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BROWARD COLLEGE

Define yourself.

To: Members of the Board of Trustees

From: J. David Armstrong Jr., President

Date: September 23, 2008

Place: Regular Meeting of the Board of Trustees
Broward College
Willis Holcombe Center, Boardroom #1208
111 East Las Olas Boulevard
Fort Lauderdale, FL

Subject: Agenda Item III - Approval of Minutes

This item contains the minutes of the regular board meeting held on August 26, 2008.

RECOMMEND APPROVAL

THESE MINUTES ARE TENTATIVE AND WILL NOT BECOME OFFICIAL UNTIL APPROVED BY THE BOARD AT A SUBSEQUENT MEETING

BROWARD COLLEGE
Minutes of the Regular Meeting of the Board of Trustees
August 26, 2008

PRELIMINARIES

President Armstrong welcomed everyone to the August Board of Trustees meeting. President Armstrong introduced Dr. Eileen Garcia, the new Dean of Student Affairs at the Willis Holcombe Center and spoke about Dr. Garcia's accomplishments at the College. He then asked Dr. Garcia to lead the Pledge of Allegiance.

President Armstrong stated that he would be scheduling another Board Workshop regarding the vision for Broward College. President Armstrong commended the staff for their preparation and handling with respect to hurricane preparedness last week.

Vice President of Academic Affairs, Judith Scherer introduced the faculty in attendance. President Armstrong acknowledged Damon Davis as the new UFF representative and thanked him for doing a good job. Vice President of Student Affairs, Angelia Millender indicated there were no students in attendance. Jillian Printz introduced Bruno Nicoli, the Editor of The Observer.

RETIREMENTS - (None)

RECOGNITION OF ARMANDO LEIGHTON, JR.

President Armstrong introduced Nancy Botero, Executive Director of the Broward College Foundation, who recognized Armando Leighton, Jr. Mr. Jorge Guerra, Dean of the Aviation Institute, came to the podium and thanked Mr. Leighton for the generous donation of the fuselage of a Premiere Aircraft. Mr. Guerra explained that this fuselage represented the new technology of composite material which will allow our students to have access to the most modern techniques used in the aviation industry. Mr. Lloyd Rhodes spoke about Mr. Leighton's success story and commended him for giving back to the community. Mr. Leighton then came to the podium, spoke about his background, and thanked the many mentors in the community.

RECOGNITION OF PARTNERSHIP WITH FAA (North Campus)

Mr. Tanner recognized Dr. Barbara Bryan for doing a great job and acknowledged that she has "re-energized" North campus. Dr. Bryan indicated that the FAA (Federal Aviation Administration) visited North Campus and the College's Engineering Program and Telecommunications Engineering Program have been sanctioned by the FAA. This new partnership would enable Broward College students to intern and seek employment with the FAA.

AGENDA ITEM III

SEP 23 2008

ENCLOSURE _____

FAA officials present were Mr. Duhamel Roman, Miami District Manager, Mr. Darrell Roberts, South Florida GNS Manager, Mr. Ron Summers, Program Support Specialist and Mr. James Respass, CTI Program Manager from the Atlanta Office. Dr. Bryan also recognized Dean Monica Ramirez, Associate Dean Donat Forrest, Professor Mohammad Dabbas and Professor Robert Fennell from the College program. The signing ceremony proceeded and Mr. James Respass from the FAA presented President Armstrong with a plaque.

President Armstrong welcomed Dr. Peter Battaglia, the new Dean of Academic Affairs at Central Campus and talked about Dr. Battaglia's many accomplishments.

I. MEETING CALLED TO ORDER

The regular meeting of the Board of Trustees of Broward Community College was called to order at 1:10 p.m. on Tuesday, August 26, 2008 by Chair Tanner at the Willis Holcombe Center, Boardroom 1208, 111 East Las Olas Boulevard, Fort Lauderdale, Florida. In attendance were Chair Paul Tanner, Vice-Chair Sean Guerin, Trustee Williams, Trustee Sosa-Douglass, College Attorney Fernander and President Armstrong.

