

This in-depth course will prepare you to sit for and pass the Microsoft Office Specialist (MOS) certification exams for Word, Excel, PowerPoint, Access, and Outlook and earn your Microsoft Office Specialist (MOS) Expert Certification.

EDI 0860 335 HRS. $2,295
MTWRF 05/15 24/7 eLearning E2G GES890
MTWRF 06/12 24/7 eLearning E2G GES890
MTWRF 07/17 24/7 eLearning E2G GES890

PowerPoint for Business

As technology continues to change the way that we engage in business communications, the art of presenting has also undergone a shift. Learn practical tips and examples for mapping the presentation, incorporating research, using templates, selecting visual elements, and delivering the presentation.

EDI 0860 3 HRS $79
MTWRF 05/15 24/7 eLearning ME
MTWRF 06/12 24/7 eLearning ME
MTWRF 07/17 24/7 eLearning ME

Microsoft Project

Learn to effectively plan, implement, and control projects using Microsoft Project. Master the basics to create and share a project schedule, track costs and resources, produce reports, and resolve problems to keep your projects on track.

EDI 0615 120 HRS. $147
MTWRF 05/15 On Demand E2G T9438
MTWRF 06/12 On Demand E2G T9438
MTWRF 07/17 On Demand E2G T9438

QuickBooks Online Basics

Introductory-level course designed to build a foundation of essential skills in QuickBooks® Online. Learners will develop a greater understanding of the basic bookkeeping and accounting functions that the software enables.

EDI 0860 5 HRS. $99
MTWRF 05/15 24/7 eLearning ME
MTWRF 06/12 24/7 eLearning ME
MTWRF 07/17 24/7 eLearning ME
Click on the “Course Title” to Register or browse additional course details

**CompTIA A+**

This course will prepare you for CompTIA A+ certification. The CompTIA A+ Certification Exam covers mobile devices, networking technology, hardware, virtualization and cloud computing and network troubleshooting.

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration</th>
<th>Hours</th>
<th>Fee</th>
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</thead>
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<td>eLearning</td>
<td>E2G</td>
</tr>
<tr>
<td>MTWRF 07/17</td>
<td>24/7</td>
<td>eLearning</td>
<td>E2G</td>
</tr>
</tbody>
</table>

**CompTIA Network+**

This course utilizes a Network+ lab simulator so you can have the opportunity to have hands-on experience working with networking configurations and troubleshooting instances, a key component to the CompTIA Network+ exam.

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration</th>
<th>Hours</th>
<th>Fee</th>
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<td>MTWRF 06/12</td>
<td>24/7</td>
<td>eLearning</td>
<td>E2G</td>
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<tr>
<td>MTWRF 07/17</td>
<td>24/7</td>
<td>eLearning</td>
<td>E2G</td>
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</table>

**CompTIA Security+**

Successful completion of this course will allow you to assess an organization's security strength while recommending and implementing appropriate security solutions based on those assessments. Learners will be able to monitor and secure various security environments like cloud, mobile, and IoT (Internet of Things).

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration</th>
<th>Hours</th>
<th>Fee</th>
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<td>24/7</td>
<td>eLearning</td>
<td>E2G</td>
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<tr>
<td>MTWRF 07/17</td>
<td>24/7</td>
<td>eLearning</td>
<td>E2G</td>
</tr>
</tbody>
</table>

**CompTIA Cloud Essentials+**

This course introduces technical and non-technical individuals to core cloud computing concepts and helps prepare learners to pass the CompTIA Cloud Essentials+ certification successfully. It is the only internationally recognized, vendor-neutral certification dedicated to cloud concepts.

<table>
<thead>
<tr>
<th>Course</th>
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<th>Fee</th>
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<td>E2G</td>
</tr>
<tr>
<td>MTWRF 07/17</td>
<td>24/7</td>
<td>eLearning</td>
<td>E2G</td>
</tr>
</tbody>
</table>

**CompTIA Project+**

This certification validates project management skills to employers, both inside and outside the IT profession. The CompTIA Project+ certification also validates the communication and business skills you need to lead projects with confidence, complete projects on time and make sure you stay within budget.

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration</th>
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<th>Fee</th>
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<tr>
<td>MTWRF 07/17</td>
<td>24/7</td>
<td>eLearning</td>
<td>E2G</td>
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</tbody>
</table>

**AWS Technical Essentials for Cloud Practitioners**

This AWS Technical Essentials Certification Training course will introduce you to the fundamentals of the Amazon Web Services (AWS) cloud platform and ensure that you are fully proficient in identifying AWS terminologies, concepts, benefits, and deployment options to meet your business requirements.

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration</th>
<th>Hours</th>
<th>Fee</th>
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</table>

**Coding**

Sometimes referred to as software of computer programming, coding is a method of communicating with computers to perform specific tasks.

**Full Stack Software Developer**

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration</th>
<th>Hours</th>
<th>Fee</th>
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<td>eLearning</td>
<td>E2G</td>
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<td>MTWRF 07/17</td>
<td>24/7</td>
<td>eLearning</td>
<td>E2G</td>
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</table>

**Database Management**

Database management allows businesses with a large number of datasets to store, organize and retrieve data needed from a computer.

**Oracle SQL and PL/SQL + Python Developer + Java Programmer**

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration</th>
<th>Hours</th>
<th>Fee</th>
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<tr>
<td>MTWRF 07/17</td>
<td>24/7</td>
<td>eLearning</td>
<td>E2G</td>
</tr>
</tbody>
</table>

**Cybersecurity**

Cybersecurity, also known as Information Security, is the protection of data and personally identifiable information from malicious attacks, theft, and destruction. Failures of cybersecurity policies, both in large corporations and governmental agencies, have earned significant visibility and negative publicity in recent months and years.

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration</th>
<th>Hours</th>
<th>Fee</th>
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</thead>
<tbody>
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</table>

**EMERGING TECHNOLOGIES**

Manager’s Guide to Blockchain
- 9 HRS.

Managers must be familiar with emerging technologies to cope with the demands of their changing workplace.

**Manager’s Guide to Artificial Intelligence**
- 3 HRS.

**Manager’s Guide to Blockchain**
- 3 HRS.

**Manager’s Guide to Robotics**
- 3 HRS.

**Additional Emerging Technology Courses $99/ea. - 3 HRS.**

- Manager’s Guide to Artificial Intelligence
- Manager’s Guide to Blockchain
- Manager’s Guide to Robotics

**Contact us:** ce@broward.edu

Visit us: broward.edu/ce

**Learn your way**

- Blended
- Self-guided
- Online
- On-campus
Click on the “Course Title” to Register or browse additional course details

- **English Essentials**
  This course is designed for students with Zero knowledge of English. It starts with the ABC’s in a 1-2-3 (see it - Say - Use it) step-by-step technique. Each lesson will cover a specific grammar structure - practiced through repetition exercises, dialogues, and writing exercises based on real life experiences.
  - EDE 0904
    - 42 HRS.
    - $395
    - Contact us for information. ce@broward.edu

- **Intensive English I**
  For non-English speakers who have limited knowledge of the English language. Students will learn very basic grammar, conversation, as well as reading and writing skills. New beginning vocabulary introduced.
  - EDC 0751
    - 30 HRS.
    - $395
    - TR 06/04-07/09 6:30pm-9:30pm D2L 742550

- **Intensive English II**
  For the intermediate English language student who has prior knowledge for English. Students will learn more advanced grammar, conversation, writing and reading skills in English. Develop additional vocabulary.
  - EDC 0791
    - 30 HRS.
    - $395
    - Contact ce@broward.edu

- **Writing For ESL**
  Learn to write in English more effectively. Discover how to write clearly, logically, and cohesively, to apply what you have learned in any academic or work setting.
  - EDC 0920
    - 24 HRS.
    - $135
    - MTWRF 05/15 24/7 eLearning E2G
    - MTWRF 06/12 24/7 eLearning E2G
    - MTWRF 07/17 24/7 eLearning E2G

- **Let's Talk – English**
  Focus on improving and practicing conversation skills by discussing current events and trending topics in an informal setting. Students will enhance their fluency and pronunciation skills through entertaining and stimulating discussion.
  - EDI 0300
    - 24 HRS.
    - $195
    - Contact us for information. ce@broward.edu

- **French Conversation Basics**
  Discover how easy it can be to learn common words and phrases for both leisure and business. Each lesson also includes cultural tips. Hand and body gestures mean different things in different cultures.
  - EDC 0615
    - 320 HRS.
    - $99
    - MTWRF 05/15 24/7 eLearning E2G
    - MTWRF 06/12 24/7 eLearning E2G
    - MTWRF 07/17 24/7 eLearning E2G

- **Spanish I**
  For the student who wants to learn the Spanish language for business or personal use. Special emphasis is placed on basic verb structure, sentence structure and vocabulary development. Group participation fosters a friendly, as well as an academic classroom environment.
  - EDC 0187
    - 24 HRS.
    - $135
    - MTWRF 05/15 On Demand with Instructor E2G
    - MTWRF 06/12 On Demand with Instructor E2G
    - MTWRF 07/17 On Demand with Instructor E2G

- **Sign Language**
  Discover the fun of learning sign language and using your hands to communicate. Throughout, you'll learn by watching videos that demonstrate how to make the signs and how to incorporate facial expressions to communicate in this beautiful language. This course is taught using the best practices of the industry with a minimum of audio support.
  - EDC 0920
    - 24 HRS.
    - $135
    - MTWRF 05/15 On Demand with Instructor E2G
    - MTWRF 06/12 On Demand with Instructor E2G
    - MTWRF 07/17 On Demand with Instructor E2G

- **Spanish for Healthcare Professionals**
  - https://www.ed2go.com/browardcc/online-courses/learn-spanish-for-medical-professionals/
  - LEARN SPANISH

