## **Procedure Manual**



Title: Annual Adoption of the Salary Schedule		Number:
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The Division of Human Resources and Equity shall annually prepare the Annual Salary Schedule for review and approval by the Board of Trustees. The President shall forward a copy of the official salary schedule with the annual budget when it is submitted to the Division of Community Colleges. The Board shall report to the State Board of Community Colleges on or before March 15 of each year the results of its program to eradicate any known discrimination on the basis of race, color, age, national origin, religion, gender, marital status, sexual orientation, veteran status or disability or other legally protected classes in the granting of salaries to employees.

<b>Recommending Officer's</b>	Date:	President's Şignature:	Date:
Signature:	9/25/12	J. Quil Century S.	9/25/12