



**BROWARD<sup>®</sup>  
COLLEGE**

**INSTITUTE OF  
PUBLIC SAFETY**

## **REGION XIII TESTING CENTER INFORMATION GUIDE**

### **Hours of Operation**

**Monday - Thursday 8am - 4pm**

**3501 DAVIE ROAD, BUILDING 22/108 DAVIE,  
FLORIDA 33314-1693**

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**NO Cell Phones/Electronic Devices permitted in the BAT**

Applicants **MUST** maintain a COPY of their Physician's Medical Clearance Form as the Testing Center is not able to make photocopies. A copy of the form is required ***each time an applicant is testing for the PAT.***

**Applicants are to park by the obstacle course, in every other space.**

# Your Guide to Masks

If you are not fully vaccinated and aged 2 or older, you should wear a mask in indoor public places.

In general, you do not need to wear a mask in outdoor settings.

In areas with high numbers of COVID-19 cases, consider wearing a mask in crowded outdoor settings and for activities with close contact with others who are not fully vaccinated.

People who have a condition or are taking medications that weaken their immune system may NOT be protected even if they are fully vaccinated. They should continue to take all precautions recommended for unvaccinated people, including wearing a well-fitted mask, until advised otherwise by their healthcare provider. If you are fully vaccinated, see [When You've Been Fully Vaccinated](#).

[Visit the CDC COVID-19 - Your Guide to Masks page for more information.](#)

# TEN ACTIONS THAT REQUIRE ZERO TALENT

BEING ON TIME

WORK ETHIC

BODY LANGUAGE

ENERGY

ATTITUDE

PASSION

BEING COACHABLE

EFFORT

DOING EXTRA

BEING PREPARED



# TESTING CENTER KNOWLEDGE AND PROCEDURES

The Institute of Public Safety (IPS) Testing Center administers examinations for applicants pursuing careers in Law Enforcement, Corrections and Police Service Aide positions in cooperation with the Broward County Chiefs of Police Association.

Physical Agility Test (PAT)

Basic Abilities Test (BAT)

Swim Test

***NOTE: The Swim Test has resumed. The new location is: Pine Island Aquatic Center, 3800 SW 92nd Avenue, Davie, FL, 33328 (see Page 10).***

1. All tests are by **APPOINTMENT ONLY**. You must create an account, schedule and pay for tests online.
2. Applicants without appropriate documentation **WILL NOT** be admitted to the testing facility. (See chart)
3. Applicants must provide a **COPY** of the Medical Clearance Form for each test, and each attempt.
4. Absolutely **NO** late entry.
5. The following items are not permitted in the CJBAT:
  - Cellphone or other electronic devices, purses, backpacks, any type of bags, notebooks, binders or folders are not allowed in the Testing Center
  - **Failure to adhere to these rules will result in disqualification.**
6. Refrain from using perfume, cologne or aftershave lotion to avoid causing allergic reactions.
7. **Physical Agility Test:** All applicants must report to the obstacle course for check in 15-30 minutes prior to appointment time.  
**CJBAT:** All testing applicants must report to Building 22, Room 108 to sign in for the CJBAT test 15-30 minutes prior to appointment time.
8. Applicants without masks will have to reschedule appointments, you are also encouraged to bring hand sanitizer.

## REQUIRED AND ACCEPTABLE DOCUMENTS:

**PAT, PAT PRACTICE, SWIM**

Driver License OR United States Passport OR Military ID

**AND**

Medical Clearance Form

IPS Physician's Medical Clearance Form (1/17/2020) is required and must be signed and dated by any MD, DO or by an ARNP, PA, or PA-C. **Chiropractors are not accepted.**

**FDLE 75 and 75B FORMS ARE NO LONGER ACCEPTED.**

The Physician's Medical Clearance Form is valid for 6 months.

