

# Policy Manual



<b>Title: Safety, Sanitation, and Fire Inspection of Property</b>	<b>Number:</b> 6Hx2-7.11
<b>Legal Authority:</b> <i>Chap. 1004, Fla. Statutes; State Requirements for Educational Facilities (SREF); Fla. Fire Prevention Code; Fla. Building Code</i>	<b>Page:</b> 1 of 2

## GENERAL STATEMENT

The President or designee is authorized to establish a comprehensive program of safety and sanitation for the protection of all faculty, staff, students, and visitors. This comprehensive program shall include, but not be limited to, the following:

- a) The implementation and evaluation of a comprehensive safety plan in accordance with the *Criteria for Accreditation of the Commission of Colleges of the Southern Association of Colleges and Schools*.
- b) The adequate provision and use of safety equipment by faculty, staff and students in laboratories and other hazardous areas.
- c) The display of emergency evacuation procedures for all buildings.
- d) Compliance with the provisions of the Florida Right-to-Know Act for all hazardous materials compliance with the Occupational Safety and Health Administration's (OSHA) rule on occupational exposure to blood-borne pathogens.
- e) Compliance with Florida Administrative Code, Biomedical Waste.

The college will conduct annual inspections to insure that all college assets comply with the most current state regulations in order to promote a comprehensive program. Annual safety, sanitation, and fire safety inspections shall be conducted with a copy of the inspection report forwarded to the Department of Education and the State Fire Marshal's offices by June 30 of each year (reports are currently forwarded electronically as mandated by the State Fire Marshal's Office). If major deficiencies are noted in any inspection, as defined by the State Fire Marshal, the Board of Trustees shall be notified by the Director of Safety and Chief Fire Official of plans to alleviate the problem and the cost of corrective measures.

## THE POLICY and THE STUDENT

To promote for all students a safe, healthy learning environment free from hazardous conditions.

## THE POLICY and THE FACULTY AND STAFF

To ensure that all faculty and staff have the ability to work in a safe, healthy environment free from hazardous conditions.

## IMPLEMENTATION and OVERSIGHT

The President or designee has the authority to establish procedures to implement this policy. The Senior Vice President for Administrative Services has the responsibility for implementing and overseeing this policy, including the investigation of any alleged policy violations.

<b>History:</b> <i>Revised as Policy 6.49 on September 21, 1982; revised December 16, 1986; revised and re numbered July 23, 1997; revised September 10, 2009; revised February 23, 2010; revised October 23, 2012; revised May 27, 2014</i>			
<b>Approved by the Board of Trustees</b>	<b>Date:</b> 05/27/14	<b>President's Signature</b>	<b>Date:</b> 05/27/14

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## VIOLATION OF POLICY

All individuals in violation of these established policies may be subject to disciplinary action, up to and including termination.

## DEFINITIONS

**Major deficiencies:** any deficiencies that pose a serious threat to life or property as outlined in the Florida Fire Prevention Code or referenced in either NFPA 1 or NFPA 101 Life Safety code. (example: Defective fire alarm system)

**Sanitation:** The control of environmental factors that form links in disease transmission. Subsets of this category are solid waste management, water and wastewater treatment, industrial waste treatment and noise and pollution control.

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<b>Approved by the Board of Trustees</b>	<b>Date:</b> 05/27/14	<b>President's Signature</b> <i>J. David Anthony Jr.</i>	<b>Date:</b> 05/27/14
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