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BROWARD COLLEGE

Define yourself.

To: Members of the Board of Trustees

From: J. David Armstrong Jr., President

Date: August 26, 2008

Place: Regular Meeting of the Board of Trustees
Broward College
Willis Holcombe Center
111 East Las Olas Boulevard
Fort Lauderdale, FL 33301

Subject: Agenda Item IV-D-Student Receivable Debt Reduction/Write Off Student Debt

Brief Description:

Attached is a request to discharge a deceased student's debt.

Benefit to BCC:

Reduce the College's outstanding receivable debt.

Relationship to College Master Plan:

Goal 1 - Administrative decision that is student centered.

RECOMMEND APPROVAL

Board Agenda Approved: _____
Date: _____

Agenda Item IV-D

**BOARD OF TRUSTEES
AGENDA TRANSMITTAL SHEET**

To: David Armstrong, President

Date August 4, 2008


Issue: Write off deceased student debt

Background/Analysis:

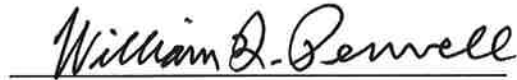
Attached is a list of students who are deceased and whose debt should be removed from college records. A copy of the death certificate is on file.

Fiscal Impact:

The College's outstanding student receivable debt is being reduced by \$73.33



Initiating Official
April Townsend-Carpenter,
Acting Associate Vice President
For Student Business Services



Vice President/Provost
William Pennell
Chief Financial Officer

Staff Position:

THIS RECOMMENDED ACTION MEETS THE FOLLOWING ELEMENT(S) OF THE COLLEGE'S MISSION STATEMENT:

- Commitment to meeting the needs of our community
- Commitment to open access and excellence in learning
- Commitment to embracing individuality in a multi-cultural society
- Commitment to ethical behavior, collaboration, stewardship and continuous improvement

BRIEFLY DESCRIBE HOW THIS RECOMMENDATION ACHIEVES THE ABOVE ELEMENT(S) IN THE COLLEGE'S MISSION STATEMENT:

Provide timely service to the student by updating their account balance information based on official documentation received by the College.

Minority: Yes ___ No ___ N/A

Broward: Yes ___ No ___ N/A

President's Recommendation:

Recommend Approval
 For Information Only



Broward Community College

Deceased Student Debt as of April 24, 2008

Student Name	Date of Death	Debt Amount	Description
Prendergast, Nicholas	June 26, 2008	\$ 73.33	Financial Aid Bookstore
		<hr/>	
		\$ 73.33	

AGENDA ITEM IV-D

AUG 26 2008

ENCLOSURE _____