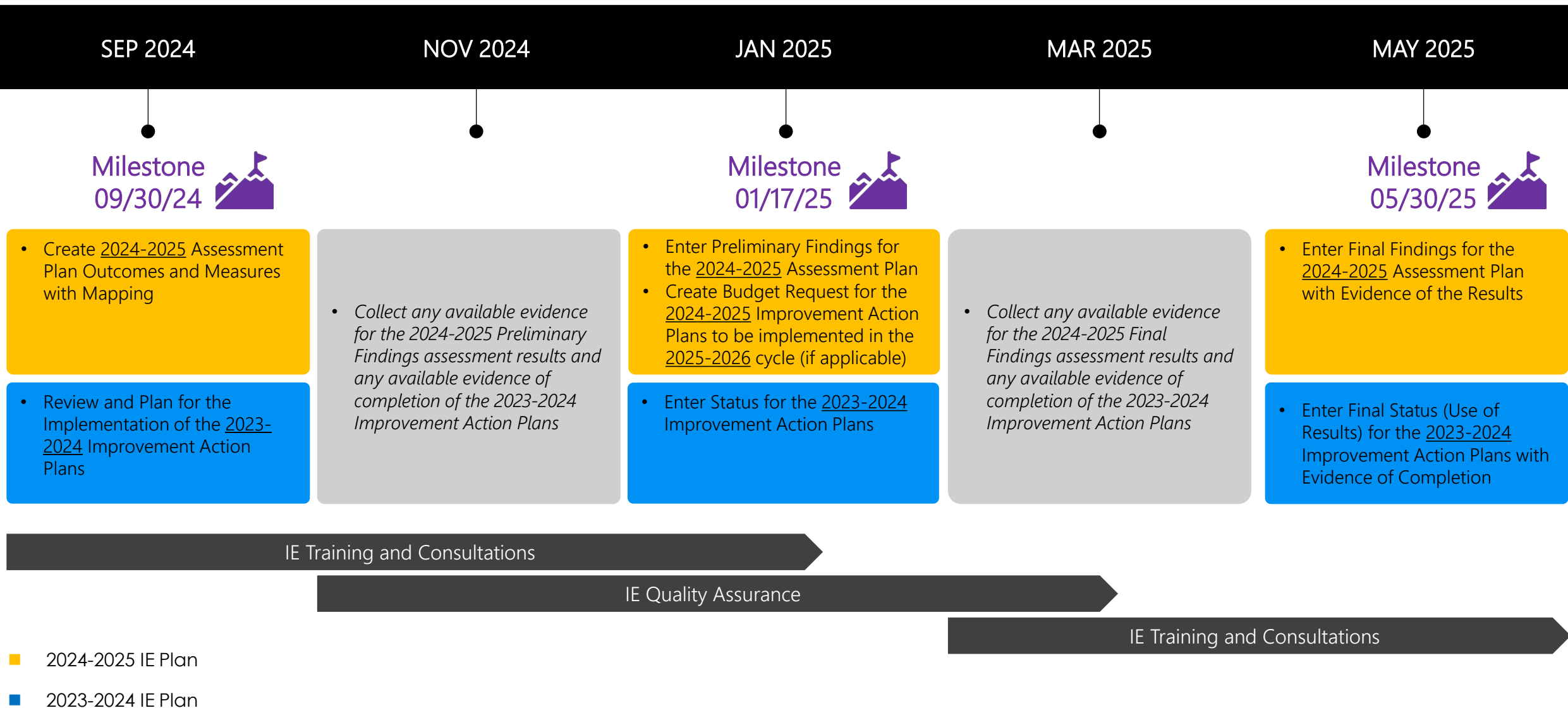
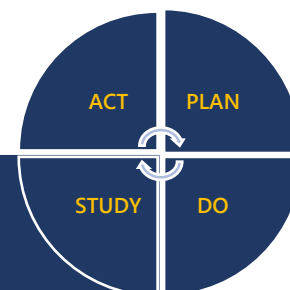


# Institutional Planning and Effectiveness Assessment Cycle Timeline (2024-2025)



# Institutional Planning and Effectiveness

## Plan-Do-Study-Act (PDSA) Continuous Improvement Framework



PDSA	2024-2025 Assessment Current Outcomes and Measures	2023-2024 Use of Results “Closing the Loop” on the Prior Year
<b>P</b>	<ul style="list-style-type: none"> <li>What is your program/departmental mission or purpose?</li> <li>What Outcomes will you assess during this cycle?</li> <li>How will you Measure those outcomes?</li> <li>How will you collect and analyze the data? What is the source of the data? What is your Criteria (Target)?</li> </ul>	<ul style="list-style-type: none"> <li>What specific activities are involved in the Improvement Action Plan(s) you developed based on your prior year’s Assessment Findings?</li> </ul>
<b>D</b>	<ul style="list-style-type: none"> <li>Administer your assessment instruments for data collection.</li> <li>Keep records of completed assessments to use as evidence.</li> </ul>	<ul style="list-style-type: none"> <li>Complete the activities related your action plan.</li> <li>Keep records of the activities to use as evidence.</li> </ul>
<b>S</b>	<ul style="list-style-type: none"> <li>What are the actual results compared to your target?</li> <li>Did you study the results for interpretation?</li> <li>Collect, analyze, interpret, and summarize the data at the mid-point of the cycle to report Preliminary Findings and at the end of the cycle to report Final Findings with substantiating evidence.</li> </ul>	<ul style="list-style-type: none"> <li>Did you complete your improvements?</li> <li>Provide a completion status of the Improvement Action Plan(s) at the mid-point of the cycle and an overall completion report at the end of the cycle with substantiating evidence.</li> </ul>
<b>A</b>	<ul style="list-style-type: none"> <li>Based on the assessment results, what can be done to ensure continuous improvement? Is a budget request needed? NOTE: Budget requests must be submitted by the January Milestone.</li> <li>Will you re-assess the Outcome(s) in the next cycle to gauge improvements?</li> </ul>	<ul style="list-style-type: none"> <li>How will you sustain these improvements going forward?</li> <li>Consider how you can further enhance or scale this effort.</li> <li>Share best practices learned.</li> <li>Celebrate success!</li> </ul>