

Policy Manual



Title: Use of College Vehicles	Number: 6Hx2-7.07
Legal Authority: Fla. Statutes 240.319 (2)	Page: Page 1 of 1

GENERAL STATEMENT

College vehicles shall be used only for travel for official College business within the State; out-of-state use of these vehicles is prohibited. To ensure that these vehicles are driven only by properly qualified and licensed College employees, all prospective drivers will be required to establish qualification and the necessary certification.

The use of vehicles for personal or non-college related activities is strictly prohibited. Only the President may authorize use of College vehicles by groups or persons outside the College.

IMPLEMENTATION and OVERSIGHT

The President or designee is authorized to establish procedures and/or guidelines deemed advisable and necessary to implement this policy. The Senior Vice President for Administrative Services is responsible for implementing and overseeing this Policy, including investigating any alleged violations of this Policy.

History: Reissued as Policy 6.36 (Vehicle Policy) on September 21, 1982; revised December 16, 1986; revised and re-titled March 19, 1991; revised December 1, 1993; revised and re-numbered July 23, 1997; revised October 23, 2012

Approved by the Board of Trustees	Date 10/23/12	President's Signature 	Date 10/23/12
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