

Policy Manual



Title: Board of Trustees: Appointment, Term of Office Organization	Number: 6Hx2-1.05
Legal Authority: <i>Fla. Statutes 112.061, 114.04, 1001.61, 1001.65, Fla. St. Bd. of Ed. Admin. Rules 6A-14.024</i>	Page: Page 1 of 1

APPOINTMENT

Trustees shall be appointed by the Governor, and confirmed by the Senate in regular session. Members of the Board of Trustees shall receive no salary but may receive reimbursement for official travel and other expenses as provided by Section 112.061, Florida Statutes. In the case of a vacancy, due to illness, resignation or any other reason, the Governor shall appoint a successor for the remainder of the term.

TERM

Trustees shall be appointed for terms of four (4) years and may be reappointed. Terms shall expire on May 31 of the year of expiration, or as soon thereafter as the successors shall be qualified to serve. Residential address shall determine a trustee's county of origin.

ORGANIZATION

At its first regular meeting after July 1 of each year, the Board shall organize by electing a chair and a vice chair. The chair's duties are to (1) preside at all meetings of the Board, (2) call special Board meetings, (3) attest to actions of the Board, and (4) notify the Governor, in writing, whenever a Board member fails to attend three consecutive regular Board meetings in any one fiscal year, since such absences may be grounds for removal. The vice chair's duty is to act as chair during the absence or disability of the elected chair.

The Board may, at its own option, elect a co-chair to serve during the year. Use of a co-chair might be preferred by the Board when two Board members who have not served as chair are in the final year of their appointments. If co-chair(s) are elected, the Board must clarify during which part of the year each co-chair will preside.

Within fourteen days after the annual organizational meeting of the Board of Trustees, the President shall file with the State Board of Education, a copy of the organizational proceedings identifying the chair and the vice chair and the schedule of regular meetings of the year. Should the office of the chair become vacant, the Board shall elect a chair at its first meeting after the vacancy occurs, and the President shall notify the State Board of Education

PRESIDENT

The College President is the chief executive officer and corporate secretary of the Board and shall be responsible to the Board for setting the agenda for meetings in consultation with the chair. The President also serves as the chief administrative officer of the College, and all the components of the institution and all aspects of its operation are responsible to the Board through the President.

History: Revised on January 17, 1978; revised on September 21, 1982; revised on October 15, 1985; revised on March 19, 1991; revised and re-titled on April 16, 1997; revised June 6, 2008; revised June 2011; revised August 14, 2012, revised July 9, 2013.

Approved by the Board of Trustees	Date 07/09/2013	President's Signature 	Date 07/09/2013
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