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BROWARD COLLEGE

Define yourself.

To: Members of the Board of Trustees

From: J. David Armstrong Jr., President

Date: October 28, 2008

Place: Regular Meeting of the Board of Trustees
Broward College
111 East Las Olas Boulevard
Willis Holcombe Center, Boardroom #1208
Fort Lauderdale, FL

Subject: Agenda Item IV-B-1 - Disposal of Property

This Board item contains budget amendment No. 1 to the unexpended plant fund of the College for the months of July and August 2008. This amendment is adjusting the budgeted fund balance to the actual fund balance as of June 30, 2008. This amendment includes the adjustments needed for the rollover of encumbrances, carry forward of project balances, transfers from other College funds, and routine expense adjustments and transfers.

RECOMMEND APPROVAL

Board Agenda Approved: _____
Date: _____

Agenda Item IV-B
Enclosure 1

**BOARD OF TRUSTEES
AGENDA TRANSMITTAL SHEET**

To: President David Armstrong

Date: September 24, 2008

Issue: Authorize Disposal, donation or sale by bid of surplus property assets.

Background/Analysis: The equipment on the attached list has been declared surplus, obsolete and/or unserviceable by the property custodian (using department). Authorization is requested to dispose, donate or sell the equipment (as stated on the attachment) in the method that is in the best interest of the college and in accordance with applicable policies, procedures and statutes regarding disposal of surplus property.

Fiscal Impact: n/a



Initiating Official
Mr. Alex Denis AVP
Procurement Services



Vice President/Provost
Mr. William Pennell
Chief Financial Officer

Staff Position: Recommend Approval.

THIS RECOMMENDED ACTION MEETS THE FOLLOWING ELEMENT(S) OF THE COLLEGE'S MISSION STATEMENT:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Providing high quality educational programs | <input type="checkbox"/> Providing high quality services |
| <input type="checkbox"/> Providing for affordability to a diverse community of learners | <input type="checkbox"/> Providing for accessibility to a diverse community of learners |
| <input type="checkbox"/> Commitment to student achievement | <input type="checkbox"/> Commitment to lifelong learning |
| <input checked="" type="checkbox"/> Commitment to academic excellence | <input type="checkbox"/> Providing use of current technology |

BRIEFLY DESCRIBE HOW THIS RECOMMENDATION ACHIEVES THE ABOVE ELEMENT(S) IN THE COLLEGE'S MISSION STATEMENT:

This item will allow the expeditious sale, trade-in, or disposal, as applicable, of surplus obsolete/unserviceable equipment no longer usable by the college.

Minority Firm: Yes ___ No ___ N/A X

Broward Firm: Yes ___ No ___ N/A X

President's Recommendation: _____

Recommend Approval
For Information Only

REQUEST FOR DISPOSAL ACTION FISCAL OCT08 ANALYSIS

CERTIFICATE	ASSET#	DATE	DESCRIPTION	DISPOSITION	DEPARTMENT
3075	44387	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44388	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44389	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44390	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44391	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44392	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44393	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44394	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44395	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44397	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44398	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44400	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44401	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44402	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44403	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44404	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44405	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44406	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44407	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44408	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44409	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44414	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44415	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44416	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44418	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44419	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44420	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44421	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44422	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44423	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44425	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44431	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44432	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44433	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44435	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44436	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44438	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44440	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44441	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44443	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44444	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44446	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44447	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44449	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44450	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44451	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44452	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44453	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.

AGENDA ITEM **IV-B**

REQUEST FOR DISPOSAL ACTION FISCAL OCT08 ANALYSIS

3075	44454	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44455	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44456	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44457	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44458	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44459	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44460	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44461	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44463	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44466	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44471	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44472	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44473	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44474	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44488	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44498	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44500	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44505	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3075	44506	5/5/2005	GATEWAY COMPUTER E-6300	SURPLUS	C/C - COMP. SCI.
3076	27218	3/21/1996	8/DRW CD-ROM CABINET	SURPLUS	C/C - LIBRARY
3077	48718	5/2/2006	MACBOOK ZODE LAPTOP	STOLEN	C/C - TECH.
3078	47081	11/15/2004	PODIUM	SURPLUS	C/C - LRC
3079	31935	6/11/1998	PODIUM	OBSOLETE	C/C - HEALTH SCI.
3079	31937	6/11/1998	PODIUM	OBSOLETE	C/C - HEALTH SCI.
3079	31938	6/11/1998	PODIUM	OBSOLETE	C/C - HEALTH SCI.
3079	31939	6/11/1998	PODIUM	OBSOLETE	C/C - HEALTH SCI.
3079	31940	6/11/1998	PODIUM	OBSOLETE	C/C - HEALTH SCI.
3079	31941	6/11/1998	PODIUM	OBSOLETE	C/C - HEALTH SCI.
3079	28826	7/9/1997	CAMERA, DOCUMENT	OBSOLETE	C/C - HEALTH SCI.
3079	28827	7/9/1997	CAMERA, DOCUMENT	OBSOLETE	C/C - HEALTH SCI.
3079	28828	7/9/1997	CAMERA, DOCUMENT	OBSOLETE	C/C - HEALTH SCI.
3080	47381	2/24/2004	EPSON 821P PROJECTOR	SURPLUS	N/C - TECH
3080	38785	8/29/2001	EPSON EMP-5600P PROJECTOR	SURPLUS	N/C - TECH
3080	42971	10/24/2003	ELMP EV-4400AF PRESENTER	SURPLUS	N/C - TECH

AGENDA ITEM 11-B
 OCT 28 2008
 ENCLOSURE 1