



Broward Community College

Course Outline

STATUS: A

COMMON COURSE NUMBER: CJE1300

COURSE TITLE: Introduction to Criminal Justice Organization & Management

CREDIT HOURS: 3

CONTACT HOURS BREAKDOWN:

Lecture/Discussion 48

Lab 00

Other 00

Contact Hours/Week 3

CATALOG COURSE DESCRIPTION:

Prerequisite: None

Corequisite: None

Principles of organization, administration and functioning of police departments to include inspection and control, personnel, training and operations.

General Education Requirements - Associate of Arts Degree, meets Area(s): 7

General Education Requirements - Associate in Science Degree, meets Area(s): 6

UNIT TITLES:

1. The Supervisor's Role
2. The Supervisor's Function in Organization, Administration and Arrangement.
3. Leadership, Supervision and Command Presence.
4. Discipline: Principles, Policies and Practices
5. Personnel Evaluation Systems
6. Distribution and Deployment of Field Forces
7. Tactical Deployment of Field Forces
8. The Training Function
9. Independent Study of a Law Enforcement Agency.

I. Course Overview:

Upon successful completion of this course, the students should be able to demonstrate an understanding of not only the theories, but also the real life day-to-day operation of law enforcement agencies.

II. Units:

Unit 1. The Supervisor's Role

General Outcome:

1.0 The students should be able to demonstrate an understanding of the supervisor's position, of problems women encounter as supervisors, and of what technical and supervisory competence is required for successful supervision.

Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 1.1 Describe the supervisor's position in a police organization.
- 1.2 Demonstrate an understanding of women supervisors and their day to day difficulties in a "man's world."
- 1.3 Discuss the technical and supervisory competence needed to be a successful supervisor.
- 1.4 Relate basic organizational knowledge and supervisory responsibilities.

Unit 2. The Supervisor's Function in Organization, Administration and Management

General Outcome:

2.0 The students should be able to demonstrate an understanding of the supervisor's administrative functions, basic organizational structures, how work is divided, and the meaning of units of command.

Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

2.1 Describe the administrative function of the supervisor.

2.2 Explain the basics behind establishing organizational structures.

2.3 Describe how work is divided within a police organization.

2.4 Describe unity of command or working for only one "boss."

Unit 3. Leadership, Supervision and Command Presence

General Outcome:

3.0 The students should be able to explain what it takes to become a leader/supervisor.

Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

3.1 Develop their own leadership ability.

3.2 Demonstrate knowledge of various types of leadership styles.

3.3 Explain how to motivate employees.

3.4 Demonstrate an understanding of human relations and leadership.

3.5 Explain how to set an example as a leader/supervisor.

Unit 4. Discipline: Principles, Policies and Practices

General Outcome:

4.0 The students should be able to recognize the various forms of discipline and the relationship between discipline, morale and esprit de corps.

Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

4.1 Explain how complaints are investigated and the policies governing them.

4.2 Discuss the meaning and consequences of vicarious liability.

Unit 5. Personnel Evaluation Systems

General Outcome:

5.0 The students should be able to demonstrate an understanding of the objectives of rating systems, setting standards, and the criteria used.

Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

5.1 Explain the need for evaluation systems.

Unit 6. Distribution and Deployment of Field Forces

General Outcome:

6.0 The students should be able to demonstrate an understanding of how agencies distribute their manpower.

Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 6.1 Demonstrate knowledge of the importance of patrol.
- 6.2 Explain the need for overlapping shifts.
- 6.3 Discuss how "take-home-car" plans work and explain why they are important to the agency.

Unit 7. Tactical Development of Field Force

General Outcome:

7.0 The students should be able to explain how police handle special situations in the field.

Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

7.1 Demonstrate knowledge of operating procedures in hostage and barricaded suspect cases.

7.2 Explain basic procedures for unusual occurrences.

Unit 8. The Training Function

General Outcome:

8.0 The students should be able to demonstrate an understanding of the importance of training.

Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

8.1 Discuss the constant need for training.

8.2 Explain the principles of learning.

Unit 9. Independent Study of a Law Enforcement Agency

General Outcome:

9.0 The students should be able to demonstrate an understanding not only of the theories but also of the real life day-to-day operation of law enforcement agencies.

Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 9.1 Conduct an Independent study of a law enforcement agency of their selection.
- 9.2 Report in a minimum 10 page typed paper regarding their findings.
- 9.3 Provide a dissertation to other class members of what they observed and learned at the agency.