

Procedure Manual



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CONSTITUTION FOR THE FACULTY SENATE OF BROWARD COLLEGE

Preamble

In order to provide for effective joint communication concerning the nature, direction, and pace of the Broward College program, and to encourage the development and maintenance of a climate conducive to excellence in teaching and learning within a framework of academic freedom, professional responsibility, and high ethical standards, the Faculty of Broward College does hereby adopt this Constitution for the Faculty Senate.

Article I. Name

The body hereby formed shall be known as the Faculty Senate of Broward College.

Article II. Purpose

Under the leadership of the President of Broward College, and subject to the approval of those agencies legally constituted to direct the public junior and community colleges of the State of Florida, the Faculty Senate of Broward College shall serve as an instrument through which the Faculty can initiate, study, discuss and recommend those objectives, policies and procedures which are properly the common concern of the Administration, Faculty and Staff of the Broward College in academic areas.

Article III. Definition of Faculty

Faculty, for the purposes of this document shall be defined as: full-time, certified personnel employed by Broward College on the instructional salary schedule, who are assigned to a full teaching load, or who are designated as librarians or counselors.

Article IV. Senators

Section 1: Apportionment

There shall be one senator for each fifteen members, or major fraction (8) thereof, of the total faculty members on each of the campuses, plus two additional Senators for each campus. All such Senators will be elected at-large from their respective campus. CHSE Faculty may be candidates on each respective campus. In addition, two Senators shall be elected at-large from CHSE.

Recommending Officer's Signature: <i>Linda Howdyshell</i>	Date: 10/4/2013	President's Signature: <i>J. David Anthony Jr.</i>	Date: 10/4/2013
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Section 2: Qualifications

Senators shall be full-time faculty members, assigned to one or more campuses, running for office only from that campus where the majority of their classes/work is assigned.

Section 3: Nominations

On Tuesday of the first full week of February, the Enabling Committee shall circulate, among the Faculty on each campus, a memorandum stating the number of Senators to which the campus is entitled (less the number of Senators whose term shall not have expired by the end of the current academic year). This number shall be determined by the number of full-time faculty members in active service and holding either an annual contract or continuing contract with Broward College at the beginning of the current academic year and in accordance with Section 1 of this Article. Any full-time member of the faculty may send written, signed nominations to the Enabling Committee. Such nominations must be received by the Enabling Committee no later than Friday of the last week in February to be listed on the ballot.

Section 4: Elections

Elections shall be conducted by the Enabling Committee of the Senate. Senators for a campus shall be elected by the full-time faculty members assigned to that campus. Sealed ballots containing the names of all qualified candidates, arranged alphabetically, shall be distributed to all faculty members of the respective campus, who shall vote for the appropriate number of Senators. Election shall be determined by a plurality vote. The Enabling Committee of the Senate shall distribute, collect, and count the ballots before Friday of the third full week in March, and certify the newly elected Senators to all persons appropriately concerned.

Section 5: Term

The term of office shall commence upon election. There shall be no limit on the number of terms a Senator may serve. Senators shall normally serve for two years. Special one-year terms may be instituted by the Enabling Committee, if this is necessary, in order to insure staggering of terms.

Section 6: Vacancies

Should a vacancy exist for any reason, the President of the Senate shall appoint a replacement from the same campus. Such a replacement shall serve until the next regularly scheduled election. Such appointment shall be made prior to the next regularly scheduled Senate meeting following notice of the vacancy. Appointments are subject to confirmation by a two-thirds majority vote of the Senators present.

A Senator who transfers to a different campus shall serve the remainder of the academic year as a Senator-at-large. The original Senate seat shall be considered a vacancy.

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