

# Policy Manual



<b>Title:</b> Academic Standards Committee	<b>Number:</b> 6Hx2-5.28
<b>Legal Authority:</b> <i>Fla. Stat. § 1001.64</i>	<b>Page:</b> 1 of 1

## GENERAL STATEMENT

A student who believes that he or she has special or extraordinary circumstances may appeal a College policy to the Academic Standards Committee. The Academic Standards Committee is a college-wide committee established in accordance with College Policy 6Hx2-2.08 to hear appeals/petitions from students. The Academic Standards Committee reviews petitions submitted and makes recommendations to the Associate Vice Provost for Student Life and College Ombudsperson, who makes final decisions. While the Academic Standards Committee process has authority to waive College policy, those policies that are governed by State or Federal law are rules, may not be alterable unless a provision in law or rule allows for deviations.

The Academic Standards Committee does not hear grade appeals per College Policy 6Hx2-4.19 or substitution or waiver of specific courses per College Policy 6Hx2-4.01.

## THE POLICY AND THE STUDENT

Students who seek exceptions to College policies, other than those noted in the general statement of this policy, and admissions requirements, may submit a petition along with any required documentation to support their request for review by the committee. Depending on the reason for the petition, the students may be required to appear before the committee.

## THE POLICY AND THE FACULTY AND STAFF

Faculty and staff who assist students with completing academic standards petitions are responsible for reviewing the information provided by the student to make sure the petition meets the guidelines outlined in the accompanying procedure to this policy. Faculty and staff should provide students with accurate and timely information about the status of their petition when requested and provide any notifications to appear before the Academic Standards Committee.

## IMPLEMENTATION AND OVERSIGHT

The President has the authority to establish procedures to implement this policy. The Vice Provost for Student Services is responsible for oversight of this policy. The College Registrar designates a staff member to serve as an ex-officio member of the committee. The Academic Standards Committee makes recommendations to the Associate Vice Provost for Student Life and College Ombudsperson, who shall approve, disapprove or modify recommendations from the Academic Standards Committee in accordance with the timeline and rules set forth in College Procedure 6Hx2-5.28 - Academic Standards Committee

<b>History:</b> <i>Adopted as policy August 26, 2008; revised October 25, 2011; revised September 24, 2013; January 23, 2018; June 25, 2019</i>			
<b>Approved by the Board of Trustees</b>	<b>Date:</b> 06/25/19	<b>President's Signature</b> 	<b>Date:</b> 06/25/19