II. APPROVAL OF AGENDA AND ACKNOWLEDGMENT OF PUBLIC NOTICE

A motion was made and seconded by Ms. Douglass/Mr. Williams to approve the Agenda and Public Notice of the regular meeting of the Board of Trustees held on August 26, 2008 and it passed unanimously.

III. APPROVAL OF MINUTES

A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve the minutes of the Board of Trustees meeting of July 23, 2008 and it passed unanimously.

IV. CONSENT AGENDA ITEMS

- A. Human Resources
 - 1. Employment of full-time and part-time Personnel (**pulled by Mr. Fernander**)
 - 2. Resignation and Termination of Personnel
- B. Purchasing
 - 1. Disposal of Property – Authorize disposal, donation or sale by bid of Surplus property assets
- C. Contracts
 - 1. General
 - a. Renewal of agreement with Town of Davie and Broward College For police officers to serve as community police officers
 - b. Foundation IRS Exemption Forms (#990 and #1023)
 - 2. Construction/Facilities (None)
 - 3. Summary of Economic Development Contracts
 - 4. Summary of Rentals of Bailey Hall/Omni
 - 5. Summary of Student Life Contracts
 - 6. Summary of Consultants/Performances Contracts
 - 7. Summary of Health Science Affiliation Agreements
 - 8. Summary of Articulation Agreements (None)
 - 9. Ratification of Previously Approved Contracts (**pulled by Mr. Williams**)
- D. Student Receivable Debt Reduction – Write off Student Debt

AGENDA ITEM III
 SEP 23 2008
ENCLOSURE _____

- E. Budget Amendments
 - 1. Unexpended Plant Fund – Amendment #6 (**pulled by Mr. Williams**)
 - 2. Restricted Student Activities Fund – Amendment #9
 - 3. General Current Fund – Amendment #13
- F. Warrants
 - 1. July 2008 warrants for payroll and accounts payable expenditures
- G. Curriculum Committee Recommendations (None)

A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve the items not pulled from the Consent Agenda, and it passed unanimously.

V. ITEMS REMOVED FROM CONSENT AGENDA:

IV-A-1 – Human Resources – Employment of full-time and part-time personnel – Mr. Fernander indicated that Trustee Williams has signed an Abstention and Declaration of Conflict of Interest Form regarding this item due to the fact that his relative has been hired by the College. There was discussion regarding policy in this regard and there is no conflict.

IV-C-9-d- The Voorhees Group - President Armstrong stated that this was a consultant who has worked with the Board on the Master Plan and SACS issues and indicated that the wording had been corrected.

IV-E-1 – Unexpended Plant Fund - Mr. Williams asked how the College could take advantage of the Governor’s Plan – “Accelerate Florida.” President Armstrong indicated that William Pennell, Francisco Hoyos and Alex Denis were working on moving forward with a plan and there would be more information provided to the Board next month.

A motion was made and seconded by Ms. Douglass/Mr. Guerin to pass the items pulled from the Consent agenda, and it passed unanimously.

VI. ACTION ITEMS

Item VI- A - Naming of Honors Institute – President Armstrong thanked Jim LaBate for being instrumental in assisting with this donation. Nancy Botero came to the podium and acknowledged the philanthropic naming of the Honors Institute for Robert Elmore. Ms Botero thanked Mr. Elmore for his passion and dedication to our students. This donation of \$1,000,000 to the Foundation makes a cumulative amount, including State matched funds, of over \$2,500,000. The official name of the Honors Institute will be “Robert L. Elmore Institute at Broward College.” Mr. Jim LaBate came to the podium and recognized Mr. Elmore’s standing in the community. Mr. Elmore was one the founders of the Broward College Foundation and has been a wonderful benefactor for the College.

A motion was made and seconded by Mr. Guerin/Ms. Douglass to approve this item, and it passed unanimously.