- **Online Teaching Certificate**
  This certificate offers instruction on the major models, tools, and techniques in creating and delivering online learning. It reviews the fundamentals of general learning theory and how it can be applied in practice, to online design and instruction, including a brief survey of the technology employed in online learning, best practices for teaching online, strategies for integrating narrative learning into an educational curriculum, and the basics of developing accessible online learning.
  - EDI 0615
    - 120 HRS.
    - $1,295
    - MTWRF 24/7 eLearning E2G

- **Child Development Associate Training**
  Childcare professionals play a vital role in early childhood development. This 100% course will train you for a career in child development and help you pass the Council of Professional Recognition’s CDA certification exam. Key topics include procedures and strategies for creating a safe and enriching childcare environment.
  - EDI 0615
    - 22 HRS.
    - $320
    - MTWRF 05/15 24/7 eLearning ME
    - MTWRF 06/12 24/7 eLearning ME
    - MTWRF 07/17 24/7 eLearning ME

- **Teacher’s Aide Paraprofessional**
  Learn how paraprofessional assist with classroom instruction and build a foundation in classroom management. Develop strategies to support students in reading, writing, and math. Prepare for the ETS ParaPro Assessment exam.
  - EDI 0756
    - 130 HRS.
    - $1,695
    - MTWRF 24/7 eLearning E2G

- **GED Exam Prep**
  GED® - General Education Development or General Education Diploma. The GED® is an internationally recognized test, which serves as a high school equivalency exam. With four distinct parts; Reasoning Through Language Arts, Social Studies, Science, and Math; the GED® exam is comprehensive and challenging. Courses in this category are designed to help learners identify gaps and focus on areas of weakness in preparation for the exam.
  - GED Exam Prep
    - 320 HRS.
    - $99
    - MTWRF 05/15 24/7 eLearning ME
    - MTWRF 06/12 24/7 eLearning ME
    - MTWRF 07/17 24/7 eLearning ME

- **Mathematical Reasoning**
  - EDI 0615
    - 80 HRS.
    - $29
    - MTWRF 05/15 24/7 eLearning ME
    - MTWRF 06/12 24/7 eLearning ME
    - MTWRF 07/17 24/7 eLearning ME

- **Language Arts Reasoning**
  - EDI 0615
    - 80 HRS.
    - $29
    - MTWRF 05/15 24/7 eLearning ME
    - MTWRF 06/12 24/7 eLearning ME
    - MTWRF 07/17 24/7 eLearning ME

- **Science**
  - EDI 0615
    - 80 HRS.
    - $29
    - MTWRF 05/15 24/7 eLearning ME
    - MTWRF 06/12 24/7 eLearning ME
    - MTWRF 07/17 24/7 eLearning ME

- **Social Studies**
  - EDI 0615
    - 80 HRS.
    - $29
    - MTWRF 05/15 24/7 eLearning ME
    - MTWRF 06/12 24/7 eLearning ME
    - MTWRF 07/17 24/7 eLearning ME
2-15 Life, Health & Variable Annuity
Topics covered include Federal and State Regulations, Legal Concepts of the Insurance Contract, Life and Health Insurance, Annuities, Health and Accident Insurance, and Disability and Medical Reimbursement. It is designed and taught to comply with the state requirements for the Life, Health and Annuities education state examination.

94545
60 HRS.
$119
MTWRF 05/15 On Demand with Instructor OLT
MTWRF 06/12 On Demand with Instructor OLT
MTWRF 07/17 On Demand with Instructor OLT

2-20 Property & Casualty/General Lines (NEW!)
The course covers underwriting, types of policies, provisions, riders, options, and exclusions. It explores personal, family, and business use of life insurance products, as well as major tax considerations. Learn Florida and Federal laws and regulations governing insurance transactions and dealings with the public. It is designed and taught to comply with the state requirements for the General Lines Agents State examination.

94898
40 HRS.
$360
MTWRF 05/15 On Demand with Instructor OLT
MTWRF 06/12 On Demand with Instructor OLT
MTWRF 07/17 On Demand with Instructor OLT

4-40 Registered Customer Service
Topics covered include Automobile, Property Insurance, Inland Marine, Crime, Workers Compensation, General Liability, and Health Insurance. Successful completion of this course exempts you from the state exam and allows you to apply with the Department of Financial Services for the state issued 4-40 RCSR license.

123542
200 HRS.
$460
MTWRF 05/15 On Demand with Instructor OLT
MTWRF 06/12 On Demand with Instructor OLT
MTWRF 07/17 On Demand with Instructor OLT

4-40 to 2-20 Conversion Property & Casualty General Lines
This course offers the fastest, most affordable and convenient way to become a licensed Property & Casualty General Lines Agent if you have had at least one year of responsible insurance duties as a licensed and appointed Customer Representative (4-40), or a Personal Lines Agent (20-44), or a Service Representative (0-55). Convert your 4-40, 0-55, or 20-44 license to a full 2-20 General Lines license.

98770
40 HRS.
$360
MTWRF 05/15 On Demand with Instructor OLT
MTWRF 06/12 On Demand with Instructor OLT
MTWRF 07/17 On Demand with Instructor OLT

3-20 or 6-20 Accredited Claim Adjuster
Become a licensed Accredited Claims Adjuster with this 40-hour course. It is designed and taught to comply with the state requirements for Accredited Claims Adjuster examination. After completion of this course, you will receive the Accredited Claims Adjuster designation which allows you to apply to the Florida Department of Financial Services for your choice of 3-20 Public Adjuster or 6-20 All-Lines license.

98773
40 HRS.
$360
MTWRF 05/15 On Demand with Instructor OLT
MTWRF 06/12 On Demand with Instructor OLT
MTWRF 07/17 On Demand with Instructor OLT

20-44 Personal Lines Agent
Topics covered include Personal Automobile, Property Insurance, Inland Marine, Homeowners, and Dwelling and Related Coverages. It is designed and taught to comply with the state requirements for the Personal Lines Agents state examination.

95149
60 HRS.
$360
MTWRF 05/15 On Demand with Instructor OLT
MTWRF 06/12 On Demand with Instructor OLT
MTWRF 07/17 On Demand with Instructor OLT
The Part 107 regulatory action requires special piloting license for commercial use of drones based on the Federal Aviation Administration (FAA) incorporated licensing guidelines for small Unmanned Aircrafts (sUAS).

Complete this training to pass the FAA's Aeronautical Knowledge Test and become FAA-certified drone pilots. This self-paced online training program has a 99% success pass rate and includes 70+ video lessons that cover the 120+ concepts that the FAA has outlined in their UAS Airman Certification Standards across 5 key areas:

- Drone Laws & FAA Regulations
- Weather & Micrometeorology
- National Airspace System (NAS)
- Drone Flight Operations
- UAS Loading & Performance

Drones UAS
Learn to pilot a drone and develop piloting practices for the operation of small Unmanned Aircraft Systems (sUAS/Drones). Part II of this program will prepare you for the Federal Aviation Administration (FAA) Airman Knowledge Test (AKT). Earn the Remote Pilot-In-Command Credential. Prepare for the FAA Airman Knowledge Test (AKT) for the Unmanned Aircraft-General (UAG) written examination.

Remote Pilot In Command Certificate FAA UAG
Learn to pilot a drone and develop piloting practices for the operation of small Unmanned Aircraft Systems (sUAS/Drones). Part II of this program will prepare you for the Federal Aviation Administration (FAA) Airman Knowledge Test (AKT). Earn the Remote Pilot-In-Command Credential. Prepare for the FAA Airman Knowledge Test (AKT) for the Unmanned Aircraft-General (UAG) written examination.

EDI 0918 16 HRS. $299
MTWRF 05/16-07/01 Online 746504

TRUST (The Recreational UAS Safety Test)

EDI 0615 30 MINS FREE

Additional Information ce@broward.edu
Powered by

Earn your Micro Credentials & DIGITAL BADGE

Steps to share your accomplishments with colleagues and employers
Step 1: Select and Enroll in a Micro-Credential course.
Step 2: Complete Requirements and receive Micro-Credential.
Step 3: Earn your Badge.
Step 4: Share your Micro-Credential & Digital Badge on: LinkedIn and other social media platforms, Resume, embed in your e-mail signature.
Mini "MBA" Five-Day Workshop

Immerse yourself in this one-of-a-kind program covering all the vital business skills you need to make sound business decisions. Learn to handle data, reduce risks and manage people, processes and new technology. Prepare yourself to innovate, strategize and lead with success. This hands-on, 5-day intensive course is different from all others and includes case studies, team exercises, self-assessments and videos. You'll create financial statements, worksheets and a SWOT analysis, and will participate in a business challenge simulation on the final day.

KEY COURSE BENEFITS
- Communicate and collaborate effectively
- Improve how you manage people
- Speak Finance
- Strategize and Manage risks
- Enhance creativity and innovation
- Sharpen your leadership skills

Business Challenge SIMULATION PROJECT
Apply your new knowledge, skills and behaviors in this virtual capstone

WHO SHOULD ATTEND
Business professionals who need a well-rounded, practical set of business acumen skills.
This workshop does not award a degree.
For information: ce@broward.edu

LEAN Process Improvement Delivering More with Less

Apply LEAN fundamentals to reduce inefficiencies, lower costs and increase revenue. LEAN process improvement tools offer simple fixes that will change your thinking, improve your operations and deliver quick solutions. In this course, you'll discover there are 7 types of waste and several methods to eliminate. You will learn to map the customer value stream and determine which activities add value to the customer and which do not. A highly interactive case study will cement the learning as you participate in repairing a broken process with instructor guidance utilizing LEAN tools and principles.

