

FCCSC Integrow v2007.1 Port Summary



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Project List 2007

The following table provides an update for each 2007 project.

Credit & Collections

Tuition Payment Plan	Phase 2 Underway
Update 1098T Process	User Testing
1098-T Delivery via the Web	Specifications Completed
Phase III Student Financial Data	Underway
Business Office Access to the Web	Completed

Facilities

Facilities Info on the Web	Completed
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Financial Aid

Program Objective Enrollment Compliance	Completed
FFELP Disbursement Letters	Completed
Federal Academic Competitive Grant	Completed
Exit Interview Tracking	Underway

Finance

Minority Report	Completed
Stale Dated Checks – Federal Funds	Completed
Approvals on the web	Underway
P-Card Enhancements	User Testing
P-Card Reconciliation – Travel	User Testing

Personnel & Payroll

Time & Attendance on the web	Completed
Employee Web Home Page	Completed
Change IRM to use Person-ID	Completed
HR/Payroll to view Employee web	Completed

Student

Athlete Enhancements	Completed
Adult FTE Requirements	Completed
Never Attended Status	Underway
Educational Planning Enhancements	Completed
WebCT Interfaces	Completed
Charging Transcript Fees	Completed

Utility

Unix / Linux migration of Integrow	Implementation / Testing Phase
Web Reports (Linux / Unix)	Completed
Create Web User Documentation	Completed
Tracking Request Enhancements	Completed
Problem Log Management	Completed
Communication Request System Enhancements	Completed

Credit & Collections

Overview

The following points outline the major changes contained in the FCCSC system version 2007.1 as it relates to the Credit and Collections system. For full details of the changes, you are strongly encouraged to read and interpret the full User Notes document released with the port.

Activity

1. Created batch job FIC668J1, which allows selection of activity data that can be downloaded for analysis with other reporting tools, such as Excel.

Collection Agency

2. Enhanced the Collection Agency process as follows:
 - Increased the number of collection agencies that can be associated with a customer and/or contract from two to ten.
 - The information displayed on the WEB for items assigned to collection was expanded to include the url link for the agency's web page.

Customer and Contracts

3. Enhanced the customer and contract system to include e-mail addresses. For students and employees, the e-mail address will be automatically defaulted from the appropriate system, if one exists. Email address will default from the customer to the contract, with override capabilities.
4. Created browsing capabilities for Foundation Customers and Contracts.
5. Enhanced the contract conditions so that course wild card options can be used, and increased the number of entries in the coverage sequence table to a maximum of 191 entries per term.

Cashiering, Receipts and Reconciliations

6. Completed the following changes to the Cashiering System:
 - Provided capability to browse all student receipts by term.
 - Included Special Comments note on student receipts, if one exists on the class.
 - Receivable due date is now included in Receivables detail from Student Cashiering.
 - Summarized Florida Prepaid warning messages into one window.
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Financial Aid Interfaces

7. Enhanced the real time interface to provide an error message in Financier when the Financial Aid Cross Reference table is not present.
8. Credit and Collections Disbursement of Financial Aid funds (FIC401J2) was enhanced to allow disbursement of specific disbursement groups.

Tuition Payment Plan

9. Created WEB and batch interfaces to automate the interface process to external vendors providing Tuition Payment Plan services to the institution. Baseline currently works with Sallie Mae's AMS plan.

1098-T Reporting

10. Incorporated 2006 reporting requirement changes per IRS' Publication.

11. Enhanced 1098-T process to include a job that will generate a file to outsource the printing of the 1098-T statements. Currently, this process meets the requirements for Sallie Mae files.
12. For efficiency purposes, the update of activity records used for the calculation of the 1098-T dollar figures was removed from FIC098J1.

Student System Interfaces

13. Provided functionality to automatically update Coverages Available Flag in the Student System, based on the student's aid type.