Item VI-B - Augmentation of Information Technology Staff - President Armstrong stated that the College has experienced difficulties in filling full-time technical positions and by using funds that have already been budgeted, the College can work with local vendors and governmental agencies to fill these positions. Patti Barney, Vice-President of Information Technology came to the podium, and indicated that the College plans to increase the level and quality of service we provide to students through completion of technology projects without

AGENDA ITEM **III**

delaying other approved projects. Ms. Barney stated that the College currently has filled all but one position in the IT area and will continue to work with state agencies and local vendors. Ms. Douglass stated she was happy to hear about the IT Department's concern for diversity. Mr. Williams stated we should work towards entrepreneurial opportunities at the College and work to retain our good quality people.

A motion was made and seconded by Mr. Guerin/Mr. Williams to approve this item and it passed unanimously.

Item VI –C – Purchase of Simulator for Air Traffic Controller Program – President Armstrong spoke about the College's Air Traffic Controller Program at the new Miramar facility. He asked Mr. Jorge Guerra to come to the podium to discuss this item. Mr. Guerra stated that a lot of research went into the decision about the equipment purchase, including checking with the FAA in Oklahoma City, airports and other schools around the country. It was determined that the Adacel equipment was deemed the best equipment to insure student success and will prepare Broward College students for the FAA Academy to pursue a career as air traffic controllers. Mr. Guerra also indicated that the Buehler Foundation would fund the entire cost of \$536,000 for the purchase of a tower simulator, however, the College would still be researching other funding as well.

A motion was made and seconded by Mr. Guerin/Mr. Williams to approve this item and it passed unanimously.

Item VI – D – Policies

Mr. Fernander indicated that Item IV-D-33 should read "Out of District." Ms. Douglass stated that Miami-Dade College lists the dates of "Last Board Action" and "Time for Next Review" in the index and requested that Mr. Fernander plan to implement this in the Broward College index of policies and procedures.

President Armstrong stated that we were not going to review Items IV-D-1 through 15 at this time.

Dr. Lois Bolton, Provost of Central Campus, came to the podium to present the following policy:

Item VI-D-16-Policy 2.11 – Ralph R. Bailey Concert Hall - Dr. Bolton stated that this policy has been placed into the new format and there were no substantive changes. Mr. Williams stated that as the policy appears in the present form, the Provosts have no power to implement or oversee policy. It was discussed that the phrase "*at the direction of the campus provost*" be added at the end of the General Statement. A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this policy as amended with the addition of the new language and it passed unanimously.

Ms. Douglass stated she likes the new format for the policies.

Dr. Edna Chun, Vice-President of Human Resources, came to the podium to present the following policies:

Item VI-D-17-Policy 3.02 – Recruitment, Selection and Assignment of Personnel – Dr. Chun indicated that this is the third review of this policy. Ms. Douglass asked if employees who have a felony conviction are required to self-report their status and if that language was in the policy.

AGENDA ITEM

III

SEP 23 2008

Mr. Fernander indicated it was not included, but certainly could be added. Mr. Williams stated that there was a lot of information in this policy and would like to see it broken down. Mr. Williams discussed the words “oversees” and “monitoring” under the General Statement section and asked who would ultimately be empowered to take action. Discussion ensued regarding Screening Committee follow-up. President Armstrong suggested adding the phrase “provide regular reporting to the President and Cabinet members.” Mr. Williams stated there was no authority to correct violation of the policy. Dr. Chun indicated she would add that to the policy. Discussion ensued regarding the section The Policy and The Faculty and Staff. Ms. Douglass suggested that language should be added reflecting that any substantial change in duties should be brought before the Board. Mr. Williams suggested that HR come up with a process for reference checks. Mr. Fernander suggested that this could be placed into procedures. Mr. Williams agreed and wanted the language to reflect that HR is solely responsible for reference checks. A discussion ensued regarding interim appointments and the academic chain of command. Ms. Douglass asked for more specificity. Dr. Chun pulled this policy and it will be brought back to the Board for further review.

