



STUDENT ORGANIZATION RE-REGISTRATION PACKET

[Club Name]

Attached to your packet should be:

- 1. (4) Executive Officers**
- 2. Club Roster**
- 3. Constitution**

Due:

Fall: September 23, 2022

Spring: February 10, 2023



Student Organization Registration Packet

Organization Name: _____

Chapter (if applicable): _____

Campus: Central North South

Description & Purpose of the Organization:

Advisor Information:

*Please note to serve in this capacity, you must be a fulltime staff/faculty member on the campus the organization is housed at and cannot already be serving as the main advisor for another club.

Name: _____

Office Phone Number: _____ BC E-mail: _____

Position/Title: _____

Department: _____ Building: _____ Room: _____

Name of Advisor's Department Chair/Supervisor: _____

Department Chair/Supervisor email: _____

Co-Advisor Information (if applicable):

*Please note to serve in this capacity, you must be a fulltime or part-time (non-student) staff/faculty member on the campus the organization is housed at.

Name: _____

Office Phone Number: _____ BC E-mail: _____

Position/Title: _____

Department: _____ Building: _____ Room: _____



IN ORDER TO MAINTAIN ACTIVE STATUS, CLUBS MUST ABIDE BY THE FOLLOWING:

Constitution:

All organizations must have a Constitution and must utilize the Student Life Constitution Template.

Club Training:

12-2 pm, Friday September 23, 2022

<https://broward-edu.zoom.us/j/91225729793>

Leadership Seminar Dates Leadership Seminar:

One session a month must be attended by at least one representative. Please see next page for Leadership Seminar Dates.

General Assembly Meetings:

At least one member of each organization must attend every General Assembly Meeting. If a member cannot attend the required meetings, an appointment must be made within one week with a member of the Student Life Team. Check with your campus for these dates/times.

IN ORDER TO RECEIVE FUNDING CLUBS MUST:

be in good standing by complying with the 'active' requirements above. In order to utilize funds, you must obtain approval in advance of the purchase.

Host Monthly Meeting: Clubs must have a minimum of one scheduled meeting per month to receive funding.

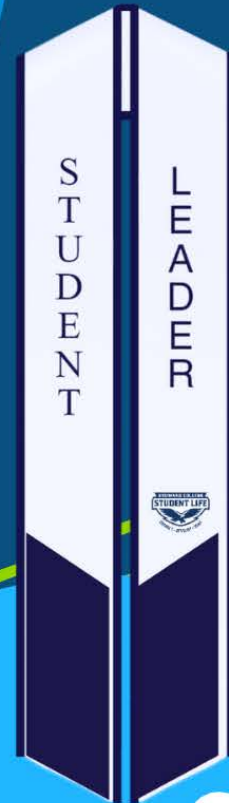
Events/Activities: Clubs must host at least 1 event per semester to receive funding. This includes meetings, fundraisers, community service, practices, etc. All club activity on and off campus must be registered through Student Life.

Advisor Name _____ Advisor Signature _____

Any violation of the terms listed above or violation of Broward College policies may result in your club being deactivated. If deactivated, you will lose any reservations that were scheduled for the remainder of the semester, including meeting rooms, table/chair reservations, event room registrations, travel registration, etc.

President Name _____ President Signature _____

CERTIFIED LEADER PROGRAM



LEADERSHIP SEMINARS :

12:30-1:30 PM

(PICK 3)

- SEPTEMBER 28
- OCTOBER 12
- OCTOBER 24
- NOVEMBER 14
- NOVEMBER 21

SOFT SKILLS:

12:30-1:30 PM

- SEPTEMBER 29
- OCTOBER 13
- NOVEMBER 3

3 STEPS TO

CERTIFICATION :

- ATTEND 3 LEADERSHIP SEMINARS
- COMPLETE 8 LEADERSHIP JOURNAL ENTRIES
- COMPLETE SOFT SKILLS EXAM BY DEC 9TH

BENEFITS:

- GRADUATION STOLE
- LEADERSHIP CERTIFICATE
- PROFESSIONAL DEVELOPMENT
- PERSONAL EXPLORATION
- BUILD YOUR NETWORK
- RESUME ENHANCEMENT

NORTH- BLDG 46, RM 144
CENTRAL- BLDG 19, RM 101
SOUTH- BLDG 68, RM 191

FOR MORE INFO
STUDENTLIFE@BROWARD.EDU

FLORIDA SOFT SKILLS CERTIFICATION

SOFT SKILLS DATES:

12:30–1:30 PM

- **SEPTEMBER 29**
- **OCTOBER 13**
- **NOVEMBER 3**

**GET IN-DEMAND
JOB SKILLS
&
ENHANCE YOUR RESUME**

CERTIFICATION IN 4 WORKPLACE COMPETENCIES

- **CONVEYING PROFESSIONALISM**
- **COMMUNICATING EFFECTIVELY**
- **TEAMWORK AND COLLABORATION**
- **THINKING CRITICALLY & SOLVING PROBLEMS**

***STUDENTS MUST PASS TEST TO
EARN THIS CREDENTIAL***

- **SIGN UP AT CAREER SERVICES**
- **TAKE THE REQUIRED PROCTORED
ASSESSMENT AT THE TESTING
CENTER**
- **EARN YOUR CERTIFICATION!**

NORTH– BLDG 46, RM 129
CENTRAL– BLDG 19, RM 117
SOUTH– BLDG 68, RM 100

**FOR MORE INFO
STUDENTLIFE@BROWARD.EDU**



Officer Positions & Organization Roster

We, the members of: _____, have received and read all policies and procedures regarding the responsibilities of campus organizations. We agree to abide by the Student Code of Conduct. We have also been informed that violation of these policies may result in suspension or dissolution of our organization and possible conduct violation.

Position titles are up to your digression but should be reflected in your Constitution.

Position:

Name:

Student ID#:

BC Email:

Phone #:

Position:

Name:

Student ID#:

BC Email:

Phone #:

Position:

Name:

Student ID#:

BC Email:

Phone #:

Position:

Name:

Student ID#:

BC Email:

Phone #:

