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BROWARD COLLEGE

Define yourself.

To: Members of the Board of Trustees

From: J. David Armstrong Jr., President

Date: February 23, 2010

Place: Regular Meeting of the Board of Trustees
Broward College
North Campus, Bldg. 46/Room 152
1000 Coconut Creek Boulevard
Coconut Creek, Florida

Subject: Agenda Item V-E-1 - General Current Fund - Amendment #2

Subject: General Current Fund – Amendment # 2

This Board item contains budget amendment No. 2 to the general current fund of the College for the months November - December 2009. This amendment reports routine expense adjustments.

RECOMMEND APPROVAL

✓

Board Agenda Approved: _____
Date: _____

Agenda Item V-E
Enclosure 1

**BOARD OF TRUSTEES
AGENDA TRANSMITTAL SHEET**

To: David Armstrong, President
From: Liz Mendez, AVP for Budget
Subj: Budget Amendments for November – December 2009

Date: February 23, 2010

Issue:


- General Current

Background/Analysis:

- General Current Fund Amendment # 2

Fiscal Impact:

- Transfer lapsed salary dollars for temporary employment expense \$ 26,372
- Transfer current expense budget for capital purchases \$ 46,990
- Transfer current expense budget for salary expenditures
 - Bachelor program \$ 82,513
 - Blackboard Everywhere \$ 11,750
 - Distance learning programs \$169,200
 - Black Men & Boys Organization \$ 8,225



Liz Mendez
AVP for Budget



William D. Pennell
Chief Financial Officer

Staff Position: Staff recommends approval

THIS RECOMMENDED ACTION MEETS THE FOLLOWING ELEMENT(S) OF THE COLLEGE'S MISSION STATEMENT:

- | | |
|---|---|
| <input type="checkbox"/> Providing high quality educational programs | <input checked="" type="checkbox"/> Providing high quality services |
| <input type="checkbox"/> Providing for affordability to a diverse community of learners | <input type="checkbox"/> Providing for accessibility to a diverse community of learners |
| <input type="checkbox"/> Commitment to student achievement | <input type="checkbox"/> Commitment to lifelong learning |
| <input type="checkbox"/> Commitment to academic excellence | <input type="checkbox"/> Providing use of current technology |

BRIEFLY DESCRIBE HOW THIS RECOMMENDATION ACHIEVES THE ABOVE ELEMENT(S) IN THE COLLEGE'S MISSION STATEMENT:

Aligns Budget with College Priorities

Minority Firm: Yes ___ No ___ N/A X

Broward Firm: Yes ___ No ___ N/A X

FISCAL YEAR 2010
NOVEMBER-DECEMBER

AMENDMENT NUMBER Internal 2

Be it resolved that the Board of Trustees of Broward College District, State of Florida, in meeting assembled, Pursuant to section 240.335, Florida Statutes, and Rule 6A-14.713, Florida Administrative Code, hereby requests the State Commissioner of Education to approve amendments to the college budget for the fiscal year as follows:

FUND NAME: GENERAL CURRENT

FUND NUMBER:1XXXXX

CATEGORY	PRESENT BUDGET	INCREASE	DECREASE	REVISED BUDGET
BEGINNING FUND BALANCE-Unrestricted	8,966,899.00		0.00	8,966,899.00
BEGINNING FUND BALANCE-Restricted	27,258,107.00	0.00		27,258,107.00
REVENUES	143,476,106.00	0.00		143,476,106.00
TOTAL TO BE ACCOUNTED FOR	179,701,112.00	0.00	0.00	179,701,112.00
SALARIES	114,981,958.82	244,316.00		115,226,274.82
CURRENT EXPENSES	45,257,478.44	0.00	303,083.00	44,954,395.44
CAPITAL OUTLAY	10,062,226.21	58,767.00		10,120,993.21
ENDING FUND BALANCE *	9,399,448.53		0.00	9,399,448.53
TOTAL TO BE ACCOUNTED FOR	179,701,112.00	303,083.00	303,083.00	179,701,112.00
FUND BALANCE PERCENT *	5.23%			5.23%

AGENDA ITEM V-E

FEB 23 2010

ENCLOSURE 1

Unrestricted General Current Fund 1 - Amendment #2

Item	Description	Amount
1	Using lapsed salary budget dollars from existing vacant fulltime payroll department position to cover the cost of hiring a full time temporary employee.	\$21,272
2	Using lapsed salary budget dollars from existing vacant fulltime security service department position to cover the cost of hiring a full time temporary employee.	\$5,100
3	Transfer current expense budget dollars to cover the cost of minor equipment to replace DVD/VCR and portable whiteboard in Learning Resource area.	\$11,000
4	Transfer current expense budget dollars to purchase 2 golf carts and student benches for South Campus.	\$19,800
5	Transfer current expense budget dollars to cover the cost of ACLS Lifepack and detachable hard paddles for Health Science program.	\$3,150
6	Transfer current expense budget dollars in Building Maintenance to cover the cost of permits and inspections for MEP Structural Engineering.	\$2,530
7	Transfer current expense budget dollars to cover the purchase of a used utility service vehicle to replace a unit out of service for the Grounds department – South Campus.	\$4,000
8	Transfer current expense budget dollars to cover the purchase of benches for student sitting areas for building 69 at South Campus.	\$5,500
9	Transfer current expense budgeted non-recurring bachelor dollars to cover the cost of instruction and non-instructional salaries for the Bachelor of Education program at North and South campus.	\$82,513
10	Transfer current expense budget dollars to instructional supplement salary expense for the “Blackboard Everywhere” initiative.	\$11,750
11	Transfer current expense budget dollars to instructional supplemental salary expense to cover the cost of online course development and course redesign for the distance learning program.	\$169,200
12	Transfer current expense non-recurring budget dollars to cover the cost of employee supplemental salary expense for the work being performed in conjunction with the Black Men and Boys organization.	\$8,225

AGENDA ITEM V-E

FEB 23 2010

ENCLOSURE 1