Item VI-D-18-Policy 3.04 – Normal Work Hours – This policy is written in accordance with the provisions of the Fair Labor Standards Act (FLSA) to bring the College into compliance with federal standards. Discussion ensued regarding classification of exempt and non-exempt employees. Mr. Fernander stated that each employee should be given a notice of status regarding their classification. There was discussion regarding compensatory time. Dr. Chun stated that there was a time sheet currently in place for all non-exempt employees and Mr. Pennell will be responsible for auditing time sheets. A motion was made and seconded by Mr. Williams/Ms. Douglass to approve this policy and it passed unanimously.

Item VI-D-19-Policy 3.17 - Group Insurance - As part of an overall Total Rewards Strategy, the College offers a comprehensive group health insurance plan for all full-time employees. There was discussion regarding some of the information under the Retirees section. Dr. Chun stated that 10 years has been changed to 6 years for FRS retirement to bring us into compliance. Ms. Douglass asked about the figures in the Group Life Insurance section. The figure of \$150,000 was changed to \$250,000 when this item went out for RFP and the carrier changed to CIGNA in 2006.

A motion was made and seconded by Ms. Douglass/Mr. Williams to approve this policy and it passed unanimously.

Item VI-D-20-Policy 3.20 – Employee Records - This policy will bring us into compliance regarding custodianship of employee records. A motion was made and seconded by Mr. Tanner/Mr. Williams for discussion. Ms. Douglass asked whether the College checked the immigration status of employees. Dr. Chun indicated that this was the case. Mr. Williams suggested adding an amendment to the policy to that effect. A motion was made and seconded by Mr. Williams/Ms. Douglass to approve this policy as amended and it passed unanimously.

Item VI-D-21-Policy 3.26 – Workmen’s Compensation - Dr. Chun stated that this policy was up-to-date with current practices. A motion was made and seconded by Mr. Williams/Ms. Douglass to approve this policy and it passed unanimously.

Item VI-D-22-Policy 3.36 – ADA Accommodations in Employment - This policy is aligned with the Student Affairs Policy regarding ADA Accommodations. A motion was made and seconded by Mr. Williams/Ms. Douglass for discussion. Mr. Williams asked about procedures for this policy and Dr. Chun stated there were no procedures in place. Mr. Fernander stated that

AGENDA ITEM

III

SEP 23 2008

identifying the due process element was very important. A motion was made and seconded by Mr. Williams/Ms. Douglass to approve this policy and it passed unanimously.

Item VI-D-23-Policy 3.42 – Professional Technical Staff Recognition Programs - Mr. Williams acknowledged this was a good policy. A motion was made and seconded by Ms. Douglass/Mr. Williams to approve this policy and it passed unanimously.

Ms. Douglass acknowledged Dr. Chun for doing a good job on the policies, and stated it was reassuring to have her at the College.

The meeting was recessed at 3:05 p.m. and reconvened at 3:20 p.m.

Dr. Judith Scherer, Vice-President of Academic Affairs and Ms. Donna Henderson, Associate Vice President of Academic Affairs came to the podium to present the following policies:

Item VI-D-24-Policy 4.01 – Substitution of Specific Courses – This policy is to delineate the College’s position of allowing specific course substitution. Ms. Henderson stated there were not many revisions to this policy other than adding definitions to make it easier for students to read. Mr. Williams discussed the definition of the term “waiver,” and asked for clarification as to whether a waiver was never given or only issued on specific courses. There was discussion about adding reference to the Baccalaureate Degrees in all policies. Dr. Scherer assured the Board all policies would be changed by January to reflect the Baccalaureate Degrees. Dr. Scherer pulled this policy for further review and this policy will be brought back to the Board.

