

Procedure Manual



Title: Student Media	Number: A6Hx2-5.04
Policy Number: 6Hx2-5.04	Page: 1 of 1

Participating in Student Media

A student, enrolled in any major, with a minimum 2.0 cumulative GPA can participate in student media through the student media advisor.

Appointment of Editors

The student media advisor shall appoint editors based on the following guidelines. Appointments shall be reviewed by the Student Media Advisory Council:

1. The student's previously displayed willingness to work on the publication or production
2. The student's prior education in the field
3. The student's ability to perform the required function(s) of the position
4. A minimum GPA requirement of 2.0 cumulative and 2.0 for the previous semester of coursework

Removal of Editors and Participants of Student Media

The student media advisor, with the consent of the Associate Vice President for Student Life & Ombudsperson, may remove editors and participants based on any reason other than editorial perspective. Such reasons may include but are not limited to: performance, attendance/punctuality, failure to adhere to rules of conduct established by the advisor, ability to interact effectively with students, faculty, staff, and the public, and for violations of College policies.

Role of Student Media Advisor

Under the direction of the Associate Vice President for Student Life & Ombudsperson, the student media advisor may establish rules of conduct for student participants, including but not limited to, reasonable requirements to attend and participate in meetings, workshops, and other general and specialized training and educational opportunities for student participants. Students who fail to meet their obligations may be subject to dismissal from their position. While students are solely responsible for the content of student media, in accordance with College Policy 6Hx2-5.04, the advisor has the right to offer guidance. If any instance arises in which editorial freedom is pitted against legal or ethical responsibility, the editors or producers of student media are required to consult with their advisor concerning the conflict.

Student Media Advisory Council

The Student Media Advisory Council members and chair shall be appointed by the Vice President for Student Services upon the recommendation of the Associate Vice President for Student Life & Ombudsperson. The Council shall consist of students, faculty, administrators and staff and meets monthly. The council supports the mission of student media and enhances positive community participation in student media efforts.

Recommending Officer's Signature <i>Marielena P. DeSanctis Ph. D.</i>	Date: 10/9/17	President's Signature <i>J. David Anthony Jr.</i>	Date: 10/9/17
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