Accounts Payable Interfaces

14. Interface was changed to not allow cancellation of payables associated with staled dated checks.

WEB Interfaces

15. Enhanced the C&C Web system by allowing staff access via the employee logon to the same data screens that students currently view via the WEB. This will allow better communication with the students, as now both the staff member and the student will be viewing the same information.
16. Changed My Financials and Fee Summary WEB screens to include the "many to one" Financial Aid to Credit and Collections information.

Facility

The following points outline the significant changes contained in the FCCSC system version 2007.1 as it relates to the Facilities system. For full details of the changes, you are strongly encouraged to read the full User Notes document released with the port.

Web

1. Created a Room Usage screen on the Employee Web. From given user input, all rooms being used are displayed on the web. Drill-down capability is available to display more information about the class or event occupying each room. – Log 19110.
2. Created a Room Availability screen for the Employee Web. From given user input, all rooms that are available are displayed on the web. – Log 19138.

Finance

The following points outline the significant changes contained in the FCCSC system version 2007.1 as it relates to the Finance system. For full details of the changes, you are strongly encouraged to read the full User Notes document released with the port.

Accounts Payable / 1099-Misc / Approvals

1. Added a report to identify checks issued with Federal funds that are soon to be stale. The report provides the ability to specify a payee type, number of days, payable origin, document type and customer type if the payee type is student. This report will not identify checks generated from systems that do not generate payables in Finance.
2. Added the ability to generate a letter or email using the communication request subsystem to notify a payee that their check has not been cashed.
3. Modified the program to cancel and reissue checks based on a batch id. (FIA561J1)
4. Added rejected notes on email notification to document originator.
5. Added the check number on several browses for completed Travel Payments.
6. Added information to the Travel Subsystem and reports to aid with the reconciliation of Travel Expenses paid with the Purchasing Card.
7. Added Purchasing Card transactions to the 1099-Misc reporting process.
8. Added the ability for approvers to view documents pending their approvals from the web.
9. 1099-Misc modifications for calendar year 2006.

Budget

10. Added a report to run Budget Prep rollup report for a specific rollup organization unit.

Campus Menu

11. Modified the copy function for a Purchasing Requisition to populate the correct fiscal year.
12. From the Campus Menu, added the ability to view general ledger information for the prior year when no activity has been entered for the current year.
13. Added the fiscal year to List a User's Group and List Org Units for a User Group to allow a user to view data during the new fiscal year (prior to rolling balances) for prior years.

General Ledger

14. Protected the organization unit control account to not allow a change once transactions have been posted against the account.
15. Added a parameter to the General Ledger Daily Activity Report (FIG614J1) to allow a journal type to be included/excluded.
16. Removed edit to validate if account number is active from the Maintain Chart of Accounts Menu.
17. Backported roll-up reports from MCC.
18. Added a program to reassign the budget manager, principal administrator and user group within a specified fund for expired accounts.
19. Added a program to reassign the budget manager, principal administrator, user group, fiscal manager between ranges of active accounts.
20. Added a program to change the budget indicator based on a fiscal year. The budget indicator will revert to the value assigned on the Group Add to Chart of Accounts when FIG037J1 is executed.
21. Changed the posting period browse to display information in descending order.

Payment Process

22. Changed the Payment Process and On-Demand check process, for checks generated from Travel Payments, to print the payee name on the check stub.

Purchasing / Property

23. Added a new report to comply with the Office of Supplier Diversity (OSD) certified minority reporting requirements.
24. Added the ability to specify an account number to the Open Purchase Orders by Account Report (FIP757J2).
25. Added various enhancements to the Purchasing Card process.
26. Added Purchasing Card transactions to the Minority Reporting Process.
27. Modified Department Request on the web.

Vendor

28. Added a report to monitor changes to vendor information by reading the vendor and vendor address log files.
29. Added all fields on the log file to the on-line screen.

Year-End

30. Added an option to the OP/CA PO's with Accrual fields updated (FIA784J1) to provide a list of open Purchase Orders with accrual fields updated.