WHAT YOU WILL COVER
- Understanding LEAN methodology concepts
- Mapping the customer value stream
- Identifying LEAN metrics
- Discerning the connection between LEAN and Six Sigma
- Grasping the 7 types of waste
- Implementing LEAN tools to decrease process waste

WHO SHOULD ATTEND
Anyone looking to project a positive image and distinctive presence professionally.
For information: ce@broward.edu

Making the Transition to Management

Now that you've been promoted, do you know how to be the boss? Here's where you'll lay the foundation for your management career and get easy-to-apply tools to make a successful transition into your new role. In just two days you will gain the practical know-how you need—and the confidence you want—to step in as an effective new manager.

KEY COURSE BENEFITS
- Understand your new managerial responsibilities
- Establish credibility and effective work styles
- Build alliances with peer managers
- Master the basic management concepts of coaching, communication, motivation, delegation and performance
- Become an effective member of the management team

WHAT YOU WILL COVER
- Adopting a new manager mindset
- Knowing the business: operational and tactical planning; action
- Understanding others: strengthening communication, roles and responsibilities
- Recognizing contributions and challenges of different styles
- Using a structured approach to plan and organize work
- Creating solutions to management challenges

WHO SHOULD ATTEND
Professionals who need practical business acumen skills.
For information: ce@broward.edu

Partnering with Your Boss

Become a proactive partner with your boss. You are often called upon to communicate, plan, organize, negotiate and participate in decision making at very high levels. Attend this seminar and master techniques for effective goal setting, prioritizing, planning, decision making, relationship building and listening. Learn how to communicate confidently and assertively—and develop and use power and authority.

KEY COURSE BENEFITS
- Consistently anticipate your boss's needs
- Gain the respect of your boss and be taken seriously
- Confidently represent your boss
- Be seen by your boss and by others as a valuable professional resource
- Develop a trusting relationship with your boss
- Partner with multiple bosses and other office professionals

Business Challenge SIMULATION PROJECT
Apply your new knowledge, skills and behaviors in this virtual capstone

WHO SHOULD ATTEND
Senior administrative support staff, executive secretaries, administrative professionals, staff assistants and executive assistants.
For information: ce@broward.edu

Click on the “Course Title” to Register or browse additional course details
2024 BUSINESS & HEALTHCARE

JUST-IN-TIME CUSTOMIZED TRAINING
- MEDICAL AND ALLIED HEALTH
- IT AND COMPUTER APPLICATIONS
- SALES & MARKETING
- PROCESS IMPROVEMENT

NEED FUNDING?
CHECK THESE RESOURCES

Attention:
Healthcare Administrators
Let’s address the healthcare staff shortage together! Contact us:
Training request form or ce@broward.edu to learn how we can solve your institution’s needs.

UP-SKILL YOUR STAFF
- Increase Productivity
- First Time Managers
- Customer Service
- Healthcare Staffing
- Scale your Business

We bring the training to you

Visit us: broward.edu/ce Contact us: ce@broward.edu
Broward College recognizes Sunshine Health as a Premier Community Partner!

We celebrate Sunshine Health for prioritizing talent development by investing in training initiatives and recognizing the value of workforce development in Broward County.

Sunshine Health provides generous grant support so Broward College students can participate in healthcare certificate programs at their Lauderhill Community Connections Center.

Sunshine Health is among the largest healthcare plans in Florida. Offering coordinated care and a network of support for its 2.5 million members, Sunshine Health is transforming the health of the community, one person at a time. Sunshine Health is a wholly owned subsidiary of Centene Corporation, a leading healthcare enterprise that is committed to helping people live healthier lives.

Company Highlights
Sunshine Health is committed to improving the health of the community, one individual at a time.

Specialties: Sunshine Health offers government-sponsored managed care through Medicaid and Specialty Products, Long Term Care, the Health Insurance Marketplace (Ambetter), and Medicare Advantage and Prescription Drug Plans (Wellcare). Sunshine Health also operates the Children's Medical Services Health Plan on behalf of the Florida Department of Health.

Industry: Healthcare.

Size: 600 employees.

Find out more about Sunshine Health at www.sunshinehealth.com

Invest in your team and let Broward College bring training to you! Visit www.broward.edu/corporate

ONLINE: We bring courses to you. Anytime, anywhere
3-Month Pass* I $349 for 3 Online Courses within 3 months
4-Month Pass* I $399 for 4 Online Courses within 4 months
*Pass can be used by same or different student. Info: ce@broward.edu
Unlock the Future

Reasons to enroll
- Gain a competitive edge with AI skills.
- Position yourself and your team for future success.
- Transform Your Workplace with Cutting-edge AI Knowledge!

Who Should Attend?
Anyone Eager to Embrace AI in the Workplace

Artificial Intelligence (AI) for the Workplace 4 - Part Suite
Embark on a journey of innovation and efficiency with this Micro-Learn short course series Integrating AI in the Workplace training program. Elevate your skills and thrive using real-world application, exercises to implement solutions in the workplace immediately. Course includes: AI Career Essentials, ChatGPT Prompts, Workplace applications and ethics.

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Duration</th>
<th>Fee</th>
<th>Start Date</th>
<th>End Date</th>
<th>Time</th>
<th>Location</th>
<th>Course Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDE0487</td>
<td>24 HRS.</td>
<td>$199</td>
<td>MTWRF 06/03-06/24</td>
<td>10:00am-4:00pm</td>
<td>CEN 745792</td>
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<td></td>
</tr>
<tr>
<td>ChatGPT Prompts - Introduction Part-1</td>
<td>6 HRS.</td>
<td>$59</td>
<td>MTWRF 06/03 10:00am-4:00pm</td>
<td>CEN 745801</td>
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</tr>
<tr>
<td>AI - Workplace Applications Part-2</td>
<td>6 HRS.</td>
<td>$59</td>
<td>MTWRF 06/03 10:00am-4:00pm</td>
<td>CEN 745817</td>
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</tr>
<tr>
<td>Generative AI – Your Career Essentials Part-3</td>
<td>6 HRS.</td>
<td>$59</td>
<td>MTWRF 06/10 10:00am-4:00pm</td>
<td>CEN 745812</td>
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<tr>
<td>ChatGPT Ethics - Basic Part-4</td>
<td>6 HRS.</td>
<td>$59</td>
<td>MTWRF 06/24 10:00am-4:00pm</td>
<td>CEN 745818</td>
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</tr>
<tr>
<td>Introduction to Artificial Intelligence</td>
<td>24 HRS.</td>
<td>$135</td>
<td>MTWRF 05/15 24/7</td>
<td>eLearning</td>
<td>E2G</td>
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<tr>
<td>Machine Learning</td>
<td>24 HRS.</td>
<td>$135</td>
<td>MTWRF 05/15 24/7</td>
<td>eLearning</td>
<td>E2G</td>
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</tr>
</tbody>
</table>

Additional upcoming AI courses:
- CoPilot for Microsoft Office 365 - Introduction

Click on the “Course Title” to Register or browse additional course details
Preparring Kids to be Future Ready

Artificial Intelligence

Career Explore

HealthCare

Project Management

STEM

Drones

Get Certified

Immersive Programs

Information Sessions May 29 & June 4, 11 & 17
Broward.edu/Youth
### Nursing Assistant Program

This course prepares students to work with people of various demographics and establish foundational skills that expand their understanding of Nursing Assistants in healthcare. Topics covered include, safety, basic nursing care, rehabilitation and restorative care, infection control and patient care. The course also includes interactive activities, simulated laboratory experiences and hands-on skills in a designated clinical setting.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAE 0360</td>
<td>125 HRS.</td>
<td>$2,499</td>
</tr>
<tr>
<td>CAE 0747</td>
<td>140 HRS.</td>
<td>$2,969</td>
</tr>
<tr>
<td>CAE 0765</td>
<td>90 HRS.</td>
<td>$1,649</td>
</tr>
</tbody>
</table>

### Personal and Home Health Assistant w/Skills

This 24 hour course will provide the BC nursing student with a Home Health Aide certificate & eligibility to work for home health agencies.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAE 0737</td>
<td>24 HRS.</td>
<td>$999</td>
</tr>
</tbody>
</table>

### Medical Billing & Coding

Learn pharmacy medical terminology, pharmacy calculations, reading and interpreting prescriptions, defining generic and brand names drugs to prepare you for the NHA National Certification.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAE 0691</td>
<td>120 HRS.</td>
<td>$2,199</td>
</tr>
</tbody>
</table>

### Clinical Medical Assistant

Prepare to perform various clinical tasks such as assisting with minor medical procedures and administering medications, performing EKG electrocardiograms, obtaining laboratory specimens, etc.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAE 0747</td>
<td>140 HRS.</td>
<td>$2,969</td>
</tr>
</tbody>
</table>

### Phlebotomy Technician

Learn how to safely obtain patient’s blood specimens by venipuncture and micro-collection for laboratory analysis. Topics in this course include related anatomy and physiology and procedures for collection of other types of specimens.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>CAE 0756</td>
<td>90 HRS.</td>
<td>$1,649</td>
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</tbody>
</table>

### EKG Technician

EKG technicians are in demand! This program covers topics and processes critical to conducting and interpreting EKGs as an important member of the healthcare team.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAE 0765</td>
<td>90 HRS.</td>
<td>$1,649</td>
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</tbody>
</table>

### Electronic Health Records

Learners will review the implementation and management of electronic health information using common electronic data interchange systems and maintaining the medical, legal, accreditation and regulatory requirements of the electronic health record.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAE 0703</td>
<td>50 HRS.</td>
<td>$1,649</td>
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</tbody>
</table>

### Patient Revenue Cycle

Serve as a crucial staff member handling tasks such as billing, payments and collections in a healthcare setting. Program addresses the patient-centric revenue cycle and a firm understanding of the process.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAE 0766</td>
<td>15 HRS.</td>
<td>$699</td>
</tr>
</tbody>
</table>