Item VI-D-25-Policy 4.02-Academic Load - This policy is in accordance with the mission of the College and adheres to educational goals and objections by providing guidance for enrollment. Ms. Henderson indicated that this policy contained additional terminology regarding the summer semester. Mr. Williams asked whether the definitions were standard for all courses. Ms. Henderson answered in the affirmative. A motion was made and seconded by Mr. Williams/Ms. Douglass to approve this policy with the addition of reference to the Baccalaureate Degrees and it passed unanimously.

Item VI-D-26-Policy 4.03–Graduation Requirements - This policy defines graduation requirements for continuous and interrupted enrollment so that students can finish their requirements in a timely fashion. Discussion ensued regarding continuous enrollment and the appeal process. Mr. Fernander stated that the appeal process would best be addressed in procedures. There was further discussion about the appeal process and due process under statute requirements. A motion was made and seconded by Mr. Williams and Mr. Douglass to approve this policy subject to clarification of due process and statute requirements, and it passed unanimously.

Item VI-D-27-Policy 4.04-CLAST Waivers - This policy delineates the College’s position of addressing student waiver requests for CLAST. Ms. Henderson indicated there were no substantive changes to this policy. The policy clarifies that under Florida Statute, a student may appeal after four (4) attempts at taking the CLAST test and also applies to students with disabilities. A motion was made and seconded by Mr. Guerin/Ms. Douglass to approve this policy and it passed unanimously.

Item VI-D-28-Policy 4.05-Cancellation of Previous Unsatisfactory College Record for A. S. Degree and Certificate Students - Donna Henderson indicated there were no substantive changes to this policy except for added definitions. This policy does not apply to Baccalaureate

AGENDA ITEM

III

Degrees; only to A. S. Degrees and Certificate Students. Ms. Douglass noted there was no history on the bottom of the policy. A motion was made and seconded by Mr. Williams/Ms. Douglass to approve this item with addition of history and it passed unanimously.

Item VI-D-29-Policy 4.06-Graduation Dates - Donna Henderson indicated there were no substantive changes to this policy. This policy outlines degree completion requirements and presents a framework for eligibility. President Armstrong talked about the Student Handbook setting forth the graduation requirements which was confirmed by Registrar, Willie Alexander. Mr. Williams stated that since this policy has not been revised for many years, he suggested that this policy undergo further review with a reference to the Student Handbook and the College Catalogue. This policy was pulled by Dr. Scherer and will be brought back to the Board.

Item VI-D-30-Policy 4.07 – Completion of Graduation Requirements After Transfer – A motion was made and seconded by Mr. Williams/Ms. Douglas for discussion. Mr. Guerin asked for a further explanation of the policy. This policy describes conditions under which students who transfer to other colleges may transfer credits back for completion of their degree requirements from Broward College. Appeals of this policy are conducted by the Academic Standards Committee which is appointed by the President who then makes recommendations to the Vice President of Students Affairs. A motion was made and seconded by Mr. Williams/Ms. Douglass to approve this policy and it passed unanimously.

Item VI-D-31-Policy 4.08 – Faculty Academic Freedom – This policy deals with academic freedom and responsibility as applied to teaching, research and creativity. Ms. Douglass stated that the history needed to be added to the bottom of the policy as well as the addition of the old policy to compare changes. Mr. Williams stated he would like to see policies of other colleges and to see our procedures. Mr. Williams and Ms. Douglass both suggested that authority should include the President and the Provosts. Ms. Douglass and Mr. Williams addressed the need for clarification with regard to the union contract as it relates to academic freedom. This policy was pulled by Dr. Scherer and will be brought back to the Board.

Item VI-D-32-Policy 4.09 – Substitution for Admissions to Programs of Student and for Graduation Requirements for Students with Disabilities - The purpose of this policy is to delineate the position of the College in allowing substitutions for admission to programs of study and for graduation requirements for students with disabilities. State statute is clear and the College has a procedure. There was a discussion regarding the term “*medical documentation*.” Mr. Williams asked to be provided with established procedures including HIPAA and FERPA compliance language in policy as well. This policy was pulled by Dr. Scherer and will be brought back to the Board.

