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**BROWARD
COLLEGE**

Define yourself.

To: Members of the Board of Trustees

From: J. David Armstrong Jr., President

Date: October 28, 2008

Place: Regular Meeting of the Board of Trustees
Broward College
Willis Holcombe Center
111 East Las Olas Boulevard
Fort Lauderdale, FL 33301

Subject: Agenda Item IV - D - Write Off Student Debt

Brief Description:

Attached is a request to discharge a deceased student's debt.

Benefit to BCC:

Reduce the College's outstanding receivable debt.

Relationship to College Master Plan:

Goal 1 - Administrative decision that is student centered.

RECOMMEND APPROVAL

Board Agenda Approved: _____
Date: _____

Agenda Item IV-D
Enclosure 1

**BOARD OF TRUSTEES
AGENDA TRANSMITTAL SHEET**

To: David Armstrong, President

Date October 1, 2008

From: Chief Financial Officer, William Pennell

Issue: Write off deceased student debt

Background/Analysis:

Attached is a list of students who are deceased and whose debt should be removed from college records. A copy of the death certificate is on file.

Fiscal Impact:

The College's outstanding student receivable debt is being reduced by \$825.30



Initiating Official
April Townsend Carpenter,
Associate Vice President
For Student Business Services



Vice President/Provost
William D. Pennell
Chief Financial Officer

Staff Position: Recommended Approval

THIS RECOMMENDED ACTION MEETS THE FOLLOWING ELEMENT(S) OF THE COLLEGE'S MISSION STATEMENT:

<input type="checkbox"/> Providing high quality educational programs	<input checked="" type="checkbox"/> Providing high quality services
<input type="checkbox"/> Providing for affordability to a diverse community of learners	<input type="checkbox"/> Providing for accessibility to a diverse community of learners
<input type="checkbox"/> Commitment to student achievement	<input type="checkbox"/> Commitment to lifelong learning
<input type="checkbox"/> Commitment to academic excellence	<input type="checkbox"/> Providing use of current technology

BRIEFLY DESCRIBE HOW THIS RECOMMENDATION ACHIEVES THE ABOVE ELEMENT(S) IN THE COLLEGE'S MISSION STATEMENT:

Provide timely service to the students by updating their account balance information based on official documentation received by the College.

Minority Firm: Yes No N/A Broward Firm: Yes No N/A



Deceased Student Debt as of September 30, 2008

Student Name	Date of Death	Debt Amount	Description
L'Italien, Stephen	May 2, 2007	\$ 602.17	20043 Financial Aid Overpayment
L'Italien, Stephen	May 2, 2007	\$ 223.13	20042 Fee Deficiency
		<u>\$ 825.30</u>	

AGENDA ITEM: 1V-D
OCT 28 2008
ENCLOSURE 1

Board Agenda Approved: _____
Date: _____

Agenda Item IV-D
Enclosure 2

**BOARD OF TRUSTEES
AGENDA TRANSMITTAL SHEET**

To: President: David Armstrong

Date: October 1, 2008

From: Chief Financial Officer, William Pennell

Subject:

Student Account Receivable write off.

Issue:

Discharge of Debtor

Background/Analysis:

Attached is a list of student accounts requesting a discharge of debt granted under Article 727 of Title 11, United States Bankruptcy Code.

Fiscal Impact:

The College's outstanding student receivable debt is being reduced by \$2365.00



Initiating Official
April Townsend Carpenter,
Associate Vice President
For Student Business Services



Vice President/Provost
William D. Pennell
Chief Financial Officer

Staff Position: Recommended Approval

THIS RECOMMENDED ACTION MEETS THE FOLLOWING ELEMENT(S) OF THE COLLEGE'S MISSION STATEMENT:

<input type="checkbox"/> Providing high quality educational programs	<input checked="" type="checkbox"/>	Providing high quality services
<input type="checkbox"/> Providing for affordability to a diverse community of learners	<input type="checkbox"/>	Providing for accessibility to a diverse community of learners
<input type="checkbox"/> Commitment to student achievement	<input type="checkbox"/>	Commitment to lifelong learning
<input type="checkbox"/> Commitment to academic excellence	<input type="checkbox"/>	Providing use of current technology

BRIEFLY DESCRIBE HOW THIS RECOMMENDATION ACHIEVES THE ABOVE ELEMENT(S) IN THE COLLEGE'S MISSION STATEMENT:

Provide timely service to the students by updating their account balance information based on official documentation received by the College.

Minority Firm: Yes No N/A X Broward Firm: Yes No N/A X



Broward College

Discharged Debt as of September 30, 2008

Student Name	Date of Discharge	Debt Amount	Description
Quinones, Alex	September 16, 2008	\$ 2,365.00	Fee Deficiency
		<hr/>	
		\$ 2,365.00	

AGENDA ITEM W-D
OCT 23 2008
ENCLOSURE 2