Financial Aid

The following points outline the significant changes that have been implemented for Financial Aid since the 2006.1 port. Since Financial Aid is affected by two ports each year, the WolffPack new year regulation release and the FCCSC March port, a notation will be provided to associate the item being released with the specific port. For example, for the Financier 2007-2008 Regulation Release, the notation will be FIN 2007-08. All future enhancements completed following the Financier 2008 port and included in the 2007.1 port, will be noted with 2007.1. For full details of the changes, you are strongly encouraged to read the full User Notes document released with the port.

Academic Competitiveness Grant / SMART Grant

1. Two new Grants were introduced on Feb. 8, 2006 as part of the Higher Reconciliation Act of 2005, and require institutions to verify student's eligibility and award and disburse appropriately beginning Fall 2006-2007. (FIN 2007-08). WolffPack's plans were to modify Financier to store some of the eligibility data and to provide the processes to meet the Federal reporting requirements, but are not providing any tools to help with verification of eligibility or awarding. FCCSC has delivered the following tools to assist in this task:
 - Eligibility Evaluation – Provides new batch jobs (FIW190, FIW191, and FIW192) which combine the DOE EDOP files to identify the self reported students, and all applicable state OSFA files to assist schools in determining eligibility for the majority of students needing high school coursework evaluations. The FCCSC process then check general ACG general eligibility and reports those students that have not been awarded an ACG award that may be candidates (self reported or OSFA reported). Enhancements were added to automatically update the fail reasons/lock flag. (FIN 2007-08) Logs 19350, 19594.
 - ACG RECALC – For Spring/Winter term 2006-2007, a routine to verify eligibility and automatically adjust awards for all students awarded the ACG was provided. The ACG awarding for 2006-2007 at FCCSC schools using Financier was done manually based on available eligibility reports and additional manual research required by the FAO. This tool will verify general eligibility as well as GPA and enrollment requirements. The Financier award transactions process is used for adjusting awards. (FIN 2007-08) Log 19632

Program Objective Enrollment Compliance

2. Clarification from DOE for capturing enrollment for Financial Aid Title IV program eligibility has confirmed that a school cannot factor in courses that are not part of a student's degree/diploma when determining enrollment status (with one exception for limited remedial courses). A new process was written to evaluate all classes for compliancy before including the class in the Federal Financial Aid enrollment status. (FIN 2007-08).

The project was broken down and delivered in multiple parts:

- Part 1 - Provides a new batch job (FIW500*) and associated business rules which select all financial aid students potentially eligible for federal aid, with current registration activity for the term, and performs an evaluation using Degree Audit tools to identify whether or not the classes are compliant and therefore, eligible for Federal aid. Online functionality is available to present the results of the evaluation on an individual student.
- Part 2 – Modified the batch FIW500* process to store the results of the evaluation on a new IT-POEC-FILE-A file for each student and class, and will allow for override capabilities by the appropriate authorized individuals for specific situations. It also provides a notification feature to generate letters to students informing them that they are enrolled in at least one non-compliant class.
- Part 3 – Modified the Financial Aid Student web interface to interface to the compliancy file and ALERT the student that they are enrolled in classes that may not count toward enrollment for Federal Aid. This change modified the Application Status and Award Status web screens.

- Part 4 – Finally, modified the enrollment status calculations (freeze and online processes) and all associated processes that access enrollment status to compute enrollment status for compliant classes only. All processes which access current hours will have to determine if the hours should be POEC compliant or not. Institutions will have to review ALL site specifics and institutional specific processes that have been developed and adjust accordingly. The logic for after the first freeze point was modified in the FIW500* process to select only those students with registration activity in future freeze points.

