



# Broward Community College

## Course Outline

STATUS: A

COMMON COURSE NUMBER: ENC 1905B

COURSE TITLE: Independent Directed Writing

CREDIT HOURS: 1

CONTACT HOURS BREAKDOWN:

Lecture/Discussion 8

Lab 8

Other 0

Contact Hours/Week \_\_\_\_\_

CATALOG COURSE DESCRIPTION:

Prerequisite: see course description

Co requisite: None

An independent study for students who need to write 2,000 words to complete their writing requirement

UNIT TITLES:

1. Selecting an Audience and Purpose
2. Selecting and Limiting a Topic
3. Revising and Editing
4. Preparing the Final Draft

## **I. Course Overview:**

Upon successful completion of this course, the students should be able to use critical thinking skills to write essays and/or research papers using good diction, conventional sentence structure, standard written American English grammar and usage, and MLA documentation.

## **II. Units:**

### **Unit 1. Selecting an Audience and Purpose**

#### General Outcome:

- 1.0 The students should be able to clearly identify their audience and purpose.

#### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 1.1 Decide upon a specific audience and clarify their assumptions about what the audience knows about the topic they have selected.
- 1.2 Decide upon a specific purpose, such as to inform, to persuade or to entertain.

## Unit 2. Selecting and Limiting the Topic

### General Outcome:

2.0 The students should be able to limit the scope of their topic so that the content is meaningful.

### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

2.1 Limit the topic.

2.2 State a clear thesis that can be developed with specific facts, details and examples.

### Unit 3. Revising and Editing

#### General Outcome:

3.0 The students should be able to revise and edit the writing assignment to conform to standard practices in grammar, sentence structure, mechanics, usage, and when appropriate, documentation.

#### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 3.1 Eliminate grammatical errors.
- 3.2 Revise sentence structure.
- 3.3 Correct errors in punctuation, spelling and capitalization.
- 3.4 Eliminate slang and nonstandard English.
- 3.5 Correct errors in documentation.

## Unit 4. Preparing the Final Draft

### General Outcome:

4.0 The students should be able to apply the conventions of manuscript form, and produce an essay or research paper that conforms to the conventions of manuscript form found in MLA Guidelines.

### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 4.1 Produce an appropriate cover sheet or title page.
- 4.2 Select appropriate fonts and line spacing.
- 4.3 Adhere to conventions of indenting.
- 4.4 Adhere to conventions for using quotes and documenting sources.
- 4.5 When appropriate, produce a works cited page that conforms to MLA conventions.