

## Student Support Services

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## Student Support Services

### Academic Advisement and Educational Planning

Academic Advisors and Counselors are available on each campus/center to instruct and counsel students in the following areas:

- Career and Educational planning.
- Choosing appropriate courses for desired major.
- Utilizing self-advising resources/tools.
- Coaching on strategies that promote academic success, such as study skills, time management, test anxiety, decision-making and communication skills.
- Preparation for university transfer or the workforce.

For further information and support, students may contact our Advisors and Counselors:

A. Hugh Adams Central Campus	954 - 201-6528
North Campus	954 - 201-2305
Judson A. Samuels South Campus	954 - 201-8875
Willis Holcombe Center	954 - 201-7491
Pines Center	954 - 201-3601
Weston Center	954 - 201-8501

**NOTE:** All first-time-in-college degree-seeking students are required to attend an Advisement and Registration Session (AAR) prior to their first semester for academic advisement

At an AAR Session, students will learn to use the online self-help advising tools, degree audit, and self-registration system.



### Career Center

Career planning is available to all students and alumni of Broward College. A variety of services

are available to assist student with setting career goals, and preparing for a job. At the Career

Center students are provided the resources to research their career options.

### Define Yourself:

- Take self-assessments to generate a list of prospective occupations that match the preferred work activities, interests, personality preferences, values, skills and life goals.
- Use computerized career information systems and print materials to evaluate various careers, working conditions, salary levels, and employment outlook.
- Research career options that match majors.
- Make an appointment for individual career advising and/or job-seeking assistance.
- Access online information and advisement manuals for transfer requirements about the programs they may wish to pursue.
- Access national educational directories and career libraries.

Employment services are available to all students and alumni of Broward College. A variety of services are available to assist students in making career decisions.

### Career Guidance:

- Access full or part-time job listings and internships posted through the campus' Career Center
- Access student work-study jobs online and jobs posted on the Broward College's website.
- Learn about on-campus employer recruitment events.
- Obtain assistance with resume and cover letter writing strategies.
- Develop successful job interviewing skills.

A student may visit a self-service campus Career Center at the campus location of his/her choice.

A. Hugh Adams Central Campus  
Building 19, Room 116 954 - 201-6612

North Campus  
Building 46, Room 238 954 - 201-2272

Judson A. Samuels South Campus  
Building 68, Room 100 954 - 201-8865

Willis Holcombe Downtown Center  
Building 33, Room 117 954 - 201-7491

Pines Center Room 107 954 - 201-3601

### Student Assistance Program

Broward College entered into an agreement with Henderson Student Counseling Services to provide mental health counseling to currently enrolled Broward College students. Student concerns about relationships, family, stress, body image, drug and alcohol abuse, anxiety, depression, violent or suicidal thoughts, or sexual assault can cause distress and problems with day-to-day living, and interfere with students being able to achieve their full academic potential.

These services are provided off-site at a convenient location or via phone. Students who choose to use these services can expect a comfortable environment where they can explore current issues and speak to a professionally trained and licensed counselor at Henderson.

Students who use these services are eligible for up to six free counseling sessions. After the initial six visits, additional counseling sessions are offered on a sliding fee scale based on ability to pay. Student counseling sessions are confidential as provided by law.

Students can call at any time to speak to someone at 954-424-6916. Support is available by phone 24 hours a day, seven days per week and no referral is needed from Broward College. However, students will need to provide a valid student ID at the first visit to verify enrollment status.

### Disability Services

Broward College complies with all relevant laws enacted at every level of government to provide access to students with special needs. Students with documented disabilities are assured participation in all College activities and services. However, disclosure of a disability is voluntary and students cannot receive support services/accommodations unless he/she provides current documentation of his/her disability and registers with the Office of Disability Services (ODS) on his/her campus. The student will then be provided with the appropriate support services/accommodations based on his/her individual needs and College policy.

Some of the services available are adaptive technology, specialized testing, sign language interpreters, real-time captioners, readers, scribes, and note-takers. Students receiving assistance from Vocational Rehabilitation or the Division of Blind Services are required to apply for financial assistance at Broward College. For further information, call 954 - 201-7545.

Disability Services Advisors also provide academic advising and assist students with their educational plans.