# REGISTRATION INSTRUCTIONS

## PHYSICAL AGILITY TEST (PAT)

1. Applicants must go to [ips.broward.edu](https://ips.broward.edu)
2. Select "IPS/Police Academy Testing Center" from the menu
3. Click "Sign In or Create Account"
4. First time users are required to create an account, return users are required to fill in requested information
5. Keep a record of your email address and password
6. Select "Add" to add test to your cart
  - To change month view, select month in drop-down menu and click search
  - Read notices before selecting test dates
7. Select "Confirm My Schedule"
8. To verify action is complete, select "My Schedule"
9. To add additional tests, repeat the steps above as directed
10. To pay, select "Proceed to Checkout"
11. Complete exam registration on the payment page and pay on-line.
12. Bring electronic or physical proof of payment on the day of your test.
13. Present valid documentation for testing (see previous page).

# REGISTRATION INSTRUCTIONS

## BASIC ABILITY TEST (BAT/CJBAT)

1. Applicants must go online to <https://home.pearsonvue.com/fdle/bat>
2. Create a web profile by filling in required information
3. Keep a record of your BAT ID, username, password, and security answers
4. Select the exam (LEO for Law Enforcement, CO for Corrections)
5. Select "Schedule Exam"
6. Answer demographic questions
7. Select "Proceed to Scheduling"
8. Select test center, date and time
9. Proceed to Check Out
10. Confirm personal information
11. Sign agreement and enter payment information
12. Submit order
13. Applicants must bring proof of payment and two forms of ID

# Basic Abilities Test (BAT)

## PEARSON VUE ID POLICY

<https://home.pearsonvue.com/Policies/1S/English>

Pearson VUE ID Policy: 1S

### Translated Versions:

العربية

中国

français

Deutsch

한국어

português

español

日本語

### Identification (ID) Requirements

- The first and last name that the candidate uses to register must match exactly the first and last name on both of the IDs that are presented on test day.
- All IDs required must be issued by the country in which the candidate is testing. If the candidate does not have a qualifying primary ID issued from the country they are testing in, an International Travel Passport from their country of citizenship is required, along with a secondary ID.
- Candidate is required to present two forms of *original* (no photo copies or digital IDs), *valid* (unexpired) IDs; one form as a primary ID (government issued with name, recent recognizable photo, and signature) and one form as a secondary ID (with at least a name and signature, or name and recent recognizable photo).

#### Primary ID

- International Travel Passport
- Driver's license
- Military ID (including spouse & dependents)
- Identification card (national/state/province identity card)

- Alien registration card (green card, permanent resident, visa)
- Local language ID (not in Roman characters) – *accepted only if issued from the Country the Candidate is testing in*

#### Secondary ID

- Any ID containing at least name and signature, or name and recent recognizable photo that meets above ID requirements

### Additional Allowances:

- Expired forms of ID are not acceptable; unless accompanied by valid renewal papers.
- European Union candidates testing within the EU zone, may also provide a valid, unexpired EU card.
- For candidates testing in Japan, please click on link [日本語](#) for Japan ID policy.
- If a government issued ID is missing a visible signature (or has an embedded signature), the candidate is allowed to test as long as the other requirements for primary and secondary IDs are met.

\*If you have any questions about the ID you are required to bring with you to the testing center for admittance for your exam, please contact Pearson VUE customer service at [www.pearsonvue.com/contact](http://www.pearsonvue.com/contact). Any candidate exceptions to the ID policy must be pre-approved by the Pearson VUE customer service center at least three business days before the scheduled exam appointment.

Version 1.4

ALWAYS LEARNING

PEARSON

## CONTACT PEARSON VUE FOR ANY SCHEDULING ISSUES:

<https://home.pearsonvue.com/fdle/bat/contact>

Pearson Vue encourages you to schedule/purchase your exam online. Get started by signing in to your Pearson Vue Account (see link above). If you have any trouble, contact Pearson Vue or see the Frequently Asked Questions on their web page.

### Office Hours

Monday - Fridays 7:00 a.m. - 7:00 p.m. CT; closed on local holidays.

### Telephone Number

877-729-0059

You may also "Get help fast!" by communicating with them by Instant Message, or sending them an email using their [Email Form](#).