### Pharmacy Technician

This comprehensive course will prepare students to enter the pharmacy field and take the pharmacy technician certification.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAE 0722</td>
<td>150 HRS.</td>
<td>$1,649</td>
</tr>
</tbody>
</table>

### Patient Care Technician

This course provides students technical skills necessary to service complex patient personal care and medical assisting issues including the implementation of selected portions of a specific care plan that may include rehabilitation services, bedside care, collection of laboratory specimens, phlebotomy, and EKG’s. Patient Care Technicians work alongside doctors, nurses, medical assistants, and other healthcare providers to oversee and monitor patients.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAE 0762</td>
<td>160 HRS.</td>
<td>$2,399</td>
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</tbody>
</table>

### Medical Administrative Assistant

This program prepares students to function effectively in many of the administrative and support positions at hospitals, physician practices and with other healthcare providers.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAE 0764</td>
<td>50 HRS.</td>
<td>$1,649</td>
</tr>
</tbody>
</table>

### Basic Life Support (BLS)

The basic resucer training is intended to provide the student with information about prudent heart living, prevention of unnecessary death from heart attack, signals and actions for survival, as well as mastery of the skills involved in CPR 1 and 2 person, obstructed airway and infant CPR.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAE 0062</td>
<td>4.5 HRS.</td>
<td>$100</td>
</tr>
</tbody>
</table>

### Training Center

[Visit us: broward.edu/cehealth] 
Contact us: cewfd@broward.edu

---

**HEALTHCARE - CERTIFICATIONS**

Click on the “Course Title” to [Register](#) or browse additional course details.
LIFELIKE - Immersive experience that mirrors real-life medical scenarios.

BODYINTERACT- (RN Virtual Patient Scenarios– Clinical Education: Innovative Didactic with virtual Patients), while developing procedural competence through virtual patient with measured assessments Peek: https://youtu.be/3XBiTcJ32w

Fully immersive Augmented Reality (AR) enriched experience allows students to practice advanced patient care in a virtual zero-risk clinical training environment designed to reduce the frequency of medical errors in a real healthcare setting.

Video: Course demo

Classroom Includes:
- Skills stations
- Simulation area
- Medical equipment
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Certificate or License</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pharmacy Technician Lecture</td>
<td>Clinical/Externship</td>
<td>CPht</td>
<td>Pharmacy Technician $38k/yr*</td>
</tr>
<tr>
<td>CPT Lecture</td>
<td>CPT Skills &amp; Simulation</td>
<td>CPT</td>
<td>Phlebotomy Technician $38k/yr*</td>
</tr>
<tr>
<td>EKG/ECG Lecture</td>
<td>EKG/ECG Skills</td>
<td>CET</td>
<td>EKG/ECG Technician $43k/yr*</td>
</tr>
<tr>
<td>Clinical Medical Assistant Lecture</td>
<td>EKG/ECG Technician</td>
<td>CCMA</td>
<td>Clinical Medical Assistant $40k/yr*</td>
</tr>
<tr>
<td>Patient Care Technician Lecture</td>
<td>EKG/ECG Technician</td>
<td>CPCT/A</td>
<td>Patient Care Technician $32k/yr*</td>
</tr>
</tbody>
</table>

*Median salary in Broward County based on Lightcast, 2023

**Earn your Micro Credentials & DIGITAL BADGE**

Share your accomplishments with colleagues and employers

Step 1: Select and Enroll in a Micro-Credential course.
Step 2: Complete Requirements and receive Micro-Credential.
Step 3: Earn your Badge.
Step 4: Share your Micro-Credential & Digital Badge on: LinkedIn and other social media platforms, Resume, embed in your e-mail signature.

**Anatomy of a Digital Badges**

- Badge Name
- Description
- Criteria
- Issuer
- Evidence
- Date Issued
- Standards
- Tags

**Blended Classroom**
- Self-guided with Instructor
- Self-paced
- Online
- On-campus Classroom

Visit us: broward.edu/cehealth   Contact us: cewfd@broward.edu
### Professional Bundle - BC Online

Bundle includes 6 fully online, self-paced courses that meet state requirements for license renewal HIV/AIDs, Domestic Violence, Prevention of Medical Errors, TB/OSHA/Hepatitis, Florida Laws & Rules, and Recognizing Impairment in the Workplace.

**CAE 0758**
- **Duration**: 20 HRS.
- **Dates**: MTWRF 05/13-06/28
- **Format**: Online
- **Price**: $150
- **Offering Code**: CEN 742624

**CAE 0616**
- **Duration**: 4 HRS.
- **Dates**: MTWRF 05/13-06/28
- **Format**: Online
- **Price**: $40
- **Offering Code**: CEN 742620

**HIV/AIDS - BC Online**

This is a fully online, self-study course, designed to provide instruction on the current trends in HIV transmission, treatment for HIV/AIDS, occupational transmission of HIV, and the Center for Disease Control (CDC) recommendations for HIV testing.

**CAE 0617**
- **Duration**: 2 HRS.
- **Dates**: MTWRF 05/13-06/28
- **Format**: Online
- **Price**: $27
- **Offering Code**: CEN 742581

**Prevention of Medical Errors - BC Online**

This is a fully online self-study course, designed to provide instruction on medical errors, factors related to their occurrence, methods to prevent their occurrence, and processes and strategies to improve patient outcomes.

**CAE 0618**
- **Duration**: 2 HRS.
- **Dates**: MTWRF 05/13-06/28
- **Format**: Online
- **Price**: $27
- **Offering Code**: CEN 742580

**TB/OSHA/Hep. - BC Online**

This is a fully online, self-study course, designed to provide instruction on OSHA regulations, infection control, hepatitis, and tuberculosis.

**CAE 0663**
- **Duration**: 6 HRS.
- **Dates**: MTWRF 05/13-06/28
- **Format**: Online
- **Price**: $60
- **Offering Code**: CEN 742623

**Florida Laws & Rules - Nursing - BC Online**

A fully online self-study course designed to provide a review of Florida laws and rules related to the practice of nursing. The target audience for this course is registered nurses, clinical nurse specialists, advanced registered nurse practitioners, licensed practical nurses, and certified nursing assistants.

**CAE 0657**
- **Duration**: 2 HRS.
- **Dates**: MTWRF 05/13-06/28
- **Format**: Online
- **Price**: $27
- **Offering Code**: CEN 742582

**CAE 0656**
- **Duration**: 2 HRS.
- **Dates**: MTWRF 05/13-06/28
- **Format**: Online
- **Price**: $27
- **Offering Code**: CEN 742617

**Florida Laws & Rules - Respiratory - Online**

A fully online self-study course designed to provide a review of Florida laws and rules related to the practice of respiratory therapy.

The target audience for this course is respiratory therapists.

**CAE 0671**
- **Duration**: 2 HRS.
- **Dates**: MTWRF 05/13-06/28
- **Format**: Online
- **Price**: $27
- **Offering Code**: CEN 742627

**Recognizing Impairment in the Workplace - BC Online**

The purpose of this course is to make Florida nurses aware of the impact of workplace impairment and to provide education on recognition, reporting, and support program for the impaired provider.

**CAE 0671**
- **Duration**: 2 HRS.
- **Dates**: MTWRF 05/13-06/28
- **Format**: Online
- **Price**: $27
- **Offering Code**: CEN 742627

### Mini Healthcare Core

This course is packed with essential healthcare skills with a focus on: Medical math, Medical terminology, BLS overview, Professionalism for Healthcare workers and more.

**CAE 0767**
- **Duration**: 6 HRS.
- **Dates**: MTWRF 05/13-06/28
- **Format**: Online
- **Price**: $79
- **Offering Code**: CEN 742584

### Medical Math

Improve your mathematical knowledge as it relates to areas in the medical field. Practice the skills to identify, solve, and apply mathematical principles in various medical settings. This course provides a review of mathematical operations, application, and calculation of medication dosages.

### Medical Terminology

Gain the necessary knowledge and abilities to confidently tackle the most complicated of medical terms and use this ability throughout your career. Lay the foundation to your career with a well-rounded introduction to medical terminology.

### RN Refresher - Self-guided with Instructor

The Nurse Refresher Course is designed for nurses returning to the clinical setting. Students will explore current nursing practices and issues and learn about the most up to date standards of practice. A review of body systems, intravenous therapy, fluids and electrolytes, and management of common disorders will provide a level of comfort when returning to patient care.

**CAE 0623**
- **Duration**: 85 HRS.
- **Dates**: 07/08-08/09
- **Format**: Online
- **Price**: $1,499
- **Offering Code**: CEN 742633

License and per-requisite required

### Micro Credentials & DIGITAL BADGE

Share your accomplishments with colleagues and employers

#### Anatomy of a Digital Badge

- **Description**
- **Criteria**
- **Issue**
- **Evidence**
- **Date Issued**
- **Standards**
- **Tags**

Watch this video to learn how they work.


---

Click on the “Course Title” to **Register** or browse additional course details

Visit us: broward.edu/cehealth  
Contact us: cewed@broward.edu
HEALTHCARE - CERTIFICATIONS

Click on the “Course Title” to Register or browse additional course details

**Phlebotomy Technician (CPT)**

This course will discuss the principles of phlebotomy and techniques for drawing blood while utilizing safety procedures and proper standards. Students will learn terminology, types of specimens, and skills needed to perform venipuncture and capillary collection techniques. In-person and Virtual Skills Lab included!

Certification: CPT, National Healthcareer Association (NHA)

CAE 0756  
90 HRS.  
$1,649  
**Employment of Phlebotomy Technician is expected to grow 8% through 2032 (Bureau of Labor Statistics)**

**EKG Technician (CET)**

This course prepares students to perform EKGs and includes basic anatomy and physiology of the heart, medical disease processes, medical terminology, medical ethics, legal aspects of patient contact, emergencies related to cardiac testing: syncope, chest pain, and abnormal vitals. Students will also learn about arrhythmias, calculating heart rates, and types of ECGs. Additionally, students will practice with EKG equipment and perform hands-on labs including introduction to the function and proper use of the EKG machine.