Item VI-D-33-Policy 4.10 – Out of District - This policy speaks to students taking courses at overseas-accredited campuses. Mr. Williams asked for clarification of the phrase “*treated fairly*.” Dr. David Moore indicated that this language came from SACS. Mr. Williams asked about what happens when students are on track for graduation and our contract ends with the overseas campus. Mr. Williams suggested that the procedure be provided. Dr. Moore indicated we have a procedure in place. This policy was pulled by Dr. Scherer and will be brought back to the Board.

Vice President of Student Affairs, Angelia Millender and Mr. Neil Cohen came to the podium to present the following policies:

Item VI-D-34-Policy 5.01 – Admissions - Vice-President Millender acknowledged Mr. Neil Cohen for his assistance and hard work on the policies. Vice-President Millender stated there

AGENDA ITEM III

were no substantive changes to this policy. Vice-President Millender stated that under General Statement, paragraph 2 was added as stronger language. Ms. Douglass asked if there were any violent offenders at the College. Vice-President Millender stated that there was mandatory disclosure of sexual predators, and any others with felony convictions were asked to disclose this on the College admission application. Mr. Fernander asked for input from the Board on this policy. Vice-President Millender indicated that background checks were done on students in Health Sciences, the Institute of Public Safety, and teachers at the College Academy. Mr. Guerin stated it was the College's duty to provide a safe environment for students and faculty. Mr. Williams asked about how many minor students were on campus. It was determined that number to be approximately 2,000. Mr. Williams said the College should require security cameras be in place. Ms. Douglass inquired about Homeland Security requirements post-9/11. Discussion ensued regarding international students and recent changes in Homeland Security guidelines. Vice-President Millender and Dr. Barbara Bryan stated they would get this information to her.

A motion was made and seconded by Ms. Douglass and Mr. Guerin to approve this policy and it passed unanimously.

Item VI-D-35-Policy 5.02- Student Code of Conduct - Vice-President Millender stated there were no substantive changes to this policy. Ms. Douglass asked about unauthorized audio/visual recording. Mr. Fernander indicated that a discussion regarding surveillance would be forthcoming. A motion was made and seconded by Mr. Guerin/Ms. Douglass to approve this policy and it passed unanimously.

Item VI-D-36-Policy 5.03 – Student Records - This policy includes changes and updates to FERPA. Mr. Fernander stated there are penalties for violating FERPA. Mr. Fernander indicated records might be released under certain circumstances, including an educational need-to-know basis and/or emergency and to law enforcement for public safety reasons. Vice-President Millender stated there has been training regarding FERPA and that FERPA training is a part of employee orientation and in the faculty handbook. Further discussion ensued on disclosure and FERPA regulations. Mr. Williams stated we needed to be more specific in our procedures regarding FERPA guidelines. A motion was made and seconded by Ms. Douglass/Mr. Williams to approve this policy and it passed unanimously.

Item VI-D-37-Policy 5.04 – Student Media – A motion was made and seconded by Ms. Douglass/Mr. Guerin for discussion. Mr. Fernander talked about First Amendment issues and the recent Supreme Court cases. A general rule of thumb would be that post-secondary institutions set the standards for professional excellence and do not review content. The editor or student writer is responsible for any liability. The case law indicates that the College does not hold liability. Mr. Williams suggested adding a disclaimer clause in the policy and/or procedure. A motion was made and seconded by Ms. Douglass/Mr. Williams to approve this policy as amended and it passed unanimously.

Item VI-D-38-Policy 5.05 – Student Health Services - Vice-President Millender recommended deletion of this policy, as it no longer applies to the College. A motion was made and seconded by Ms. Douglass/Mr. Guerin to delete this policy and it passed unanimously.

Item VI-D-39-Policy 5.07 – Student Health and Accident Insurance - Vice-President Millender indicated there were no substantive changes to this policy. A motion was made and seconded by Mr. Guerin/Ms. Douglass to approve this policy and it passed unanimously.