### Bookstores

The Broward College Bookstores are owned and operated by the College and function as a service to the students, faculty, administration and staff. The bookstores offer a complete line of textbooks, both new and used, and a large selection of trade and reference books. There are an extensive assortment of e-textbooks, laptops, art supplies, gift items, engineering supplies, college rings, license plate holders, mugs, shirts, hats, health science uniforms, health science supplies, dictionaries, backpacks, computer supplies, Microsoft, Adobe & Macromedia software's, candies and snacks, soft drinks, pennants, calculators, tape recorders, PDA's, jump drives, MP3 players, printers, UPS protectors, zip drives, pens and pencils, notebooks, highlighters, diploma and picture frames, decals, newspapers, 3-ring binders, index cards, test supplies.

Gift certificates are available in the bookstores in various denominations. Services also include special orders for books and software not normally carried as basic stock, and buy-back of used textbooks. Prices are established according to the national standard typically found at other colleges and universities. The bookstore accepts Visa, Master Card, Amex & Discover credit cards. Textbooks can be ordered online at [www.broward.edu/bookstore](http://www.broward.edu/bookstore). Bookstore hours of operations are posted on the BC web-site.

A. Hugh Adams Central Campus,  
Building 19 954 - 201-6830  
North Campus, Building 46 954 - 201-2224  
Judson A. Samuels South Campus  
Building 67 954 - 201-8805  
Willis Holcombe Center  
HEC Building 33, 2<sup>nd</sup> Floor 954 - 201-7402  
Pines Center, Building 101 954 - 201-3604  
Weston Center 954 - 201-8528  
Building 110, 2<sup>nd</sup> Floor

### Learning Resource Centers

The overall goal of the Learning Resource Center on each of the campuses is to provide faculty and students with access to up-to-date instructional and support services in both the classroom and learning laboratories. BC Student ID Cards validated for the current term are required at each BC LRC.

Each of the Learning Resource Centers also maintains a hands-on self-study area for Anatomy and Physiology review. Models and study materials are available for individuals or small groups.

In addition, open computer labs with direct Internet access are available to students on each of the campuses/centers for both research and homework needs.

### **Discipline Support Labs**

Discipline Support Labs exist to help students succeed in their courses. Each campus/center has a discipline lab for English/ESL, Math, Modern Foreign Languages, Reading, Science Resource Lab, and Open Computer Labs. These labs assist students with both college-prep and college level courses.



### Tutoring

Tutoring services are available for several subject areas. Interested students should contact the Learning Resource Center on each campus for tutoring details or visit <http://www.broward.edu/success/lrc/>.

Students can find tutoring information for Central Campus on Facebook, just search for “central campus tutoring”.

### 24/7 Online Tutoring for BC Students

College students now have 24/7 online tutoring access! Smarthinking provides real time online

tutoring and homework help for core courses and skills up to 24 hours a day, seven days a week.

To access online tutoring help, log on to myBC at the Broward College homepage at [www.broward.edu](http://www.broward.edu) and click on the Smarthinking.com link.

A Step-by-Step [Smarthinking Student Handbook guide](#) is available for students on Smarthinking “My Home Page” in “My File Cabinet” in the information scrolling box.

If assistance is needed with accessing a Smarthinking account, please go to the Learning Resource Center at the Central Campus.

### Classroom Support

Another function of the learning resource center is to support quality instruction by providing computer/audio visual equipment and materials to the campus classrooms. Each campus maintains an extensive library of video and other instructional materials to enhance classroom instruction. Specific information regarding availability and scheduling procedures for the use of classroom materials and equipment may be obtained by contacting the campus Learning Resource Centers.

A. Hugh Adams Central Campus

Building 17 954 - 201-6660

North Campus, Building 62 954 - 201-2260

Judson A. Samuels South Campus,

Building 72 954 - 201-8909

Pines Center, Building 101 954 - 201-7595

Willis Holcombe Center

HEC Rm. 430 954 - 201-7595

### Libraries

The library on each of the College's campuses is a joint use facility. Consequently, policies, procedures, and hours of operation differ slightly from one location to another.

On the A. Hugh Adams Central Campus, the University/College Library is located in Building 17. The library is a joint use facility operated by Broward College and Florida Atlantic University. The mission of the library is to provide academic support to students and to create a stimulating environment that will encourage academic achievement. Students have access to a large book collection and electronic resources available for use in the building or remotely. Information and resources provided by the University/College Library are available through the Web.

Students on the College's North and Judson A. Samuels South Campuses are also served by joint-use facilities. The College and Broward County jointly operate these libraries. On North Campus, the joint BC/Broward County Library is located in building 62, and on the Judson A. Samuels South Campus, the joint BC/Broward County Library is located in building 81. Both of these facilities have access to the county's electronic catalog which permits the user to search all the holdings in the entire Broward County Library System as well as a large assortment of electronic databases. Research using the catalog and electronic databases is available at each library location, as well as through the College's web page.