Certification: CET, National Healthcareer Association (NHA)

CAE 0765  
90 HRS.  
$1,649  
**Employment of EKG Technician is expected to grow 10% through 2032 (Bureau of Labor Statistics)**

**BECOME A MEDICAL PROFESSIONAL LEGAL CONSULTANT**

Convenient, affordable and effective legal training.

**REGISTER**

**MAKE A DIFFERENCE TODAY!**

- Legal Nurse Consultant
- Medical Professional Legal Consultant
- Victim Advocacy Certificate

**CLASSES START MAY 13, 2024**

- 05/13-05/28  24/7   Online
- 06/03-06/18  24/7   Online
- 07/22-08/06  24/7   Online

 Seats are limited. Email cewfd@broward.edu for more information

Click on the “Course Title” to Register or browse additional course details

**Pharmacy Technician**

Prepare to enter the pharmacy field and take the Pharmacy Technician Certification Board's PTCB exam. Learn pharmacy medical terminology, pharmacy calculations, reading and interpreting prescriptions, defining generic and brand name drugs and much more. Program also includes an optional clinical externship at a local healthcare provider. High School Diploma or GED required to sit for National Certification exam.

CAE 0722  
150 HRS.  
$1,649  
**Employment of Pharmacy Technician is expected to grow 10% through 2032 (Bureau of Labor Statistics)**

**KEY COURSE BENEFITS**

- Pharmacy calculations
- Medical terminology specific to the pharmacy
- Skills to read and interpret prescriptions
- Review of the top 200 drugs
- Skills to identify drugs by generic and brand names
- Dosage calculations, I.V. flow rates, drug compounding, and dose conversions
- Dispensing of prescriptions, inventory control, and billing and reimbursement

**WHO SHOULD ATTEND**

Individuals looking to work under a registered pharmacist in hospitals, home infusion pharmacies, community pharmacies and other healthcare settings.

**LEARN YOUR WAY**

Blended Classroom  Self-paced  Online

Visit us: broward.edu/cehealth  Contact us: cewfd@broward.edu
HEALTHCARE - CERTIFICATION

Click on the “Course Title” to Register or browse additional course details

**Medical Billing and Coding**  B

This combined billing and coding course offers the skills needed to perform complex coding and billing procedures. The course covers CPT (Introduction, Guidelines, Evaluation, and Management), specialty fields (such as surgery, radiology, and laboratory), ICD-10 (Implementation and Guidelines), and basic claims processes for insurance reimbursement. Students will learn how to find the service and codes using manuals (CPT, ICD-10 and HCPCS).

**CAE 0691**
MTWTR 05/15-08/01 120 HRS. elearning $2,199

8%
Employment of Medical Billing & coding Technician is expected to grow 8% through 2032 (Bureau of Labor Statistics)

---

**Patient Revenue Cycle**  B

The Revenue Cycle Specialist serves as a crucial staff member handling tasks such as billing, payments and collections in a healthcare setting. Get recognized as a valued contributor to a healthcare organization’s revenue cycle process with this level-I course. Program addresses the patient-centric revenue cycle and a firm understanding of the process. Earn a micro credential: Certificate of completion and digital badging.

**CAE 0766**
M 07/15-07/29 10am-11am or 1pm-2pm S 742662

8%
Employment of Patient Revenue Cycle Technician is expected to grow 8% through 2032 (Bureau of Labor Statistics)

---

**Medical Administrative - Assistant (CMAA)**  B, C

This course covers information on the medical assisting profession, interpersonal skills, medical ethics and law, medical terminology, basics of insurance billing and coding, telephone techniques, scheduling appointments, medical records management, and management of practice finances.

**CAE 0764**
M 07/08-07/31 1:00pm-4:00pm SUN $1,649

10%
Employment of Medical Administrative Assistant is expected to decline 10% through 2032 (Bureau of Labor Statistics)

---

**Electronic Health Records - (CEHRS)**  B

This course prepares students to understand and use electronic records in a healthcare setting. This course reviews the implementation and management of electronic health information using common electronic data interchange systems and maintaining the medical, legal, accreditation and regulatory requirements of the electronic health record.

**CAE 0703**
F 07/17-08/07 1:00pm-4:00pm YMCA $1,649

8%
Employment of Electronic Health Records Technician is expected to grow 8% through 2020 (Bureau of Labor Statistics)

---

Visit us: broward.edu/cehealth  Contact us: cewfd@broward.edu
Behavior Technician 16 weeks - $2,500

Begin your career with the skills to thrive and earn your credentials as a Registered Behavior Technician (RBT). Learn a series of documentation and protocol rules and regulations by to the Behavior Analyst Certification Board (BACB) guidelines and HIPAA regulations. Learn BCBA material needed for the BACB RBT Certification exam. Both of these are extremely important – this course is offered as part of the RBT training and should be understood prior to taking the BACB examination for the RBT certificate.

Requirement to become a fully certified Registered Behavior Technician include completion of 40-hour training before being eligible to take the RBT exam. Earning the RBT certification demonstrates your expertise in ensuring the proper treatment of your patients and providing excellent customer service.

Surgical Technician 16 weeks - $4,000

Gain skills to become a Surgical Technologists, also called Operating Room Technicians. Work alongside, and assist surgeons, nurses, and other members of the health care team throughout a surgical operation. This high-earning job is a great opportunity to enter the healthcare industry and work in a fast-paced, stimulating environment.

This program provides students with immersive and virtual hands-on learning experiences. Surgical procedures are demonstrated using virtual tools or live-recorded video and are simulated – allowing the student to immerse himself/herself into a virtual experience that is engaging, safe, and repeatable.

This program prepares students to become Tech in Surgery – Certified (TS-C) by the National Center for Competency Testing (NCCCT). Professionals who earn the NCCT designation have the clinical skills and knowledge for maintaining asepsis and proper communication with other ordering physicians. Discover how surgeons rely on other healthcare professionals to ensure a safe environment for the patient.

Medical Lab Assistant 16 weeks - $4,000

A Medical Laboratory Assistant (also known as Lab Aid/Assistant, Specimen Processor/collector), is an important member of the laboratory healthcare team. Learn to collect, prepare, and transport patient specimens, and may perform various testing on blood, urine, and other bodily fluids. Lab Assistants perform the tests and procedures that physicians and other healthcare providers order, which are often used for the diagnosis of disease.

Gain skill to test and examine specimens, then analyze and relay results to the physicians. Learn accurate documentation, records management, and communication with other ordering physicians. Discover use of microscopes, cell counters, and other sophisticated laboratory equipment.

This program provides students with immersive and virtual hands-on learning experiences. Procedures are demonstrated using virtual tools or live-recorded video and are simulated – allowing the student to immerse themselves into a virtual experience that is engaging, safe, and repeatable.
IMMERSIVE EXPERIENCE THAT MIRRORS REAL-LIFE MEDICAL SCENARIOS

Fully immersive Augmented Reality (AR) enriched experience that merges the physical environment, with a digital simulation, allowing students to practice advanced patient care in a virtual zero-risk clinical training environment designed to reduce the frequency of medical errors in a real healthcare setting.

SMART PERIPHERALS™

sensor-based Smart Peripherals mimics clinical instruments to measure user actions and provide real-time feedback during simulations.

- Smart IV Sleeve™—administration of simulated drugs
- Smart Stethoscope™—patient assessment
- Smart Scalpel™—virtual dissection and anatomy exploration
- Smart Ultrasound™—simulated advanced ultrasound imaging
- Smart Airway™—tracks intubation and airway management
- Smart CPR™—correctly administer CPR
- Smart Needle™—develop skills involving needle insertion

Learn in demand healthcare skills in our powerful teaching environment with hands-free (no headsets or a screen) AR system. Discover sensor-based Smart Peripherals that mimics clinical instruments and advance learning across multiple healthcare Continuing Education courses.

Contact us: cewfd@broward.edu
Visit us: broward.edu/cehealth
The Healthcare IT field is booming with development in technology and migration from paper files to electronic records. In our Healthcare IT Certification Training, you’ll get to choose your path for certification through either a Healthcare or a Technical focus. Both paths cover medical office procedures & administration and Healthcare IT certification basics. The healthcare-focused path concentrates on Electronic Health Records and CompTIA A+ certification and prepares you for the CEHRS and A+ exams. Whereas the more technical path is focused on CompTIA A+ and Network+ certifications.

After completing our program and passing the Healthcare IT certification exams, you’ll be qualified for opportunities like Practice Workflow and Information Specialist, Management Redesign Specialist, Clinician/Practitioner Consultant, Implementation Support Specialist/Manager, PC Technician, Technical/Software Support Specialist, Technology Specialist and more!

Employment of Healthcare IT Technician is expected to grow 16% through 2032 (Bureau of Labor Statistics)
Patient Care Technician

This course provides students technical skills necessary to service complex patient personal care and medical assisting issues including the implementation of selected portions of a specific care plan that may include rehabilitation services, bedside care, collection of laboratory specimens, phlebotomy, and EKG’s. Patient Care Technicians work alongside doctors, nurses, medical assistants, and other healthcare providers to oversee and monitor patients.

CAE0762 160 HRS. $2,399
MW 05/13-07/31 6:00pm-9:00pm YMCA 742665
TR 05/14-08/01 6:00pm-9:00pm CEN 742641

• Health Career Core
• Nursing Assistant
• Electrocardiogram (EKG)
• Phlebotomy

Employment of Patient Care Technician is expected to grow 4% through 2032 (Bureau of Labor Statistics)

Upon completion of the course, students can take the Patient Care Technician certification exam from the National Health Career Association (NHA).

