Seamless and secure, online proctoring.

Test-taker
Self-Registration Workflow
May 2022
Step 1: Self-Register with Examity
Step 2: Complete Registration
Step 3: Email Confirmation
Step 4: Login to Examity
Step 5: Complete Test-taker Profile
Step 6: Voucher Code Validation
Self-Registration Workflow

1. Self Register With Examity
2. Complete Registration
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6. Voucher Code Validation
Self-Registration Workflow

1. Self-Register with Examity

The test-taker will need to self-register with Examity as a first step.
The test-taker will need input the following information and click “Register”.

Complete Registration
Self-Registration Workflow

Once the test-taker completes the registration, they will see the above confirmation note.

Profile Registration
Registration completed successfully. Before you log in, you need to activate your new account by following the link in the activation email that was sent to you.
The test-taker will receive an email from donotreply-V5@examity.com with a link to activate their account.
Once the test-taker clicks “Activate your Account”, they will be brought to the login page. The test-taker will need to enter their email and password and click Login. This must be done within 48 hours of receiving the email.

Alternatively, if it's been over 48 hours, then the test-taker will need to click “Forgot your password?” to reset a password and then login.
The first part of the profile will require the test-taker to enter in: DOB, phone number, and select their time zone. FN, LN, and email address will automatically be populated.
Next, the test-taker will either upload or take a picture of their photo ID and then click “Next”.

Complete Profile
Upload Your Photo ID
Lastly, they will need to select and answer three challenge questions and then click “Complete Profile Setup”.
Once the profile is complete, the test-taker can either complete the systems requirements check or skip directly to their Exams Dashboard.
The test-taker will land on their exams dashboard. In order to schedule with either a live premium or automated premium ‘exam’, the test-taker must click “Enter Your Code” button on the upper right side of the screen.
The test-taker will enter their voucher code into the space provided. All automated voucher codes begin with (EA-), and all live voucher codes begin with alpha-numeric values.
Once the voucher code is submitted, if successful, a Request Successful message will appear. Please refer to the FAQs, for more information on the voucher errors.
The test-taker will now see their own Exam Card. This card shows the test-takers specific exam window (pulled from the voucher), along with the exam duration, exam name, and a place where the test-taker can view a list of standard rules/special instructions.

There are 2 different types of exam cards - one for automated proctoring and one for live. The automated exam card (to the left) does not require any scheduling. You can start your exam immediately. The live proctoring exam card (to the right) requires scheduling.