# BAT TEST RESULTS

For BAT test results consult the FDLE ATMS site:

<https://atms.fdle.state.fl.us/atms/officerProfile.jsf>



*Automated Training Management System (ATMS)*

## Request Profile

**Instructions:** Please fill in the requested information the specific profile needed. If the provided information matches our current system records, the profile will be sent to the email address that you provide below.

SSN : *	<input type="text" value="000-00-0000"/>
First Name : *	<input type="text"/>
Last Name : *	<input type="text"/>
Date of Birth : *	<input type="text" value="MM/DD/YYYY"/>
Profile Type :	<input checked="" type="radio"/> Global <input type="radio"/> ATP
Email Address : *	<input type="text"/>

Submit

# TESTING SCHEDULE AND INFORMATION

## Testing is by Appointment Only

Day	Test/Event	Time	Fees	Validity
Monday	PAT	8:30 AM - Check in by 8:15 AM	\$40.00	6 months
Monday - Minimum 24 hr. advanced scheduling	BAT	11:00 AM - Check in by 10:45 AM	For fees, visit the Pearson Vue site	4 years
Tuesday	PAT	8:30 AM - Check in by 8:15 AM	\$40.00	6 months
Tuesday - Minimum 24 hr. advanced scheduling	BAT	11:00 AM - Check in by 10:45 AM	For fees, visit the Pearson Vue site	4 years
Wednesday	PAT Practice by appointment only - email <a href="mailto:dwick@broward.edu">dwick@broward.edu</a>	8 - 9:30 AM - Check in by 7:45 AM	\$5.00 - Payable by money order only	N/A
Wednesday	SWIM	12 PM - Check in by 11:45 AM	\$40.00	N/A
Thursday	PAT	8:30 AM (Check in by 08:15 AM)	\$40.00	6 months

The information in this document is subject to change, applicants are expected to verify, check for schedule changes and other notifications via the IPS website.

Inclement weather, including lightening within 10 miles will result in postponement of outdoor tests and practices at any time, check your email the day of exam for cancellations.

### FEES:

Applicants may pay on-line or in person with a money order. Payments of CASH will not be accepted. There is an additional \$3.50 convenience fee for on-line payment.

Payments are valid for 30 days.

If you have already paid for testing and need to reschedule contact a member of the IPS staff for directions.



# TEST DESCRIPTIONS

## BAT

<https://home.pearsonvue.com/fdle/bat>

You must present two forms of ID at the time of test, one must be a valid picture I.D.

Please allow up to 2 hours for check-in and exam completion. Applicants who are late CANNOT be admitted to the testing room.

The BAT (Basic Abilities Test) is delivered via computer. Results are available 24 hours after exam completion on the FDLE web site. Test results are pass/fail. No numeric value is given.

You can take the BAT three times within a 12-month period. Please allow up to 2 hours for check-in and exam completion.

## PAT

**A COPY of the IPS Physician's Form is required for EACH time you test.  
(Chiropractors not accepted)**

The Physical Agility test is a test of skill, endurance and agility. Please see the description of the test included in this booklet. Bring a **clean, clear copy** of your IPS Physician's Form to each test and keep the original for your records.

Required attire for the PAT - Athletic/running shoes, a short-sleeved t-shirt (**no tank-tops or muscle-shirts**) and shorts or lightweight running pants.

## PAT PRACTICE

The agility practice covers only the obstacle course portion of the test. Those who attend practice will get a walk-through of the obstacle course and will then be allowed to run through the course a couple of times. This is a supervised practice. You must be at the facility 15-30 minutes before scheduled practice. Please see schedule for dates and times.

### **Required documents each time you practice:**

Valid picture I.D., A Copy of IPS Physician's Form is required for each time you practice.  
**(Chiropractors not accepted)**

Required attire for the Agility Practice - Athletic/running shoes, a short-sleeved t-shirt, (**no tank-tops or muscle-shirts**), and shorts or light-weight running pants.

## SWIM TEST

The swim test will be held on Wednesdays, 12:00 pm at:

### Pine Island Aquatic Center

3800 SW 92<sup>nd</sup> Avenue, Davie, FL, 33328

**Check-in at least 15 to 30 minutes prior to test**

Located on SW 92<sup>nd</sup> Avenue between Pine Island Road and Nob Hill Road off Orange Drive

### **ABSOLUTELY NO WALKINS ALLOWED**

You must pay on-line when scheduling, we will not accept any form of payment at the swim test.

