

Procedure Manual



Title: Contracts and Authority	Number: A6Hx2-1.14
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Delegation of Authority for Contract Execution: Contracts approved by the Office of General Counsel (hereinto after referred to as legal) may be executed in accordance with this procedure.

- A. Contracts not exceeding Category 3, Florida Statute 287.017. College president, senior vice-presidents, campus presidents, vice-presidents, or an equivalent position as defined by Human Resources may execute contracts approved by legal within this threshold category.
- B. Contracts not exceeding Category 4, Florida Statute 287.017. College president, senior vice-presidents may execute contracts approved by legal within this threshold category.
- C. Contracts not exceeding Category 5, Florida Statute 287.017. College president or designee may execute contracts approved by legal within this threshold category.
- D. Contracts exceeding Category 5, Florida Statute 287.017 must be presented to the District Board of Trustees for approval. The President, or designee(s), is authorized to sign any contract reflecting action approved by the Board.

Recommending Officer's Signature:	Date: 10/23/12	President's Signature:	Date: 10/23/12
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