

**SUPPLEMENTAL APPLICATION CHECKLIST**

Applicants to the **Bachelor of Science in Teacher Education program** must first be admitted to Broward College ([www.broward.edu](http://www.broward.edu)). The following check list outlines the requirements to be accepted into the program:

- AA Degree or 60 credit hours:** Completion of an Associate of Arts degree from a regionally-accredited community college or at least 60 semester credit hours of postsecondary education from a regionally accredited college or university with 36 credit hours of general education course work.
- Grade point average:** A cumulative grade point average of 2.5 on a 4.0 scale in all postsecondary coursework.
- Supplemental application:** General admission to Broward College (BC) does not constitute admission to the teacher education program. All students must complete all sections of an additional application specific to the BS Degrees in Education program and attach GK scores or proof of College Level Academic Skills alternative/exemption requirement, narrative, and letter of recommendation.
- Transcripts:** BC must have on file in the College Registrar's office, transcripts from each post-secondary school the applicant has attended, cumulatively indicating the completion of 60 or more transferable credits by the application entry term. If a student has received credit through examinations, such as (but not exclusively) the College Level Examination Program (CLEP) or Advanced Placement (AP), he/she must provide official exam results as well. No transfer student will be admitted once they have completed 30 upper division credits or have senior status.
- Academic requirements:** Completion of all General Education Requirements and lower division state-mandated common prerequisites, including the following three common education prerequisites:
  - EDF 1005** Introduction to the Teaching Profession\*
  - EDF2085** Introduction to Diversity and Exceptionalities for Educators\* (**or equivalent EDG2701**)
  - EME 2040** Introduction to Educational Technology\*\*Students must have earned a grade of "C" or better
- GK OR College Level Academic Skills requirement:** Students admitted to the program will be required to take the GK in their first semester and successfully complete the requirement by their 15<sup>th</sup> credit completion. To register for the test visit: [www.fl.nesinc.com](http://www.fl.nesinc.com)
- Background check:** Most upper division courses require field teaching experience. Students will need to have applied for and successfully passed a background check in accordance with the School Board of Broward County regulations and Florida Legislation to be able to enroll in upper division courses. Clearance procedures are coordinated by the School of Education at Broward College and may take two months or longer to be processed; therefore, this procedure must be started as soon as possible to ensure timely completion. Visit the following link for details on how to begin the process:  
<http://www.broward.edu/educationplacement/educationplacement/SecurityClearance/page10929.html>
- Narrative:** Submission of a one page narrative that includes a request for admission to the program, factors influencing the applicant's decision to teach, the applicant's philosophy of education, and previous teaching or related experiences which demonstrate the applicant's potential as an educator.
- Letter of recommendation:** Written recommendation from an individual who knows the applicant personally, educationally, and/or professionally.
- Academic standings:** Applicants must be in good academic standing at their last attended institution.
- Teacher Education Program Admission Committee approval:** All applications must meet the final approval of the Teacher Education Program Admission Committee.

**Note:** Applicants are required to activate their Broward College e-mail account accessible through their myBC home page. All correspondence regarding the program will be sent to that e-mail address.

Students' admission status is accessible by clicking on the Limited Access Application Status icon on their myBC homepage accessible at [www.broward.edu](http://www.broward.edu).

**WHERE DO I CALL IF I HAVE QUESTIONS? Please contact the Teacher Education Program: (954) 201- 8420**



High school / GED information:	Expected term of attendance:
Name of high school _____	Term _____ Month _____ Year _____
City and state _____	Fall <input type="checkbox"/> August _____
Graduation month _____ Year _____	Winter <input type="checkbox"/> January _____
State where GED was awarded _____	
Month GED was completed _____ Year _____	

Attended another college?		
Did you leave in good standing? <input type="checkbox"/> Yes <input type="checkbox"/> No	If no, indicate whether you were: <input type="checkbox"/> on probation <input type="checkbox"/> suspended <input type="checkbox"/> dismissed	Are you eligible to return? <input type="checkbox"/> Yes <input type="checkbox"/> No

**COLLEGE/ UNIVERSITY RECORD**

You MUST list in chronological order EVERY college and university attended prior to entering this institution, starting with the most recent. Include schools even if you did not complete a term. If additional space is needed, please use a separate sheet.

Names of all colleges previously attended	Graduated	Degree / Date Awarded
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

**IN AN EMERGENCY, NOTIFY**

Name and address \_\_\_\_\_

Relationship to student \_\_\_\_\_

Home Phone Number	Cell Phone Number	Work Phone Number
(    )	(    )	(    )

**Bachelor of Science Degree - BS**

Exceptional Student Education       Middle Grades Mathematics Education       Middle Grades Science Education

Secondary Mathematics Education       Secondary Biology Education

I acknowledge by my signature that I understand the College is collecting my social security number for the purpose of complying with federal and state statutes related to employment, financial and academic assistance and inter-institutional articulation or transfer, and that the College may disseminate that information in some communications with outside organizations, while taking precaution to safeguard use of the number. I also understand that should I choose not to have my social security number transmitted to the Internal Revenue Service (IRS) in response to Hope/Lifetime Learning Tax Credit reporting, I face the possibility of a fine of \$50.

I hereby apply for admission to the Teacher Education Program and agree that, if accepted, I will abide by all rules, procedures, and policies of the college, now and hereafter adopted, as set forth in the Board of Trustees Rules and Procedures Manual and as published in the College Catalog and Student Handbook. I certify that as a condition of admission, I will not unlawfully possess, use, sell, purchase, manufacture, deliver or possess with the intent to sell, purchase, manufacture or deliver any controlled substance while enrolled at Broward College (BC). I understand that it is my responsibility to request that my high school and/or college transcripts be forwarded to the college. However, I authorize Broward College to obtain my high school and/or college transcript(s) and other necessary admission records, including test scores, from other institutions that I have attended, electronically and/or hard copy. I certify that the answers given herein are true and correct. I further understand that a false statement in this application or any admission document will subject me to penalties pursuant to §837.06, Florida Statutes; and is grounds for denial of admission or, upon further discovery, grounds for dismissal and invalidation of college credit or degree based on such credit.

By signing this application, I am granting permission to Broward College, its agents and staff to use video and photographs of myself for BC promotional/ advertising materials without charge. No promises have been made and no consideration is involved for their use. If I do not want BC to use video and photographs of myself, I will inform the Dean of the Teacher Education Program.

Signature (in ink) \_\_\_\_\_ Date \_\_\_\_\_

**Office Use Only** POS \_\_\_\_\_ Major \_\_\_\_\_ Admission code \_\_\_\_\_ Status \_\_\_\_\_ Residency \_\_\_\_\_ Entered by \_\_\_\_\_ Campus/Center \_\_\_\_\_ Date \_\_\_\_\_