Tuesday and Thursday 6pm - 9pm 1/9 - 4/18 at the YMCA

Prerequisites: Students must have a High School Diploma or GED.

Contact us for registration cewfd@broward.edu or 954-201-7801.
HEALTHCARE - NURSING ASSISTANT

Classroom Includes:
- Skills stations
- Simulation area
- Medical equipment

Make 2024 Count!

Nursing Assistant Program
This course prepares students to work with people of various demographics and establish foundational skills that expand their understanding of Nursing Assistants in healthcare. Topics covered include, safety, basic nursing care, rehabilitation and restorative care, infection control and patient care. The course also includes interactive activities, simulated laboratory experiences and hands-on skills in a designated clinical setting.

CAE 0360 125 HRS. $2,499
MTWRF 05/29-07/16 6:00pm-9:00pm CEN 742653
MTWRF 06/23-08/01 6:00pm-9:00pm CEN 742652

Nursing Assistant Course components include:
- Health Career CORE
- Nursing Assistant
- Skills Lab

Upon completion of the course, students can self register for the Certified Nursing Assistant exam through Prometrics.

Prerequisites: Students must have a High School Diploma or GED. Contact us for registration ceawd@broward.edu or 954-201-7801.

Employment of Nursing Assistant is expected to grow 4% through 2020.
- Bureau of Labor Statistics

Your Path to Becoming a Certified Nursing Assistant

Certified Nursing Assistant Career Path
Complete Health Career CORE, Nursing Assistant, Skills Lab, and optional Clinical to prepare for self-certification through Prometrics.
HEALTHCARE - CLINICAL MEDICAL ASSISTANT

This course is designed to prepare students to perform various tasks including assisting with the administration of medications, minor procedures, performing EKG electrocardiograms, obtaining laboratory specimens for testing, educating patients and other related tasks. Students will review important topics including phlebotomy, pharmacology, the proper use and administration of medications, medical records management, vital signs, cardiology including proper lead placements, professional workplace behavior, ethics, and the legal aspects of healthcare. Upon completion, students will be eligible for National Certifications: Certified Clinical Medical Assistant (CCMA), EKG Technician (CET) and Phlebotomy (CPT).

Clinical Medical Assistant Course

Prepare to perform various clinical tasks such as assisting with minor medical procedures and administering medications, performing EKG electrocardiograms, obtaining laboratory specimens, etc.

CAE 0747
MW 05/13-08/07 1:00pm-4:30pm CEN 742576
MW 05/20-08/15 6:00pm-9:30pm CEN 742579

This course is designed to prepare students to perform various tasks including assisting with the administration of medications, minor procedures, performing EKG electrocardiograms, obtaining laboratory specimens for testing, educating patients and other related tasks. Students will review important topics including phlebotomy, pharmacology, the proper use and administration of medications, medical records management, vital signs, cardiology including proper lead placements, professional workplace behavior, ethics, and the legal aspects of healthcare. Upon completion, students will be eligible for National Certifications: Certified Clinical Medical Assistant (CCMA), EKG Technician (CET) and Phlebotomy (CPT).

Clinical Medical Assistant Career Path

Successfully complete Health CORE, Admin. Medical Assistant, Phlebotomy, Electrocardiography Technician, to earn the Medical Assistant certification!
Registered Nurse (RN) Specialized Skills Post Licensure Programs:

RN Refresher - Self-guided with Instructor

The Nurse Refresher Course is designed for nurses returning to the clinical setting. Students will explore current nursing practices and issues and learn about the most up to date standards of practice. A review of body systems, intravenous therapy, fluids and electrolytes, and management of common disorders will provide a level of comfort when returning to patient care.

CAE 0623  85 HRS.  $1,499
MTWRF  07/08-08/09  Online  Central  742633

This interactive course focuses on nurses who have not practiced nursing for an extended period of time, and need to update their "clinical skills" with a strong emphasis on clinical nursing procedures. Nurses will learn current practices, engage with virtual patients, review body systems, intravenous therapy, and management of common disorders, while providing a level of comfort when returning to patient care.

Nurse Refresher components include:
- Infection Control
- Pharmacology Today
- Cardiac System
- Pulmonary System
- Neurological System
- Gastrointestinal System
- Renal System
- Endocrine System
- Musculoskeletal System and Pain Management
- Multisystem Failures
- Emergency Care

Upon completion of the course, students will be prepared to return to work as a Registered Nurse in a clinical setting.

Monday and Wednesday, 6pm - 9pm  07/08-08/09/2024

Prerequisites: Must have a RN License

Contact us for registration cewfd@broward.edu or 954-201-7801.

Employment of Nurses are expected to grow 6% through 2032 (Bureau of Labor Statistics)

Possible Employers: Hospitals, Physicians' Offices, Public Health Clinics, Home Healthcare Organizations, Telehealth Organizations, Emergency Rooms, etc.

Click on the “Course Title” to Register or browse additional course details

See below for courses needed to the Workforce.

Nurse Career Path

Possible Employers: Hospitals, Physicians' Offices, Public Health Clinics, Home Healthcare Organizations, Telehealth Organizations, Emergency Rooms, etc.
## Computerized Tomography Lecture

This course prepares the student with the knowledge and skills in Computerized Tomography Imaging

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAE 0541</td>
<td>48 HRS.</td>
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<td>T</td>
<td>05/21-08/06</td>
<td>6:00pm-9:00pm</td>
</tr>
</tbody>
</table>

## Computerized Tomography Clinical

This course is designed to meet the Clinical Experience Requirements for Computed Tomography (CT) Certification as established by the American Registry of Radiologic technologist (ARRT).

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Fee</th>
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</thead>
<tbody>
<tr>
<td>CAE 0651</td>
<td>120 HRS.</td>
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</table>

Pre-req - Computerized Tomography Lecture

## Magnetic Resonance Imaging Lecture

Acquire the knowledge, attitude and skills to enable you to become a safe and competent in MRI technologist and prepare for an entry-level position as an MRI technologist.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAE 0622</td>
<td>48 HRS.</td>
<td>$400</td>
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<td>W</td>
<td>05/22-08/14</td>
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</tr>
</tbody>
</table>

## Magnetic Resonance Imaging Clinical

This course is designed to meet the clinical experience requirements for Magnetic Resonance Imaging Certification as established by the American Registry of Radiologic Technologists (ARRT).

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Fee</th>
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<tbody>
<tr>
<td>CAE 0669</td>
<td>240 HRS.</td>
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<td>7:00am-11:00pm</td>
</tr>
</tbody>
</table>

Pre-req Magnetic Resonance Imaging Lecture

## Basic Arrhythmia

The Basic Arrhythmia Analysis course is designed to equip the healthcare professional with the necessary skills needed to interpret basic ECG rhythms.

Pre-requisites: Active Licensure (RN, LPN, EMT, PM, Respiratory Therapist, Exercise Physiologist, Radiology Technologist)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Fee</th>
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</thead>
<tbody>
<tr>
<td>CAE 0702</td>
<td>24 HRS.</td>
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<td>TWR</td>
<td>06/11-06/13</td>
<td>8:30am-4:30pm</td>
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<tr>
<td>TWR</td>
<td>06/25-06/27</td>
<td>8:30am-4:30pm</td>
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<tr>
<td>TWR</td>
<td>07/09-07/11</td>
<td>8:30am-4:30pm</td>
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<tr>
<td>TWR</td>
<td>07/23-07/25</td>
<td>8:30am-4:30pm</td>
</tr>
<tr>
<td>TWR</td>
<td>08/06-08/08</td>
<td>8:30am-4:30pm</td>
</tr>
</tbody>
</table>

## IV/Central Lines for Nurses

The IV/Central Lines for Nurses course is designed to equip the nurse with the skills needed to care for patients receiving IV therapy, blood transfusions, and for those with central venous catheters.

Pre-requisites: Active RN Licensure

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAE 0661</td>
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</tr>
<tr>
<td>W</td>
<td>07/31</td>
<td>8:30am-4:30pm</td>
</tr>
</tbody>
</table>

## Cardiac Monitoring

This course provides an introduction to electrophysiology and cardiac rhythm interpretation.

email cewfd@broward.edu for registration details

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Duration</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAE 0713</td>
<td>40 HRS.</td>
<td>$450</td>
</tr>
</tbody>
</table>

## IV Therapy for Radiology Technologists

This course is designed for radiographers who are required to provide venous access and administer and assess the use of contrast media. Through this course, the radiographer will obtain essential skills and knowledge necessary for safe practice.

Pre-requisites: Active Licensed Radiologist

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAE 0699</td>
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</tr>
<tr>
<td>W</td>
<td>08/14</td>
<td>8:30am-4:30pm</td>
</tr>
</tbody>
</table>

## Progressive Care

The progressive care course is designed for the Registered Nurse working in progressive care, telemetry, or step-down areas, and includes essential information and skills necessary for progressive care nursing, along with associated pathological conditions for the progressive care population.

Pre-requisites: Active RN Licensure, Completion of Basic Arrhythmia Analysis

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
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<tr>
<td>MTWRF</td>
<td>07/15-07/19</td>
<td>8:30am-4:30pm</td>
</tr>
</tbody>
</table>

## Intro to Ventilator Management

This course reviews the concepts and skills needed to care for patients requiring invasive and noninvasive modes of ventilation and airway management.

Pre-requisites: Active RN or LPN Licensure

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
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<td>CAE 0557</td>
<td>7.5 HRS.</td>
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</tr>
<tr>
<td>F</td>
<td>06/14</td>
<td>8:00am-4:30pm</td>
</tr>
</tbody>
</table>

## Critical Care Lecture/Skills

The Critical Care program is designed to provide the Registered Nurse with the knowledge, skills and understanding of caring for high acuity, critically ill patients. Focus is on cardiovascular, pulmonary, neurologic, renal, gastrointestinal, endocrine, hematologic and multi-system disorders.

