



# Broward Community College

## Course Outline

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STATUS: A

COMMON COURSE NUMBER: ENC 0010

COURSE TITLE: College Preparatory Writing Skills I

CREDIT HOURS: 4

**CONTACT HOURS BREAKDOWN:**

Lecture/Discussion 48

Lab \_\_\_\_\_

Other \_\_\_\_\_

Contact Hours/Week 3

**CATALOG COURSE DESCRIPTION:**

Prerequisite: None

Corequisite: ENC 0010L

This course provides an overview of the fundamentals of grammar, mechanics, usage, sentence structure, and paragraph development. With a D or an F, a student must repeat the course. Credit for this course may not be used to meet degree requirements. Corequisite: ENC 0010L. Students must complete the lab requirement to receive credit for ENC 0010.

General Education Requirements - Associate of Arts Degree, meets Area(s):  
General Education Requirements - Associate in Science Degree, meets Area(s):

**UNIT TITLES:**

1. Fundamentals of Grammar, Mechanics, and Usage
2. Fundamentals of Sentence Structure
3. Fundamentals of the Paragraph
4. Fundamentals of the Following Rhetorical Modes: Narration, Description, Process and Example

**I. Course Overview:**

Upon successful completion of this course, the students should be able to demonstrate mastery of mechanical, grammatical, and usage principles and specific rhetorical concepts and expository strategies for the paragraph.

**II. Units:**

**Unit 1.      Fundamentals of Grammar, Mechanics, and Usage**

General Outcome:

- 1.0    The students should be able to demonstrate understanding of grammatical, mechanical, and usage principles.

Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 1.1    Identify the various parts of speech.
- 1.2    Use modifiers appropriately.
- 1.3    Identify and incorporate the principal parts of verbs.
- 1.4    Conjugate three simple tenses and three perfect tenses.
- 1.5    Use subject/verb agreement.
- 1.6    Avoid double negatives.
- 1.7    Demonstrate knowledge of various patterns of the simple sentence.
- 1.8    Identify and correct sentence fragments, run-ons, and comma splices.
- 1.9    Use the principles of punctuation.
- 1.10    Use the principles of spelling and capitalization.

## Unit 2. Fundamentals of Sentence Structure

### General Outcome:

2.0 The students should be able to write a variety of sentence types.

### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 2.1 Demonstrate knowledge of various sentence types: simple, compound, complex, compound-complex.
- 2.2 Demonstrate knowledge of coordination and subordination.
  - 2.2.1 Compound sentence
  - 2.2.2 Phrases
  - 2.2.3 Clauses
- 2.3 Recognize and correct sentence fragments, run-ons, and comma splices.

## Unit 3. Fundamentals of the Paragraph

### General Outcome:

- 3.0 The students should be able to apply the principles of paragraph development.

### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 3.1 Formulate a topic sentence.
- 3.2 Support the topic sentences with at least five sentences of specific details and examples.
- 3.3 Write an effective conclusion
- 3.4 Revise the paragraph.
- 3.5 Edit the paragraph.

**Unit 4. Fundamentals of the Following Rhetorical Modes: Narration, Description, Process, and Example**

General Outcome:

- 4.0 The students should be able to write using the following modes: narration, description, process and example.