Logs 19238, 19294, 19338, 19365, 19375, 19410, 19418, 19498

Federal and State Reporting

3. FISAP 2006 – Significant modifications have been made by FCCSC to the WolffPack version of FISAP over the last five years to verify the integrity of the data and provide sufficient documentation for federal audits. These modifications were applied in the 2006 FISAP process. (FIN 2007-08) Log 19346
4. Bright Futures Awarding – The Office of Student Assistance (OSFA) changed the file layout of the Master Eligibility list which is used as the driver in our process to award Bright Futures awards. All required modifications were made and a new process delivered for 2007 processing. Also, the requirements for awarding the Medallion scholarship have changed to differentiate between students enrolled in an AA, AS, or AAS program and eligible for 100% tuition vs. students enrolled in a vocational program and eligible for 75% tuition. Modifications were made to support these changes. (FIN 2007-08) Logs 19014, 19303, 19460
5. Bright Futures Disbursement Reporting (DER) - Enhanced the OSFA DER process for Bright Futures to support the changes to the Medallion scholarship for the 100% and 75% coverage. (FIN 2007-08). Logs 19440, 19479
6. Transfer Monitoring Process - The Transfer Student Monitoring (TSM) batch file layout changed effective January 1, 2007; therefore the FCCSC Transfer Monitor process was changed accordingly. This change affected all Alert files received which correspond to an INFORM record sent after 1/1/07. The changes were minor and mostly related to the anticipated ACG and SMART NSLDS data. The record size of the Alert file did not change as they utilized filler areas for the new fields, therefore, no JCL changes were required. Additional changes will be needed for aid year 2008 when the ACG and SMART data is available via the ISIR/NSLDS files within Financier. Log 19619

Loan Processing

7. FFELP Disbursement Letters - Per Federal regulations, a school must notify the student or parent in writing (“in writing” means on paper or electronically) when Perkins, Stafford, or PLUS loan funds are being credited to a student’s account. This notification must be sent no earlier than 30 days before and no later than 30 days after crediting the student’s account. The Financier Loan Import process was modified to provide this functionality via the FCCSC Communications System. (FIN 2007-08)

WolffPack Updates

8. Since the release of port 2006.1, the following WolffPack Interim Releases were incorporated in the FCCSC baseline:

- Item 0603-02 2006-2007 Need Analysis Update
- Item 0604-01 Transcript File
- Item 0604-02 Pell Negative Disbursement Batches (with User Guide updates)
- Item 0604-03 Direct Lending Disbursements (with User Guide updates)
- Item 0605-01 2006-2007 Need Analysis Update
- Item 0605-02 Pell Disbursement Detail Enhancement (with User Guide updates)
- Item 0604-01 Alternative Loans (with User Guide updates)
- Item 0606-02 Pell Reporting

Item 0606-03 Direct Loan Reporting
Item 0606-04 Student Activity Summary Screen (with User Guide updates)
Item 0606-05 Addendum to 0606-04
Item 0606-06 Alternative Loans
Item 0606-07 Award Replacement (with User Guide updates)
Item 0606-08 Loan Enhancements for HERA Compliance
Item 0606-09 2006-2007 Comment Code Revisions (Dictionary update only)
Item 0607-01 Loan Enhancements for HERA Compliance (User Guide updates ONLY)
Item 0607-02 External Screens
Item 0607-03 Alternative Loans
Item 0608-01 Alternative Loans
Item 0608-02 FFELP Export
Item 0608-03 FFELP Disbursement Cancellations
Item 0608-04 2006-2007 Academic Competitiveness Grant (ACG) Eligibility (with User Guide updates)
Item 0610-DOC Cumulative User Guide Updates
Item 0610-01 2006-2007 Academic Competitiveness Grant (ACG) and SMART Grant Reporting (with User Guide updates)
Item 0701-02 2006-2007 Federal Grant Reporting
Item 0701-03 2006-2007 Need Analysis Screen
Item 0701-04 ACG and SMART Grant Reporting

Logs 19095, 19176, 19285, 19519, 19536, 19638

Personnel & Payroll

The following points outline the significant changes contained in the FCCSC system version 2007.1 as it relates to the Personnel/Payroll system. For full details of the changes, you are strongly encouraged to read the full User Notes document released with the port.