Pre-requisites: Active RN Licensure, Completion of Basic Arrhythmia Analysis

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAE 0601/CAE0587</td>
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<td>MTWRF</td>
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</tbody>
</table>

Click on the “Course Title” to Register or browse additional course details

Your Specialized Training

Cardiac Monitoring

Perioperative care

Basic Arrhythmia

Critical care

Registered Nurse - Specialized Training

Post Licensure Programs

37
Steps to Convert Completed CE Courses to College Credit

Register, complete, and earn any of the industry certifications below and obtain college credits that align with Broward College's AS degree programs. *See where your journey begins.

**High-Paying Career**

**Associate Degree**

**College Credit Certificate**

**Industry Certification/License**

<table>
<thead>
<tr>
<th>Eligible Industry Certification Course</th>
<th>Credit Courses for Credit</th>
<th>Earn Credits</th>
<th>Technical Certificate and AS Degree</th>
</tr>
</thead>
</table>
| CompTIA A+ Comprehensive                | A+ Comprehensive          | ✔            | TC - Information Tech Support Specialist  
A.S. Technology Project Management  |
| Patient care Technician                 | Medical Terminology       | ✔            | TC - Health Care Services Technical Certificate:  
A.S. Medical Laboratory Technology  |
| Nursing Assistant                       | Medical Terminology       | ✔            | TC - Health Navigator  
A.S. Medical Laboratory Technology  |
| Supply Chain Management with Forklift Simulation | Supply Chain Management   | ✔            | TC - Logistics & Transportation Specialist  
AS - Supply Chain Management Operations  |
| Amazon Web Service (AWS) Technical Essentials | Cloud Computing Practitioner | ✔            | TC - Cloud Engineering  
A.S. Network Systems Technology  |
| FREC – Florida Real Estate License      | Florida Real Estate Commission | ✔            | TC - Real Estate Specialist  
A.S. Business Administration  |
| Microsoft Office Specialist Excel       | Spreadsheet Management    | ✔            | TC-Office Specialist  
AS Office Management  |
| Medical Billing & Coding                | Records Management        | ✔            | TC - Medical Office Management  
AS Medical Office Management  |
| Clinical Medical Assistant              | Medical Terminology for Administrative Assistant | ✔            | TC - Medical Office Management  
AS Medical Office Management  |
| Lean Six Sigma Yellow Belt              | Concepts of Lean Six Sigma| ✔            | TC - Lean Six Sigma Green Belt  
AS Technology Project Management  |
| Phlebotomy Technician                   | Phlebotomy                | ✔            | AS Medical Laboratory Technology  |

Steps to Convert Completed CE Courses to College Credit

For more CE to Degree paths click or scan the QR code.

Learn your way

Visit us: broward.edu/ce  
Contact us: ce@broward.edu  
Blended Classroom  
Self-guided with Instructor  
Self-paced  
Online  
On-Campus Classroom  
LinkedIn  
Instagram  
Facebook
TUITION FINANCIAL ASSISTANCE

(Workforce Non-Credit programs)

Individual Training

WIOA Individual Training Account (ITA)
Need help paying for Career Training? If you’re a Broward County resident, you may be eligible to receive a scholarship of up to $12,000 from CareerSource Broward for the in-demand career training programs below at Broward College. https://ext.careersourcebroward.com/ITASync/Scholarships.aspx

Programs approved for WIOA funding
- Certified Associate in Project Management (CAPM)
- Certified Information Security Manager*
- Certified Information Systems Auditor*
- CompTIA A+, Network+, Security+ Certifications*
- CompTIA A+ Certification Training
- Certified Clinical Medical Assistant (CCMA)
- Medical Billing and Coding Professional
- Florida 2-20 Property/Casualty Ins. Pre-License*
- Florida 20-44 Personal Lines Agent Pre-License*
- Florida 3-20 and 6-20 Claims Adjuster*
- Florida 4-40 to 2-20 Conversion Pre-License*
- Florida Health and Life Insurance Pre-License*
- Full Stack Software Developer
- Human Resources Professional
- HVAC Technician*
- Certified Paralegal
- Information Security Training*
- Project Management Essentials with CAPM® Prep
- Purchasing and Supply Chain Management
- Six Sigma Black Belt*
- Six Sigma Green Belt*
- And More!

Business Grants

Quick Response Training. (QRT)
Funds businesses like yours to implement flexible and customized training for your new, full-time, permanent employees. Available only to new and expanding companies in Florida’s booming business market. Quick Response Training provides funds to create specialized training specifically for your high-skill industry. https://careersourceflorida.com/business-services/training-grants/qrt

Incumbent Worker Training. (IWT)
Florida’s Incumbent Worker Training grants can help. The program provides grants for continuing education and training of current full-time employees at Florida companies. https://careersourceflorida.com/business-services/training-grants/iwt/

For information email ce@broward.edu

Military Spouse

MyCAA Military Spouse Funding
As a military spouse of an active-duty service member, you have options when it comes to your education. In fact, you may qualify for $4,000 through the My Career Advancement Account Scholarship (MyCAA) to pursue training and professional certifications. Broward College offers MyCAA-approved 100% online courses that you can complete anywhere, anytime—at your own pace. For more information on this grant, visit https://www.broward.edu/academics/continuing-education/programs/my-caa-military-spouse-funding.html

Programs approved for MyCAA funding
- 40 hr 6-20 - All Lines Accredited Claims Adjuster
- 40hr 4-40 RCSR - Registered Customer Rep
- 60 hr 2-15 Health and Life Insurance (3 months)
- 60 hr 2-15 Health and Life Insurance (6 months)
- ACSM Personal Training
- Assisted Living Technician with Clinical Externship
- Certified Administrative Professional
- Certified Electronic Health Records Specialist
- Certified Medical Administrative Assistant
- Certified Medical Assistant
- Certified Information Security Manager
- Certified Information Systems Auditor
- Certified Information Systems Security Professional
- Cisco CCNA Certification Training
- Cisco CCNP Security
- Clinical Medical Assistant
- CompTIA A+ Certification Training
- CompTIA Cert. Training: A+, Network+, Security+
- EKG Technician Certificate
- Human Resources Professional
- Mastering Project Management
- Medical Administrative Assistant
- Medical Billing and Coding
- Patient Access Representative
- Pharmacy Technician Certificate
- Phlebotomy Technician Certificate
- Real Estate CE Bundle
- Real Estate Sales Associate
- Registered Behavior Technician
- and more.

Healthcare Program Funding
Broward College has scholarships to cover tuition of the following approved programs:
- Nursing Assistant (CNA)
- Clinical Medical Assistant
- EKG Technician
- Electronic Health Record
- Patient Care Technician
- Personal/Health Assistant

For eligibility requirement contact: ce@broward.edu

Pre-Payment Plan
www.broward.edu/students/cashier/
Broward College Open Door Funding

If you are unemployed or underemployed and want to UP SKILL, enroll in an occupational training course that leads to an industry-recognized credential that COUNTS for school and/or work. SCHOLARSHIPS available at BC.

Florida residency of 12 months or equivalent

NO-COST OPPORTUNITIES & SCHOLARSHIPS

Broward College Open Door Funding

If you are unemployed or underemployed and want to UP SKILL, enroll in an occupational training course that leads to an industry-recognized credential that COUNTS for school and/or work. SCHOLARSHIPS available at BC.

Three easy steps to earning a certificate

Step 1: Scholarship Application

After you complete the Information form, you will receive an email with an Information Session invite.

Step 2: Attend an orientation

Sign up to find out more about your course options. Speak to an advisor about job growth and certification requirements and eligibility. Dates coming soon!

Please contact us for more information to RSVP for an orientation: ce@broward.edu

Step 3: Register in Your Course

A career pathway navigator will be there to assist you with registering into your class and getting your class fees paid. Start dates and course logistics will be provided at this time.

EARN your Micro Credentials & DIGITAL BADGE
Share your accomplishments with colleagues and employers

