

Dual Enrollment Private School Student Checklist

1. Meet the following Dual Enrollment eligibility requirements:

Minimum 3.0 unweighted high school GPA (a transcript is required each term to verify)
College Level test scores in all areas – English, Reading **and** Math (If students require PERT testing they must first obtain a dual enrollment testing form from their school counselor **after they have completed the BC Online Application and obtained a BC ID number.**)

Placement Test	English	Reading	Math
SAT	25+ (Writing & Lang.)	24+ (Reading)	24-26.4 (MAC1105C) 26.5+ (MAC1105)
ACT	17+ (English)	19+ (Reading)	19-20 (MAC1105C) 21+ (MAC1105)
PERT	103+ (Writing) <u>and</u> 106+ (Reading)	106+ (Reading)	114-122 (MAC1105C) 123+ (MAC1105)

****Students must provide a completed and signed testing referral form from their high school counselor prior to each test attempt.**

2. Submit a Broward College [online application](#). Access the [Guide to Apply](#) Online for assistance. (Continuing dual enrollment and early admission students skip to number 4)
3. Print out your Broward College application submission confirmation page and bring to your School Counselor.
4. Meet with School Counselor to select classes and complete the Dual Enrollment Recommendation Form.
Note: The form requires the signatures of the high school principal, school counselor, student and parent/legal guardian.
5. Log into your BC One Access account and register for the approved classes listed on your Dual Enrollment Recommendation Form during [published registration dates](#). Access the [Steps to Register](#) document for assistance.
6. Print out a copy of your BC course schedule and present it to your school counselor.
7. It's time to get your books!
❖ Order your books online by logging into your BC account. If you are enrolled in courses at multiple campuses you will be required to pick up books from multiple campuses.
❖ Private high school students are required to pay for their own textbooks.
8. If you will be parking on campus, you will need to order your [parking decal](#) online. You can obtain your BC Student ID card at any student life office.
9. Please note, if you are receiving any kind of disability services at your high school, these services do not transfer to BC automatically. You will need to visit our [Accessibility Resources Office](#) and work with an advisor there to obtain any kind of services.