Benefits and Deductions

1. PEB500J1 will now update the Vendor Sequence number on employee deductions and benefits. (19501)

Interfaces

2. Journal numbers for payroll journals are now assigned when the journal is physically created in Finance (UTL150* jobs). The initial reports from G/L Interface (PEY750*) and encumbrance (PEY775*) will not show the journal number. The UTL150* jobs have been modified to include the report steps to recreate the reports and will show the journal number assigned. This will aid in preventing journal numbers from being wasted due to re-runs of these interface jobs. (16107, 19382)
3. A new interface was introduced for TIAA-CREF . This release supports TIAA-CREF's requirement that negative amounts are submitted in a separate file. (19382)
4. The retirement report file will now report retirement adjustments entered for the same period as an added amount to any existing report file record for the person. Prior to this change, same period adjustments were reported on a separate record. (19567). Also corrected determination of 415 Eligible Compensation (19583)

Leave

5. Correction to usage and definition of Effective Date and Processed Date for leave. This correction was designed to switch the values in the leave YTD file for the Effective Date and Processed Date. The purpose of the change was to reduce confusion on various Leave browses. It includes a fix process for leave activity and leave YTD. It also includes a new field to indicate that a leave activity record was manually entered using the Maintain Leave screen (PET415P1) (19063). Related logs worked under this IRN are 17039
6. Sick pool functionality has been reworked to provide additional functions for managing the sick pool and members. (19108)

Payroll

7. Non-resident Alien withholding support. This enhancement was designed to support new IRS requirements for correct federal tax withholding for non-resident aliens (19369).
8. New YTD Summary display. This enhancement was designed to present YTD totals in a more useable display format (19161).
9. Overpayment screen corrections. This fix attempted to correct many entry issues when using this function (19107).
10. G/L Code totals are now printed in sorted, numerical sequence at the end of the Labor and Liability distribution reports.
11. Additional payroll check register reports for Manual, On-Demand, and Cancel/Void checks now show the component code 1 totals as on the regular payroll check register. (18022)

State Reporting (Including APR)

12. A new edit module has been added to the PDB job. This edit module will edit the file for duplicate keys based on the state's definition of a duplicate key within each record type. (19455)

Time and Attendance

13. Technical modification to reduce possibility of too many adabas calls (19065).
14. Day records added to time sheets as a result of reallocating leave for insufficient balance (performed during payroll) will now be marked as ADJ in the action column when displaying the day records for a salaried time sheet after payroll has been completed. (17397)

Web Interfaces

15. The employee's home address has been added to the payroll web pages. (19015)
16. Create Time & Attendance Entry and Approval functionality for hourly employees. (19157)
17. Enhance and update the hours completed information on the professional development history web screen. (19296)
18. Implement the Applicant Tracking Search Committee functionality. (19351)
19. Enhance the Applicant Tracking Search Committee functionality to include required document details and whether each applicant has supplied them. (19461)
20. Created an Employee Home Page on the web. (19445)
21. Allow the payroll department to access any employee's payroll information on the web. (17076)

Student

This document contains a high level overview of the significant functions that will be released as part of v2007.1. The list is not intended to be exhaustive; it is very selective. Click on the Log numbers below to view the IRN. For a list of all completed Student logs please visit our Home Page (www.fccsc.org), and go to the *Release Notes* link → *Search for Current Log Information* Section.

Admissions / External Credentials / Graduation

1. Added Residency code from sending institution for FASTER transcripts on **AD CR PS**. [Log 19364](#)
2. Added ability to add a Special Designator (i.e., Writing Credit, Computer Competency) to a transferred course. [Log 19439](#)

Curriculum

3. Various EPI fixes. Logs [19139](#), [19160](#), [19185](#), [19276](#), [19377](#), [19462](#)
4. Instructor ID Conversion Project. Change all instructor SSNs to Person ID. [Log 17497](#)
5. Program display (browse) has been changed on Student Program Objective (**AD SO MO**), Maintain Program (**DA PR PR**), and the Student Web Program Objective selection browse. Portions of both the Short Title and Track Title now display instead of just the Short Title. [Log 19225](#)
6. Web CT Trigger interfaces. [Log 19450](#)