Learn your way

Visit us: broward.edu/ce Contact us: ce@broward.edu

Tuition Assistance Open Doors Funding

<table>
<thead>
<tr>
<th>Course</th>
<th>Length</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>CompTIA A+ Certification Training (Vouchers Included)</td>
<td>1-Month</td>
<td>$1,995</td>
</tr>
<tr>
<td>CompTIA Linux+ (Vouchers Included)</td>
<td>1-Month</td>
<td>$1,295</td>
</tr>
<tr>
<td>CompTIA + Network+ Certification Training (Vouchers Included)</td>
<td>1-Month</td>
<td>$1,895</td>
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<tr>
<td>CompTIA Project+ (Vouchers Included)</td>
<td>1-Month</td>
<td>$1,695</td>
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<tr>
<td>CompTIA Security+ Certification Training (Vouchers Included)</td>
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<td>$1,895</td>
</tr>
<tr>
<td>CompTIA Cloud Certification Training (Vouchers Included)</td>
<td>1-Month</td>
<td>$1,695</td>
</tr>
<tr>
<td>Adobe Certified Professional in Video Design (Voucher Included)</td>
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<td>$1,495</td>
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<tr>
<td>AWS Technical Essentials for Cloud Practitioners</td>
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<td>$1,995</td>
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<tr>
<td>Certified AWS Developer (Vouchers Included)</td>
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<td>$1,995</td>
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<tr>
<td>Healthcare IT Technician (A+ Cert)</td>
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</tr>
<tr>
<td>Medical Billing and Coding</td>
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<td>$2,199</td>
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<tr>
<td>CCSP-Certified Cloud Security Professional</td>
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<tr>
<td>Certified EKG Technician (CET)</td>
<td>1-Month</td>
<td>$1,649</td>
</tr>
<tr>
<td>Certified Electronic Health Record Specialist (CEHRS)</td>
<td>1-Month</td>
<td>$1,649</td>
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<tr>
<td>CEH (v12) - Certified Ethical Hacker</td>
<td>1-Month</td>
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<tr>
<td>CISSP - Certified Information Systems Security Professional</td>
<td>1-Month</td>
<td>$3,099</td>
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<tr>
<td>Certified Clinical Medical Assistant (CCMA)</td>
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<tr>
<td>Certified Clinical Medical</td>
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<tr>
<td>Nursing Assistant</td>
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<tr>
<td>Certified Patient Care Technician (CPCT)</td>
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<tr>
<td>Certified Pharmacy Technician (CPHt)</td>
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</tr>
<tr>
<td>Certified Phlebotomy Technician (CPT)</td>
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</tr>
<tr>
<td>NCSF Certified Strength Coach (Voucher Included)</td>
<td>1-Month</td>
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<tr>
<td>Child Development Associate - Center-Based (Voucher Included)</td>
<td>1-Month</td>
<td>$595</td>
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<tr>
<td>Cisco CCNA Certification Training (Vouchers Included)</td>
<td>1-Month</td>
<td>$1,695</td>
</tr>
<tr>
<td>CompTIA Fundamentals (Vouchers Included)</td>
<td>1-Month</td>
<td>$2,495</td>
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<tr>
<td>Computer Hacking Forensics Investigator (CEFI) (Voucher Included)</td>
<td>1-Month</td>
<td>$895</td>
</tr>
<tr>
<td>Certified Network Defender (CND) (Vouchers Included)</td>
<td>1-Month</td>
<td>$2,895</td>
</tr>
<tr>
<td>Medical Laboratory Assistant (CMLA)</td>
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<td>$4,000</td>
</tr>
<tr>
<td>AZ-104 Microsoft Azure Administrator (Voucher Included)</td>
<td>1-Month</td>
<td>$1,995</td>
</tr>
<tr>
<td>AZ-104 Microsoft Azure Fundamentals (Voucher Included)</td>
<td>1-Month</td>
<td>$2,295</td>
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<tr>
<td>Microsoft Office Specialist (MOS) Certification</td>
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<tr>
<td>Pharmacy Technician</td>
<td>1-Month</td>
<td>$999</td>
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<tr>
<td>PMI-ACP Certification</td>
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<td>$999</td>
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<tr>
<td>PMI Project Management Ready</td>
<td>1-Month</td>
<td>$2,080</td>
</tr>
<tr>
<td>SCPPro Fundamentals Bundle (8 exams)</td>
<td>1-Month</td>
<td>$1,995</td>
</tr>
<tr>
<td>Certified Six Sigma Black Belt</td>
<td>1-Month</td>
<td>$1,695</td>
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<tr>
<td>Lean Six Sigma Green Belt (Exam Cost Included)</td>
<td>1-Month</td>
<td>$299</td>
</tr>
<tr>
<td>Remote Pilot in Command FAA Certificate</td>
<td>1-Month</td>
<td>$595</td>
</tr>
<tr>
<td>NCSF Sport Nutrition Specialist (Vouchers Included)</td>
<td>1-Month</td>
<td>$595</td>
</tr>
</tbody>
</table>

Tuition Assistance Options:

Exam prep
Benefits of our online courses
Obtain in-demand certificates and credentials to help launch or expand your career in a field that interests you. Discover personalized support from our Student Advisors and Enrollment Representatives make sure all your questions are answered at every step of your education journey—from selecting the right course to your job search. Most of our online courses include certificate exam fees included. Open enrollment, begin anytime

Check our Web Site to see if you qualify

MyCAA Military Spouse Funding

Obtain the skills to improve your employment in high-demand occupations with these industry credentials - 100% covered

MyCAA-Approved Courses
• 6-20 -All Lines Accredited Claims Adjuster
• 4-40 RCSR - Registered Customer Rep
• 2-15 Health and Life Insurance (3 months)
• 2-15 Health and Life Insurance (6 months)
• ACSM Personal Training
• Assisted Living Technician with Clinical Externship
• Certified Administrative Professional
• Certified Electronic Health Records Specialist
• Certified Medical Administrative Assistant
• Certified Clinical Medical Assistant
• Certified Information Security Manager
• Certified Information Systems Auditor
• Certified Information Systems Security Professional
• Cisco CCNA Certification Training
• Cisco CCNP Security
• Clinical Medical Assistant
• CompTIA A+ Certification Training
• CompTIA Cert. Training: A+, Network+, Security+
• EKG Technician Certificate
• Human Resources Professional
• Mastering Project Management
• Medical Administrative Assistant
• Medical Billing and Coding
• Patient Access Representative
• Pharmacy Technician Certificate
• Phlebotomy Technician Certificate
• Real Estate CE Bundle
• Real Estate Sales Associate
• Registered Behavior Technician


Learn your way

Visit us: broward.edu/ce Contact us: ce@broward.edu
Create/Access Account

You must have a Broward College CE account to register for all course sections, make payments and access account information. Please follow directions below to access and/or create an account.

Navigate to your web browser address bar and enter the following: www.broward.edu/ce

Click Login

Existing Users: Sign-in with the credentials associated with your account
• Use Forgot Password to reset your account password. You must have access to this email account to reset your password. Use the link provided to reset your password.

Use Forgot Password to reset your account password.
You must have access to this email account to reset your password. Use the link provided to reset your password.

New User:
Create New Account and submit an application if you are a new student.

Online Registration

• Select a category or review full course listing.
• When selecting a category, a list of courses will be displayed.
• Select a course to view.
• Select your desired course section and add to cart.
• Once item is added, you will be directed to your shopping cart.
• Review all The Continuing Education Program’s Policies and Procedures.
• Click Check Out.

• Sign-in or create a new account through the “apply” option
• Confirm payment method and enter Billing Information.
REGISTRATION | Students must register and pay for each course before they attend the first class meeting. There is no application fee for Continuing Education students and tuition is the same for Florida residents and non-Florida residents. All classes listed in this brochure are non-credit and are not applied toward a degree at Broward College (unless otherwise stated).

CAMPUS - IN PERSON | Go to the Registration office on A. Hugh Adams Central Campus, North Campus or Judson A. Samuels South Campus.

ONLINE | Follow the directions for application, registration and payment.
Go to www.broward.edu/ce
Click the “Register for Courses”
  1. Select “Continuing Education” Division and choose a subject under Advanced Search
  2. Click “Search”
  3. Identify your course then add to cart
Click “Proceed to checkout”

REGISTRATION ASSISTANCE | Email ce@broward.edu

LEARNING OPTIONS | Online Live, Classroom, Online Courses, Customized Training, On-demand Learning, Self Paced

COURSE CANCELLATION | Broward College reserves the right to cancel any course that does not meet student enrollment requirements. If insufficient enrollment requires cancelling of a course, tuition fees will be fully refunded. Continuing Education reserves the right to cancel or reschedule courses In the event of inclement weather, college emergencies, extenuating circumstances beyond the college’s control. Course schedule may transition to online learning or rescheduled to ensure successful course completion. Students will be contacted if cancellation impacts their schedule.

WITHDRAWALS AND TRANSFERS | Withdrawals: A student may withdraw from a course or educational activity that has not started, by logging onto their Broward College account. The student will receive a 100 % refund between 10-15 business days back to the original method of payment used. Refunds: Students who register and pay for an educational activity, but do not attend, forfeit the entire registration fee. Online, Remote Learning, and Online-Live courses are not refundable once the class has begun. Email ce@broward.edu

SUMMER | MAY - AUG 2024 – HOLIDAYS AND DAYS OFF
  • May 27: Memorial day
  • June 19: Juneteenth
  • July 4: Independence day

ACCESSIBILITY OFFICE | 954-201-7517

CAMPUS SAFETY | 954-201-4357 (HELP)

PAYMENT PLAN | www.MyCollegePaymentPlan.com/broward

PARKING | All campuses except Willis Holcombe Center (Downtown): After registering and paying for your class(es), print out your parking permit, located online at www.broward.edu/ce. Click on “Continuing Education.” Under Resources, click on “Print Parking Permit.” Students must park in student parking spaces.

CAMPUS LOCATIONS
CEN - A. Hugh Adams Central Campus
3501 Davie Road, Davie, FL 33314

MTC - Miramar Town Center (2nd floor — library)
2050 Civic Center Place, Miramar, FL 33025

MWC - Miramar West Center
1930 SW 145th Avenue, Miramar, FL 33027

NOR - North Campus
1000 Coconut Creek Blvd., Coconut Creek, FL 33066

PIN - Pines Center
16957 Sheridan Street, Pembroke Pines, FL 33331

SOU - Judson A. Samuels South Campus
7200 Pines Blvd., Pembroke Pines, FL 33024

TIG - Tigertail Lake Recreational Center
580 Gulfstream Way, Dania Beach, FL 33004

WES - Weston Center (2nd floor library)
4205 Bonaventure Boulevard, Weston, FL 33332

WHC - Willis Holcombe Center
111 East Las Olas Blvd., Fort Lauderdale, FL 33301

OFFSITE LOCATIONS
SUN - Sunshine Health 1299C NW 40th Ave, Lauderhill, FL 33313

YMCA - 4th Floor YMCA 1409 NW 6th St. Fort Lauderdale, FL 33311

REMOTE
D2L - BC Learning Management System (BC Onelogin)
WEB - Online, anytime, anywhere

Learn your way
B S O C
Blended Self-guided Online On-campus
Classroom
Classroom
Classroom
Classroom
Classroom

Visit us: broward.edu/ce Contact us: ce@broward.edu
BEGIN YOUR CAREER PATH NOW!

BROWARD COLLEGE

BROWARD.EDU/CE

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