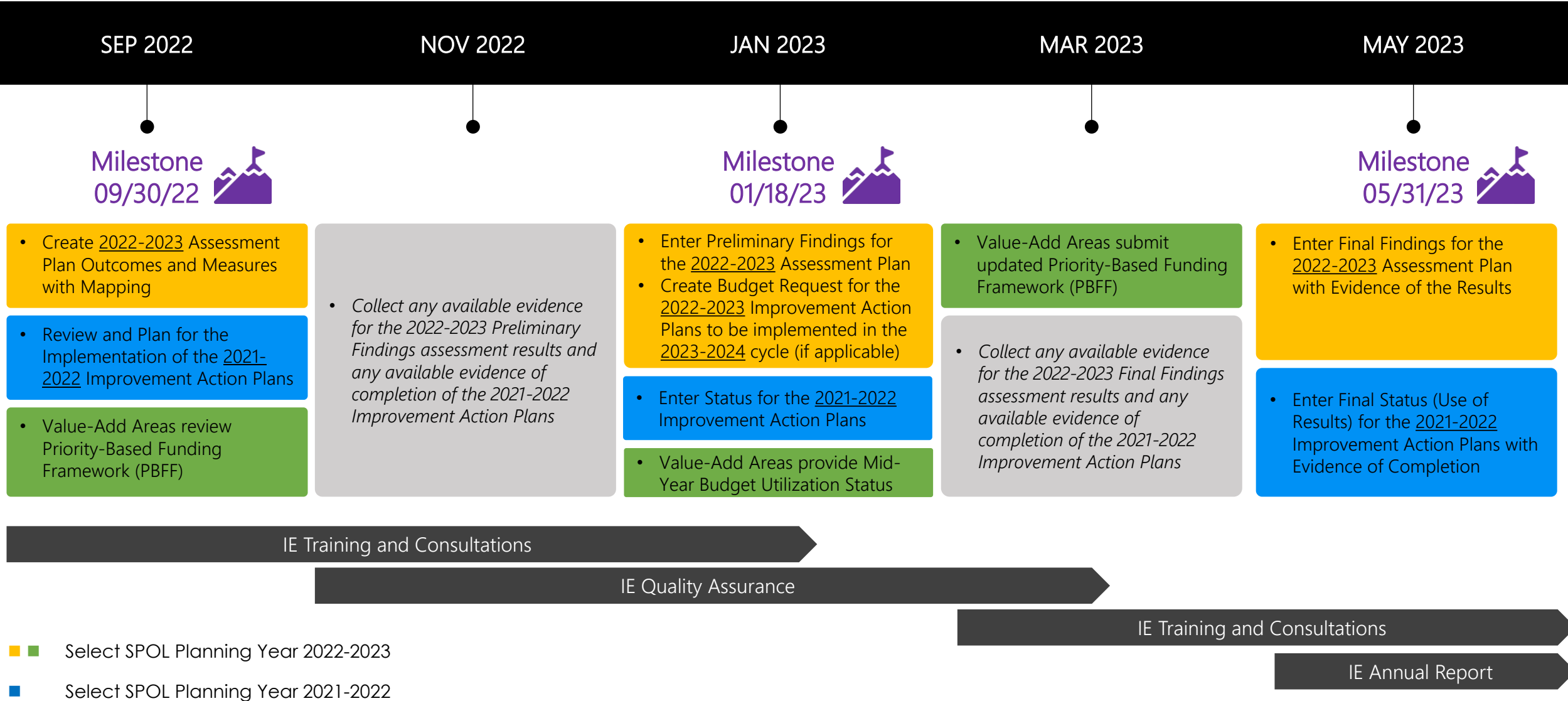
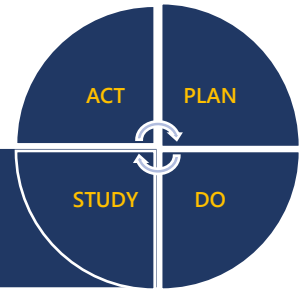


Institutional Planning and Effectiveness Assessment Cycle Timeline (2022-2023)



Institutional Planning and Effectiveness

Plan-Do-Study-Act (PDSA) Continuous Improvement Framework



PDSA	2022-2023 Assessment Current Outcomes and Measures	2021-2022 Use of Results “Closing the Loop” on the Prior Year
P	<ul style="list-style-type: none"> • What is your program/departmental mission or purpose? • What Outcomes will you assess during this cycle? • How will you Measure those outcomes? • How will you collect and analyze the data? What is the source of the data? What is your Criteria (Target)? 	<ul style="list-style-type: none"> • What specific activities are involved in the Improvement Action Plan(s) you developed based on your prior year’s Assessment Findings?
D	<ul style="list-style-type: none"> • Administer your assessment instruments for data collection. • Keep records of completed assessments to use as evidence. 	<ul style="list-style-type: none"> • Complete the activities related your action plan. • Keep records of the activities to use as evidence.
S	<ul style="list-style-type: none"> • What are the actual results compared to your target? • Did you study the results for interpretation? • Collect, analyze, interpret, and summarize the data at the mid-point of the cycle to report Preliminary Findings and at the end of the cycle to report Final Findings with substantiating evidence. 	<ul style="list-style-type: none"> • Did you complete your improvements? • Provide a completion status of the Improvement Action Plan(s) at the mid-point of the cycle and an overall completion report at the end of the cycle with substantiating evidence.
A	<ul style="list-style-type: none"> • Based on the assessment results, what can be done to ensure continuous improvement? Is a budget request needed? NOTE: Budget requests must be submitted by the January Milestone. • Will you re-assess the Outcome(s) in the next cycle to gauge improvements? 	<ul style="list-style-type: none"> • How will you sustain these improvements going forward? • Consider how you can further enhance or scale this effort. • Share best practices learned. • Celebrate success!