**Appropriate Attire (Medical Scrub Pants and a Plain White T-Shirt) are *Mandatory*. A valid copy of your Physician's Medical Clearance Form is required to test.**

**THERE ARE NO LOCKER ROOMS; BRING A TOWEL(S) WITH YOU!**



# MANDATORY ATTIRE for the Swim Test



## PLAIN WHITE T-SHIRT:

- No sleeveless shirts: bathing suit top **UNDER** t-shirt permitted.
- No inks and logos on t-shirts
- **Mandatory** and available at local stores



## MEDICAL SCRUB PANTS:

- Medical scrub pants (any color).
- Bathing suit **UNDER** bottoms is permitted
- **Mandatory** and available at local stores

Locker rooms are **NOT** available at the SWIM test site.

It is the applicant's responsibility to acquire the **MANDATORY ATTIRE** for the swim test. Applicant will **NOT** be admitted to test without a physical COPY of their Medical Clearance Form.

# IPS SWIM TEST INSTRUCTIONS

1. Applicant will enter the water.
2. When the instructor advises, applicant will kick off the wall and swim 25 yards to the other side of the pool.
3. Once the applicant reaches the other side of the pool, the applicant will touch the wall, immediately turn around, kick off the wall and swim 25 yards back.

## Dis-qualifiers for swim test:

1. If the applicant touches the bottom of the pool for any reason during swim test.
2. If the applicant touches a lane divider for support for any reason.
3. If the applicant hangs on the wall at the other side of the pool for more than 5 seconds, when turning around and swimming back.
4. If the applicant fails to follow the direction of IPS Staff or Instructors.

## **Additional Information:**

- Applicant can swim using any stroke.
- Applicant can only wear the following items:
  - Swim goggles (style of goggles that cover the eyes only)
  - Swim cap
  - Ear plugs
  - Nose plugs

**PHYSICIAN'S MEDICAL CLEARANCE FORM**

**TO BE COMPLETED BY APPLICANT**

Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Month      Day      Year      Applicant Signature

Individuals applying to work in public safety are required to perform a variety of essential physically demanding tasks. To measure an individual's capability to perform these critical tasks, applicants must undergo a physical fitness indicator test consisting of the following items:

- 1/2 mile run to measure aerobic power
- Obstacle course (*Complete list on page 2*)
- Push-ups to measure upper body muscular endurance
- Sit-ups to measure abdominal strength and endurance
- 50-yard swim test to measure swimming ability

Your professional opinion is requested as to whether the individual can safely participate in physical fitness testing and exercise training. Please check the box if the applicant is cleared to perform these test(s).

**TO BE COMPLETED BY PHYSICIAN'S OFFICE ONLY**

**Nurse Practitioner; Physician's Assistant are permitted - (Chiropractors not accepted) per FDLE Rules**

I hereby attest that I have examined the above named applicant and find him/her **CAPABLE** of participating in the essential functions of the law enforcement, correctional physical fitness indicator test.

*Physician's Name* \_\_\_\_\_ *Applicant/Patient's Name* \_\_\_\_\_

*Address* \_\_\_\_\_ *Month* \_\_\_\_\_ *Day* \_\_\_\_\_ *Year* \_\_\_\_\_

*Address 2* \_\_\_\_\_ Examination Date (Void after 6 months.)

*Phone* \_\_\_\_\_

*Medical License Number* \_\_\_\_\_ *Physician's Signature* \_\_\_\_\_

**\*Any use of white-out, correction tape or crossed out corrections will invalidate this document. \***

## PHYSICAL AGILITY TEST

**ACTIVITY ONE - TRIGGER PULL:** Holding revolver steady at eye level with arm extended, pull trigger 24 times with strong hand, using index finger only; change to weak hand and pull trigger 18 times, using index finger only.