AGENDA ITEM

III

SEP 23 2008

Item VI-D-40-Policy 5.08 – Off-Campus Housing - Vice-President Millender recommended deletion of this policy as it no longer applies to the College. A motion was made and seconded by Ms. Douglass/Mr. Guerin to delete this policy and it passed unanimously.

Item VI-D-41-Policy 5.09 – Service to Students with Disabilities - Vice-President Millender indicated there were no substantive changes to this policy. A motion was made and seconded by Mr. Guerin/Ms. Douglass to approve this policy and it passed unanimously.

Item VI-D-42-Policy 5.10 – Services to Veterans - A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this policy and it passed unanimously.

Item VI-D-43-Policy 5.11 – Student Financial Services Programs - Vice-President Millender indicated there were no substantive changes to this policy. A motion was made and seconded by Mr. Guerin/Ms. Douglass to approve this policy and it passed unanimously.

Item VI-D-44-Policy 5.12 – Advising, Counseling and Career Services - A motion was made and seconded by Mr. Guerin/Ms. Douglass to approve this policy and it passed unanimously.

Item VI-D-45-Policy 5.13 – Student Life - A motion was made and seconded by Mr. Guerin/Ms. Douglass to approve this policy and it passed unanimously.

Item VI-D-46-Policy 5.14 – Placement Testing - A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this policy and it passed unanimously.

Item VI-D-47-Policy 5.15 – Florida Residency Requirements - Vice-President Millender indicated that there were no substantive changes to this policy. A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this policy and it passed unanimously.

Item VI-D-48-Policy 5.16 – Policy Regarding Students with Human Immunodeficiency Virus (HIV) and Acquired Immune Deficiency Syndrome (AIDS) – Vice-President Millender indicated that this policy has been revised to conform to the new format. A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this policy and it passed unanimously.

Item VI-D-49-Policy 5.17 – Distribution of Literature, Solicitation - There was discussion on the possibility of imposing registration on campus. Mr. Fernander indicated that he wanted to explore limiting access to the campuses. A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this policy and it passed unanimously.

Item VI-D-50-Policy 5.19 – Dismissal of Disruptive Students - A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this policy and it passed unanimously.

Item VI-D-51-Policy 5.21 – Fundraising by Student Organizations - Vice-President Millender indicated that there were no substantive changes to this policy. A motion was made and seconded by Mr. Guerin/Ms. Douglass to approve this policy and it passed unanimously.

Item VI-D-52-Policy 5.24 – Student Identification Card - Vice-President Millender indicated that there were no substantive changes to this policy. A motion was made and seconded by Mr. Guerin/Ms. Douglass to approve this policy and it passed unanimously.

Item VI-D-53-Policy 5.25 – Student William of Rights - Vice-President Millender recommended a deletion of this policy as it offers no new information and merely serves as a

AGENDA ITEM

III

listing of other policies where rights are granted to students. A motion was made and seconded by Ms. Douglass/Mr. Guerin to delete this policy and it was passed unanimously.

Item VI-D-54-Policy 5.26 – Student Ombudsman - Ms. Douglass asked for a clarification of the term Student Ombudsman. It was stated that this would be the Chief Student Affairs Officer/Student Dean on each campus. A motion was made by Ms. Douglass/Mr. Guerin to approve this policy and it passed unanimously.

Item VI-D-55-Policy 5.27 – Information/Notification to BC on Students Convicted of Felony Crimes, Past Discipline Problems at Other Educational Institutions or Sexual Predator Status - A motion was made and seconded by Ms. Douglass/Mr. Guerin for discussion. Ms. Douglass asked if sexual predator movement could be restricted. Mr. Williams asked if a person designated as a sexual predator could hold a job at the College. Mr. Fernander stated that it is a matter of Federal law that sexual predators cannot be around minors. Mr. Cohen stated that the College will be notified regarding any sexual predator/offender at the College. Ms. Douglass asked how many sexual predators were at the College and Vice-President Millender indicated that there were three (3) sexual offenders. Discussion ensued regarding clarification of sexual predator/offender and the notification procedure. A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this policy and it passed unanimously.

