

STATUS: A

COMMON COURSE NUMBER: ENC 0010L

COURSE TITLE: College Preparatory Writing Skills I Lab

CREDIT HOURS: 0

CONTACT HOURS BREAKDOWN:

Lecture/Discussion 0

Lab 16

Other

Contact Hours/Week 1

CATALOG COURSE DESCRIPTION:

Prerequisite: None

Co requisite: ENC 0010

A laboratory component that will supplement classroom instruction in ENC 0010. Instruction will focus on the individual needs of the student. Co requisite: ENC 0010. Students will have individualized prescriptions depending on the results of the diagnostic test and must complete the lab requirement to receive credit in ENC 0010.

General Education Requirements - Associate of Arts Degree, meets Area(s):
General Education Requirements - Associate in Science Degree, meets Area(s):

UNIT TITLES:

1. **Fundamentals of Grammar, Mechanics, and Usage**
2. **Fundamentals of Sentence Structure**
3. **Fundamentals of the Paragraph**
4. **Fundamentals of the Following Rhetorical Modes: Narration, Description, Process, and Example**

I. Course Overview:

Upon successful completion of this course, the students should be able to demonstrate mastery of mechanical, grammatical, and usage principles.

II. Units:

Unit 1. Fundamentals of Grammar, Mechanics, and Usage

General Outcome:

- 1.0 The students should be able to demonstrate an understanding of grammatical, mechanical, and usage principles.

Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 1.1 Identify correctly subject/verbs
- 1.2 Identify parts of speech
- 1.3 Recognize phrases and clauses
- 1.4 Avoid fragments, run-ons, comma splices
- 1.5 Demonstrate knowledge of sentence types (simple, compound, complex)
- 1.6 Use punctuation principles
- 1.7 Use subject verb agreement
- 1.8 Use verb tenses correctly
- 1.9 Know sentence patterns (objects and complements)
- 1.10 Use correctly pronoun agreement and reference
- 1.11 Demonstrate knowledge of pronoun case
- 1.12 Use principles of capitalization
- 1.13 Avoid misplaced modifiers
- 1.14 Avoid double negatives

Unit 2. Fundamentals and Sentence Structure

General Outcome:

- 2.0 The students should be able to identify and use a variety of sentence types.

Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 2.1 Demonstrate knowledge of various sentence types: simple, compound, complex, and compound-complex.
- 2.2 Demonstrate knowledge of coordination and subordination.
- 2.2.1 Compound sentence
 - 2.2.2 Phrases
 - 2.2.3 Clauses
- 2.3 Recognize and correct sentence fragments, run-ons, and comma splices.

Unit 3. Fundamentals of the Paragraph

General Outcome:

- 3.0 The students should be able to apply the principles of paragraph development.

Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 3.1 Formulate a topic sentence.
- 3.2 Support the topic sentences with at least five sentences of specific details and examples.
- 3.3 Write an effective conclusion.