**ACTIVITY TWO - PUSH-UP:** Applicant will complete 10 push-ups using an electronic push-up counter. Applicant must lower and raise their body completely. Hands must be a minimum of shoulder width apart (no triceps push-ups). No part of the applicants body will touch the ground except for their hands and feet. It is not timed.

**ACTIVITY THREE - SIT-UP:** Applicant will complete 10 sit-ups; starting flat on their back with knees in a bent position, arms interlocked at wrist and hands rested on each shoulder. Applicant will then raise torso into a sitting position with elbow reaching across the plane of the knee. It is not timed.

**ACTIVITY FOUR – A HALF MILE RUN:** Applicant will run a half-mile, on a level paved track, in (4:30), 4 minutes and 30 seconds or less.

**ACTIVITY FIVE - JOB TASK COURSE:** In two minutes or less, complete the following activities:

**Station 1 - HIGH WALL:** This station consists of a vertical masonry wall, rising to a height of 5 feet above the running surface. It simulates walls of similar height and construction frequently encountered in business and commercial districts and enclosing residential developments.

**Station 2 - LADDER-PLATFORM-RAMP:** This station consists of a stationary vertical ladder with six rungs and a top crossbar rising 7 1/2 feet above the running surface, a horizontal platform, and a downward slanting ramp. It simulates a variety of obstacles which may be encountered in a foot pursuit, including ladders, building parapets, rooftops and loading ramps.

**Station 3 - FIXED RAILING:** This station consists of a metal railing approximately three feet tall, at a right angle to the direction of the course. It simulates fixed railings of similar height encountered in many locations.

**Station 4 - CHAIN LINK FENCE:** This station consists of a panel of woven fence in a tubular steel frame, rising approximately five feet above the running surface. It simulates chain link fences and gates frequently encountered during a foot pursuit.

**Station 5 - WINDOW:** This station consists of a concrete wall, with a window opening approximately three feet, eight inches above the running surface. It simulates window openings in buildings or other structures which may be encountered during a foot pursuit.

**Station 6 - DOOR:** This station consists of a masonry wall with a standard width door which is hinged on the left and opens toward the previous station. It simulates doors and gates which might be encountered during a foot pursuit. The door must be returned to the closed position after passage for security, safety, or other reasons.

**Station 7 - FIXED RAILING:** This station consists of a metal railing approximately three feet tall, at a right angle to the direction of the course. It simulates fixed railings of similar height encountered in many locations.

**Station 8 - MAZE:** This station consists of a set of parallel wooden rails controlling direction of travel and requiring two 180-degree changes in direction of travel. It simulates pursuit situations which require quick changes of direction in confined spaces.

**Station 9 - TUNNEL:** This station consists of a concrete pipe, 8 1/2 feet long, with an inside diameter of three feet. It simulates narrow crawl spaces into which officers might have to enter in pursuits, rescue efforts and evidence searches.

**Station 10 - OVERHEAD LADDER:** This station consists of a horizontal overhead ladder, approximately 7 1/2 feet in height, 18 1/2 feet in length, with 12 rungs, . It serves as a test of arm and hand strength, coordination, and stamina.

**Station 11 - ROPE GRID:** This station consists of an area 30 feet long, divided by nylon rope to create 12 individual compartments on each side of a center dividing line. It serves as a test of agility, coordination and stamina.

**Station 12 - LOG:** This station consists of a log, 40 feet in length, in the center of the running surface, lying parallel to the direction of travel. It serves as a test of balance and coordination.

**Station 13 - PARALLEL BARS:** This station consists of two parallel steel bars, seven feet in length, two feet apart, and mounted approximately 4 1/2 feet above the running surface. It serves as a test of hand, arm, and upper body strength.

**Station 14 - LOW WALL:** This station consists of a vertical masonry wall, rising approximately four feet in height above the running surface. It simulates walls of similar height and construction frequently encountered in business and residential areas.

**Station 15 - POLE RUN:** This station consists of an elongated loop with a narrow turf infield. At the ends of the infield are two cones approximately 36 feet apart. The station serves as a test of speed, agility and balance.

**Applicants who fail any portion of the Agility Test are not eligible to continue testing.**