Item VI-D-56-Policy 5.28 (NEW) – Academic Standards Committee - Vice-President Millender stated that this was a new policy originating from the Student Ombudsman policy. A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this policy and it passed unanimously.

Mr. William Pennell, Chief Financial Officer, came to the podium to present the following policies:

Item VI-D-57-Policy 6.01 – Budget Preparation, Approval and Amendment and Execution - Mr. Pennell indicated there was no substantive change to this policy and stated that Policy 6.01 and Policy 6.02 have been combined and is recommending deletion of Policy 6.02. A motion was made and seconded by Ms. Douglass/Mr. Guerin for discussion. Ms. Douglass referred to page 2, paragraph 3 and stated she would like to add the phrase “*subject to approval by the Board of Trustees*” at the end of the paragraph. A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this policy as amended and it passed unanimously.

Item VI-D-58-Policy 6.02 – Budget Education – Mr. Pennell recommended deletion of this policy. A motion was made and seconded by Mr. Douglass/Mr. Tanner to approve the deletion of this policy and it passed unanimously.

Item VI-D-59-Policy 6.03 – Financial Records and Reports - Mr. Pennell indicated that under General Statement, he would change the reference referring to *Accounting Manual for Florida’s Public Community Colleges*. A motion was made and seconded by Ms. Douglass/Mr. Guerin to approve this policy and it passed unanimously.

Item VI-D-60-Policy 6.07 – Auxiliary Enterprises. - Mr. Pennell indicated there were no substantive changes to this policy. A motion was made and seconded by Ms. Douglass/Mr. Williams for discussion. Ms. Douglass asked for clarification of “auxiliary funds.” Mr. Pennell described this as being “for profit centers” which would generate income.

AGENDA ITEM

III

SEP 23 2008

Mr. Guerin left the meeting at this point.

Ms. Douglass asked if these profits were reported to the Board. Mr. Pennell pulled Items VI-D-60 and 61.

Item VI-D-61-Policy 6.08 – Expenditures of Auxiliary Funds – This policy was pulled by Mr. Pennell.

Item VI-D-62-Policy 6.12 – Investment of Surplus Funds - A motion was made and seconded by Ms. Douglass/Mr. Williams for discussion. Ms. Douglass asked if a written investment plan is in place. Mr. Pennell stated there would be a plan forthcoming to the Board within a few months. A motion was made and seconded by Ms. Douglass/Mr. Williams to approve this item and it passed unanimously.

Item VI-D-63-Policy 7.17 – Sustainability Policy – A motion was made and seconded by Ms. Douglass/Mr. Williams for discussion. Ms. Douglass asked Mr. Pennell why he was removing the portion in the policy referring to “native plants.” Mr. Pennell stated he incorporated this under the General Statement and it would be included in the procedure. Ms. Douglass stated she would like the “native plant” language to remain in policy and not be stricken. Mr. Pennell indicated that money has been budgeted for a sustainability position at the College. Ms. Douglass indicated that the Provosts should be responsible for their respective campuses. It was also suggested that in paragraph 3, *Governor’s Orders 97-127 and 07-128* be deleted. Ms. Douglass requested that language be added regarding recycling. This policy was pulled by Mr. Pennell.

VII . College Presentation (None)

VIII. INFORMATION ITEMS

- A. **Project Status Report** – There was no discussion on this item.
- B. **Information Items** - There was no discussion on this item.
- C. **President’s Report** - There was no discussion on this item.
- D **Board Comments** - There was no discussion on this item.

AGENDA ITEM III

SEP 23 2008

ENCLOSURE _____

IX. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 6:10 p.m.

1 September

J. David Armstrong, Jr.
President, Broward Community College

Paul Tanner
Chair, Board of Trustees

AGENDA ITEM III

SEP 23 2008

ENCLOSURE _____