Students who attend the Willis Holcombe Downtown Center or the Pines Center will find a Broward County Library located nearby.



### Library Cards

BC students are eligible to use all campus libraries. However, due to their particular partnerships, different cards are required on the campuses to check out materials. Students must have a BC identification card in order to check out materials from the University/College Library on the A. Hugh Adams Central Campus. Students at the North and Judson A. Samuels South Campuses and the Willis Holcombe Downtown Center and the Pine Centers must have a Broward County library card. Since each location is unique, materials that have been checked out must be returned to the campus from which the material was borrowed.

The library staff encourages students and faculty to make suggestions for the improvement of service and appreciates recommendations for titles to be added to the collection. Qualified staff is available at each location to help patrons identify, locate and use library materials. For further information and for the different campus library

hours of operation, please contact the individual campuses.

A. Hugh Adams Central Campus	
Building 17	954 - 201-6648
North Campus	
Building 62	954 - 201-2261
Judson A. Samuels South Campus	
Building 72	954 - 201-8909
Pines Center, Building 101	954 - 201-3619
Broward County Main Library	954 - 357-7444

### Peer Mentoring

The Peer Mentoring Program was developed to provide an opportunity for new first-time in college students to connect with mentors who are knowledgeable of Broward College. Peer Mentors are experienced students who assist new students in their academic transition into college. They provide first-year students with information, support, and encouragement to be successful.

Peer Mentors help students set goals, familiarize students with college resources, help students develop leadership skills, build self-confidence, make connections with faculty and staff, and provide them with a positive support system. The program requires Peer Mentors to meet with their mentees once per week and make additional contacts by telephone; e-mail, text message, and Facebook and use a mentoring log to document these contacts.

To become a Peer Mentor, students are expected to demonstrate outstanding academic performance within their major field of study. Peer Mentors are trained in navigating the college systems, and in mentor roles and responsibilities. Peer Mentors also have the opportunity to develop their organizational and interpersonal skills by planning and participating in a variety of college activities developed by the Peer Mentoring Program.

For further information, please contact the Student Success Office at each campus:

North Campus - 954-201-2310  
 Central Campus – 954-201-6869  
 South Campus – 954-201-8994

### [The Council on the Social Status of Black Males](#)



Broward College's Council on the Social Status of Black Males was established in the Fall of 2008 to develop programmatic efforts and mentor programs to improve the retention and graduation rates of Black males. Council members volunteer as mentors for Black Male students.

### [Encourage Broward Mentor Program](#)

Encourage Broward is an e-mentoring program to assist Black and Latino Male students. Community volunteers serve as mentors who contact Black Male students and mentor them through electronic communication.



### [Brother to Brother Mentor Program](#)

Brother to Brother (B2B) is a mentoring program in which highly successful Black and Hispanic Male students are trained to mentor incoming freshman males. The goal of the program is to provide student mentors who assist with the transition to college, and engage participants in a weekly study group. The B2B mentors serve on North, South, and Central campuses.

### [Childcare Services](#)

Broward College entered into an agreement with Academy for Early Learning to provide childcare services for students and faculty on all three campuses. Further, all campuses offer a free government sponsored VPK (Voluntary Pre-Kindergarten) school Readiness Program for children up until the age of 4 before the public

school year begins in August. The VPK children are allowed to stay at the center without being charged from 9:00 am-12:00 pm. Wrap-around care is available on a payment basis for \$75.00 per week from 7:00 am-9:00 am and 12:00 pm -6:00 pm.

The mission of the Academy is to provide the highest quality Early Childhood Program to serve the needs of the Broward College community. The educational program is based on best practices as well as a developmentally and culturally appropriate curriculum as outlined by National Association for the Education of Young Children (NAEYC).

There are a limited amount of childcare subsidies available to Pell eligible students on each campus. Applications can be obtained at the campus childcare centers. Students are encouraged to apply and placement is on a first-come, first-serve basis. For cost and further information, contact one of the childcare center locations:

BC-North Campus  
Little Learners' College  
1150 Coconut Creek Parkway, Bldg 63  
Coconut Creek, Fl. 33066  
(954) 201-2440, Fax 954 - 201-2445  
Director: Leta Wilson

BC/FAU Child Development Center  
3501 SW Davie Road, Bldg 27  
Davie, Fl. 33314  
(954) 201-6987, Fax 954 - 201-6985  
Director: Cindy Bonds

BC-South Campus Child Development Center  
7200 Pines Boulevard, Bldg 73  
Pembroke Pines, FL 33024  
(954) 201-8651, FAX 954 - 201-8653  
Director: June Paul