Degree Audit / Substitutions & Waivers/ Advising

7. Added a new code of 'D' in the HS Graduation Required field, to remove/not add 'RH' hold if student has an evaluated AAS or higher degree. [Log 18984](#)
8. Various Web advisement changes – including adding credit hours to several pages, fixing the advisee list browse and buttons, degree audit display fix, auto-populate payment due dates on Student ToDo list/combining Check and ToDo lists, navigation enhancements, import classes from previous advisement session of same term, Advisement History browse page, giving student access to features without an advisement session. Logs [19231](#), [19232](#), [19326](#), [19233](#), [19234](#), [19476](#), [19457](#), [19454](#), [19477](#)
9. University Program Declaration Project. In response to Council of Presidents' 2+2 memo, added functionality on Web for students to declare university major. For detailed information, please review the Web Demo or Presentation listed in the *Training* section of our Web site. Logs [19181](#), [19426](#)

FACTS

10. Added functionality on **RG RG** open class browse and student Web class search to show classes that conflict with classes already on student's schedule. [Log 18979](#)
11. Included both the Program Title and Track Name in the Admissions File routine and browses, so students can more easily identify the correct program number. [Log 19225](#)

Registration

12. Created a new ADV-REG-ED sub-attribute for institutions to indicate which registration edits are in effect for certain credit types. [Log 19389](#)
13. Created a new table, REG-ED-EX, to allow registration edits to be excluded by credit type. [Log 19502](#)

Student Records/State Reporting

14. Athlete maintenance screen and functionality full rewrite. For detailed information on changes, please contact Annaleah. [Log 18237](#)

15. State-reporting and Student Database changes - including ignoring inactive objectives, clock/contact hour reporting correction, Adult Education FTE reporting, Excess Hours calculations, CIP-reading changes, Program Objective fix program. Logs [18976](#), [18807](#), [19325](#), [19297](#), [19464](#), [19527](#), [19528](#)
16. Added parameter to STS966 job (Possible matches on FASTER hold file) to allow for suppressing identical lines, which makes for easier filtering after importing to Excel. [Log 19290](#)
17. Added ability to “unarchive” a student without adding a new Program Objective. [Log 19489](#)

Web Interfaces/ Instructor Web

18. Added “Security Question” link to the Student Web Home Page, and “Enter this Now” appears in red font until student enters security question. [Log 18068](#)
19. Added ability for Instructors to attach files to emails sent from the online Class Roster. [Log 18132](#)
20. Added ability for Institutions to use the current “At-Risk” tracking and/or “Success Coaching” options. [Log 19307](#)
21. Added ability for Instructors to change ‘X’ (audit) grades to ‘XW’ (instructor withdrawal from audit class) from the online Class Roster. [Log 17569](#)
22. Added ability for Web Transcript requests to have a fee attached for electronic and/or paper transcripts. [Log 19386](#)
23. Added ability for Web Transcript “Institution” and “Agency” searches to pull directly from green screen tables. [Log 19580](#)

Utilities

This document contains a high level overview of the significant functions that will be released as part of v2007.1. The list is not intended to be exhaustive; it is very selective. Click on the Log numbers below to view the IRN. For a list of all completed Utility logs please visit our Home Page (www.fccsc.org), and go to the *Release Notes* link → *Search for Current Log Information* Section.

UNIX Related Changes

1. Various changes to support Integrow under UNIX. Logs [19099](#), [19143](#), [19149](#), [19174](#), [19209](#), [19241](#), [19260](#), [19264](#), [19272](#)
2. Allow Batch Output to be FTP'd to the Web. [Log 19137](#)

Communication Request

3. The Communication Request system was modified to allow access from any system and send e-mails from any system. [Log 19309](#)

E-mail Sub-system

4. The E-mail system was enhanced to include additional fields and provide more search options. [Log 19321](#)