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BROWARD COLLEGE

Define yourself.

To: Members of the Board of Trustees

From: J. David Armstrong Jr., President

Date: February 23, 2010

Place: Regular Meeting of the Board of Trustees
Broward College
North Campus, Bldg. 46/Room 152
1000 Coconut Creek Boulevard
Coconut Creek, Florida

Subject: Agenda Item V-G-6 - Terminated Courses, Various Disciplines – 7 courses

Brief Description:

Program managers periodically review the courses offered within their programs and terminate those that no longer are needed. The Office Systems Technology department recommends the termination of OST2611C, Medical Transcription, since it has been replaced in their programs by OST2452, Medical Billing and Coding I. The Criminal Justice department reported that six courses be in the Correctional Probation Officer Academy curriculum have been removed or replaced in compliance with State mandated changes. They recommend that these courses are now terminated in BC's Course Dictionary.

Benefit to Broward College:

The termination of courses provides students with the most accurate information about courses available to them.

Relationship to College Master Plan:

Goal 1 - Student Success

Goal 3 - Access, Enrollment and Workforce Demand

Goal 5 - Quality Improvement and Accountability

✓

Board Agenda Approved: _____

Date: _____

Agenda Item V-G

Enclosure 6

**BOARD OF TRUSTEES
AGENDA TRANSMITTAL SHEET**

To: President Armstrong

Date: 2/1/2010

From: Vice President Russ Adkins

Subj: Monthly Curriculum Committee Items

Issue: January 2010 Curriculum Item: Terminated Courses in Office Systems Technology and Criminal Justice departments

Background/Analysis:

Program managers periodically review the courses offered within their programs and terminate those that no longer are needed. The Office Systems Technology department recommends the termination of OST2611C, Medical Transcription, since it has been replaced in their programs by OST2452, Medical Billing and Coding I. The Criminal Justice department reported that six courses in the Correctional Probation Officer Academy curriculum have been removed or replaced in compliance with State mandated changes. They recommend that these courses are now terminated in BC's Course Dictionary.

Fiscal Impact: None

Martin A McClinton 2/1/10
Dr. Martin McClinton
[Signature] 2-2-2010
AVP Aylis Proctor

[Signature]
Vice President of Academic Affairs

Staff Position: Recommend Approval.

THIS RECOMMENDED ACTION MEETS THE FOLLOWING ELEMENT(S) OF THE COLLEGE'S MISSION STATEMENT:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Providing high quality educational programs | <input type="checkbox"/> Providing high quality services |
| <input type="checkbox"/> Providing for affordability to a diverse community of learners | <input type="checkbox"/> Providing for accessibility to a diverse community of learners |
| <input type="checkbox"/> Commitment to student achievement | <input type="checkbox"/> Commitment to lifelong learning |
| <input checked="" type="checkbox"/> Commitment to academic excellence | <input type="checkbox"/> Providing use of current technology |

BRIEFLY DESCRIBE HOW THIS RECOMMENDATION ACHIEVES THE ABOVE ELEMENT(S) IN THE COLLEGE'S MISSION STATEMENT:

In exploring ways to keep our academic programs current, these course terminations support the mission of Broward College--to achieve student success by developing informed and creative students capable of contributing to a knowledge- and service-based global society.

Minority Firm: Yes ___ No ___ N/A X

Broward Firm: Yes ___ No ___ N/A X

MEMORANDUM

TO: J. David Armstrong, Jr., President
Broward College

FROM: Russ Adkins
Vice President for Academic Affairs *RFA*

RE: January Curriculum Item: Terminated Courses

DATE: February 1st, 2010

Terminated Course: *(with indicated special fee totals, if applicable)*
The following course terminations were endorsed by the Curriculum Committee:

Office System Technology department

Course ID	Course Title	Notes
OST 2611C	Medical Transcription	Replaced by OST2452, Medical Billing and Coding I

Criminal Justice department

Course ID	Course Title	Notes
CJD0790	Correctional Probation Legal	Replaced by CJK0271, Correctional Probation Legal
CJD0791	Correctional Probation Operations	Learning outcomes have been infused into other criminal justice courses in the program
CJD0792	Correctional Probation Interpersonal Skills	Replaced by CJK0272, Correctional Probation Communication Interpersonal Skills
CJD0793	Correctional Probation Communications	Learning outcomes have been infused into other criminal justice courses in the program
CJD0794	Correctional Probation Supervision	Replaced by CJK0274, Correctional Supervision
CJD0975	Correctional Probation Firearms	Replaced by CJK0255, CMS Corrections Probation Firearms

AGENDA ITEM V-6

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ENCLOSURE 6