Regional Accreditation

Approximately two years prior to the anticipated visit by a SACS Commission on Colleges off-site review committee, the President shall appoint a Reaffirmation Steering Committee, led by one or two senior administrators with experience and expertise dealing with the SACS COC reaffirmation process.

The Chair of the Steering Committee shall establish a meeting schedule and committee assignments that will facilitate an efficient, comprehensive process to create a detailed Compliance Certification as prescribed by the Commission on Colleges. Sufficient time shall be scheduled to allow review of draft reports prior to the printing of the final certificate.

Prior to the peer review committee’s arrival at the College, the President and his staff shall develop a response that addresses every recommendation set forth in the Off-site report. That response, to be assembled by the Steering Committee chair, shall indicate the plan for compliance and the individuals responsible for ensuring compliance.

The SACS COC accreditation liaison officer and/or a hospitality committee chair shall be responsible for arranging the visit of the peer review committee(s). This duty includes, but is not limited to, mailing packets of relevant materials to the peer review committee(s); arranging lodging, meals, and transportation; establishing work areas at both the College and the hotel; and scheduling appointments for committee members.

The SACS COC accreditation liaison officer shall be responsible for (1) reviewing the report of the peer review committee(s) for factual accuracy, (2) preparing the College’s response to the peer review report, and (3) preparing any other follow-up reports stemming from the College’s bid for reaffirmation.

Specialized Professional Accreditation
Documents required for specialized professional accreditation shall be developed at the department/program level in accordance with the requirements of the accrediting body and reviewed by the appropriate administrator (Provost) or his/her designee. Timelines and budgets for these processes shall be set by the department head/program manager in consultation with his/her immediate supervisor. In response to the report of the visiting committee, the department head/program manager shall address any identified areas of non-compliance in a timely manner.

Recommending Officer’s
Signature: Linda Howdyshell  Date: 10/9/2013

President’s Signature:  Date: 10/9/2013