

# Policy Manual



<b>Title:</b> Budget Amendments	<b>Number:</b> 6Hx2-6.22
<b>Legal Authority:</b> <i>Fla. Statutes 1001.64 (4) (b)</i> <i>Fla. St. Bd. Of Ed. Admin. Rules 6A-14.0713</i>	<b>Page:</b> Page 1 of 1

The President or his/her designated representative shall be authorized to reallocate funds between organizational units of a fund and between general ledger codes within a class of expenditures for a fund.

The following types of budget amendment shall not be official until approved by the State Board of Education:

1. The transfer of appropriations from one fund to another.
2. A budget amendment against the fund balance.
3. A budget amendment to increase revenue.

The President is authorized to develop the necessary procedures for generating and approving budget amendments.

All budget amendments for the prior year shall be submitted to the State Board of Education prior to August 15 of any year.

**History:** *Revised as Policy 6.04 on October 16, 1979; reissued on September 21, 1982; revised and re-titled on March 19, 1991; revised and re-numbered on June 18, 1997; updated logo October 4, 2013*

<b>Approved by the Board of Trustees</b>	<b>Date</b> 10/04/2013	<b>President's Signature</b> 	<b>Date</b> 10/04/2013
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