

LC Partner Consultation Form

Section A: LC Instructors & Class Information

Meeting Date:
 LC Set to Begin (select one): Fall ____/Session ____ Spring ____/Session ____ Summer ____/Session ____

First Name: _____	Last Name: _____
Course: _____	Course Reference #: _____
Course Name: _____	
BC E-mail: _____	Telephone: _____
Campus: _____	Course Credit: _____
Department: _____	Associate Dean: _____
First Name: _____	Last Name: _____
Course: _____	Course Reference #: _____
Course Name: _____	
BC E-mail: _____	Telephone: _____
Campus: _____	Course Credit: _____
Department: _____	Associate Dean: _____

Section B: Discussion of LC Ideas

<i>Instructor 1:</i>	<i>Instructor 2:</i>
<i>What is your overall goal in your course?</i>	<i>What is your overall goal in your course?</i>
<i>What are your ideas of a thematic focus for the LC?</i>	<i>What are your ideas of a thematic focus for the LC?</i>
<i>What are you already doing in your class that interfaces with this theme?</i>	<i>What are you already doing in your class that interfaces with this theme?</i>
<i>What are your ideas for integrative assignments?</i>	<i>What are your ideas for integrative assignments?</i>

Section C: Getting on the Same Page

<i>Instructor 1:</i>	<i>Instructor 2:</i>
<i>How do you prefer to communicate with one another? (work/personal email, office/cell phone, face-to-face)</i>	<i>How do you prefer to communicate with one another? (work/personal email, office/cell phone, face-to-face)</i>
<i>How do you prefer to communicate with students outside of class? (BC email, D2L email, cell phone, or other application)</i>	<i>How do you prefer to communicate with students outside of class? (BC email, D2L email, cell phone, or other application)</i>

<i>If applicable, which platform do you use to meet with students? (Microsoft Teams, D2L, or Zoom)</i>	<i>If applicable, which platform do you use to meet with students? (Microsoft Teams, D2L, or Zoom)</i>
<i>What are your meeting preferences, before the semester begins, to plan the LC (frequency, location, time of day, over breakfast or lunch)?</i> <i>How much time can you commit each week?</i>	<i>What are your meeting preferences, before the semester begins, to plan the LC (frequency, location, time of day, over breakfast or lunch)?</i> <i>How much time can you commit each week?</i>
<i>What are your meeting preferences during the semester (frequency, location, time of day, over breakfast or lunch)?</i>	<i>What are your meeting preferences during the semester (frequency, location, time of day, over breakfast or lunch)?</i>
<i>What teaching approaches (lecture, group work, discussion, etc.) do you use?</i>	<i>What teaching approaches (lecture, group work, discussion, etc.) do you use?</i>
<i>How flexible are you concerning the sequence of course topics?</i>	<i>How flexible are you concerning the sequence of course topics?</i>
<i>What is your attendance policy?</i>	<i>What is your attendance policy?</i>
<i>What is your grading based on? (letter grades, points, or percentages)</i>	<i>What is your grading based on? (letter grades, points, or percentages)</i>
<i>How do you assess student learning? (writing assignments, exams, presentations, etc.)</i>	<i>How do you assess student learning? (writing assignments, exams, presentations, etc.)</i>
<i>How much reading and writing do you require of your students?</i>	<i>How much reading and writing do you require of your students?</i>
<i>What do you see as the specific challenges of working with students in your course?</i>	<i>What do you see as the specific challenges of working with students in your course?</i>
<i>Are you willing to share grades on the Integrative Assignments, or will you grade components of assignments differently? Please Note: Sharing grades is not required.</i>	<i>Are you willing to share grades on the Integrative Assignments, or will you grade components of assignments differently? Please Note: Sharing grades is not required.</i>
<i>Are you willing or able to have a shared office hour on the same day & time for your cohort of students? Please Note: Sharing office hours is not required.</i>	<i>Are you willing or able to have a shared office hour on the same day & time for your cohort of students? Please Note: Sharing office hours is not required.</i>